

Public Infrastructure, Environment, and Sustainability Committee
Agenda for 1:15 p.m. Monday, August 23, 2021

The Spokane City Council's Public Infrastructure, Environment, and Sustainability Committee meeting will be held at **1:15 p.m. August 23, 2021** streaming live online and airing on City Cable 5 at <https://my.spokanecity.org/citycable5/live/> or by calling 1-408-418-9388 and entering the access code #146 213 7305; meeting password 0320.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Infrastructure, Environment, and Sustainability Committee meeting is regularly held every 4th Monday of each month at 1:15 p.m. unless otherwise posted.

Notice is hereby given that, pursuant to Governor Jay Inslee's Proclamation 20-28, dated March 24, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended.

Temporarily and until further notice, the public's ability to attend City Council meetings is by remote access only. In-person attendance is not permitted at this time. The public is encouraged to tune in to the meeting noted above or by calling 1-408-418-9388 and entering the access code #146 213 7305; meeting password 0320.

AGENDA

I. Call to order

II. Approval of minutes from July 26, 2021

III. Discussion items

A. Council requests

1. Consent items for discussion
2. Legislative update on public works projects – Erik Poulsen (15 minutes)
3. Sustainability Action Plan update – Council President Beggs (5 minutes)
4. Parking kiosk update – Council President Beggs (10 minutes)
5. CPTED landscape improvements at Intermodal – Council President Beggs (10 minutes)
6. Spokane Regional Transportation Council award update – Councilmember Mumm (5 minutes)
7. East Central Library re-use resolution – Councilmember Wilkerson (15 minutes)

B. Staff requests

1. Updated developer agreement with The Falls, LLC – Marlene Feist (5 minutes)
2. Complete Streets Grant Program – Inga Note (10 minutes)
3. Update on Illinois Ave. Protected Bike Lanes Study – Kevin Picanco (20 minutes)

IV. Strategic initiatives session – Council President Beggs and Marlene Feist

Priority strategy 1: Rapidly accelerating street pavement maintenance projects

- No report this meeting.

Priority strategy 2: Repurposing public property and assets to stimulate private investment

- No report this meeting.

Priority strategy 3: Sustainable city

- No report this meeting.

V. Consent items

1. Two Rivers Terminal, LLC contract renewal (one of two) to supply liquid sodium bisulfite (Riverside Park Water Reclamation Facility)
2. Vacation of Adams Street between 3rd and I-90 along with the alley between 3rd and I-90, from Adams to Jefferson (Developer Services)

II. Executive session

Executive Session may be held or reconvened during any Public Infrastructure, Environment, and Sustainability Committee meeting.

III. Adjournment

Next Public Infrastructure, Environment, and Sustainability Committee meeting

The next meeting will be held at the regular date and time of 1:15 p.m. September 27, 2021.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
July 26, 2021

Committee members present in person, phone or video

Council President Breean Beggs, Committee Chair
Council Member Michael Cathcart, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council Member Betsy Wilkerson

Council President Beggs called the meeting to order at 1:20 p.m.

<https://vimeo.com/579596808>

Review and approval of minutes

Council President Beggs asked for a motion to approve the minutes of June 28, 2021 meetings.

- Action taken
- Council Member Mumm moved to approve the minutes of the June 28, 2021 meeting as presented; the motion was seconded by Council Member Kinnear

Discussion items - Items were presented in a different order than reflected in the agenda and minutes.

A. Council Requests

1. Consent items for discussion
2. Legislative update (if needed)
3. Impact fee recodification ordinance
4. Smart Water Meter/flow device upgrades
Steve Burns presented on costumer installation and explained that the City has been metering water for over 100 years with many technologies used over that time. Last fall the City upgrading to the Neptune metering system the goal is to be able to fully standardize the system. Smart meters are now the priority for Spokane's water system.
5. Northeast PDA update

David Guthrie, NEPDA Executive Director, explained the NEPDA includes about 1600 acres shared between the city and the county of mostly industrial land. The area is one of the most challenged demographic in the community. According to the ZoNE Project, 58% of single mothers in our community reside in NE Spokane. Additionally 48% of Spokane's property crime and 49% of the community's violent crime occurs in NE Spokane. One of the challenges is infrastructure and the history of underinvestment in the area. Unpaved roads in the NEPDA One of the goals of NEPDA is to create a competitive industrial market and to do so involves an effort to pave roads and put in infrastructure. David noted the difficulty of recruiting quality employers that pay good wages and provide good benefits. NEPDA has recently submitted a RAISE grant and is working to submit a TIB grant and would appreciate Council's support. Another challenge is due to turn of the century land plats and inadequate right-of-way which is not wide enough for a complete streets initiative. There will be a tremendous challenge to connect with the North South Corridor and acquiring that right-of-way. Working to reclassify some streets in order to apply for some future grant funding to improve those roads. Another barrier to development is that over 700 parcels exist with less than a quarter acre of land which could be a hindrance for building out infrastructure.

6. Resolution in support of RCHA grant application

B. Staff Requests

1. Envision Center interlocal agreement

David Steele and Dawn Carber presented on the interlocal agreement between the City, County and Workforce. David explained the agreement runs for the duration of the lease and the County has negotiated a 21 month lease extension at a rate of 18k per month. The County will pay this upfront and every three months, all parties will get their third portion. The City will finish paying out the extension that Council previously approved a few months ago, at the end of August. The City will get to back-bill the other parties for their portions. Dawn gave an update operations and sustainability of the Resource Center. Dawn shared future plans for acquiring funding for rent payments: 1.) funding opportunity called basic food employment training through the Washington State Human Services that can create an opportunity to generate revenue which could help with rent funding 2.) partners to help contribute – Envision Center will have an opportunity to negotiate rent with new partners i.e. an incoming apprenticeship provider 3.) Operations will be written into all grants that Envision works on with focus on operational grants. Envision Center is open for business and a majority of staff has returned. Community training has resumed i.e. inclusion and equity initiatives and re-entry programming. There will also be new marketing and communication efforts happening in the community.

2. 2021-2023 Consolidated Homeless Grant Program agreement

Jonathan Mallahan of Catholic Charities explained that the organization has entered into a contract to purchase an operational 15 unit motel located at 2905 W

Sunset Boulevard. They are acting on an opportunity to take advantage of the State's recent emergency housing notice of funding availability (NOFA), whose purpose is to quickly add emergency, permanent, supportive and other forms of housing and services for people who are experiencing homelessness in Washington. Catholic Charities learned of the opportunity and it is their request that the City might be interested in partnering. Catholic Charities was able to get the hotel under contract in just one weekend and are on track to submit a grant application with the City's support. The organization plans to operate this location as transitional family housing, which is serving families who are working to find permanent housing. The proposal is a request for a commitment to service the local match for the acquisition price for the project which is approximately \$300k. Additionally a commitment to work with Catholic Charities on future operating support will be sought as the City has identified housing needs as an important issue to solve in Spokane.

3. 2021 Action Plan component of the 2020-2024 Consolidated Plan for Community Development for CDBG, HOME, and ESG federal grant programs
Debbie Cato presented on behalf of Matt Davis and requested permission for CHHS to accept a \$9,611,051 grant renewal award from the Office of Family and Adult Homelessness and sub grant funds to awardees of the CHHS five year RFP. This is a combination of \$1,392,813 in CDBG base funding, \$368,900 for permanent support of housing for chronically homeless families and \$7,849,338 for housing and essentials needs programs for CHHS and the subrecipients.
4. Fluoridation grant amendment and resolution
Marlene Feist presented on a final amendment to the agreement with Arcora Foundation.
5. Civil infraction authority clarification
Mary Maramatsu of City Legal explained how legislative changes are affecting the ability of some City employees to write civil infractions. The ordinance is a clarifying ordinance to reaffirm the fact that certain officials who are City employees and government officials have always had authority to issues civil infractions consistent with their regulatory functions. That has not changed, however, the law which takes in account limited commissions has now reorganized those under law enforcement. In response, the City has looked at those departments that have previously been considered limited commission officers – parking enforcement, code enforcement, fire marshal – and they do not derive their authority from law enforcement. Instead it is from the municipal code which spells out the enforcement authority. To ensure there is not a gap in service, this simply adds language to clarify their authority.

Strategic Plan Session

A. Priority Strategy 1. Rapidly accelerating street pavement maintenance projects

- No report for this meeting.

B. Priority Strategy 2. Repurposing public property to stimulate private investment

- No report for this meeting.

C. Priority Strategy 3. Sustainable city

- No report for this meeting.

Executive session

None.

Adjournment

The meeting adjourned at 2:42 p.m.

Prepared by:

Shae Blackwell

Approved by:

Chair

SAP Public Engagement

2 ½

Years of a **community driven; transparent & inclusive** process

20+

Extended engagements with
Community Based
Organizations & Agencies

83,000

Utility inserts
mailed to City utility
customers

2,100

Respondents to two
surveys in 2020 & 2021

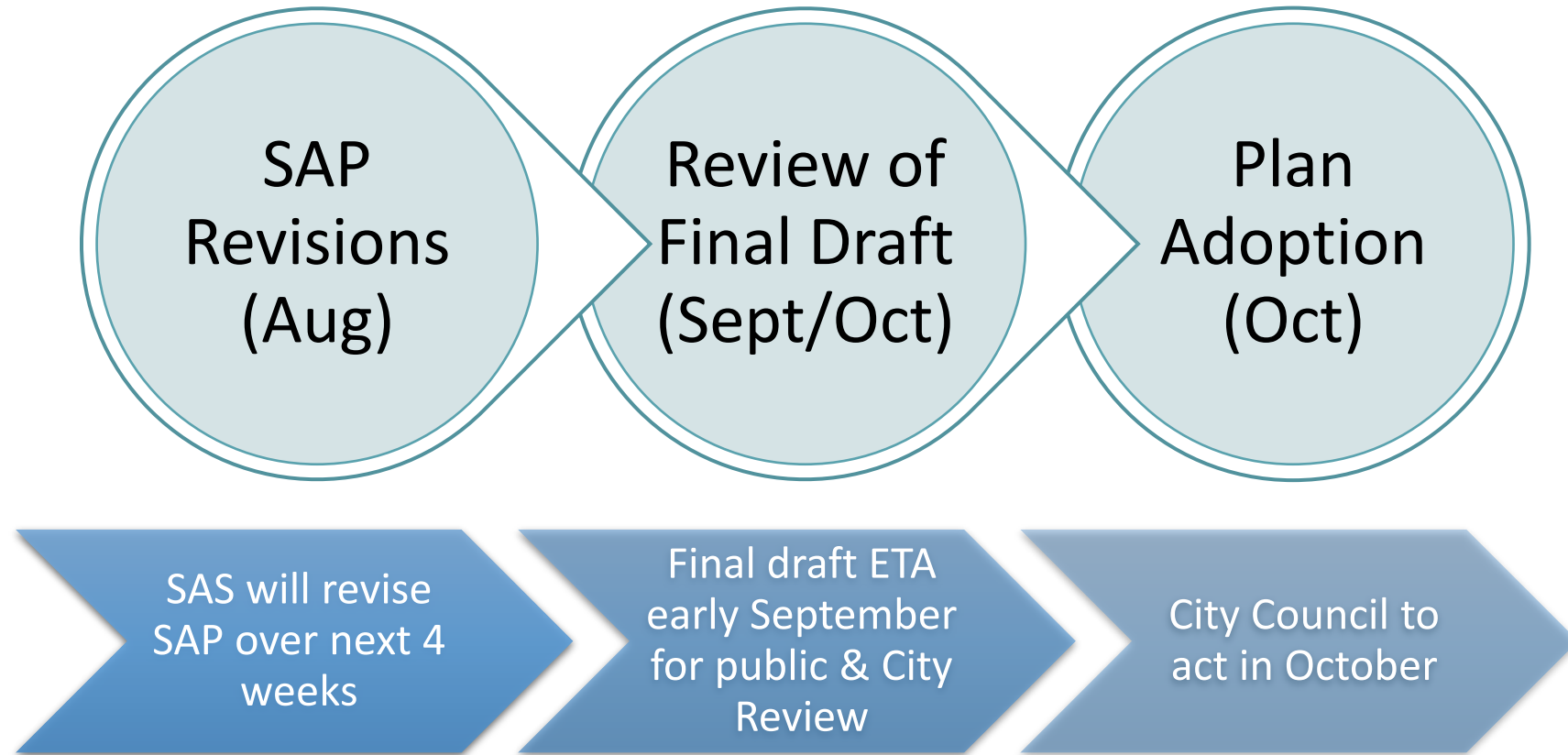
800+

Attendees at over **30**
workshops and
public events

Dozens

Media engagements including
Spokesman, KYRS, KPBS, KREM 2,
Journal of Business, Fig Tree,
Next Door, Facebook, local
newsletters

Next Steps



Briefing Paper

PIES

Division & Department:	City Council
Subject:	Parking Kiosk Installation
Date:	August 13, 2021
Contact (email & phone):	Shauna Harshman, sharshman@spokanecity.org , 509.828.0185
City Council Sponsor:	Breean Beggs
Executive Sponsor:	N/A
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	Aligns with Downtown Plan Update, 2019 Parking Study, and the transportation chapter of the Comprehensive Plan
Strategic Initiative:	N/A
Deadline:	Resolution to follow committee briefing
Outcome: (deliverables, delivery duties, milestones to meet)	Resolution will be filed for Council consideration following Committee briefing.
Background/History: City Council has been briefed extensively on transitioning from individual meters to a multiple space kiosk meter system.	
Executive Summary: The City of Spokane is moving forward with implementing recommendations from the 2019 Parking Study, and the recent Downtown Plan update. Both of these documents have found that the Downtown parking system lacks cohesion and provides a poor user experience. A substantial effort is underway to improve parking Downtown through improved on street management, technology, shared parking, and branding and wayfinding to better manage existing parking resources. The advantages of moving from individual parking meters to a unified kiosk system include decreased labor burden for staff to collect fares, decreased maintenance and vandalism costs, reduced visual clutter, and increased options for payment for community members.	
Budget Impact: TOTAL COST: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

City of Spokane

City Council

TO: City Council Members

FROM: Shauna Harshman, Manager of Neighborhood Connectivity Initiatives

DATE: August 13, 2021

RE: Parking Kiosk Resolution Memo

Overview

The City of Spokane is moving forward with implementing recommendations from the 2019 Parking Study, and the recent Downtown Plan update. Both of these documents have found that the Downtown parking system lacks cohesion and provides a poor user experience. A substantial effort is underway to improve parking Downtown through improved on street management, technology, shared parking, and branding and wayfinding to better manage existing parking resources.

The advantages of moving from individual parking meters to a unified kiosk system include decreased labor burden for staff to collect fares, decreased maintenance and vandalism costs, reduced visual clutter, and increased options for payment for community members.

Consistency with Downtown Plan

This update to the City's downtown specific plan is strongly supportive of improvements to the parking environment both on and off street. Support for moving to a coordinated system is found in the following goals and actions.

One of the key findings from the Existing Conditions Report of the Downtown Plan is:

The parking system lacks cohesion and provides a poor user experience: A substantial effort is underway to improve parking Downtown through improved on street management, technology, shared parking, and branding and wayfinding to better manage existing parking resources.

Goal W02 is to leverage parking management to improve Downtown and enhance the Paid Parking Zone.

W02.3 ACTION: Develop and maintain parking revenue scenarios for on-street parking to effectively implement parking demand management and new upgrades to the best available technologies in the Paid Parking Zone.

Conclusion

One of the current challenges is the diversity of payment technology with multiple meter types, mobile payment apps, and pay-by-plate systems creating a less user-friendly system. Action steps call to transition to a single and consistent meter type for on-street parking. Specifically kiosks and meters should allow for integration with use of License Plate Reader (LPR) enforcement.

Implementation strategies in the Downtown plan call for streamlining payment systems and identifies the first key action as transitioning to a single and consistent meter type for on-street parking ensuring multiple payment options are provided. This streamlining may be accelerated by moving towards a kiosk system, and that would enable greater consistency between private lots and on-street parking as many private lots have already transitioned to kiosk systems.

RESOLUTION 2021- _____

A resolution to replace existing parking meters in the Downtown retail core with pay-by-plate multi space parking kiosks in the Downtown retail core on all block faces with at least six meters.

WHEREAS, all major cities surveyed, including those recommended by the City's parking consultant, are transitioning to parking kiosks as the primary payment technology; and

WHEREAS, kiosks support greater use of wireless payment technology from the comfort of a user's vehicle; and

WHEREAS, kiosks and wireless payment technology are likely to substantially reduce labor and maintenance costs over time; and

WHEREAS, kiosks are likely to reduce the visual clutter that blanket city streets; and

WHEREAS, kiosks and wireless payment technology will facilitate parking incentive programs offered by local businesses, allow free first fifteen minute parking and other amenities; and

WHEREAS, kiosks work best with the new enhanced license plate reader enforcement technology being adopted by the City of Spokane; and

WHEREAS, kiosks still allow payment by coins and cards for those who prefer those payment options while substantially encouraging wireless payment; and

WHEREAS, kiosks allow preservation of decorative parking stanchions that can be retrofitted to serve as bicycle parking stands, mark individual spaces and allow for reserved space meter hoods; and

WHEREAS, kiosks still allow for preservation of short stay meter spaces that benefit restaurants and other businesses that offer customer pickup; and

NOW, THEREFORE, BE IT RESOLVED that it is the City of Spokane parking policy, consistent with the recently enacted Spokane Downtown Plan, and the 2019 Downtown Parking Study recommendations to promptly replace all existing parking meters in the Downtown retail core with parking kiosks, on all blockfaces with at least six meters, while retaining parking stanchions as needed to mark parking spaces, provide bicycle parking and reserved space hoods.

ADOPTED BY THE CITY COUNCIL ON _____

City Clerk

Approved as to form:

Assistant City Attorney

Briefing Paper

Public Safety and Community Health Committee

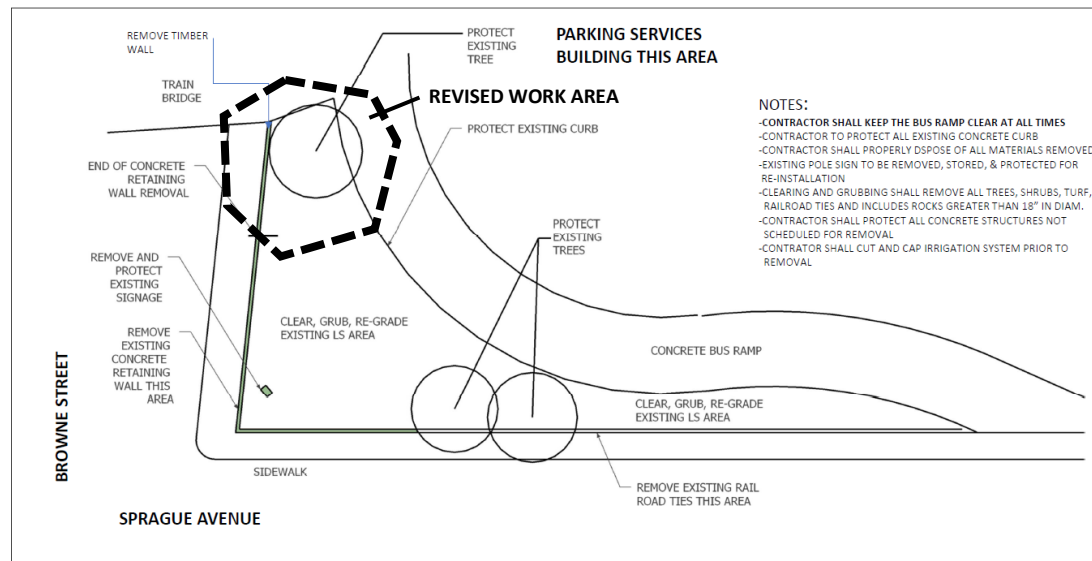
Division & Department:	Finance – Facilities Management
Subject:	Contract for CPTED landscape improvements at Intermodal
Date:	08/13/2021
Contact (email & phone):	Jeff Teal, jteal@spokanecity.org , X 6533
City Council Sponsor:	CM Lori Kinnear
Executive Sponsor:	Tonya Wallace
Committee(s) Impacted:	Public Safety, Finance & Administration
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Strategic Investment
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Approve contact cost increase

Background/History:

In July 2021 the City Council approved the first contract for a CPTED project at the intermodal Facility.

The project includes the following improvements:

- Remove the existing railroad ties that form a low retaining wall along Sprague.
- Remove the existing concrete retaining wall along Sprague/Browne.
- A new concrete retaining wall will be poured adjacent to the railroad bridge.
- Remove all existing plant material—existing trees will be protected and limbed up.
- Area will be regraded to slope evenly to the back of the sidewalk.
- 70 new shrubs will be planted & irrigated, and the area will be covered with basalt cobble.



Bids for the base work were received on June 16, 2021 with the cost of the improvements being \$76,539.80, including sales tax.

With the completion of the contract required engineering review and development of a revised wall design for the new cast in place concrete retaining wall, Facilities is requesting council approve an additional \$34,000 to complete the construction of the required retaining wall per the engineers recommendations, the removal of an additional tree as required to complete the regrading, and the installation of a guard rail on top of the new wall for safety.

Executive Summary:

With a recent brush fire near the corner of Sprague/Browne (corner of the Intermodal Complex), and the CPTED recommendations, the City desires to make a variety of landscaping, fencing, signage, and lighting improvements that will improve the safety of this facility.

The first CPTED project is a landscaping improvement project. Bids were received on June 16, 2021 with the successful bidder being Wall and Company, LLC. The initial cost of the safety improvements is \$76,539.80, including sales tax. Per a required engineer's review, an additional \$34,000 dollars are necessary to complete the construction of a cast in place concrete retaining wall.

The funding for this contract is coming from earmarked CPTED dollars, from the proceeds of the Normandie property sale.

Budget Impact:

Approved in current year budget? ☐Yes ☒No ☐N/A

Annual/Reoccurring expenditure? ☐Yes ☒No ☐N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒Yes ☐No ☐N/A

Requires change in current operations/policy? ☐Yes ☒No ☐N/A

Specify changes required:

Known challenges/barriers:



City of Spokane

CONTRACT AMENDMENT

Title: **INTERMODAL LANDSCAPE**

This Contract Amendment is made and entered into by and between the **CITY OF SPOKANE** as ("City"), a Washington municipal corporation, and **WALL AND COMPANY, LLC**, whose address is 18512 East Bow Avenue, Spokane Valley, Washington 99016, as ("Company"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the parties entered into a Contract wherein the Contractor agreed to perform Landscape Services at the Intermodal Facility; and

WHEREAS, a change to the original Contract has been requested, thus, the original Contract needs to be formally Amended by this written document, and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract dated August 10, 2021, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective on July 1, 2021 and shall run through December 31, 2021.

3. AMENDMENT.

The scope of work in the original contract is hereby amended to include the additional work referenced in the attached Project Change Order.

4. COMPENSATION.

The City shall pay an additional amount not to exceed **THIRTY-ONE THOUSAND FORTY AND NO/100 DOLLARS (\$31,040.00)** plus applicable tax, for everything furnished and done under this Contract Amendment. This is the maximum amount to be paid under this Amendment / Extension, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

WALL AND COMPANY, LLC

CITY OF SPOKANE

By _____
Signature Date

By _____
Signature Date

Type or Print Name

Type or Print Name

Title

Title

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Attachments that are part of this Agreement:
Contractor's August 9, 2021 Estimate

August 13, 2021

The Honorable Nadine Woodward
City of Spokane
808 W Spokane Falls Blvd
Spokane WA 99201

Project: Haven Street Grind & Overlay
Award Amount: \$1,000,000
Program(s): Surface Transportation Block Grant (STBG) Urbanized Area

Dear Mayor Woodward;

Congratulations! On August 12, 2021, the Spokane Regional Transportation Council (SRTC) Board of Directors selected **City of Spokane's Haven Street Grind & Overlay** project for funding as part of the 2021 SRTC Call for Preservation Projects.

SRTC is excited to offer the **City of Spokane** an award of **\$1,000,000** from the STBG Urbanized Area program.

SRTC will include the funding in the 2022-2025 SRTC Transportation Improvement Program (TIP). Please submit your project record into Secure Access Washington (SAW) by **August 18, 2021**. Once the TIP Amendment is approved, it will be included in the State Transportation Improvement Program (STIP.) After the funding is programmed into the STIP, you may seek obligation of the federal funds through WSDOT Local Programs consistent with the funding policies outlined in the most current SRTC TIP Guidebook.

Attached is an Acceptance of Funding Agreement outlining conditions of the award that must be signed by an official having authority. **Please sign and return the attached agreement no later than August 27, 2021** to be included in the upcoming 2022-2025 TIP process. Again, congratulations and we look forward to working with **City of Spokane**. If you have any questions, please do not hesitate to contact me at (509) 343-6370 or at kwallace@srtc.org.

Sincerely,



Kevin Wallace, Interim Executive Director
Spokane Regional Transportation Council

cc: Lori Kinnear, Council Member
Candace Mumm, Council Member
Katherine Miller, City of Spokane
Kevin Picanco, City of Spokane
Keith Martin, WSDOT-Eastern Region - Local Programs

• City of Airway Heights • City of Cheney • City of Deer Park • City of Liberty Lake • City of Medical Lake
• City of Millwood • City of Spokane • City of Spokane Valley • Spokane County • Spokane Transit Authority
• Town of Latah • Town of Fairfield • Town of Rockford • Town of Spangle • Town of Waverly
• Washington State Department of Transportation • Washington State Transportation Commission

Agency: City of Spokane

Address: 808 W Spokane Falls Blvd

Project: Haven Street Grind & Overlay

Award Amount: \$1,000,000

Program(s): STBG Urbanized Area

Elected Official Contact: Mayor Nadine Woodward

SRTC Board Member(s): Council Members Lori Kinnear and Candace Mumm

Staff Member: Kevin Picanco

Conditions of Award:

- All programming is subject to the SRTC TIP Guidebook. The TIP Guidebook is updated yearly.
- Eligible activities and conditions are subject to all federal and state laws and regulations, and SRTC Board guidance.
- The project must be delivered in its entirety per the description in the original application unless scope or other changes are approved in writing by SRTC.
- If a partial award, the applicant is responsible for securing all additional funds on the project in addition to local match. If the award is a full award, the applicant is responsible for securing all required match.
- Availability of local funds must be demonstrated for the year the project is programmed.
- If a project receives a partial funding award, and is unable to secure additional, non-local funds for the project prior to delivery, programming may be delayed upon request with approval of the SRTC Board, and agencies can re-submit under a subsequent call for projects; additional funding is not guaranteed.
- All funding must be obligated no later than June 1, 2023 unless otherwise agreed to with the TIP Working Group.
- Any change of use of SRTC funds for phases (PE, ROW, CN), or geographical segments of a project must be approved in writing and in advance of changes so administrative modifications or amendments can be made. This applies to changes necessitated by reasons such as, but not limited to, the securing of additional fund sources, costs savings or increases, or design modifications.

Agreed to and Approved:

Mayor Nadine Woodward
City of Spokane

Lois Bollenback, Executive Director
Spokane Regional Transportation Council

Date

Date

August 13, 2021

The Honorable Nadine Woodward
City of Spokane
808 W Spokane Falls Blvd
Spokane WA 99201

Project: Maple/Ash Chip Seal
Award Amount: \$718,500
Program(s): Surface Transportation Block Grant (STBG) Urbanized Area

Dear Mayor Woodward;

Congratulations! On August 12, 2021, the Spokane Regional Transportation Council (SRTC) Board of Directors selected **City of Spokane's Maple/Ash Chip Seal** project for funding as part of the 2021 SRTC Call for Preservation Projects.

SRTC is excited to offer the **City of Spokane** an award of **\$718,500** from the STBG Urbanized Area program.

SRTC will include the funding in the 2022-2025 SRTC Transportation Improvement Program (TIP). Please submit your project record into Secure Access Washington (SAW) by **August 18, 2021**. Once the TIP Amendment is approved, it will be included in the State Transportation Improvement Program (STIP.) After the funding is programmed into the STIP, you may seek obligation of the federal funds through WSDOT Local Programs consistent with the funding policies outlined in the most current SRTC TIP Guidebook.

Attached is an Acceptance of Funding Agreement outlining conditions of the award that must be signed by an official having authority. **Please sign and return the attached agreement no later than August 27, 2021** to be included in the upcoming 2022-2025 TIP process. Again, congratulations and we look forward to working with **City of Spokane**. If you have any questions, please do not hesitate to contact me at (509) 343-6370 or at kwallace@srtc.org.

Sincerely,



Kevin Wallace, Interim Executive Director
Spokane Regional Transportation Council

cc: Lori Kinnear, Council Member
Candace Mumm, Council Member
Katherine Miller, City of Spokane
Kevin Picanco, City of Spokane
Keith Martin, WSDOT-Eastern Region - Local Programs

• City of Airway Heights • City of Cheney • City of Deer Park • City of Liberty Lake • City of Medical Lake
• City of Millwood • City of Spokane • City of Spokane Valley • Spokane County • Spokane Transit Authority
• Town of Latah • Town of Fairfield • Town of Rockford • Town of Spangle • Town of Waverly
• Washington State Department of Transportation • Washington State Transportation Commission

Agency: City of Spokane

Address: 808 W Spokane Falls Blvd, Spokane WA 99201

Project: Maple/Ash Chip Seal

Award Amount: \$718,500

Program(s): Surface Transportation Block Grant (STBG) Urbanized Area

Elected Official Contact: Mayor Nadine Woodward

SRTC Board Member(s): Council Members Lori Kinnear and Candace Mumm

Staff Member: Kevin Picanco

Conditions of Award:

- All programming is subject to the SRTC TIP Guidebook. The TIP Guidebook is updated yearly.
- Eligible activities and conditions are subject to all federal and state laws and regulations, and SRTC Board guidance.
- The project must be delivered in its entirety per the description in the original application unless scope or other changes are approved in writing by SRTC.
- If a partial award, the applicant is responsible for securing all additional funds on the project in addition to local match. If the award is a full award, the applicant is responsible for securing all required match.
- Availability of local funds must be demonstrated for the year the project is programmed.
- If a project receives a partial funding award, and is unable to secure additional, non-local funds for the project prior to delivery, programming may be delayed upon request with approval of the SRTC Board, and agencies can re-submit under a subsequent call for projects; additional funding is not guaranteed.
- All funding must be obligated no later than June 1, 2023 unless otherwise agreed to with the TIP Working Group.
- Any change of use of SRTC funds for phases (PE, ROW, CN), or geographical segments of a project must be approved in writing and in advance of changes so administrative modifications or amendments can be made. This applies to changes necessitated by reasons such as, but not limited to, the securing of additional fund sources, costs savings or increases, or design modifications.

Agreed to and Approved:

Mayor Nadine Woodward
City of Spokane

Lois Bollenback, Executive Director
Spokane Regional Transportation Council

Date

Date

RESOLUTION NO. 2021-_____

A Resolution establishing a community-directed process for the next uses for the soon to be former library space known as the East Side Spokane Public Library located at 524 S Stone St. Spokane WA 99202

WHEREAS, the Spokane Public Library has operated a branch at 524 S Stone St. Spokane WA 99202 in the East Central neighborhood next to the Martin Luther King, Jr. Center at East Central campus for decades, and is now building a new branch to serve the neighborhood ever more effectively; and

WHEREAS, as the library relocates, it will leave behind a vacant space and revert to becoming City-owned property; and

WHEREAS, it is imperative that the people who live in the East Central neighborhood have a voice in determining the next use of this space, so that neighborhood and community priorities are placed at the very heart of the City's decision-making concerning facilities located in the neighborhood.

NOW THEREFORE, BE IT RESOLVED that the City Council will, prior to taking any action to lease, sell, program, activate, or use the former public library space located at 524 S Stone St. Spokane WA 99202, engage a broad array of community groups and neighborhood residents, to ensure that the residents of East Central ensure this as a place where everyone is welcome, and where the residents of the neighborhood are at the center of the decision making process.

Passed by the City Council this ____ day of _____, 2021.

City Clerk

Approved as to form:

Assistant City Attorney

Briefing Paper

Public Infrastructure Environmental Sustainability

Division & Department:	Public Works Division
Subject:	Updated Agreement with The Falls, LLC, to provide sewer infrastructure funding to meet future development needs
Date:	8/11/2021
Author (email & phone):	Marlene Feist mfeist@spokanecity.org (509) 625-6505
City Council Sponsor:	Breean Beggs
Executive Sponsor:	Marlene Feist
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Comp Plan, Link Spokane
Strategic Initiative:	Innovative Infrastructure
Deadline:	September 2021
Outcome: (deliverables, delivery duties, milestones to meet)	Approve updated developer agreement with The Falls, LLC, for the Falls Tower project.
Background/History: The City entered into a developer agreement with The Falls, LLC, in February 2020. That agreement provided for a number of things, including \$300,000 from the Projects of Citywide Significance to support power utility infrastructure changes. The City would like to amend the agreement to include \$200,000 in wastewater utility funds, in exchange for specific placement of sewer infrastructure that benefits the City overall.	
Executive Summary: The Wastewater Utility funds will support Public Improvements that will benefit the City. <ul style="list-style-type: none"> • The sewer improvements for the project will be realigned and relocated from the river edge into the public right-of-way via Lincoln and Broadway. • The relocated sewer will open up the potential to develop additional properties on the west side of Lincoln from Summit Boulevard to Broadway and create improved economic activity for the City. • The properties along this section of Lincoln are primarily dirt parking lots, greatly underutilized sites considering their proximity to downtown, Riverfront Park, and Kendall Yards. • The new location also provides for greater protection for the Spokane River. 	
Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: N/A Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Specify changes required: N/A Known challenges/barriers: N/A	

Briefing Paper

Public Infrastructure Environment and Sustainability

Division & Department:	Public Works Division / Integrated Capital Management
Subject:	TIB Complete Streets Grant Program
Date:	8/23/2021
Contact (email & phone):	Inga Note, inote@spokanecity.org
City Council Sponsor:	Council President Beggs
Executive Sponsor:	Marlene Feist – Public Works Director
Committee(s) Impacted:	Urban Experience
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	
Strategic Initiative:	
Deadline:	Applications due October 1 st , 2021
Outcome: (deliverables, delivery duties, milestones to meet)	Approve ICM staff moving forward with grant applications
Background/History: <p>The TIB Complete Streets Program is only available to Cities with an adopted Complete Street Ordinance. Cities must be nominated by a partner agency which this year includes Department of Commerce, Futurewise, and Cascade Bicycle Club.</p> <p>Staff proposes to submit a program of Rectangular Rapid Flash Beacon installations for crosswalks throughout the City. The locations were selected based on neighborhood requests, user volume, collision history, risk factors, and proximity to pedestrian generators, bicycle routes, transit stops. We will present the short-list of locations during the meeting.</p>	
Executive Summary: <ul style="list-style-type: none"> • <i>Apply for \$1 million in Complete Streets funding through Department of Commerce or Cascade Bicycle Club.</i> • <i>Focus on Rectangular Rapid Flash Beacons for crosswalks near pedestrian generators, transit stops and bike routes</i> • <i>Local Match: none required</i> • <i>Commerce applications due October 1st, 2021.</i> 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works Division / Integrated Capital Management
Subject:	Illinois Protected Bike Lanes Study- Status Update
Date:	8/23/21
Author (email & phone):	kpicanco@spokanecity.org ; kemiller@spokanecity.org
City Council Sponsor:	Council President Beggs
Executive Sponsor:	Marlene Feist
Committee(s) Impacted:	PIES
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	
Strategic Initiative:	Innovative Infrastructure
Deadline:	none
Outcome:	Update for Information Only
<u>Background/History:</u> City Council Resolution 2020-042, passed in June, 2020, requested installation of physically-designated, protected bike lanes along Illinois Ave. from Hamilton St. to Market St. Staff has evaluated existing conditions and prepared several design alternatives for consideration. An initial public meeting was held June 10 th and a survey to solicit community feedback was available throughout June. A second public meeting is tentatively planned for September to share and discuss refinements to the design alternatives. The purpose of this PIES agenda item is to provide a status update, share implementation options and receive Council feedback prior to the next public meeting in September.	
<u>Executive Summary:</u> <ul style="list-style-type: none"> • Council requested installation of protected bike lanes on Illinois Ave. via Resolution 2020-042. • Staff has prepared multiple design alternatives for consideration that will be shared at PIES. • An initial public meeting and survey was conducted in June; a second public meeting is tentatively planned for September. • Staff is sharing a status update with Council prior to the second public meeting. • Staff is considering phased implementation with lower cost improvements completed with near term maintenance grind and overlay projects while more costly improvements requested by the community will require securing Federal/State grant funds to complete. 	
<u>Budget Impact:</u> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u> Consistent with current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works and Utilities
Subject:	Renewal of BID #4471-18 to supply liquid sodium bisulfite to Riverside Park Water Reclamation Facility.
Date:	8/23/21
Contact (email & phone):	Mike Cannon, Assistant Plant Manager 625-4642 mcannon@spokanecity.org
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	
Strategic Initiative:	Innovative Infrastructure – Affordable Utility Rates
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval to renew the 1 st of 2 renewals with Two Rivers Terminal, LLC to supply liquid sodium bisulfite to Riverside Park Water Reclamation Facility for an annual cost of \$208,000.00
<p><u>Background/History:</u> RPWRF uses sodium bisulfite to neutralize sodium hypochlorite in the effluent water to reduce toxic effects on aquatic organisms in the Spokane River.</p> <p>This is the 1st of 2 renewals from the awarded BID #4471-18 to Two Rivers Terminal, LLC (Pasco, WA) who was the lowest responsive bidder. The total annual contract cost is \$208,000.00. This is for the renewal period for August 15, 2021 to August 14, 2022. The contract may be extended for one (1) additional one-year contract period with the total contract period not to exceed five (5) years.</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> <u>Impact</u> In order to neutralize toxic chlorine used to disinfect the effluent water from RPWRF, it is necessary to add liquid sodium bisulfite. <u>Action</u> Wastewater Management is seeking Council to renew the contract with Two Rivers Terminal, LLC to supply liquid Sodium Bisulfite to the Water Reclamation Facility. <u>Funding</u> Funding for this purchase is provided in the Wastewater Management budget, and revenue is derived from sewer rates. . 	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source: Department</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><u>Operations Impact:</u></p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	



23 July 2021

City of Spokane
Attn: Heather Barnhart
Facility Inventory Foreperson | Procurement & Contracts Management
Riverside Park Water Reclamation Facility | 4401 N Aubrey L White Pkwy, Spokane, WA 99205
O: 509.625.4606 | C: 509.723.9392
hbarnhart@spokanecity.org

Heather,

Regarding the opportunity to exercise option #1 for the renewal of our contract for the supply of sodium bisulfite, Bid# 4471-18, we wish to accept the extension but in so doing seek an adjustment to the price from \$1.45 per gallon delivered to \$1.60 per gallon delivered.

In March, our raw material cost for the manufacture of sodium bisulfite 38-40% increased due to changes in our supply chain which was disrupted by both global and domestic responses to the Covid-19 pandemic. Included with this letter are two examples to justify our price increase request:

1. Two Rivers Terminal contract #4600034484 with Sacramento Regional County Sanitation District priced at \$0.3816 per dry pound (= \$1.60 per gallon SBS 38-40%) for 17,000,000 lbs.
2. City of Johnson City TN, bid tab July 7th 2021: winning bid, \$1.62 per gallon for 90,000 gallons.

Two Rivers Terminal does not anticipate pricing for SBS 38-40% will decrease over the next year in fact it may increase, however, if granted the contract extension then we will maintain new pricing of \$1.60 per gallon for the next 12 months.

Two Rivers Terminal looks forward to extending our contract and we believe our proposal is fair and this price request is justified citing the above examples as evidence. Should the City of Spokane require additional information or discussion then please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Travis Owens, Sr.", with a stylized flourish at the end.

J. Travis Owens, Sr.
(509) 412-9000
travis@tworiversterminal.com

Barnhart, Heather

From: Coster, Michael
Sent: Wednesday, July 28, 2021 11:17 AM
To: Barnhart, Heather
Cc: Gennett, Raylene; Cannon, Mike
Subject: RE: Contract Renewal

Follow Up Flag: Follow up
Flag Status: Flagged

After reviewing the provided documents, and knowing what's going on across so many industries right now, I think the request is reasonable.

Thanks!

Michael F. Coster
Plant Manager
Riverside Park Water Reclamation Facility
4401 N Aubrey L. White Parkway
Spokane, WA 99205

509 625-4640

From: Barnhart, Heather <hbarnhart@spokanecity.org>
Sent: Wednesday, July 28, 2021 10:31 AM
To: Coster, Michael <mcoster@spokanecity.org>
Cc: Gennett, Raylene <rgennett@spokanecity.org>; Cannon, Mike <mcannon@spokanecity.org>
Subject: FW: Contract Renewal

Hello!

Attached is pricing for sodium bisulfite. They have requested an increase.

Please review and advise if we may accept their request. I would like to get this placed on the August 23rd PIES agenda.

Thank you.

From: Travis Owens <traviso@tworiversterminal.com>
Sent: Friday, July 23, 2021 5:30 PM
To: Barnhart, Heather <hbarnhart@spokanecity.org>
Subject: Re: Contract Renewal

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Heather,

Our proposal letter for the contract extension and two pieces of evidence are attached.

Much obliged,

Travis

J. Travis Owens, Sr. (he/him)

Strategic Accounts Manager, US & Canada
Industrial Chemicals | Airport Runway Deicers
Member: NCAI | AAAE | NWAAAE | WAMA
CONNECT WITH ME - LinkedIn: [Idahowens](#)

Two Rivers Terminal LLC

PO Box 2327 | Pasco WA | 99302
C: (509) 412-9000 | W: (509) 547-7776
Orders: industrial@tworiverterminal.com

**TWO RIVERS
TERMINAL, LLC**



On Fri, Jul 23, 2021 at 4:26 PM Travis Owens <traviso@tworiverterminal.com> wrote:

Heather,

Hello from Central Oregon! I am working on our proposal for the option to renew the SBS contract. Hope to have it to you within the hour.

Travis

J. Travis Owens, Sr. (he/him)

Strategic Accounts Manager, US & Canada
Industrial Chemicals | Airport Runway Deicers
Member: NCAI | AAAE | NWAAAE | WAMA
CONNECT WITH ME - LinkedIn: [Idahowens](#)

Two Rivers Terminal LLC

PO Box 2327 | Pasco WA | 99302
C: (509) 412-9000 | W: (509) 547-7776
Orders: industrial@tworiverterminal.com

**TWO RIVERS
TERMINAL, LLC**



On Wed, Jul 21, 2021 at 10:16 PM Travis Owens <traviso@tworiverterminal.com> wrote:

Thanks, Heather!

Started vacation this morning. ;-)

Briefing Paper

(Public Infrastructure, Environment and Sustainability Committee)

Division & Department:	Development Services Center
Subject:	Vacation of Adams Street between 3 rd and I-90 along with the alley between 3 rd and I-90, from Adams to Jefferson
Date:	August 23, 2021
Contact (email & phone):	Eldon Brown (ebrown@spokanecity.org) 625-6305
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure & Environmental Sustainability
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Section 17G.080.020 of the Spokane Municipal Code and Chapter 35.79 of RCW regarding street vacations.
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Precedes taking a resolution to vacate to a public hearing before City Council
Background/History: Silverstar Automotive would like to vacate portions of downtown right-of-way in order to control access and add security to the site.	
Executive Summary: <ul style="list-style-type: none"> Property owners would like City Council to consider vacating the RW at no cost. In order for Silverstar Automotive (1227 W 3rd) to continue operating the existing business, an agreement will need to be established with the VOA that would prohibit parking on the west side of Adams St. Utility easements would need to be reserved over the right-of-way. Map of the vacation area is attached These right-of-ways are considered a portion of the complete streets as outlined in SMC Section 17C.124.035 and City Council needs to concur that this is in the public's interest to vacate these right-of-ways. 	
Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.) Revenue Generating	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Proposed Vacation




0 30 60 90
Feet



Right-of-way Description:
Adams St. between 3rd and I-90, along with the alley
between 3rd and I-90, from Adams to Jefferson

Legend

 Proposed Vacation

THIS IS NOT A LEGAL DOCUMENT.
The information shown on this map is compiled
from various sources and is subject to constant
revision. Information shown on this map should
not be used to determine the location of facilities
in relationship to property lines, section lines,
streets, etc.

