The Spokane City Council’s Public Infrastructure, Environment, and Sustainability Committee meeting will be held at 1:15 p.m. on November 25, 2019 in Council Briefing Center, Lower Level, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Infrastructure, Environment and Sustainability Committee meeting is regularly held every 4th Monday of each month at 1:15 p.m. unless otherwise posted.

The meeting will be open to the public, with the possibility of moving or reconvening into executive session only with the members of the City Council and the appropriate staff. No legislative action will be taken. No public testimony will be taken and discussion will be limited to appropriate officials and staff.

AGENDA

I. Call to Order

II. Approval of minutes from October 28, 2019

III. Discussion Items

A. Council Requests
   1. Consent Items for Discussion
   2. Update on 5G Installation Issues (15 minutes)
   3. Integrated Pest Management (10 minutes)

B. Staff Requests
   1. Yellowstone Pipeline Franchise – Tim Szambelan/Dan Kegley (10 minutes)
   2. Cable Franchise – Tim Szambelan/Marlene Feist (10 minutes)
   3. Resolution to adopt a Public Rule and Policy for the Wastewater Treatment Facility Industrial Pretreatment Program – Fine Schedule – Angela Tagnani (10 minutes)
   5. West Plains PDA Stormwater Funding – Katherine Miller (5 minutes)

IV. Strategic Initiatives Session – Council Member Beggs and Scott Simmons

   Priority Strategy 1: Rapidly Accelerating Street Pavement Maintenance Projects
       • Impact of I976 on Residential Street Maintenance – Scott Simmons (15 minutes)

   Priority Strategy 2: Repurposing Public Property and Assets to Stimulate Private Investment
       • No report this meeting.

   Priority Strategy 3: Sustainable City
       • Report on Sustainability Action Subcommittee – Kara Odegard (10 minutes)
V. **Consent Items**  
1. Climbing Inspection of Sunset Bridge  
2. Purchase of Deicer  
3. Vacation of the alley between Lindeke and the railroad and north of 14th Ave.  
4. Vacation of a portion of Thor St. north of Garnet Ave  
5. Engineering Consultant Contract for On-Call Sewer Model Support  
6. Purchase of Trailer Mounted Four-Inch Wastewater Pumps  
7. Recycled Materials – Value Blanket Renewal  
8. Purchase and Sole Source Resolution of Pumps, Parts and Supplies for RPWRF  
9. Strategic Investment Fund Projects (Parks)  

**Fleet Services**  
10. Purchase Replacement Pressure Reducing Valve Truck for Water Department  
11. Purchase Replacement Construction Truck for Water Department  
12. Purchase Replacement Repair Trucks for Water Department  

**Waste to Energy**  
13. Contract for Removal and Replacement of Insulation and Cladding  
14. Contract for Metals Recycling

VI. **Executive Session**  
Executive Session may be held or reconvened during any Public Infrastructure, Environment, and Sustainability Committee meeting.

VII. **Adjournment**

**Next Public Infrastructure, Environment, and Sustainability Committee Meeting**  
Please note the December 23rd meeting has been rescheduled to:  
December 16, 2019 10:30 a.m. in the Council Briefing Center
CITY OF SPOKANE  
PUBLIC INFRASTRUCTURE, ENVIRONMENT, AND SUSTAINABILITY  
STANDING COMMITTEE MINUTES  
SEPTEMBER 23, 2019

Committee Members Present
Council Member Breean Beggs, Committee Chair  
Council Member Mike Fagan, Vice Committee Chair  
Council Member Kate Burke  
Council Member Lori Kinnear

Committee Members Absent
Council Member Candace Mumm  
Council President Ben Stuckart  
Council Member Karen Stratton

Staff Present
Angela Albin-Moore, Hannahlee Allers, Chris Averyt, Brandon Blankenagel, Giaccobbe Byrd, Eldon Brown, Logan Calen, Tija Danzig, Anna Everano, Marlene Feist, Raylene Gennett, Nathan Groh, Clint Harris, Dan Kegley, Rod Mann, Adam McDaniel, Louis Meuler, Katherine Miller, Katie Myers, Kara Odegard, Cadie Olsen, Mike Ormsby, Melissa Owens, Kyle Overbust, David Paine, Erik Poulsen, Jason Sandobal, Elizabeth Schoedel, Scott Simmons, Angel Spell, Kandace Watkins, Charlie Wolff

Council Member Beggs called the meeting to order at 1:15 p.m.

Review and Approval of Minutes  
Council Member Beggs asked for a motion to approve the minutes of the September 23, 2019 meeting.

Action Taken  
Council Member Fagan moved to approve the minutes of the September 23, 2019 meeting as presented; the motion was seconded by Council Member Kinnear.

Discussion Items
A. Council Requests  
1. Consent Items for Discussion  
   Fish Lake Trail Connection Study

2. Fire Hydrant Security Resolution  
   Council Member Beggs gave a brief overview of the proposed fire hydrant security resolution. Scott Simmons and Dan Kegley discussed the work by the Water department to identify industry standards.

3. Resolution Lincoln Heights Neighborhood Council requesting Crosswalk Improvements
Council Member Beggs began the discussion on the resolution drafted by the Lincoln Heights Neighborhood Council requesting crosswalk improvements that were listed. Discussion was had by the committee on the crosswalks and restriping work each year.

4. Protecting Leaves and Adding New Trees (PLANT) Ordinance 
   Council Member Kinnear, Giacobbe Byrd and Angel Spell discussed the draft ordinance and reviewed the information that will be used for communication with citizens and developers.

5. Private/Public Development Coordination (i.e. Austin Road) 
   Council Member Mumm

6. Cataldo Vacation – Boone Bike Route Resolution 
   Council Member Beggs introduced the resolution to encourage future planning for bicycle routes during development of the Sports Center on Cataldo and Boone.

7. University District property 
   Charlie Wolff discussed the property sale in the University District and the challenges being faced by the prospective developer that include the underground rock outcroppings and building orientation. The next steps will be presented at the next Council legislative meeting.

B. Staff Requests
   1. Walkability Action Project 
      Brandon Blankenagel along with SRTC, SRHD and SPS reviewed the Walkability Action project with the Committee. He discussed the elements of the program that orientates residents to the walkability and bicycling in their neighborhoods for short trips and commutes.

   2. Student Designed Wastewater Access Cover Art Contest 
      Raylene Gennett discussed the art contest that happens every five years to choose a design for wastewater access covers that are installed or replaced.

   3. EVSE Grant, EV Market Outlook, Renewable Diesel Information 
      David Paine and Nathan Groh discussed the research and feasibility study on the EV market and renewable diesel for use in City vehicles.

   4. 2019-2020 Warming Centers and Expanded Capacity 
      Tija Danzig gave a brief update on the contracts for the warming centers that will be going to the next Council meeting.

Strategic Plan Session
A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects
   • Status update: Unpaved local Streets within each Council District
Katherine Miller gave an overview powerpoint and discussed the coordination to compile the lists of unimproved streets in each district. The remaining lists will be sent in the next few days by council.

B. **Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment**

C. **Priority Strategy 3. Sustainable City**
   - Report on Sustainability Action Subcommittee
     Due to remaining time during this meeting, this item was deferred to the next month.

**Consent Items**
1. XO Communications Telecommunications for dial tone and long distance phone services
2. Network Hardware and Riverfront Park Infrastructure and Wireless
3. Department of Ecology Stormwater Capacity Grant
4. DWSRF and PWTF Loan Agreements for SIA Additional Reservoir
5. Purchase of Ice Kicker
6. Fish Lake Trail Connection Study
7. Master Security Services Contract for Citywide Security Services
8. Purchase a Tank truck for the Wastewater Maintenance
9. 37th Avenue Sidewalks – Manito Blvd. to Latawh St.
10. Special Budget Ordinance for Reprographics

**Waste to Energy**
11. Big Sky Industrial-Contract for Vacuum Support Services
12. Hydraulics Plus-Extension to Contract for Offsite Hydraulic and Pneumatic Cylinder Rebuilding
13. Online Cleaning-Contract for Boiler Blasting Services
14. WEMCO-Contract for Crane/Hoist/Trolley and Lifeline Preventative Maintenance/Inspections
15. WEMCO-Contract for Preventative Maintenance/Inspections of Bridge Cranes

**Executive Session**
None.

**Adjournment**
The meeting adjourned at 3:25 p.m.

**Prepared by:**
Barbara Patrick, Administrative Specialist

**Approved by:**

Chair
Sustainability Action Subcommittee (SAS)
Integrated Pest Management Recommendation to Spokane City Council
Nov 11th, 2019

Background
Pesticides (which include herbicides like the popular Glyphosate) are powerful tools for responding to persistent pest problems. The City of Spokane uses pesticides as a routine method of weed and other pest management. Without a well-coordinated IPM program in place, pesticides may be inappropriately applied or used in scenarios where alternative methods could be implemented. One of the biggest problems with relying on pesticides is that, in most cases, very little of the pesticide actually reaches the target, and instead ends up in the air, water, soil and affecting wildlife and people.

A growing body of evidence in scientific literature shows that pesticide exposure can adversely affect neurological, respiratory, immune, and endocrine systems in humans, even at low levels. Children are especially sensitive to pesticide exposure because they take up more pesticides (relative to their body weight) than do adults. Children have developing organ systems that are much less effective at detoxifying harmful chemicals. Recent studies document the need for continued reductions in hazardous pesticide use and practices.

Fortunately, there are proven safe, effective, and affordable ways to maintain attractive lawns, playing fields and public parks without the use of toxic pesticides. Integrated Pest Management (IPM) is a proven method for both mitigating the invasion of pests and thus minimizing our reliance upon potentially harmful pesticides. IPM is an effective and environmentally-sensitive approach that offers a wide variety of tools to reduce contact with pests and exposure to pesticides. There are cost savings associated with using IPM. IPM may be more labor intensive than conventional pest control and may require more up front resources. However, costs are generally lower over time because the underlying cause of the pest problem has been addressed.

The National IPM Roadmap definition of IPM, updated in 2013:
“Integrated Pest Management (IPM) is a science-based decision-making process that identifies and reduces risks from pests and pest management related strategies. IPM coordinates the use of pest biology, environmental information, and available technology to prevent unacceptable levels of pest damage by the most economical means, while minimizing risk to people, property, resources, and the environment. IPM provides an effective strategy for managing pests in all arenas from developed agricultural, residential, and public lands to natural and wilderness areas. IPM provides an effective, all encompassing, low-risk approach to protect resources and people from pests. IPM practitioners work to identify and correct pest-friendly conditions using proactive, preventative, knowledge-based and low-risk methods. IPM reduces hazards by reducing overall pesticide use, using least hazardous pesticides when there is a
demonstrated need, and taking special protective measures to reduce pesticide exposure to living organisms and the environment. By correcting the conditions that lead to pest problems and using approved pesticides only when necessary, IPM provides more effective pest control while reducing pesticide use.”

Recommendation
With this in mind, the SAS recommends that the Spokane City Council work with the Spokane City Parks and Recreation Department to implement a well-coordinated, citywide IPM program on all City-owned public spaces. We also recommend that the City educate those employees that make decisions about pest management on City property. The SAS voted to recommend this action with a majority in favor. The detailed breakdown of our vote is outlined below along with concerns that some members of the subcommittee have identified should the City implement an IPM effort.

Vote Spread
Members of the SAS voted 24 - 0 to move this recommendation to city council. Seventeen (17) members voted an unqualified yes, six (6) members voted the decision was acceptable, and one (1) voted that they did not agree, but chose not to block the recommendation. A few concerns about the recommendation were raised throughout the deliberation process.

Considerations
1. There were some concerns expressed that an IPM policy may not do enough to prevent the usage of the most toxic and harmful pesticides in our parks and public spaces
2. Due to a lack of enforcement procedures offered up in some IPM policies, it may be difficult to ensure applicators are following the guidelines of an IPM policy
3. Although we believe implementing an IPM strategy to be a cost effective approach to managing toxic impacts from pesticides & herbicides, the potential overhead management of a policy such as this may provide a greater burden upon pesticide applicators than what is spent currently by the city. There is a potential for IPM to make the recruitment and training process for new applicators more intensive. SAS was unable to conduct a comprehensive financial analysis for this recommendation.

IPM Success
IPM policies have been adopted and successful in a number of cities and counties across the nation. Washington State's Thurston County adopted an Integrated Pest and Vegetation Management Policy (IPM) to provide guidelines for County personnel who are involved with operations and provide advice related to pest and vegetation management. Since the adoption of the IPM policy, the County has experienced many pest problems and has successfully controlled them using much less chemical control than they would have with past practices. Their IPM policy has provided a direction that encourages understanding pest problems better so chemical methods are less necessary and pest control is more successful. They have taken their pest research and have produced a great deal of information that was originally intended
for internal use by the County, but have reformatted much of it for home owners and land managers

San Francisco’s IPM Ordinance was the first ordinance of its kind in the nation. Enacted in 1996 and revised in 2011, the ordinance applies specifically to City properties, and has been emulated by dozens of public agencies nationwide. The City of San Francisco has decreased pesticide use by 70-80% since the start of the IPM program. They’ve decreased the use of glyphosate, the active ingredient in Roundup, within the city by 96% since 2010.

Santa Clara County’s IPM Administrative Guidelines & Procedures provides an in-depth understanding of the management tools, roles and responsibilities necessary to implement a successful IPM program for a multi-jurisdictional public agency. Spokane could model their IPM process after Santa Clara County’s program.

Boulder, Colorado first adopted IPM in 1993. Significant pesticide reduction has occurred across all city departments. In 2010, the city partnered with the University of Colorado (CU) for training with a nationally recognized expert on organic turf care, Chip Osborne, of Osborne Organics.

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1 https://www.co.thurston.wa.us/health/ehipm/index.html
2 https://sfenvironment.org/article/pest-management-for-policymakers
3 https://www.sccgov.org/sites/ipm/resources/Pages/administrative-guidelines.aspx
Subject
The City and Yellowstone Pipeline Company (YPL) representatives have been in negotiations the past 10 years developing a new pipeline franchise that will replace the previous franchise agreement that expired in 2005. The pipeline carries petroleum products.

Summary
The proposed pipeline franchise agreement is for a 25-year term. The franchise contains safety requirements for the operation of the pipeline to ensure the City's sole source of drinking water from the Rathdrum aquifer is protected. One of the main delays in getting the franchise agreement completed was a change in the ownership of YPL and the insurance component of the agreement. The other major delay was due to a federal appeal pertaining to municipalities imposing their own pipeline safety regulations.

In 2011, the City hired Southwest Research Institute (SRI) to conduct an independent audit of YPL's Pipeline Integrity Management Audit. The conducted SRI found YPL to be in compliance with industry standards.

The City will receive a franchise fee of $25,000 a year during the franchise term. The current annual amount paid by YPL is $200. Based on the delay in completing the franchise agreement YPL commenced annual franchise payments in 2015 to the City in the amount of $25,000.

Regulation of the Franchise
The YPL is regulated by the Federal Pipeline and Hazardous Materials Safety Administration (PHMSA) and by the Washington State Pipeline Safety Commission under the Utility and Transportation Commission. The Federal and State pipeline safety regulations do limit what a municipality may require YPL to do in a franchise.

The Washington State Pipeline Safety Commission is responsible for developing and enforcing safety standards for natural gas and hazardous liquid pipelines located within the state. The commission also inspects the portions of interstate natural gas and hazardous liquid pipelines located within Washington state; the standards and enforcement actions are the responsibility of the PHMSA.

Revenue From YPL Franchise Agreement
The City will receive $25,000.00 from YPL on an annual basis for the term of the franchise. Currently the City receives only $200.00 annual payment from YPL.

The draft franchise does contain language to increase the franchise payment amount after five years. After the five year period has run the franchise fee shall be increased every year by the
National Consumer Price Index for Urban- Consumers (CPI-U) as published in January of that year, or at a rate of 1.5% whichever is greater.

**Insurance Coverage**
The insurance coverage is up to $100 million for each occurrence. It was negotiated with the former City Attorney that the City would permit Corporate Guarantees or Self-Insurance of a Standard Commercial General Liability form along with Time Element Pollution Endorsement to cover sudden and accidental pollution in proportion to their ownership percentages.

Ownership of YPL: Phillips 66 Company 46%
Exxon Pipeline Holdings 40%
Sunoco Pipeline L.P. 14%

The franchise does permit for both parties to discuss increasing the insurance coverage amount after the first initial 5-year period of the franchise.

**Independent Legal Review**
The City Attorney hired Tupper, Mack & Wells to review the YPL franchise draft and concluded that the draft to be “carefully structured to protect the City’s interests.” The ordinance specifically requires YPL to comply with all applicable federal and state laws, including those regarding safety and emergency response.

**Additional Points**
The City of Spokane’s franchise agreement has been drafted to address specific concerns to the City, and the City will be the first regional jurisdiction to get a franchise renewed with YPL.

The YPL pipeline is located close to a City source water well. In 1989, the City Council approved Resolution C-24904 that approved the relocation of the pipeline to its current location.

The City has since requested YPL to relocate the pipeline away from that well. YPL declined, citing Resolution C-24904. The estimated cost in 2005 to relocate the pipeline was $1 million.

YPL is working on a current project in the City. They would like to replace the existing pipe crossing through the Spokane River by Felts Field. The City and YPL are currently negotiating a new easement to accommodate that project.

With these concerns in mind, YPL has agreed to provide $75,000 to allow us to conduct a vulnerability assessment of the pipeline through our community.

**Action Needed**
Staff will bring forward the proposed franchise with YPL before the end of the year for Council consideration.
**Briefing Paper**

**Public Infrastructure, Environment & Sustainability (PIES)**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Communications Department</th>
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</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Cable Franchise with TDS Metrocom</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>11/25/2019</td>
</tr>
<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td>Marlene Feist; <a href="mailto:mfeist@spokanecity.org">mfeist@spokanecity.org</a>; (509) 625-6505</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
<td>Council Member Breean Beggs</td>
</tr>
<tr>
<td><strong>Executive Sponsor:</strong></td>
<td>Marlene Feist, Interim Communications Director</td>
</tr>
<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td></td>
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<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>☑ Consent  ☐ Discussion  ☑ Strategic Initiative</td>
</tr>
<tr>
<td><strong>Alignment:</strong> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
<td>This position supports joint Mayor-City Council Strategic Plan and its goals around technology availability and economic development.</td>
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<td><strong>Strategic Initiative:</strong></td>
<td>Sustainable Resources</td>
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<td><strong>Deadline:</strong></td>
<td>First quarter 2020</td>
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<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>Approval of a resolution confirming that TDS Telecom meets the requisite qualifications for a cable franchise. Followed by approval of a cable franchise agreement with TDS Telecom.</td>
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**Background/History:**
TDS Metrocom is owned by Telephone & Data Systems Inc., which is a Fortune 1000 company. TDS Metrocom has been operating competitive cable television franchises since 2007 and has systems in multiple states. TDS Metrocom has filed an application with the City of Spokane to acquire a cable television franchise within the City. SMC 10.27 details the process for awarding cable TV franchises and allows for multiple providers of such services. The City has traditionally had only one cable television provider, but the City only offers non-exclusive franchises for such services. City Council has been interested in attracting competition for these services to provide citizens with choice and potentially better pricing for such services. The franchise with the existing cable provider within the City of Spokane expired in November 2017 and is extended while negotiations for a new franchise proceed.

**Executive Summary:**
The City’s Legal and Communications departments have been meeting with representatives of TDS Metrocom to discuss the company’s interest in acquiring a cable television franchise to use the public right of way and provide services within the City of Spokane. The company has submitted a formal application for a cable franchise with the City and paid a $10,000 application fee. Additionally, negotiations with TDS have proceeded to create a draft franchise that would allow for competition to benefit the citizens of Spokane and would match the anticipated terms of a new franchise for the existing provider.

With this, and other cable television franchises, the City is working to ensure that our City has modern systems capable of serving the future needs and interests of our citizens and businesses. The City wants to ensure the availability of community programming, maintain our public right of way, and provide broad access to services.

Here are the highlights:
- Franchise Term Length: 10 years
- Franchise Fee: 5 percent
- Utility Tax: 6 percent
- PEG Channels: 6 channels (2 High-Definition and 4 Standard Definition Channels); CityCable 5
maintains the same locations as it does on other cable systems: Channel 5 in standard definition and Channel 325 in HD.

- PEG Financial Support: 0.7% of gross revenues for PEG Capital costs. These fees support the City’s government-access channels as well as Community Minded TV and Education Access channels.
- Fee Payment Schedule: Quarterly for the first 3 years, monthly after that. Payments begin with the first quarter that TDS has gross revenues in Spokane.
- Technology Requirements: TDS has committed to construct an all-fiber, fiber-to-the-home cable television system with a minimum of 120 channels of video programming.
- Other: TDS will comply with the City’s pavement cut policy and similar policies and will comply with the customer service and related standards found in SMC 10.27.

The City firmly believes that all citizens should have equal access to a competitive cable television service, but recognizes that building a competitive system throughout the City will take time. As such, the draft franchise includes detailed information on how TDS will roll out its service.

- Buildout Schedule & Terms:
  - 60 days after franchise begins: The City and TDS will establish a mutually agreeable construction start date.
  - 5 Years from construction start date: TDS shall be able to provide cable service to all residential units within what’s called the Base Coverage Area, which is comprised of 70 percent of the City’s dwelling units.
  - Beyond that: If TDS achieves a 35% penetration in the Base Coverage Area, the City can provide notice requiring the company to continue to expand its coverage area in 7 percent increments. Reviews will occur annually, and each expansion can take up to 24 months.

Staff will bring forward a resolution to certify that TDS has adequate financial resources and technical capabilities to serve our community in this capacity. Then, staff will ask Council to consider approval of a franchise with the company.

**Budget Impact:**

- Approved in current year budget? Yes No N/A
- Annual/Reoccurring expenditure? Yes No N/A
- If new, specify funding source:
- Other budget impacts:  

**Operations Impact:**

- Consistent with current operations/policy? Yes No N/A
- Requires change in current operations/policy? Yes No N/A
- Specify changes required:
- Known challenges/barriers:
# Briefing Paper
## Public Infrastructure, Environment, and Sustainability

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Public Works – Riverside Park Water Reclamation Facility</th>
</tr>
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<tbody>
<tr>
<td>Subject:</td>
<td>Resolution to adopt a Public Rule and Policy for the Wastewater Treatment Facility Industrial Pretreatment Program – Fine Schedule</td>
</tr>
<tr>
<td>Date:</td>
<td>November 25th, 2019</td>
</tr>
</tbody>
</table>
| Contact (email & phone): | Michael Cannon, Assistant Plant Manager, 625-4642  
  mcannon@spokanecity.org  
  Angela Tagnani, Pretreatment Supervisor, 625-4620  
  atagnani@spokanecity.org |
| City Council Sponsor:  |                                           |
| Executive Sponsor:     | Scott Simmons, Director, Public Works |
| Committee(s) Impacted: | PIES |
| Type of Agenda item:   | ☐ Consent  ☒ Discussion  ☐ Strategic Initiative |
| Alignment:             |                                           |
| Strategic Initiative:  |                                           |
| Deadline:              |                                           |
| Outcome: (deliverables, delivery duties, milestones to meet) | Council approval to authorize the Wastewater Treatment Facility Public Rule and Policy – RPWRF Industrial Pretreatment Program – Fine Structure |

### Background/History:
The RPWRF Industrial Pretreatment Program administers wastewater regulations that protect our workers, the treatment process, infrastructure, water quality, and biosolids quality. The Program is required and authorized to enforce issues of noncompliance through utilization of an Enforcement Response Plan (ERP). The ERP contains detailed procedures of how the City will investigate and respond to instances of industrial user noncompliance. The ERP allows for escalating enforcement responses for recurring issues of noncompliance. While the ERP provides for the Pretreatment Program to issue administrative fines to an industrial user in certain circumstances, there is not a policy in place to determine the dollar amount. In order to ensure fines are issued fairly and consistently, a protocol has been developed as an Appendix to the existing ERP.

### Executive Summary:
- **Impact** – Industrial Users of the sanitary sewer will be held financially accountable for serious &/or recurring violations of Federal, State, and local Pretreatment Standards. The City will recoup costs associated with the violations in a fair, consistent manner.
- **Action** – Resolution authorizing the RPWRF Industrial Pretreatment Program – Fine Structure as contained in Attachment “A”
- **Funding** – Revenue generating. This is to ensure all administrative fines relating to the enforcement of Federal, State and City wastewater Pretreatment Standards are implemented in a fair and consistent matter.

### Budget Impact:
- **Approved in current year budget?**  ☐ Yes  ☒ No  ☐ N/A
- **Annual/Reoccurring expenditure?**  ☐ Yes  ☒ No  ☐ N/A
- If new, specify funding source: Department
- **Other budget impacts:** (revenue generating, match requirements, etc.)

### Operations Impact:
- **Consistent with current operations/policy?**  ☐ Yes  ☒ No  ☐ N/A
- **Requires change in current operations/policy?**  ☒ Yes  ☐ No  ☐ N/A
- **Specify changes required:**
- **Known challenges/barriers:**
RESOLUTION

A resolution regarding the City of Spokane Wastewater Treatment Facility Public Rule and policy - RPWRF Industrial Pretreatment Program – Fine Schedule.

WHEREAS, the City of Spokane Wastewater Management Department Riverside Park Water Reclamation Facility maintains an Industrial Pretreatment Program in accordance with Federal Water Pollution Control Act, as amended by the Clean Water Act of 1977 – 33 USC Section 1251 et seq.; and

WHEREAS, the City of Spokane Industrial Pretreatment Program rules and regulations are contained in the Spokane Municipal Code (SMC) 13.03A; and

WHEREAS, SMC 13.03A.0906 provides for administrative fines for violations of the chapter of up to ten thousand dollars per day per offense; and

WHEREAS, SMC 13.03A.1001 provides for civil penalties for violation of any provision of chapter 13.03A SMC, and may also include any available Judicial and Supplemental Remedies under the law, including a penalty of up to ten thousand dollars ($10,000) plus the costs of prosecution, per violation, per day and/or be subject to imprisonment for up to three hundred sixty-four (364) days, or by both. and

WHEREAS, a fine structure was added to the existing Enforcement Response Plan to ensure all administrative fines relating to the enforcement of Federal, State and City wastewater Pretreatment Standards are implemented in a fair and consistent matter; and

WHEREAS, the fine structure worksheet is attached and available to members of the public as attached Appendix A to the RPWRF Industrial Pretreatment Program – Fine Schedule, which is attached hereto as Attachment “A”.

-- NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPOKANE that the City Council hereby approves and supports the RPWRF Industrial Pretreatment Program – Fine Schedule as contained in Attachment “A”.

ADOPTED by City Council this ____ day of November, 2019.

______________________________
City Clerk

Approved as to form:

______________________________
Assistant City Attorney
City of Spokane
Industrial Pretreatment Program
Administrative Fine Worksheet

<table>
<thead>
<tr>
<th>Fine Matrix</th>
<th>Factor</th>
<th>Value ($)</th>
<th>Base Fee</th>
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<tbody>
<tr>
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<tr>
<td>2.) Total number of violations in previous 6 months, including this violation</td>
<td>50</td>
<td>0</td>
<td></td>
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<td>Sum</td>
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<table>
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<tr>
<th>Penalty Factor</th>
<th>Value ($)</th>
<th>Total ($)</th>
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<tbody>
<tr>
<td>1.) Penalty factor</td>
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<td>2.) Impact on the POTW</td>
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<tr>
<td>3.) Impact on human health or environment</td>
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<tr>
<td>4.) Economic benefit or savings from the noncompliance</td>
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<td>0</td>
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<td>5.) Late report fee</td>
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<tr>
<td>6.) Inspection fee</td>
<td>250</td>
<td>0</td>
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<tr>
<td>7.) Incomplete data: pH or flow logger failure</td>
<td>50</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cost Recovery Matrix</th>
<th>Factor</th>
<th>Value ($)</th>
<th>Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.) Total charges</td>
<td></td>
<td></td>
<td>0</td>
</tr>
</tbody>
</table>

Instructions:
Use the worksheet to the right to fill in clear cells in the matrix above.
The sum in step #13 is the total fee to be assessed.
Total fees not to exceed $10,000 per day per violation.

<table>
<thead>
<tr>
<th>Factor</th>
<th>Value ($)</th>
<th>Total ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.) Number of previous violations</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2.) Compliance history</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3.) Penalty factor</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4.) Impact on POTW (based on average gallons per day discharged)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5.) Impact on human health or environment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6.) Economic or savings benefited from the violation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7.) Significance of violation (SNC)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8.) Late report fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9.) Inspection fee</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10.) Incomplete data: pH or flow logger failure</td>
<td></td>
<td></td>
</tr>
<tr>
<td>11.) RPWRF cost recovery: attributed to IU discharge</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12.) RPWRF manpower: per hour</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13.) Total charges</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
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<tr>
<th>Factor</th>
<th>Value ($)</th>
<th>Total ($)</th>
</tr>
</thead>
<tbody>
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<td>2.) Compliance history</td>
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<td></td>
</tr>
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<td></td>
<td></td>
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<td></td>
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<td></td>
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<tr>
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<td></td>
<td></td>
</tr>
<tr>
<td>13.) Total charges</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Briefing Paper**  
**PIES Committee**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Development Services Center</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>MFTE Conditional Contract</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>November 25, 2019</td>
</tr>
<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td>Ali Brast (<a href="mailto:abrast@spokanecity.org">abrast@spokanecity.org</a>, 625-6638)</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
<td>TBD</td>
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<tr>
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<td>Teresa Sanders</td>
</tr>
<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td>PIES</td>
</tr>
<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>☐ Consent ☐ Discussion ☐ Strategic Initiative</td>
</tr>
<tr>
<td><strong>Alignment:</strong> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
<td>SMC 08.15 Multi-Family Housing Property Tax Exemption</td>
</tr>
<tr>
<td><strong>Strategic Initiative:</strong></td>
<td>Will file for Council consideration following committee meeting</td>
</tr>
<tr>
<td><strong>Deadline:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>Approval of Conditional Multi-Family Tax Exemption contract</td>
</tr>
<tr>
<td><strong>Background/History:</strong></td>
<td>Chapter 84.14 RCW authorizes the City to create a multiple family housing property tax exemption program and to certify qualified property owners for that property tax exemption. The City Council enacted Ordinance No. C-32575, which provides for the property tax exemption program for multiple housing in residential targeted areas. Pursuant to Ordinance No. C-33079, the City Council expanded the residential targeted areas. Pursuant to Ordinance No. C-35524, the regulations were revised, allowing for rental rates of up to 115% AMI. The State statute and the City ordinance require the City to approve the application regarding the tax exemption and the necessary construction requirements. This contract authorizes the appropriate city official to enter into the Multiple Family Housing Property Tax Exemption Agreement, which will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor’s Office.</td>
</tr>
</tbody>
</table>

**Executive Summary:**
- Applicant applying for a conditional contract for The Falls Towers; three new buildings with a mix of residential and commercial uses on a vacant lot at 829 W Broadway Ave
- Property is zoned DTG, so use is allowed.

**Budget Impact:**
- Approved in current year budget? ☐ Yes ☐ No ☐ N/A
- Annual/Reoccurring expenditure? ☐ Yes ☐ No ☐ N/A
- If new, specify funding source:  
- Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**
- Consistent with current operations/policy? ☐ Yes ☐ No ☐ N/A
- Requires change in current operations/policy? ☐ Yes ☐ No ☐ N/A
- Specify changes required:  
- Known challenges/barriers:
## Tax Abatement Information:

<table>
<thead>
<tr>
<th><strong>Project Name:</strong> The Falls Tower</th>
<th><strong>Number of units in the project</strong></th>
<th><strong>372</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Average Property Value Exempt per unit</strong></td>
<td><strong>$121,094</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Estimated City Property Tax forgone annually per unit</strong></td>
<td><strong>$19,370</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Estimated Property Tax saved per project annually</strong></td>
<td><strong>$612,640</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Enter the number of years of MFTE (8 or 12)</strong></td>
<td><strong>8</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Estimated Property Tax saved during the term of exemption</strong></td>
<td><strong>$4,901,120</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Estimated City Tax forgone during the term of exemption per unit</strong></td>
<td><strong>$154,962</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Estimated City Tax forgone during the term of exemption all units</strong></td>
<td><strong>$1,239,695</strong></td>
<td></td>
</tr>
</tbody>
</table>

*Once a project has met programmatic criteria the owner can expect to save approximately $1,600 on their tax bill for every $120,000 of Exempt Assessed Value on the housing portions of the property.*

*Average Property Value Exempt per unit is based upon the average of all properties currently in the MFTE Program and 2017 Property value assessments*
## Briefing Paper
### PIES Committee

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<td>Ali Brast (<a href="mailto:abrast@spokanecity.org">abrast@spokanecity.org</a>, 625-6638)</td>
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<td>SMC 08.15 Multi-Family Housing Property Tax Exemption</td>
</tr>
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### Strategic Initiative:
- Will file for Council consideration following committee meeting

### Outcome: (deliverables, delivery duties, milestones to meet)
- Approval of Conditional Multi-Family Tax Exemption contract

### Background/History:
Chapter 84.14 RCW authorizes the City to create a multiple family housing property tax exemption program and to certify qualified property owners for that property tax exemption. The City Council enacted Ordinance No. C-32575, which provides for the property tax exemption program for multiple housing in residential targeted areas. Pursuant to Ordinance No. C-33079, the City Council expanded the residential targeted areas. Pursuant to Ordinance No. C-35524, the regulations were revised, allowing for rental rates of up to 115% AMI. The State statute and the City ordinance require the City to approve the application regarding the tax exemption and the necessary construction requirements. This contract authorizes the appropriate city official to enter into the Multiple Family Housing Property Tax Exemption Agreement, which will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor’s Office.

### Executive Summary:
- **Applicant applying for a conditional contract for the Denver Townhomes; 6 new units at 618 S Denver St.**
- **Property is zoned RMF, so use is allowed.**

### Budget Impact:
- Approved in current year budget? ☐ Yes ☐ No ☐ N/A
- Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A
- If new, specify funding source:
  - Other budget impacts: (revenue generating, match requirements, etc.)

### Operations Impact:
- Consistent with current operations/policy? ☐ Yes ☐ No ☐ N/A
- Requires change in current operations/policy? ☒ Yes ☐ No ☐ N/A
- Specify changes required:
- Known challenges/barriers:
### 2019 Multi-Family Tax Exemption MFTE
**Property Tax Forgone & Savings Calculator**

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name: Denver Townhomes</td>
<td></td>
</tr>
<tr>
<td>Number of units in the project</td>
<td>6</td>
</tr>
<tr>
<td>*Average Property Value Exempt per unit</td>
<td>$121,094</td>
</tr>
<tr>
<td>Estimated City Property Tax forgone annually per unit</td>
<td>$312</td>
</tr>
<tr>
<td>Estimated Property Tax saved per project annually</td>
<td>$9,881</td>
</tr>
<tr>
<td>Enter the number of years of MFTE (8 or 12)</td>
<td>12</td>
</tr>
<tr>
<td>Estimated City Tax saved during the term of exemption</td>
<td>$118,575</td>
</tr>
<tr>
<td>Estimated City Tax forgone during the term of exemption per unit</td>
<td>$3,749</td>
</tr>
<tr>
<td>Estimated City Tax forgone during the term of exemption all units</td>
<td>$44,989</td>
</tr>
</tbody>
</table>

Once a project has met programmatic criteria the owner can expect to save approximately $1,600 on their tax bill for every $120,000 of Exempt Assessed Value on the housing portions of the property.

*Average Property Value Exempt per unit is based upon the average of all properties currently in the MFTE Program and 2017 Property value assessments.

---

**Site Map:**

![Site Map](image-url)
## Briefing Paper
### PIES Committee

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<td>SMC 08.15 Multi-Family Housing Property Tax Exemption</td>
</tr>
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</table>

### Strategic Initiative:

- Will file for Council consideration following committee meeting

### Outcome:

- Approval of Conditional Multi-Family Tax Exemption contract

### Background/History:

Chapter 84.14 RCW authorizes the City to create a multiple family housing property tax exemption program and to certify qualified property owners for that property tax exemption. The City Council enacted Ordinance No. C-32575, which provides for the property tax exemption program for multiple housing in residential targeted areas. Pursuant to Ordinance No. C-33079, the City Council expanded the residential targeted areas. Pursuant to Ordinance No. C-35524, the regulations were revised, allowing for rental rates of up to 115% AMI. The State statute and the City ordinance require the City to approve the application regarding the tax exemption and the necessary construction requirements. This contract authorizes the appropriate city official to enter into the Multiple Family Housing Property Tax Exemption Agreement, which will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor’s Office.

### Executive Summary:

- **Applicant applying for a conditional contract for the Duris 4-Plex; 4 new units to replace the dilapidated single family home at 608 E 7th Ave.**
- **Property is zoned RMF, so use is allowed.**

### Budget Impact:

- Approved in current year budget? ☐ Yes ☐ No ☐ N/A
- Annual/Reoccurring expenditure? ☐ Yes ☐ No ☐ N/A
- Other budget impacts: (revenue generating, match requirements, etc.)

### Operations Impact:

- Consistent with current operations/policy? ☐ Yes ☐ No ☐ N/A
- Requires change in current operations/policy? ☐ Yes ☐ No ☐ N/A
- Known challenges/barriers:
### 2019 Multi-Family Tax Exemption MFTE Property Tax Forgone & Savings Calculator

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name: Duris 4-Plex</td>
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</tr>
<tr>
<td>Number of units in the project</td>
<td>4</td>
</tr>
<tr>
<td>*Average Property Value Exempt per unit</td>
<td>$121,094</td>
</tr>
<tr>
<td>Estimated City Property Tax forgone annually per unit</td>
<td>$208</td>
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<tr>
<td>Estimated Property Tax forgone per project annually</td>
<td>$6,588</td>
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<td>Enter the number of years of MFTE (8 or 12)</td>
<td>12</td>
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<td>Estimated City Tax forgone during the term of exemption per unit</td>
<td>$2,499</td>
</tr>
<tr>
<td>Estimated City Tax forgone during the term of exemption all units</td>
<td>$29,993</td>
</tr>
</tbody>
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Once a project has met programmatic criteria the owner can expect to save approximately $1,600 on their tax bill for every $120,000 of Exempt Assessed Value on the housing portions of the property.

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**Site Map:**
**Briefing Paper**  
**PIES Committee**

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**Background/History:** Chapter 84.14 RCW authorizes the City to create a multiple family housing property tax exemption program and to certify qualified property owners for that property tax exemption. The City Council enacted Ordinance No. C-32575, which provides for the property tax exemption program for multiple housing in residential targeted areas. Pursuant to Ordinance No. C-33079, the City Council expanded the residential targeted areas. Pursuant to Ordinance No. C-35524, the regulations were revised, allowing for rental rates of up to 115% AMI. The State statute and the City ordinance require the City to approve the application regarding the tax exemption and the necessary construction requirements. This contract authorizes the appropriate city official to enter into the Multiple Family Housing Property Tax Exemption Agreement, which will ultimately result in the issuance of a final certificate of tax exemption to be filed with the Spokane County Assessor’s Office.

**Executive Summary:**
- Applicant applying for a conditional contract for The Wall Lofts; conversion of the upper stories of an existing building at 120 N Wall into 24 units.
- Property is zoned DTC, so use is allowed.

**Budget Impact:**
- Approved in current year budget? ☒ Yes ☐ No ☐ N/A
- Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A
- If new, specify funding source:
- Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**
- Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A
- Requires change in current operations/policy? ☒ Yes ☐ No ☐ N/A
- Specify changes required:
- Known challenges/barriers:
### Tax Abatement Information:

<table>
<thead>
<tr>
<th>Project Name: The Wall Lofts</th>
<th>24</th>
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</thead>
<tbody>
<tr>
<td>*Average Property Value Exempt per unit</td>
<td>$121,094</td>
</tr>
<tr>
<td>Estimated City Property Tax forgone annually per unit</td>
<td>$1,250</td>
</tr>
<tr>
<td>Estimated Property Tax saved per project annually</td>
<td>$39,525</td>
</tr>
<tr>
<td>Enter the number of years of MFTE (8 or 12)</td>
<td>8</td>
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<tr>
<td>Estimated City Tax forgone during the term of exemption per unit</td>
<td>$1,250</td>
</tr>
<tr>
<td>Estimated City Tax forgone during the term of exemption all units</td>
<td>$79,980</td>
</tr>
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Once a project has met programmatic criteria the owner can expect to save approximately $1,600 on their tax bill for every $120,000 of Exempt Assessed Value on the housing portions of the property.

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### Site Map:

![Site Map Image]
**Briefing Paper**  
**Public Infrastructure, Environment, and Sustainability Committee**

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<tr>
<th>Division &amp; Department:</th>
<th>Integrated Capital Management</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject:</td>
<td>West Plains PDA Stormwater funding</td>
</tr>
<tr>
<td>Date:</td>
<td>11-25-19</td>
</tr>
<tr>
<td>Author (email &amp; phone):</td>
<td>Katherine Miller, <a href="mailto:kemiller@spokanecity.org">kemiller@spokanecity.org</a>, 625-6338</td>
</tr>
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<td>Targeted Areas, Strategic Initiative for PDA’s, 6-Year Program</td>
</tr>
<tr>
<td>Strategic Initiative:</td>
<td>Urban Experience, PIES</td>
</tr>
<tr>
<td>Deadline:</td>
<td></td>
</tr>
<tr>
<td>Outcome: (deliverables, delivery duties, milestones to meet)</td>
<td>Continued support of the West Plains PDA’s development efforts.</td>
</tr>
</tbody>
</table>

**Background/History:**  
The City and the PDA have been jointly planning for the Stormwater Management Plan Phase 1-Data Collection/Investigation (the “project”) in the West Plains area located within the boundaries of the Public Development Authority (PDA). The Strategic funding provided to the West Plains PDA included $150,000 for the purpose of the stormwater study. The PDA is the lead agency on this project and has contracted with HDR Engineering, Inc. and Osborn Consulting, Inc. to perform the work required for the project. The project work began in the first quarter of 2019 and is expected to be completed in early 2020. The City has previously budgeted $150,000 to contribute to this project.

**Executive Summary:**  
- Seeking approval of the Agreement Regarding City of Spokane Contribution to the Stormwater Management Plan Phase 1-Data Collection/Investigation for the West Plains PDA.
- The City has budgeted through the Strategic funding of PDA’s for $150,000 to contribute to the stormwater study in the WPPDA.
- The WPPDA is the lead on this project and had contracted with HDR Engineering and Osborn Consulting to perform the work.

**Budget Impact:**  
- Approved in current year budget? ☑ Yes  ☐ No
- Annual/Reoccurring expenditure? ☑ Yes  ☐ No
- If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**  
- Consistent with current operations/policy? ☑ Yes  ☐ No
- Requires change in current operations/policy? ☑ Yes  ☐ No
- Specify changes required: Known challenges/barriers:
City of Spokane

AGREEMENT

Title: Agreement Regarding City of Spokane Contribution to the Stormwater Management Plan Phase 1-Data Collection/Investigation

THIS AGREEMENT is between the CITY OF SPOKANE, a Washington State municipal corporation ("City"), whose address is W 808 Spokane Falls Blvd, Spokane, WA 99201, and the West Plains/Airport Area Public Development Authority ("PDA"), a legal entity established pursuant to Chapter 35.21 RCW, whose address is 7106 W Will D Alton Lane, Suite 103 A, Spokane, WA 99224.

The parties agree as follows:

1. **BACKGROUND.** The City and the PDA have been jointly planning for the Stormwater Management Plan Phase 1-Data Collection/Investigation (the “project”) in the West Plains area located within the boundaries of the PDA. The PDA is the lead agency on this project and has contracted with HDR Engineering, Inc. and Osborn Consulting, Inc. to perform the work required for the project. The project work began in the first quarter of 2019 and is expected to be completed in early 2020. The City has previously budgeted $150,000 to contribute to this project.

2. **CITY’S CONTRIBUTION TO STORMWATER MANAGEMENT PLAN.** The City agrees to pay the PDA a maximum of $150,000 toward the cost of the Stormwater Management Plan Phase 1-Data Collection/Investigation in the West Plains area. The PDA shall be responsible for the balance of all of the costs related to the project.

3. **USE OF PROJECT DOCUMENTATION.** The City shall have access to all documentation produced as a result of the project for use in its joint storm water planning within the West Plains area and in conjunction with other jurisdictions.

4. **PAYMENT.** The PDA shall submit its applications for payment from the City to Katherine Miller. Payment from the will be made via direct deposit/ACH within thirty (30) days after receipt of the PDA’s application.

5. **COMPLIANCE WITH LAWS.** Each party confirms that it has comply with all applicable federal, state, and local laws and regulations in the performance of this project.
<table>
<thead>
<tr>
<th>CITY OF SPOKANE</th>
<th>WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AREA</th>
</tr>
</thead>
<tbody>
<tr>
<td>By: __________________________</td>
<td>By: __________________________</td>
</tr>
<tr>
<td>(signature)</td>
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</tr>
<tr>
<td>Print Name: __________________</td>
<td>Print Name: __________________</td>
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<td>Title: ________________________</td>
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<td>Date: _________________________</td>
<td>Date: __________________________</td>
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<td>Email: _______________________</td>
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<tr>
<th>APPROVED:</th>
<th>ATTEST:</th>
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<tbody>
<tr>
<td>______________________________</td>
<td>______________________________</td>
</tr>
<tr>
<td>Assistant City Attorney</td>
<td>City Clerk</td>
</tr>
</tbody>
</table>
**Briefing Paper**
**Public Infrastructure, Environment and Sustainability**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Street</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Climbing Inspection of Sunset Bridge</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td><a href="mailto:lmalstrom@spokanecity.org">lmalstrom@spokanecity.org</a> 625-7749</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Executive Sponsor:</strong></td>
<td>Scott Simmons</td>
</tr>
<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td>Public Safety</td>
</tr>
<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>☐ Consent ☐ Discussion ☐ Strategic Initiative</td>
</tr>
<tr>
<td><strong>Alignment:</strong></td>
<td>(link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
</tr>
<tr>
<td><strong>Strategic Initiative:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Deadline:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Outcome:</strong></td>
<td>Climbing Inspection of the Sunset Bridge to meet federal bridge standards. Inspection must be done by the end of 2019.</td>
</tr>
</tbody>
</table>

**Background/History:**
The Sunset Bridge is due for inspection in 2019. The City can no longer inspect this bridge with our equipment because of the decreased load rating on the outer lanes of the bridge. A consultant, qualified for climbing, will be required to conduct the inspection. Fickett Structural Solutions has been selected to perform this inspection.

**Executive Summary:**
- Climbing inspection of this bridge for federal bridge standards.
- Inspection must be done by the end of 2019.
- The approximately cost will be $70,000 budgeted in 2019.
- Fickett Structural Solutions will be utilized to perform the inspection.

**Budget Impact:**
- Approved in current year budget? ☐ Yes ☐ No ☐ N/A
- Annual/Reoccurring expenditure? ☐ Yes ☐ No ☐ N/A

**Operations Impact:**
- Consistent with current operations/policy? ☐ Yes ☐ No ☐ N/A
- Requires change in current operations/policy? ☐ Yes ☐ No ☐ N/A

**Known challenges/barriers:**
### Briefing Paper (PIES)

<table>
<thead>
<tr>
<th><strong>Division &amp; Department:</strong></th>
<th>Street</th>
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</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Deicer</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>11/25/2019</td>
</tr>
<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td><a href="mailto:rhowerton@spokanecity.org">rhowerton@spokanecity.org</a> / 625-7741</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
<td></td>
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<tr>
<td><strong>Executive Sponsor:</strong></td>
<td>Scott Simmons</td>
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<td><strong>Committee(s) Impacted:</strong></td>
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<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>x Consent [ ] Discussion [ ] Strategic Initiative</td>
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<tr>
<td><strong>Alignment:</strong></td>
<td>Strategic Plan</td>
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<td><strong>Strategic Initiative:</strong></td>
<td>Infrastructure</td>
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<td><strong>Deadline:</strong></td>
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<tr>
<td><strong>Outcome:</strong></td>
<td>(deliverables, delivery duties, milestones to meet)</td>
</tr>
</tbody>
</table>

### Background/History:

This material is used by Street Department during the winter months to aid in snow and ice removal. Roadwise is the supplier. This is on the State contract which expires in 2022. The City of Spokane has a clause in the State contract that states the supplier must deliver the product to our existing storage facility in the northeastern portion of the City and also provide us with access to a supplier owned facility in the eastern portion of the City with a minimum of 120,000 gallons. The site that has and is being provided is at the railroad yards at Havana and Sprague. This year’s price is $164.87 at the Havana location and $172.40 at the Florida and Queen location including tax. The estimated annual cost for 8,000 ton’s is just under 1,400,000 including tax.

### Executive Summary:

**Impact**
- The total cost to all City Departments noted above will be approximately $1,400,000 annually.

**Action**
- Approval of the contract

### Funding

- Funding for this is included in the 2019/2020 Street Operation and Maintenance Budget.

### Budget Impact:

- Approved in current year budget? [ ] Yes, [ ] No [ ] N/A
- Annual/Reoccurring expenditure? [ ] Yes, [ ] No [ ] N/A
- If new, specify funding source: 
- Other budget impacts: (revenue generating, match requirements, etc.)

### Operations Impact:

- Consistent with current operations/policy? [ ] Yes, [ ] No [ ] N/A
- Requires change in current operations/policy? [ ] Yes, [ ] No [ ] N/A
- Specify changes required: 
- Known challenges/barriers:
## Background/History:
The property owner owns both sides of the alley and would like to utilize this right-of-way and incorporate it into a new subdivision and reconfiguration of the land.

## Executive Summary:
- Selling this right-of-way to the applicant by vacation petition, if approved, would generate $3,311.62
- Map of the proposal area attached

## Budget Impact:
- Approved in current year budget? Yes No N/A
- Annual/Reoccurring expenditure? Yes No N/A
- If new, specify funding source: Revenue Generating
- Other budget impacts: (revenue generating, match requirements, etc.)

## Operations Impact:
- Consistent with current operations/policy? Yes No N/A
- Requires change in current operations/policy? Yes No N/A

## Known challenges/barriers:
Right-of-way Description:
The alley between Lindeke St. and the railroad and north of 14th Ave

Legend

vacation

Printed by: edjohnson  Print date: 9/4/2019
## Briefing Paper

(Public Infrastructure, Environment and Sustainability Committee)

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Developer Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Vacation of a portion of Thor St. north of Garnet Ave</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>November 25, 2019</td>
</tr>
<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td>Eldon Brown (<a href="mailto:ebrown@spokanecity.org">ebrown@spokanecity.org</a>) 625-6305</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
<td>Theresa Sanders</td>
</tr>
<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td>Public Infrastructure &amp; Environmental Sustainability</td>
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<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>☑ Consent  ☐ Discussion  ☐ Strategic Initiative</td>
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<tr>
<td><strong>Alignment:</strong></td>
<td>Section 17G.080.020 of the Spokane Municipal Code and Chapter 35.79 of RCW regarding street vacations.</td>
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<tr>
<td><strong>Strategic Initiative:</strong></td>
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<tr>
<td><strong>Deadline:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Outcome:</strong></td>
<td>Precedes taking this application to a public hearing before City Council</td>
</tr>
<tr>
<td><strong>Background/History:</strong></td>
<td>The property owner would like to clean up the unused portion of right-of-way and expand his yard.</td>
</tr>
</tbody>
</table>

### Executive Summary:
- This right-of-ways was platted during a time period where a previous version of a non-user statute was in place stating, “*Any county road, or part thereof, which has heretofore been or may hereafter be authorized, which remains unopened for public use for the space of five years after the order is made or authority granted for opening the same, shall be and the same is hereby vacated, and the authority for building the same barred by lapse of time.*” Because of this, staff is recommending that the right-of-ways are vacated at no cost to the applicants.

### Budget Impact:
- Approved in current year budget? ☑ Yes  ☐ No  ☐ N/A  
- Annual/Reoccurring expenditure? ☑ Yes  ☐ No  ☐ N/A  
- If new, specify funding source: 
- Other budget impacts: (revenue generating, match requirements, etc.) Revenue Generating

### Operations Impact:
- Consistent with current operations/policy? ☑ Yes  ☐ No  ☐ N/A  
- Requires change in current operations/policy? ☑ Yes  ☐ No  ☐ N/A  
- Specify changes required:
- Known challenges/barriers:
# Briefing Paper

## Public Infrastructure, Environment, and Sustainability Committee

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Public Works Division / Integrated Capital Management</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Engineering Consultant Contract for On-Call Sewer Model Support</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>11/25/19</td>
</tr>
<tr>
<td><strong>Author (email &amp; phone):</strong></td>
<td><a href="mailto:bfredrickson@spokanecity.org">bfredrickson@spokanecity.org</a> &amp; 625-6008</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
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<tr>
<td><strong>Executive Sponsor:</strong></td>
<td></td>
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<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td>Public Infrastructure, Environment, and Sustainability</td>
</tr>
<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>□ Consent  □ Discussion  □ Strategic Initiative</td>
</tr>
<tr>
<td><strong>Alignment:</strong> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
<td>Capital Facilities Plan update for the City’s Comprehensive Plan</td>
</tr>
<tr>
<td><strong>Strategic Initiative:</strong></td>
<td>Innovative Infrastructure</td>
</tr>
<tr>
<td><strong>Deadline:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>Approval of contract with Jacobs</td>
</tr>
</tbody>
</table>

## Background/History:
As part of the 20-year capital facility update for sewer, the existing sewer model needs to be extended and updated. The model is used to estimate sewer requirements for future growth and identify system vulnerabilities and deficits. The results of the model will be used to determine system needs and new capital facilities. The MRSC roster, the City’s procurement for Architect & Engineering Services, was used to choose a consultant to assist City staff in this work.

## Executive Summary:
- 3 proposals were received. A selection committee of City staff rated and ranked the proposals and negotiated with the top consultant.
- Jacobs was selected as the most qualified consultant.
- The contract will be for $150,000 over two years to complete this work.
- Work on this contract will start in January 2020.

## Budget Impact:
- Approved in current year budget?  □ Yes  □ No
- Annual/Reoccurring expenditure?  □ Yes  □ No
- If new, specify funding source:
- Other budget impacts: (revenue generating, match requirements, etc.)

## Operations Impact:
- Consistent with current operations/policy?  □ Yes  □ No
- Requires change in current operations/policy?  □ Yes  □ No
- Specify changes required:
- Known challenges/barriers:
# Briefing Paper
Public Infrastructure, Environment, and Sustainability Committee

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Public Works, 4310 Wastewater Maintenance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject:</td>
<td>Purchase of Trailer Mounted Four-Inch Wastewater Pumps</td>
</tr>
<tr>
<td>Date:</td>
<td>11/25/2019</td>
</tr>
<tr>
<td>Author (email &amp; phone):</td>
<td>Mike Lowdon, <a href="mailto:mlowdon@spokanecity.org">mlowdon@spokanecity.org</a>, x7927</td>
</tr>
<tr>
<td>City Council Sponsor:</td>
<td></td>
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<tr>
<td>Executive Sponsor:</td>
<td>Scott Simmons, Director – Public Works</td>
</tr>
<tr>
<td>Committee(s) Impacted:</td>
<td>PIES</td>
</tr>
<tr>
<td>Type of Agenda item:</td>
<td>☑ Consent ☐ Discussion ☐ Strategic Initiative</td>
</tr>
<tr>
<td>Alignment:</td>
<td>Funding for this purchase is available in the Wastewater Maintenance department capital budget.</td>
</tr>
<tr>
<td>Strategic Initiative:</td>
<td>Innovative Infrastructure</td>
</tr>
<tr>
<td>Deadline:</td>
<td>Approval of this purchase is needed in 2019 to use funds from this calendar year.</td>
</tr>
<tr>
<td>Outcome:</td>
<td>This purchase supports completion of the replacement and upgrade of the Wastewater Maintenance department’s existing pump inventory.</td>
</tr>
<tr>
<td>Background/History:</td>
<td>In 2017, Wastewater Maintenance began the process of replacing and upgrading the department’s existing pump inventory. Specifications for this purchase have been aligned with the pumps already purchased in order to ensure easy cross training for Wastewater personnel and Fleet Services maintenance with an eye to allowing as much supplier competition as possible. $80,000 per pump has been budgeted for this purchase and award will be recommended to the lowest responsive, responsible bidder in accordance with RFQ #5202-19, scheduled to close Monday, November 18th.</td>
</tr>
</tbody>
</table>

### Executive Summary:
- Purchase of two Trailer Mounted Four-Inch Wastewater Pumps in Accordance with RFQ #5202-19
- Budgeted Expenditure: $160,000.00
- Award Anticipated to Lowest Responsive, Responsible Bidder

### Budget Impact:
- Approved in current year budget? ☑ Yes ☐ No
- Annual/Reoccurring expenditure? ☐ Yes ☑ No
- If new, specify funding source: ---
- Other budget impacts: ---

### Operations Impact:
- Consistent with current operations/policy? ☑ Yes ☐ No
- Requires change in current operations/policy? ☐ Yes ☑ No
- Specify changes required: ---
- Known challenges/barriers: ---
**Briefing Paper**

**Public Infrastructure, Environment, and Sustainability Committee**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Public Works, 4100 Water/4310 Wastewater Maintenance Utilities</th>
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</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Recycled Materials – Value Blanket Renewal</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>11/25/2019</td>
</tr>
<tr>
<td><strong>Author (email &amp; phone):</strong></td>
<td>Loren Searl, <a href="mailto:lsearl@spokanecity.org">lsearl@spokanecity.org</a>, x7851</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
<td></td>
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<tr>
<td><strong>Executive Sponsor:</strong></td>
<td>Scott Simmons, Director – Public Works</td>
</tr>
<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td>PIES</td>
</tr>
<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>☑ Consent □ Discussion □ Strategic Initiative</td>
</tr>
<tr>
<td><strong>Alignment:</strong> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
<td>Funding for these purchases has been budgeted in the Water and Wastewater Maintenance department budgets, respectively. Charges will be paid according to actual usage.</td>
</tr>
<tr>
<td><strong>Strategic Initiative:</strong></td>
<td>Sustainable Resources, Innovative Infrastructure</td>
</tr>
<tr>
<td><strong>Deadline:</strong></td>
<td>Renewal to Support Continued Operations</td>
</tr>
<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>This renewal would support the continued timely processing of materials generated and required by City Water and Wastewater projects in an environmentally friendly manner, while also maximizing cost savings.</td>
</tr>
</tbody>
</table>

**Background/History:** Invitation for Bids #4264-16 for recycling of dirt, rock, concrete, and asphalt debris as well as purchase of recycled dirt, rock, concrete, and asphalt in compliance with WA DOT specifications was issued July 15, 2016. Three bid responses were opened on August 8, 2016. Action Materials was awarded the business as the lowest responsive bid.

This value blanket will be valid for a one-year term and represents the third of four optional annual renewals upon mutual agreement. This renewal includes no cost increases from 2019.

**Executive Summary:**

- Renewal of Existing Value Blanket Order for Debris Recycling and Purchase of Recycled Materials with Action Materials (Cheney, WA)
- Estimated Annual Expenditure of $250,000.00
- Third of Four Annual Renewal Options at Mutual Agreement
- No Change in Rates from 2019

**Budget Impact:**

- Approved in current year budget? ☑ Yes □ No
- Annual/Reoccurring expenditure? □ Yes ☑ No
- If new, specify funding source: ---
- Other budget impacts: ---

**Operations Impact:**

- Consistent with current operations/policy? ☑ Yes □ No
- Requires change in current operations/policy? □ Yes ☑ No
- Specify changes required: ---
- Known challenges/barriers: ---
**Briefing Paper**  
**Public Infrastructure, Environment, and Sustainability**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Public Works – Riverside Park Water Reclamation Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Purchase and Sole Source Resolution of Pumps, Parts and Supplies</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>11/26/19</td>
</tr>
<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td>Michael Cannon, Assistant Plant Manager, 625-4642 <a href="mailto:mcannon@spokanecity.org">mcannon@spokanecity.org</a></td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
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<td><strong>Executive Sponsor:</strong></td>
<td>Scott Simmons, Director, Public Works</td>
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<td><strong>Type of Agenda item:</strong></td>
<td>☐ Consent ☐ Discussion ☑ Strategic Initiative</td>
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<tr>
<td><strong>Alignment:</strong></td>
<td>Operating Budget</td>
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<td><strong>Strategic Initiative:</strong></td>
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<tr>
<td><strong>Deadline:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>Council approval to authorize sole source procurement and authorizing its purchase from Whitney Equipment Company, Inc. to supply Flygt pump, parts and supplies at an estimated cost of $500,000 over 5 years for November 1st, 2019 through October 31, 2024.</td>
</tr>
</tbody>
</table>

**Background/History:** RPWRF uses Flygt products to pump, mix and deliver chemicals to critical systems. These pumps and mixers are compatible with our existing equipment and are used to ensure compliance with the Department of Ecology, EPA and Sierra Club requirements regarding the Clean Water Act, which is the basis of the City’s NPDES Permit.

Whitney Equipment Company, Inc. is the exclusive factory authorized distributor of Flygt Products, a Xylem brand, which includes pumps and accessories for the Municipal and Industrial markets for the entire State of Washington. In addition, Whitney Equipment is the sole factory authorized service center for Washington.

This is a five-year resolution tentatively scheduled to begin on November 1st, 2019 and to end on October 31, 2024.

**Executive Summary:**
- **Impact** – Continuation of RPWRF operations.
- **Action** – RPWRF is seeking Council approval to authorize sole source procurement and authorizing its purchase from Whitney Equipment Company, Inc. the exclusive factory authorized distributor to supply Flygt pumps, parts and supplies.
- **Funding** – Funding for this purchase is provided in the Wastewater Management budget and revenue is derived from sewer rates.

**Budget Impact:**
- Approved in current year budget? ☑ Yes ☐ No ☐ N/A
- Annual/Reoccurring expenditure? ☑ Yes ☐ No ☐ N/A
- If new, specify funding source: Department
- Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**
- Consistent with current operations/policy? ☑ Yes ☐ No ☐ N/A
<table>
<thead>
<tr>
<th>Requires change in current operations/policy?</th>
<th>No</th>
<th>Yes</th>
<th>N/A</th>
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<tbody>
<tr>
<td>Specify changes required:</td>
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<td></td>
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<tr>
<td>Known challenges/barriers:</td>
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**Briefing Paper**

**Public Infrastructure, Environment & Sustainability Committee**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Finance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject:</td>
<td>Strategic Investment Fund Projects (Parks)</td>
</tr>
<tr>
<td>Date:</td>
<td>November 14, 2019</td>
</tr>
<tr>
<td>Contact (email &amp; phone):</td>
<td><a href="mailto:pingiosi@spokanecity.org">pingiosi@spokanecity.org</a>; 625-6061</td>
</tr>
<tr>
<td>City Council Sponsor:</td>
<td>CP Stuckart</td>
</tr>
<tr>
<td>Executive Sponsor:</td>
<td>Theresa Sanders</td>
</tr>
<tr>
<td>Committee(s) Impacted:</td>
<td>Public Infrastructure, Environment &amp; Sustainability Committee</td>
</tr>
<tr>
<td>Type of Agenda item:</td>
<td>![Consent] ![Discussion] ![Strategic Initiative]</td>
</tr>
<tr>
<td>Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
<td>Strategic Plan</td>
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<tr>
<td>Strategic Initiative:</td>
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<td>Deadline:</td>
<td>December 31, 2019</td>
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<tr>
<td>Outcome: (deliverables, delivery duties, milestones to meet)</td>
<td>SBOs for Strategic Investment Fund Projects (Parks) in the Community Investment Plan</td>
</tr>
</tbody>
</table>

**Background/History:** In December 2017 the City Council approved a plan to invest $51.9 million in a series of one-time projects aligned with the City’s Joint Strategic Plan.

The initial amount for Parks investments totaled $3 million with $1.5 million under both Innovative Infrastructure and Urban Experience initiatives.

Parks has identified three projects to utilize the Strategic Investment Fund: Riverfront Park North Suspension Bridge, North Bank / Sportsplex Connection, and Riverfront North Bank Project Public Parking Lot Construction Match for a total of $1.9 million.

Funds are currently budgeted in Arterial Streets and will be transferred to Parks Cumulative Reserve Fund; the SBOs will establish the budget authority in the Parks Cumulative Reserve Fund for the North Bank / Sportsplex Connection and Riverfront North Bank Project Public Parking Lot Construction Match projects.

**Executive Summary:**

- $51.9 million was approved by City Council for one-time projects aligned with the City’s Joint Strategic Plan.
- Parks has identified three projects worth $1.9 million to utilize their portion of the Strategic Investment Fund: $1.0 million for Riverfront Park North Suspension Bridge; $400,000 for North Bank / Sportsplex Connection; and, $500,000 for Riverfront Park North Bank Project Public Parking Lot Construction Match.
- Funds are currently budgeted in Arterial Streets and will be transferred to Parks Cumulative Reserve Fund; the SBOs will establish the budget authority in the Parks Cumulative Reserve Fund for the North Bank / Sportsplex Connection and Riverfront North Bank Project Public Parking Lot Construction Match projects.

**Budget Impact:**

- Approved in current year budget? ![Yes] ![No] ![N/A]
- Annual/Reoccurring expenditure? ![Yes] ![No] ![N/A]

If new, specify funding source: General Fund unappropriated reserves.
<table>
<thead>
<tr>
<th>Other budget impacts: (revenue generating, match requirements, etc.)</th>
<th>n/a</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operations Impact:</strong></td>
<td></td>
</tr>
<tr>
<td>Consistent with current operations/policy?</td>
<td></td>
</tr>
<tr>
<td>[ ] Yes ☐ No ☐ N/A</td>
<td></td>
</tr>
<tr>
<td>Requires change in current operations/policy?</td>
<td></td>
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<tr>
<td>[ ] Yes ☐ No ☐ N/A</td>
<td></td>
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<tr>
<td>Specify changes required:</td>
<td></td>
</tr>
<tr>
<td>Known challenges/barriers:</td>
<td></td>
</tr>
</tbody>
</table>
ORDINANCE NO __________

An ordinance amending Ordinance No. C-35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C-35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the Parks Cumulative Reserve Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Parks Cumulative Reserve Fund, and the budget annexed thereto with reference to the Parks Cumulative Reserve Fund, the following changes be made:

FROM: 1950-99999 Parks Cumulative Reserve Fund
       99999-39733 Transfer from Arterial Street Fund  400,000

TO: 1950-54920 Parks Cumulative Reserve Fund
     94000-56701 Reserve for Capital Outlay  $ 400,000

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for the Northbank/Sportplex connection, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council __________________________________________________________

________________________________________
Council President

Attest:________________________________________
City Clerk

Approved as to form:________________________________________
Assistant City Attorney

________________________________________
Mayor  Date

________________________________________
Effective Date
ORDINANCE NO __________

An ordinance amending Ordinance No. C-35703, passed by the City Council December 10, 2018, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2019, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2019, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2019 budget Ordinance No. C-35703, as above entitled, and which passed the City Council December 10, 2018, it is necessary to make changes in the appropriations of the General Fund and Parks Cumulative Reserve Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM: 0100-99999 General Fund
       99999 Undesignated Reserves $500,000

TO:    0020-88300 General Fund
       97118-80101 Transfer to Parks Cumulative Res Fund $500,000

Section 2. That in the budget of the Parks Cumulative Reserve Fund, and the budget annexed thereto with reference to the Parks Cumulative Reserve Fund, the following changes be made:

FROM: 1950-99999 Parks Cumulative Reserve Fund
       99999-39710 Transfer from General Fund $500,000

TO:    1950-54920 Parks Cumulative Reserve Fund
       94000-56701 Reserve for Capital outlay $500,000

Section 3. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for the Riverfront Park north bank project public parking lot construction match, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council __________________________________________________
__________________________________________
Council President

Attest: __________________________________________
City Clerk

Approved as to form: __________________________________________
Assistant City Attorney
Mayor

Date

__________________________

Effective Date
| Division & Department: Public Works, Fleet Services |
|---|---|
| **Subject:** Purchase of Replacement Pressure Reducing Valve Truck for Water Department |
| **Date:** November 25, 2019 |
| **Author (email & phone):** Micaela Martinez mmartinez@spokanecity.org 625-7823 |
| **City Council Sponsor:** Scott Simmons |
| **Committee(s) Impacted:** Public Infrastructure, Environment and Sustainability Committee |
| **Type of Agenda item:** □ Consent  □ Discussion  □ Strategic Initiative |
| **Alignment:** (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan) | Strategic Plan |
| **Strategic Initiative:** Innovative Infrastructure: Maintaining our fleet of support equipment |
| **Deadline:** |
| **Outcome:** (deliverables, delivery duties, milestones to meet) |
| **Background/History:** Fleet Services would like to purchase a Pressure Reducing Valve (PRV) Truck for the Water Department. The PRV Truck will be purchased from Kenworth Sales, Spokane, WA, for a total of $264,781.64 including tax using Sourcewell Contract #081716-KTC. |
| **Executive Summary:** |
| **Impact** |
| • The PRV Truck will replace a vehicle that has reached the end of its economic life. |
| **Action** |
| • We recommend approval for the purchase of the PRV Truck for the Water Department. |
| **Funding** |
| • Funding for this is included in the Water Department budget. |
| **Budget Impact:** |
| Approved in current year budget? □ Yes  □ No |
| Annual/Reoccurring expenditure? □ Yes  □ No |
| If new, specify funding source: |
| Other budget impacts: (revenue generating, match requirements, etc.) |
| **Operations Impact:** |
| Consistent with current operations/policy? □ Yes  □ No |
| Requires change in current operations/policy? □ Yes  □ No |
| Specify changes required: |
| Known challenges/barriers: |
Briefing Paper
Public Infrastructure, Environment and Sustainability Committee

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Public Works, Fleet Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject:</td>
<td>Purchase of Replacement Construction Truck for Water Department</td>
</tr>
<tr>
<td>Date:</td>
<td>November 25, 2019</td>
</tr>
<tr>
<td>Author (email &amp; phone):</td>
<td>Micaela Martinez <a href="mailto:mmartinez@spokanecity.org">mmartinez@spokanecity.org</a>  625-7823</td>
</tr>
<tr>
<td>Committee(s) Impacted:</td>
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<tr>
<td>Type of Agenda item:</td>
<td>![Consent]  ![Discussion]  ![Strategic Initiative]</td>
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<td>Strategic Plan</td>
</tr>
<tr>
<td>Strategic Initiative:</td>
<td>Innovative Infrastructure: Maintaining our fleet of support equipment</td>
</tr>
<tr>
<td>Outcome: (deliverables, delivery duties, milestones to meet)</td>
<td></td>
</tr>
</tbody>
</table>

Background/History:
Fleet Services would like to purchase a Construction Truck for the Water Department. The Service Truck will be purchased from Kenworth Sales, Spokane, WA, for a total of $206,072.44 including tax using Sourcewell Contract #081716-KTC.

Executive Summary:

Impact
- The Service Truck will replace a vehicle that has reached the end of its economic life.

Action
- We recommend approval for the purchase of the Service Truck for the Water Department.

Funding
- Funding for this is included in the Water Department budget.

Budget Impact:
- Approved in current year budget?  ![Yes]  ![No]
- Annual/Reoccurring expenditure?  ![Yes]  ![No]
- If new, specify funding source:
- Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:
- Consistent with current operations/policy?  ![Yes]  ![No]
- Requires change in current operations/policy?  ![Yes]  ![No]
- Specify changes required:
- Known challenges/barriers:
# Briefing Paper

**Public Infrastructure, Environment and Sustainability Committee**

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<tr>
<td><strong>Subject:</strong></td>
<td>Purchase of Replacement Repair Trucks for Water Department</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>November 25, 2019</td>
</tr>
<tr>
<td><strong>Author (email &amp; phone):</strong></td>
<td>Micaela Martinez <a href="mailto:mmartinez@spokanecity.org">mmartinez@spokanecity.org</a> 625-7823</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
<td></td>
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<tr>
<td><strong>Executive Sponsor:</strong></td>
<td>Scott Simmons</td>
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<td><strong>Deadline:</strong></td>
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<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td></td>
</tr>
<tr>
<td><strong>Background/History:</strong></td>
<td>Fleet Services would like to purchase two Repair Trucks for the Water Department. The Repair Trucks will be purchased from Kenworth Sales, Spokane, WA, for a total of $507,783.28 including tax using Sourcewell Contract #081716-KTC.</td>
</tr>
<tr>
<td><strong>Executive Summary:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Impact</strong></td>
<td>The Repair Trucks will replace vehicles that have reached the end of their economic life.</td>
</tr>
<tr>
<td><strong>Action</strong></td>
<td>We recommend approval for the purchase of two Repair Trucks for the Water Department.</td>
</tr>
<tr>
<td><strong>Funding</strong></td>
<td>Funding for this is included in the Water Department budget.</td>
</tr>
<tr>
<td><strong>Budget Impact:</strong></td>
<td></td>
</tr>
<tr>
<td>Approved in current year budget?</td>
<td>☑️ Yes ☐ No</td>
</tr>
<tr>
<td>Annual/Reoccurring expenditure?</td>
<td>☑️ Yes ☐ No</td>
</tr>
<tr>
<td>If new, specify funding source:</td>
<td></td>
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<td>☑️ Yes ☐ No</td>
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<td>Requires change in current operations/policy?</td>
<td>☑️ Yes ☐ No</td>
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<td>Known challenges/barriers:</td>
<td></td>
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<tr>
<td>Division &amp; Department:</td>
<td>Public Works Division; Solid Waste Disposal</td>
</tr>
<tr>
<td>----------------------</td>
<td>--------------------------------------------</td>
</tr>
<tr>
<td>Subject:</td>
<td>Contract for Removal and Replacement of Insulation and Cladding at the WTE</td>
</tr>
<tr>
<td>Date:</td>
<td>November 25, 2019</td>
</tr>
<tr>
<td>Contact (email &amp; phone):</td>
<td>Chris Averyt, <a href="mailto:caveryt@spokanecity.org">caveryt@spokanecity.org</a>, 625-6540</td>
</tr>
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<td>City Council Sponsor:</td>
<td></td>
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<tr>
<td>Executive Sponsor:</td>
<td>Scott Simmons, Director, Public Works</td>
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<tr>
<td>Committee(s) Impacted:</td>
<td>Public Safety and Community Health/ Public Infrastructure, Environment and Sustainability Committee</td>
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<td>Type of Agenda item:</td>
<td>☑ Consent  ☐ Discussion  ☐ Strategic Initiative</td>
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<td>Alignment:</td>
<td>(link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
</tr>
<tr>
<td>Strategic Initiative:</td>
<td>Sustainable Resources: Maintaining our assets – Innovative Infrastructure: Managing our assets</td>
</tr>
<tr>
<td>Deadline:</td>
<td></td>
</tr>
<tr>
<td>Outcome:</td>
<td>Council approval for insulation removal and replacement services at the WTE, without which, there will be no access for repairs and maintenance to the boilers and other equipment as well as thermal energy losses if insulation is not replaced.</td>
</tr>
<tr>
<td>Background/History:</td>
<td>During outages at the WTE, removal of insulation and cladding for boiler walls and other areas is needed to allow access. Replacement of the insulation as well as fabrication and installation of removable insulation blankets is also required during these outages.</td>
</tr>
</tbody>
</table>
| Executive Summary:   | • Contract for removal and replacement of insulation and cladding at the WTE per PW ITB 5130-19 of which BrandSafway Services, LLC. of Pasco, WA was the only respondent.  
• Contract will run from February 1, 2020 through January 31, 2021 for a cost of $100,000.00.  
• Contract may be renewed for four (4) additional one-year periods.  
• Removal of insulation and cladding for boiler walls and other areas is necessary for allowing access during outages. |
| Budget Impact:       | Approved in current year budget?  ☑ Yes  ☐ No  ☐ N/A  
Annual/Reoccurring expenditure?  ☑ Yes  ☐ No  ☐ N/A  
If new, specify funding source:  
Other budget impacts: (revenue generating, match requirements, etc.) |
| Operations Impact:   | Consistent with current operations/policy?  ☑ Yes  ☐ No  ☐ N/A  
Requires change in current operations/policy?  ☐ Yes  ☑ No  ☐ N/A  
Specify changes required:  
Known challenges/barriers:  |
## Briefing Paper

### Public Infrastructure, Environment and Sustainability Committee

<table>
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</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Contract For Metals Recycling at the WTE Facility</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>November 25, 2019</td>
</tr>
<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
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<td><strong>Alignment:</strong></td>
<td></td>
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<tr>
<td><strong>Strategic Initiative:</strong></td>
<td>Sustainable Resources - Sustainable Practices - Recycling Metal</td>
</tr>
<tr>
<td><strong>Deadline:</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>Council approval to send ash metals and scrap metals to American Recycling, thereby allowing this material to be utilized for recycling instead of disposing of it in a landfill.</td>
</tr>
</tbody>
</table>

### Background/History:

At the Waste to Energy Facility, ferrous metals are removed from the ash for recycling prior to disposing of the ash at the landfill. Also, large metal items are removed from the waste on the tipping floor for recycling prior to incineration. This not only reduces disposal costs, but also generates revenue and increases recycling rates within the city.

On November 4, 2019 bidding was closed to RFP 5176-19 for the processing, transportation and purchase of the WTEF metals. American Recycling Corporation of Spokane Valley, WA, was the only response received. The RFP stipulated that the term of the agreement would be for one year and may be extended for four (4) additional one-year periods. The initial term will be from January 1, 2020 through December 31, 2020. The revenue received for the materials will be determined by a formula based on market prices on the 15th of the previous month. Based on recent market trends, it is anticipated that this should generate approximately $300,000.00 in annual revenue.

### Executive Summary:

- Contract with American Recycling Corporation for the recycling of metals ash and scrap metals from the tipping floor.
- Contract awarded from RFP 5176-19 of which American Recycling was the only response received.
- Pricing is formula-based and dependent on market prices on the 15th of the previous month.
- Projected annual revenue, based on 199’s market trends, of approximately $300,000.00.

### Budget Impact:

- Approved in current year budget? ☑ Yes ☐ No ☐ N/A
- Annual/Reoccurring expenditure? ☑ Yes ☐ No ☐ N/A
- Other budget impacts: (revenue generating, match requirements, etc.)

### Operations Impact:

- Consistent with current operations/policy? ☑ Yes ☐ No ☐ N/A
- Requires change in current operations/policy? ☐ Yes ☑ No ☐ N/A
- Specify changes required:

### Known challenges/barriers: