

Public Infrastructure, Environment and Sustainability Committee
Meeting Agenda for
October 22, 2018
1:15 p.m. – COUNCIL BRIEFING CENTER

The Spokane City Council's Public Infrastructure, Environment and Sustainability Committee meeting will be held at **1:15 p.m. on October 22, 2018** in Council Briefing Center, Lower Level, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Infrastructure, Environment and Sustainability Committee meeting is regularly held every 4th Monday of each month at 1:15 p.m. unless otherwise posted.

The meeting will be open to the public, with the possibility of moving or reconvening into executive session only with the members of the City Council and the appropriate staff. No legislative action will be taken. No public testimony will be taken and discussion will be limited to appropriate officials and staff.

REVISED AGENDA

I. Call to Order

II. Approval of minutes from September 24, 2018

III. Consent Items

1. Memorandum of Agreement with WSDOT and Historic Preservation for Trent Bridge
2. Administrative Reserve Increase for CSO Basin 25 Improvements Phase I
3. Administrative Reserve Increase for Havana Well
4. Purchase Parkwater Well Station Vertical Turbine Pump Replacement
5. Special Budget Ordinance for Environment Analyst for Landfills

Solid Waste Collection:

6. Addendum to Value Blanket for the Purchase of semi and fully Automated Refuse Carts in 2018
7. Extension of Value Blanket for the Purchase of semi and fully Automated Refuse Carts in 2019
8. Extension of Value Blanket for the Purchase of Yard Waste Carts in 2019

Waste to Energy Facility:

9. Contract for Emergency Response Services for Hazardous Materials and Vessels
10. Contract Extension for Rebuilding Gear Boxes
11. Contract Extension for Boiler Blasting Services
12. Contract Extension for Refractory Installation and Sandblasting

IV. Discussion Items

A. Council Requests

1. National League of Cities Service Line Warranty Program Overview by Brian Davis (15 minutes)
2. Public Access to City Hall Ordinance – Council Member Burke
3. Unpaved Residential Roadways Resolution – Council Member Beggs and Council Member Fagan (revised resolution attached)
4. Apprenticeship Requirements Amendments – Council President Stuckart

B. Staff Requests

1. 2018/2019 Snow Plan – Scott Simmons (5 minutes)
2. Hire Ahead for a Fire Communication Specialist – Jennifer Jackson (5 minutes)

V. Strategic Plan Session

A. Priority Strategy 1: Rapidly Accelerating Street Pavement Maintenance Projects

- Central City Line and timing of future downtown road projects – Katherine Miller (15 minutes)
- Sprague Avenue Phase II – Kyle Twohig/Brandon Blankenagel (15 minutes)

B. Priority Strategy 2: Repurposing Public Property to Stimulate Private Investment

- No report this meeting.

C. Priority Strategy 3: Sustainable City

- No report this meeting.

VI. Executive Session

Executive Session may be held or reconvened during any Public Infrastructure, Environment, and Sustainability Committee meeting.

VII. Adjournment

Next Public Infrastructure, Environment, and Sustainability Committee Meeting

November 26, 2018 1:15 p.m. in the Council Briefing Center

December 17, 2018 10:00 a.m. in the Council Briefing Center (rescheduled from December 24th.)

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
September 24, 2018

Committee Members Present

Council Member Breean Beggs, Committee Chair
Council Member Mike Fagan, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear
Council Member Candace Mumm

Council Members Absent

Council Member Karen Stratton
Council President Ben Stuckart

Staff Present

Dustin Bender, Pam Bergin, Brandon Blankenagel, Chris Cafaro, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Clint Harris, Shauna Harshman, Erica Jacobo Garret Jones, Gary Kaesemeyer, Dan Kegley, Ed Lukas, Brian McClatchey, Val Melvin, Adam Miles, Katherine Miller, Cadie Olsen, Mike Ormsby, David Paine, Kevin Picanco, Alex Reynolds, Jeff Runkel, Elizabeth Schoedel, Scott Simmons, Michael Sloon, Heather Trautman, Kyle Twohig, Michele Vazquez, Kandace Watkins, Charlie Wolff, Andrew Worlock

Guests Present

Council Member Beggs called the meeting to order at 1:15 p.m.

Review and Approval of Minutes

Council Member Beggs asked for a motion to approve the minutes of the August 27, 2018 meeting.

- **Action Taken**
- Council Member Fagan moved to approve the minutes of the August 27, 2018 meeting as presented; the motion was seconded by Council Member Burke. The minutes were approved unanimously.

Consent Items (Briefing Papers only)

1. Multicultural Grant Fund Intent to Award
2. Contract for Solid Waste Collection Management and Telematics Systems
- Waste to Energy Facility:**
3. Contract for Removal and Replacement of the Spray Dryer Absorber Penthouse Floor
4. Amendment for Electrical and Mechanical Installation of a Portable Lime System
5. Amendment with Anatek Labs for Bacteriological and Chemical Analysis of Groundwater
6. Amendment for Design and Installation of a Concrete Slab for the Back End Lime System

7. Renewal of Value Blanket to Purchase Ash Conveyor Belts
8. Renewal of Value Blanket Compressor Rental
9. Renewal of Value Blanket to Purchase Anhydrous Ammonia and Phosphoric Acid
10. Renewal of Value Blanket to Purchase Activated Carbon
11. Renewal of Value Blanket to Purchase High Calcium Quicklime
12. Renewal of Value Blanket to Purchase Boiler Tubes
13. Amendment to Value Blanket to Purchase Sodium Hydroxide

Discussion Items

A. Council Requests

1. Mission Street Centennial Trail Gap

Council Member Burke wanted to know about the timeline and funding of this project. Dan Buller discussed the design that will widen the sidewalk on the north side adjacent to the street and a separated sidewalk on the south side. Including some upgrades to the crossing signals. A swale to separate the trail and the road, with no work on the trail. Brandon spoke to the funding sources for the project including grants and a donation from the Friends of the Centennial Trail. Katherine discussed the previous study and stakeholder input for the future state of the crossing and the bridge. Leroy Eadie discussed the coordination with the Parks department for the design and access to the pool.

2. Update on Bike Share Pilot Project

Kevin Picanco gave an update on the statistics and survey of users. During the 16 days of the pilot the scooters are most popular, the number of rides were: pedal bikes 1,418, E-Assist bikes 5,579, and scooters 13,251. The public survey was mostly positive. The next steps will be to determine solutions to policy concerns. Discussion was had on helmets and the use in parks, sidewalks and trails. The full report will be available early 2019 and the policy discussion will be scheduled then as well.

3. Discuss Proposed Latah Creek Trail Project

Leroy Eadie began the discussion and introduced Garret Jones and Shauna Harshman. Leroy discussed the history of the project and the identification of areas that could have opportunities for trails. The process will continue as a whole neighborhood planning effort to involve more citizens and holistic open space planning in the area. Garret and Shauna discussed the outreach strategies and the timeline and funding.

4. Discuss Street and Alley Lighting

Scott Simmons introduced Adam Miles, Associate Traffic Engineer, to give an overview of the inventory of lighting, the process and lighting gaps. The City funds over 11,000 street light poles costing approximately \$2.5 million per year. The ownership of lights and locations vary. Adam gave an overview of Avista's role and discussed the street lighting guidelines. He highlighted the outstanding issues such as privately paid area lights such as garage and alley lights and unaccounted for lights.

B. Staff Requests

None.

Strategic Plan Session

A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects

- **Construction Highlights**

Kyle Twohig gave a brief update on the construction projects including highlights of the roadway items that will be completed and wrapped up this year. He reviewed the CSO projects at Riverside and Lee, as well as at McKinley School. They anticipate continuing asphalt projects until the plants close down which is usually near the 1st week of November or longer. Kyle discussed the evaluation work done on the concrete spalling that were installed in 2015/2016. The concrete forensic firm pulled core samples and provided a report. At this point there is no uniform answer as to why the concrete spalled. Next staff will explore the options available including exploring the option of polishing the concrete.

- **Update on Grind/Overlay work completed to date**

Gary Kaesemeyer gave an overview of the seven projects that were done by the Street Department. Next crews will be heading to do a grind and overlay on the Palouse Highway between Regal and Freya.

- **Riverside Avenue Scope Finalization: Update on Public Input**

Brandon Blankenagel gave an update on the public input received through the meetings and survey. The feedback is to finalize the concept. In January, the three-lane concept was selected to include bike lane and curbside CCL stops, the next survey was to identify the choice for Riverside. Brandon reviewed the survey results from the website and the certified mail to the property owners, business owners and adjacent residents.

B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment

- No report this meeting.

C. Priority Strategy 3. Sustainable City

- **Overview of iSustain and Scan/Design Trip**

Staff and Council members discussed the highlights of the trip and the visits by the iSustain and community leaders learning about green infrastructure and circular economic infrastructure. Marlene pointed members to the blog that outlined the trip and the facilities that were visited and many learning opportunities.

Executive Session

None.

Adjournment

The meeting adjourned at 3:15 p.m.

Prepared by:

Barbara Patrick, Administrative Specialist

Approved by:

Chair

BRIEFING PAPER
City of Spokane
Historic Preservation Department – MOA with FHWA/WSOT Trent Bridge
Date 10/17/18

Subject

This briefing paper is in regards to a \$77,200 mitigation agreement with the WSDOT and Federal Highway Administration for the loss of the historic East Trent Bridge.

Background

WSDOT contacted the Historic Preservation Department in 2016 about the eventual demolition of the East Trent Bridge which was found to be eligible for listing on the National Register of Historic Places. As a result of the demolition of the historic bridge, WSDOT was tasked with bringing together consulting parties from across the country to weigh-in on appropriate mitigation measures for the loss of the bridge. The Spokane Historic Landmarks Commission/Historic Preservation Department was one of those signatories on an eventual Memorandum of Agreement. Also consulting on the project were the Spokane Tribe, the Washington State Department of Archaeology and Historic Preservation, the Historic Bridge Foundation, Spokane Preservation Advocates, Washington Trust for Historic Preservation, HistoricBridges.org, and retired WSDOT Bridge Preservation Engineer, Robert Krier, P.E.

After many months of consulting party calls discussing the replacement bridge and potential mitigation for the loss of the historic resource, the MOA that was agreed upon included both monetary and educational mitigation:

- A. WSDOT is to provide \$77,200 to the City of Spokane to assist with repairs to another historic bridge in Spokane – in this case, the money will be used to support the repair of the railings and balusters of the historic North Howard Street Bridge in Riverfront Park. This is a timely project because contractors are currently working on resurfacing the bridge through the Park Bond funding and this can be added to their scope.
- B. WSDOT will furnish a list of state-owned bridges in Spokane County including the construction date, description, historic significance, replacement date, historic photographs and a current photo for each bridge. This information will be used for future bridge replacement planning as well as the creation of a bridge page on our website so that the public can learn more about historic bridges in the county.
- C. The replacement bridge at the East Trent site will incorporate decorative cast balusters and the inner barrier will include embossed elements reflective of the use and design of the historic bridge that is being replaced.

Impact

This MOA will result in some much needed rehabilitation of another historic bridge in Spokane; will impact the design of the new East Trent Bridge; and will have an educational component for the public.

Action

Approval of the MOA (unfortunately, staff did not realize that this would need to go to Council and the agreement has been signed by all consulting parties) and the receipt of the money from WSDOT.

Funding

No funding required.

MEMORANDUM OF AGREEMENT

**AMONG THE FEDERAL HIGHWAY ADMINISTRATION, THE
CITY/COUNTY OF SPOKANE HISTORIC PRESERVATION OFFICER, THE
SPOKANE TRIBE OF INDIANS TRIBAL HISTORIC PRESERVATION
OFFICER, AND THE
WASHINGTON STATE HISTORIC PRESERVATION OFFICER**

REGARDING THE SR 290 EAST TRENT BRIDGE, SPOKANE, WASHINGTON

WHEREAS, the **Federal Highway Administration (FHWA)** is partially funding the SR 290 East Trent Bridge Replacement Project (the undertaking) and is the federal lead for the undertaking; and

WHEREAS, the undertaking consists of replacing the SR 290 East Trent Bridge, an earth-filled arch bridge owned and operated by the **Washington State Department of Transportation (WSDOT)**; and

WHEREAS, **FHWA** has consulted with and delegated to **WSDOT** certain Section 106/36 C.F.R. § 800 compliance duties; and

WHEREAS, **FHWA** has defined the undertaking's area of potential effect (APE) as the area to be disturbed by construction, depicted in Attachment A; and

WHEREAS, **FHWA** has determined that the undertaking will have an adverse effect on the *East Trent Bridge (Bridge 290/5)*, which is eligible for listing in the National Register of Historic Places, and has consulted with the **State and Tribal Historic Preservation Officers (SHPO and THPO)** pursuant to 36 C.F.R. part 800, of the regulations implementing Section 106 of the National Historic Preservation Act (16 U.S.C. § 470f); and

WHEREAS, **FHWA** has consulted with the **City/County of Spokane Historic Preservation Officer, the Historic Bridge Foundation, Historic Bridges.org, the Washington Trust for Historic Preservation, Spokane Preservation Advocates, and retired WSDOT Bridge Preservation Engineer Robert Krier, P.E.**; and

WHEREAS, in accordance with 36 C.F.R. § 800.6(a)(1), **FHWA** has notified the Advisory Council on Historic Preservation (ACHP) of its adverse effect determination with the specified documentation and the ACHP has chosen not to participate in the consultation pursuant to 36 CFR § 800.6(a)(1)(iii); and

NOW, THEREFORE, FHWA, WSDOT, the SHPO the THPO, and the City/County of Spokane Historic Preservation Officer, agree that the undertaking

shall be implemented in accordance with the following stipulations in order to take into account the effect of the undertaking on historic properties.

-STIPULATIONS-

FHWA shall ensure that the following measures are carried out:

I. SUPPORT FOR REPAIRS TO A HISTORIC BRIDGE WITHIN THE CITY OF SPOKANE

WSDOT will provide \$77, 200 to the City of Spokane to assist with repairs to the balusters of the NRHP eligible Howard Street Bridge.

II. BALUSTER AND BARRIER DESIGN

The replacement bridge will incorporate decorative cast TL2 balusters for the outer rails and the barrier between SR290 and the adjacent multiuse path shall have embossed elements reflective of the uses and design of the historic East Trent Bridge.

III. SPOKANE COUNTY BRIDGE INFORMATION

WSDOT will Furnish a list of state-owned bridges in Spokane County; include the construction date, a description/summary, historic significance ranking, identify if a date has been established for replacement, a historic photograph(s) if available, and a current photograph for each bridge. The Spokane Historic Preservation Office will use this data to develop and maintain a Spokane City/County bridge website for public awareness and future preservation planning.

IV. DURATION

This MOA will expire if its terms are not carried out within five (5) years from the date of its execution. Prior to such time, **FHWA** may consult with the other signatories to reconsider the terms of the MOA and amend it in accordance with the Stipulation VI below.

V. DISPUTE RESOLUTION

Should any signatory or concurring party to this MOA object at any time to any actions proposed or the manner in which the terms of this MOA are implemented, **FHWA** shall consult with such party to resolve the objection. If **FHWA** determines that such objection cannot be resolved, **FHWA**:

- A. Will forward all documentation relevant to the dispute, including the **FHWA**'s proposed resolution, to the ACHP. The ACHP shall provide **FHWA** with its advice on the resolution of the objection within thirty (30) days of receiving adequate documentation. Prior to reaching a final decision

on the dispute, **FHWA** shall prepare a written response that takes into account any timely advice or comments regarding the dispute from the ACHP, signatories and concurring parties, and provide them with a copy of this written response. **FHWA** will then proceed according to its final decision.

- B. May make a final decision on the dispute and proceed accordingly if the ACHP does not provide its advice regarding the dispute within the thirty (30) day time period. Prior to reaching such a final decision, **FHWA** shall prepare a written response that takes into account any timely comments regarding the dispute from the signatories and concurring parties to the MOA, and provide them and the ACHP with a copy of such written response.
- C. Will carry out all other responsibilities subject to the terms of this MOA that are not the subject of the dispute.

VI. AMENDMENTS

This MOA may be amended when such an amendment is agreed to in writing by all signatories. The amendment will be effective on the date a copy signed by all of the signatories is filed with the ACHP.

VII. TERMINATION

If any signatory to this MOA determines that its terms will not or cannot be carried out, that party shall immediately consult with the other parties to attempt to develop an amendment per Stipulation VI, above. If within thirty days (30) days (or another time period agreed to by all signatories) and amendment cannot be reached, any signatory may terminate the MOA upon written notification to the other signatories.

Once the MOA is terminated, and prior to work continuing on the undertaking, **FHWA** must either (a) execute an MOA pursuant to 36 CFR § 800.6 or (b) request, take into account, and respond to the comments of the ACHP under 36 CFR § 800.7. **FHWA** shall notify the signatories as to the course of action it will pursue.


Execution of this MOA, and implementation of its terms, evidence that **FHWA** has taken into account the effects of this undertaking on historic properties and afforded the ACHP an opportunity to comment.

SIGNATORIES:

Federal Highway Administration

 06/21/18 Date
Daniel M. Mathis, P.E.
Washington Division Administrator

Washington State Department of Archaeology and Historic Preservation

 6/17/18 Date
Dr. Allyson Brooks
State Historic Preservation Officer

INVITED SIGNATORIES:

Washington State Department of Transportation

 6/14/18 Date
Michael Gribner, P.E.
Regional Administrator, Eastern Region

City/County of Spokane

 6/14/18 Date
Megan Duvall
Historic Preservation Officer

Briefing Paper (PIES Committee)

Division & Department:	Engineering Services
Subject:	CSO Basin 25 Improvements Ph. #1 - Administrative Reserve Increase
Date:	10/8/18
Contact (email & phone):	Joel Graff, jgraff@spokanecity.org , x7757
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	This project is in the 6 year plan and part of the Cleaner River Faster CSO program
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	For council consideration. Request will be forwarded to the council agenda for approval.
<p>Background/History: <i>Engineering Project #2017177 – CSO Basin 25 Improvements – Phase 1</i>, is an ongoing CSO tank project in the Peaceful Valley neighborhood. The project called for removal and disposal of a minor amount of contaminated soil (Special Industry Waste). During construction of the project, much more contaminated soil was encountered and approximately 1200 tons of Special Industry Waste was found and disposed of in a licensed landfill. The total cost of this overrun is approximately \$100,000. Engineer services is requesting an additional \$100,000 to complete the project.</p>	
<p>Executive Summary:</p> <ul style="list-style-type: none"> <i>Removal and Disposal of contaminated soil will result in an estimated cost overrun of \$100,000.</i> <i>Payments have been issue to date for \$1,461,979.52. The authorized budget with administrative reserve is \$1,839,118.38</i> <i>An additional \$100,000.00 is being requested to complete the project.</i> 	
<p>Budget Impact:</p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p>Operations Impact:</p> <p>Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Requires change in current operations/policy? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Specify changes required:</p> <p>Known challenges/barriers:</p>	

Briefing Paper

PIES

Division & Department:	Engineering Services; Public Works
Subject:	Havana Well Administrative Reserve Increase
Date:	October 22, 2018
Contact (email & phone):	Dan Buller (dbuller@spokanecity.org , 625-6391)
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Havana well is in the 6 Year Water Plan.
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of administrative reserve increase request.
Background/History: <ul style="list-style-type: none"> The city contracted with Holt Services to drill, develop and test 6 wells at the Havana & 6th Ave well site. Drilling is complete. During testing, it was discovered that the water level in the well dropped during test pumping further than projected indicating that more well development is needed. Well development is the term for the process of removing silt/fine sand from the gravel aquifer by various methods. 	
Executive Summary: <ul style="list-style-type: none"> The hydrogeologic engineering consultant recommends additional well development by an alternate more aggressive method than was initially used. More aggressive well development is sometimes required depending on the specifics of the aquifer, which is not possible to project beforehand. The risk of not performing the additional well development is that a well draws down further over time. At some point, the water level above the pump is not deep enough to continue pumping or only a couple of the wells can be pumped simultaneously rather than multiple wells being pumped simultaneously. A well can most effectively, efficiently and inexpensively be developed before it is put into service and regularly pumped. The proposed additional well development cost estimate is \$175,000 beyond the administrative reserve. The original contract amount plus administrative reserve was \$1.319M. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works
Subject:	Purchase Parkwater Well Station Vertical Turbine Pump
Date:	10/11/2018
Author (email & phone):	Stephen Burns, (sburns@spokanecity.org , 509-742-8141)
City Council Sponsor:	
Executive Sponsor:	Dan Kegley
Committee(s) Impacted:	PIES
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	
Strategic Initiative:	Six-year Capital Plan
Deadline:	Q4, 2018
Outcome:	Replacement of the failed Pump #4 at Parkwater Well Station
Background/History: <ul style="list-style-type: none"> Parkwater Well Station Pump #4, original equipment purchased in 1949, has failed and is not repairable. This action is to purchase a Vertical Turbine Pump to replace Pump #4, including inspection of installation and training, from Northwest Motor Service (Longview, WA) in the amount of \$281,538.75. 	
Executive Summary: <ul style="list-style-type: none"> Sealed bids were opened on Monday, October 8, 2018 to provide the Water and Hydroelectric Services department with a Vertical Turbine Pump for the Parkwater Well Station (Bid# 4497-18). Four (4) bids were received; Northwest Motor Service was determined a responsive bidder. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: None identified at this time.	

Operations Impact:	
Consistent with current operations/policy?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Requires change in current operations/policy?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specify changes required: None at this time.	
Known challenges/barriers: None at this time.	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Special Budget Ordinance for New Environmental Analyst Position
Date:	October 22, 2018
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the SBO for an Environmental Analyst position at the Landfills.
<u>Background/History:</u> Environmental Analyst (EA) duties focus on data and information collection and interpretation to both identify opportunities for improvement and create approaches to optimize environmental performance. The City owns, operates and maintains: (2) two Landfills, (1) one of which is closed and undergoing post closure care and (1) one with a closed Superfund Site due to groundwater issues and an active cell; a Waste to Energy Facility with a Recycling Center and a Household Hazardous Collection Site; a Solid Waste Collection Fleet; a Waste Water Treatment Facility; a Potable Water Distribution System and a Waste Water Collection System that are key components to the City's Infrastructure/services. The City's Public Works Division, specifically the Solid Waste Disposal, Collections, Sewer, Water & Waste Water Treatment Departments have a direct effect on the complex balance of managing and disposing of wastes, including garbage and wastewater, while protecting human health and the environment. Key concerns relate to system effectiveness and efficiency. This necessitates the need for an analytical approach to understand the services in terms of operation, objectives, and health, safety, and environmental impacts.	
<u>Executive Summary:</u> <ul style="list-style-type: none"> Additional FTE requested for 2018 at the Landfills. Requesting unappropriated reserves of \$80,263.00 are transferred to fund an Environmental Analyst position at Step 6. An Environmental Analyst is needed to assess potential threats to the environment, health and safety if wastes are not disposed of and managed properly. 	
<u>Budget Impact:</u> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	

Annual/Reoccurring expenditure? ☒ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A

Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A

Specify changes required:

Known challenges/barriers:

ORDINANCE NO _____

An ordinance amending Ordinance No. C-35565, passed by the City Council December 11, 2017, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the Solid Waste Disposal Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Solid Waste Disposal Fund, and the budget annexed thereto with reference to the Solid Waste Disposal Fund, the following changes be made:

FROM:	4490-99999 99999-	Solid Waste Disposal Fund Unappropriated Reserves	<u>\$ 80,263</u>
TO:	4490-44800 53748-06570	Solid Waste Disposal Fund Environmental Analyst (Step 6)	<u>\$ 80,263</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need create an Environmental Analyst position at step 6, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works / 4500 Solid Waste Collection
Subject:	Addendum to Value Blanket Order Contract for the Purchase of Semi & Fully Automated Refuse Carts
Date:	October 22, 2018
Contact (email & phone):	Dustin Bender (ddbender@spokanecity.org / 509.625.7806)
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment, and Sustainability
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	Solid Waste Collection's Operating Budget
Strategic Initiative:	Affordable Utility Services
Deadline:	Current contract expires December 31, 2018.
Outcome:	Seeking approval by City Council to increase the contract expenditure in 2018 to purchase an additional 720-68 gallon carts and 456-95 gallon carts -- \$63,676.46 (including tax).
Background/History: <p>A Request for Bids #4157-15 was issued in July 2015 to 23 potential suppliers for the purchase of 32, 68 and 95 gallon semi and fully automated refuse carts. The contract was awarded to the lowest responsive bidder, Otto Environmental Systems, LLC (Charlotte, NC). The initial contract was for two (2) years, with the option to extend for three (3) additional one-year periods. We are currently utilizing the first extension.</p> <p>The original contract expenditure was estimated at \$200,000 annually. An additional \$20,000 (10%) was added in June 2017, followed by an addendum for \$40,676.84 approved by City Council in September 2017. This year an additional \$20,000 (10%) was added in May. This addendum of \$63,676.46 will provide sufficient cart inventory until the contract can be extended on January 1, 2019.</p>	
Executive Summary: <ul style="list-style-type: none"> City of Spokane provides carts for automated collection at residences and businesses. Automated collection reduces employee injuries and increases efficiency by allowing more carts to be picked up with only one driver assigned to each route. Purchase of new carts allows an inventory available for cart replacement, size changes and new account growth. Funding for this contract addendum is out of the Solid Waste Program/Minor Equipment. Carts are currently priced: \$32.23/32 gallon, \$45.94/68 gallon, \$55.81/95 gallon. The vendor did not request a price increase during the current contract extension. Carts are shipped by the truckload; one truckload of 68 gallon carts contains 720, one truckload of 95 gallon carts contains 456. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	

Operations Impact:

Consistent with current operations/policy?

☒

Yes

☐

No

Requires change in current operations/policy?

☐

Yes

☒

No

Specify changes required:

Known challenges/barriers:

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works / 4500 Solid Waste Collection
Subject:	One-Year Extension of Value Blanket Contract for the Purchase of Semi & Fully Automated Refuse Carts
Date:	October 22, 2018
Contact (email & phone):	Dustin Bender (ddbender@spokanecity.org / 509.625.7806)
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment, and Sustainability
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	Solid Waste Collection's Operating Budget
Strategic Initiative:	Affordable Utility Services
Deadline:	Current contract expires December 31, 2018.
Outcome:	Seeking approval by City Council for a one-year extension, thru December 31, 2019, of the value blanket contract to purchase semi and fully automated refuse carts -- \$300,000 (including tax).
<p><u>Background/History:</u></p> <p>A Request for Bids #4157-15 was issued in July 2015 to 23 potential suppliers for the purchase of 32, 68 and 95 gallon semi and fully automated refuse carts. The contract was awarded to the lowest responsive bidder, Otto Environmental Systems, LLC (Charlotte, NC). The initial contract was for two (2) years, with the option to extend for three (3) additional one-year periods. This will be the second extension as allowed.</p> <p>The annual estimated expenditure for this extension is \$300,000. We are requesting an increase in the estimated expenditure on this contract term to maintain a sufficient level of cart inventory over the next year. The original contract expenditure was estimated at \$200,000 annually. An additional \$20,000 (10%) was added in June 2017, followed by an addendum for \$40,676.84 approved by City Council in September 2017. This year an additional \$20,000 (10%) was added in May. We currently have a separate agenda item asking for the approval of an addendum in the amount of \$63,676.46 to purchase additional carts through the end of the current contract extension.</p>	
<p><u>Executive Summary:</u></p> <ul style="list-style-type: none"> City of Spokane provides carts for automated collection at residences and businesses. Automated collection reduces employee injuries and increases efficiency by allowing more carts to be picked up with only one driver assigned to each route. Purchase of new carts allows an inventory available for cart replacement, size changes and new account growth. With a good economy the past several years, there has been an increase in construction and new customers needing solid waste services. Funding for this contract extension is out of the Solid Waste Program/Minor Equipment. Carts are currently priced: \$32.23/32 gallon, \$45.94/68 gallon, \$55.81/95 gallon. The vendor is not asking for a price adjustment during this term. 	
<p><u>Budget Impact:</u></p> <p>Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If new, specify funding source:</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p><u>Operations Impact:</u></p> <div style="text-align: center;"> <input checked="" type="checkbox"/> <input type="checkbox"/> </div>	

Consistent with current operations/policy?

Yes

No

Requires change in current operations/policy?

☐

Yes

☐

No

Specify changes required:

Known challenges/barriers:

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works / 4500 Solid Waste Collection
Subject:	One-year Extension of Value Blanket Contract for the Purchase of Semi & Fully Automated Yard Waste Carts
Date:	October 22, 2018
Contact (email & phone):	Dustin Bender (ddbender@spokanecity.org / 509.625.7806)
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment, and Sustainability
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	Solid Waste Collection's Operating Budget
Strategic Initiative:	Affordable Utility Services & Sustainable Resources
Deadline:	The current contract extension expires January 31, 2019.
Outcome:	Seeking approval by City Council for a one-year extension, thru January 31, 2020, of the value blanket contract to purchase semi and fully automated yard waste carts -- \$180,000 (including tax).

Background/History:

A Request for Bids #4158-15 was issued in August 2015 to 23 potential suppliers for the purchase of 95 gallon semi and fully automated yard waste carts. The contract was awarded to the lowest responsive bidder, Schaefer Systems International, Inc. (Charlotte, NC). The initial contract was for two (2) years, with the option to extend for three (3) additional one-year periods. This will be the second extension as allowed.

The annual estimated expenditure for this extension is \$180,000 to purchase new carts and replacement parts. The vendor is not asking for a price adjustment during this term. The original contract pricing was \$47.00 per cart. During the first extension, both parties agreed on a price increase to \$51.62 per cart (33 lbs. x 14 cents/lb.= \$4.62 additional) due to the increase in costs to the vendor from raw material suppliers in response to shortage of high density polyethylene (HDPE) resin after Hurricane Harvey.

Executive Summary:

- City of Spokane's curbside yard waste service program was started in 1997.
- Food waste and food-soiled paper products were accepted starting in 2010.
- City of Spokane provides yard waste carts for the approximately 30,000 subscribing customers.
- Diversion from disposal allows residential accounts to benefit from reduced costs to compost yard waste as well as making a positive environmental impact.
- Purchase of new carts allows an inventory available for cart replacement and new account growth.
- Funding of this contract is out of the Recycling Program/Minor Equipment.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No

Annual/Reoccurring expenditure? ☒ Yes ☐ No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No

Requires change in current operations/policy? ☐ Yes ☒ No

Specify changes required:

Known challenges/barriers:

Briefing Paper

Public Infrastructure, Environment, and Sustainability

Division & Department:	Public Works / Solid Waste Disposal
Subject:	Contract for Emergency Response Services for Hazardous Materials and Vessels.
Date:	October 22, 2018
Contact (email & phone):	Chuck Conklin (cconklin@spokanecity.org / 509.625.6524)
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment, and Sustainability
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment:	Strategic Plan
Strategic Initiative:	Continuity of Operations – Part of the Development and Implementation of a City-wide Action & Response Plan
Deadline:	
Outcome:	Seeking City Council approval for funding of a contract with NRC Environmental Services, Inc.

Background/History:

As part of the City's responsibility to keep the environment and its citizens safe, a contract was necessary to have an immediate response plan in place in the event of a hazardous waste incident to minimize exposure to the environment, people and wildlife.

The city is utilizing a Washington state contract that was set up for the Department of Ecology and the Department of Natural Resources as the main users. This contract will provide all personnel, assessment, equipment, materials, supplies and proper disposal necessary to respond to actual or potential hazardous waste releases or threats.

Executive Summary:

- This contract is utilizing Washington state contract #00214.
- This contract ends on the final term of the state contract which expires May 26, 2022.
- NRC was awarded the state contract in all four (4) categories: Marine & Water Incidents, Diving & Salvage Operations, Land Based Incidents and Transportation, Storage & Disposal.
- NRC has a local response center so they would be able to respond a critical incident immediately.
- Solid Waste Collection, Solid Waste Disposal, Sewer Maintenance and the Wastewater Treatment Plant are each contributing \$25,000 to funding of this contract for a total of \$100,000 annually.

Budget Impact:

Approved in current year budget? ☒ Yes ☐ No

Annual/Reoccurring expenditure? ☒ Yes ☐ No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No

Requires change in current operations/policy? ☐ Yes ☒ No

Specify changes required:

Known challenges/barriers:

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Contract Extension for Rebuilding Gear Boxes at the WTE
Date:	October 22, 2018
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Innovative Infrastructure-Sustainability of the WTEF Operation
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of this extension to allow the WTE to continue uninterrupted operations at a lower cost than replacing the gearboxes.
Background/History: <p>An informal request for bids, WTEF-07, was issued in October of 2014 for the rebuild of various gearboxes throughout the WTE Facility. Rebuilding these gearboxes will extend their life and allow the WTE to continue uninterrupted operations at a lower cost than replacing them once they fail.</p> <p>Knight Construction & Supply, Inc., was awarded the contract for this service. The initial contract was for one year with four (4) one-year extensions possible. This will be the last of those extensions.</p>	
Executive Summary: <ul style="list-style-type: none"> Extension #4 of 4 with cost for the rebuilding of gearboxes with Knight Construction & Supply, Inc. Contract term begins January 1, 2019 and ends on December 31, 2019. Annual cost not expected to exceed \$50,000.00. Pricing to remain unchanged in 2019. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Extension of Contract for Boiler Blasting Services at the WTE Facility
Date:	October 22, 2018
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Sustainable Resources-Sustainable Practices; Innovative Infrastructure-Affordable Services
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of the extension for Boiler Blasting Services; without which the WTE facility would not be able to continue uninterrupted operations.
Background/History: Prior to maintenance outages, blasting with explosives is done in the boilers to facilitate more efficient cleaning and repairs. Online Cleaning Services of Marysville, CA was awarded the contract for these services at the WTE Facility in March of 2015 for one year, with the option of four (4) additional one-year renewals. This will be the last of those renewals with an anticipated cost of \$300,000.00 and will run from January 1, 2019 through December 31, 2019.	
Executive Summary: <ul style="list-style-type: none"> Contract renewal #4 of 4 for boiler blasting services with Online Cleaning Services. Contract term to begin on January 1, 2019 and end on December 31, 2019. Annual cost not expected to exceed \$300,000.00. Pricing to remain unchanged in 2019. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

Briefing Paper

Public Infrastructure, Environment and Sustainability Committee

Division & Department:	Public Works Division; Solid Waste Disposal
Subject:	Extension of Contract for Refractory Installation and Sandblasting Services at the WTE Facility
Date:	October 22, 2018
Contact (email & phone):	David Paine, dpaine@spokanecity.org , 625-6878
City Council Sponsor:	
Executive Sponsor:	
Committee(s) Impacted:	Public Infrastructure, Environment and Sustainability Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	Innovative Infrastructure- Sustainability of the WTEF operations
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Council approval of this extension to keep the facility's boilers in good working order for continued uninterrupted operations.
Background/History: During scheduled maintenance outages, sandblasting of the tube areas in the boilers is needed. Also, refractory demolition, tile installation and miscellaneous anchor welding must be performed. Zampel Refractories, inc. was awarded the contract for these services in 2015. The initial contract was for one year with the option of four (4) additional one year extensions/renewals. This is the last of those extensions. This extension with cost is anticipated to not exceed \$850,000.00 and will run from January 1, 2019 through December 31, 2019.	
Executive Summary: <ul style="list-style-type: none"> Extension #4 of 4 for refractory installation and sandblasting services with Zampell Refractories, Inc. Contract term to begin on January 1, 2019 and end on December 31, 2019. Annual cost not expected to exceed \$850,000.00. 2019 rate increases based on posted prevailing wage rates as of August 2018. 	
Budget Impact: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Annual/Reoccurring expenditure? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impact: Consistent with current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Requires change in current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Specify changes required: Known challenges/barriers:	

ORDINANCE NO. C-_____

An ordinance reaffirming that the first floor lobby of City Hall is open to all members of the public; enacting a new section 12.05.050 of the Spokane Municipal Code.

WHEREAS, City Hall is a publicly-owned building; and

WHEREAS, the City of Spokane strives to be a transparent government body, and seeks to encourage greater public participation in our local government activities; and

WHEREAS, one of the City's goals, as outlined in its strategic plan, is to "[c]reate a compassionate community so that all people can feel safe, empowered, and welcome"; and

WHEREAS, our strategic plan also calls on the City to "protect vulnerable populations," some of whom are people in Spokane who may have nowhere else to go during the coldest times of the year; and

WHEREAS, the recent "#spokind" City initiative tells the world that "[i]n Spokane, we strive to be a city of kindness," "no matter what you look like"; and

WHEREAS, the lobby of City Hall, on the first, floor, has a designated seating area where people can sit and rest without disturbing the work of City employees; and

WHEREAS, the City Council has determined that a specific statement that certain areas of City Hall are always accessible to the public is required.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That there is enacted a new section 12.05.050 of the Spokane Municipal Code to read as follows:

Section 12.05.050 Public Access to City Hall

- A. City Hall is a public building, owned by the City of Spokane and its people, for the access of, and provision of services to, the people of Spokane.
- B. In addition to other areas to which the public has access during the City's office hours (defined in SMC 03.02.010 as 8 a.m. to 5 p.m., Monday through Friday, public holidays excepted), the first-floor lobby of City Hall is a public area, and any member of the public may enter and remain there during office hours, without time limit. A member of the public may be removed from the first-floor lobby of City Hall if he or she engages in violent or threatening behavior or causes a disturbance which impairs the ability of City employees to conduct City business.

- C. Other areas of City Hall may, by appropriate administrative policy, be designated as non-public areas, to which public access may be restricted during normal City office hours.
- D. All administrative policies which are in conflict with this section are superseded to the extent of the conflict.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

RESOLUTION NO. 2018-_____

A Resolution laying out a framework for funding paving of residential streets with the City that are currently unpaved.

WHEREAS, the City currently has over sixty miles of unpaved residential roadways; and

WHEREAS, dollars from the Street Department used for residential street maintenance are typically used on repaving projects rather than on new pavement; and

WHEREAS, constructing complete streets should be a priority for the City, but should not, in all cases, supersede the simple paving of streets that are currently unpaved; and

WHEREAS, equity in funding between City Council districts is important as each district has its own priorities when it comes to street repair; and

WHEREAS, a paved street provides for improved air quality, a sense of community pride and appeal of home ownership for the City's residents.

NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council supports a program to fund the paving of currently unpaved streets within the City with \$700,000 from the Street Department for residential street maintenance going to such projects annually, beginning with the 2019 budget year.

BE IT ALSO RESOLVED that \$200,000 will be allocated to each City Council district each year. A priority list of projects will be submitted to the Streets department by the Council Members from each district with an additional \$100,000 to be submitted by the Council President.

BE IT ALSO RESOLVED that an additional \$200,000 each for Districts 1 and 2 shall be allocated in 2019 in recognition of the paving of Falls Avenue in 2018.

Passed by the City Council this ____ day of _____, 2018.

City Clerk

Approved as to form:

Assistant City Attorney

Briefing Paper

Division & Department:	City Council
Subject:	Apprenticeship requirements amendments
Date:	October 22, 2018
Author (email & phone):	Ben Stuckart (bstuckart@spokanecity.org) 625-6258
City Council Sponsor:	Ben Stuckart
Executive Sponsor:	None
Committee(s) Impacted:	Public Infrastructure and Environmental Sustainability
Type of Agenda item:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
Strategic Initiative:	21 st Century Workforce: “Build and advance a more responsive, adaptable workforce.”
Deadline:	Will file for Council consideration following committee meeting.
Outcome: (deliverables, delivery duties, milestones to meet)	Adopts definition of “public works” to include maintenance contracts which are valued at \$600,000 or more and requires the City Administrator to obtain City Council concurrence for any waiver or reduction of apprenticeship requirements, instead of merely notifying Council of the waiver or reduction, as in current code.
Budget Impact: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Annual/Reoccurring expenditure? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.) Project costs may be adjusted to include additional apprentices on work for which they are not currently required.	
Operations Impact: Consistent with current operations/policy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Requires change in current operations/policy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Specify changes required: Requires apprentices on maintenance contracts valued at \$600,000 or more; requires City Administrator to get concurrence of Council before waiving or reducing apprenticeship requirements. Known challenges/barriers: May contribute to additional costs	

ORDINANCE NO. C-_____

An ordinance concerning city public works contracts; amending definitions, clarifying the scope of implementing regulations, and requiring written City Council concurrence for waiver of public works apprenticeship requirements; amending sections 07.06.700, 07.06.710, 07.06.720, 07.06.730, and 07.06.780 of the Spokane Municipal Code.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 07.06.700 of the Spokane Municipal Code is amended to read as follows:

Section 07.06.700 Intent

The City of Spokane recognizes that a well-trained ~~((construction))~~ work force is critical to ~~((the ability of constructing))~~ successful ~~((Public Works))~~ public works projects. Apprenticeship training programs are particularly effective in providing training and experience to individuals seeking to enter or advance in the work force. By providing for apprenticeship utilization on ~~((Public Works))~~ public works projects as defined in SMC 07.06.710(C), the City can create opportunities for training and experience that will help assure that a trained work force will be available in sufficient numbers in the future for ~~((the construction of Public Works))~~ public works projects.

Section 2. That section 07.06.710 of the Spokane Municipal Code is amended to read as follows:

Section 07.06.710 Definitions

For the purpose of this article, the following words are defined as follows:

- A. "Community Empowerment Zone" (CEZ) means that portion of those census tracts which are situated within the County of Spokane and designated by the State of Washington as entitled to receive tax incentives because of high levels of poverty and unemployment.
- B. "Labor hours" means the total hours as defined in this section less the number of hours worked by subcontractors working under subcontracts valued individually at less than one hundred thousand dollars (\$100,000).
- C. "Public works projects" means all work, construction, alteration, repair, maintenance, or improvement executed at the cost of the City of Spokane and any of its departments or agencies.

~~((C.))~~ D. "Resident of the Community Empowerment Zone" (CEZ Resident) means any person who continuously occupies a dwelling within the boundaries of the Community Empowerment Zone, with a present and genuine intent to remain within the boundaries of the Community Empowerment Zone; provided however, that an

individual initially certified as a CEZ Resident shall retain such certification status for a period of up to two (2) years or one thousand 1,000 hours worked from the date or initial certification, whichever is less, and such certification shall be recognized for any City project covered by this chapter for said certification period.

~~((D-))~~E. "State-approved apprenticeship program" means an apprenticeship program approved or recognized by the Washington State Apprenticeship and Training Council or similar programs approved by the Washington State Department of Labor and Industries (L&I).

~~((E-))~~F. "Total hours" means the total number of hours of worked by all workers receiving an hourly wage who are directly employed on the site of a City ~~((Public Works))~~public works project including hours performed by workers employed by the contractor and all subcontractors working on the project, but excluding hours worked by foremen, superintendents, owners and workers who are not subject to prevailing wage requirements.

~~((F-))~~G. "Veteran" means every person who has received an honorable discharge or received a discharge for medical reasons with an honorable record, where applicable, and who has served in at least one (1) of the following categories:

1. As a member in any branch of the armed forces of the United States, including the national guard and armed forces reserves, and has fulfilled his or her initial military service obligation;
2. As a member of the women's air forces service pilots;
3. As a member of the armed forces reserves, national guard, or coast guard, and has been called into federal service by a presidential select reserve call up for at least one hundred eighty (180) cumulative days;
4. As a civil service crewmember with service aboard a U.S. army transport service or U.S. naval transportation service vessel in oceangoing service from December 7, 1941, through December 31, 1946;
5. As a member of the Philippine armed forces/scouts during the period of armed conflict from December 7, 1941, through August 15, 1945; or
6. A United States documented merchant mariner with service aboard an oceangoing vessel operated by the Department of Defense, or its agents, from both June 25, 1950, through July 27, 1953, in Korean territorial waters and from August 5, 1964, through May 7, 1975, in Vietnam territorial waters, and who received a military commendation. (RCW 41.04.007)

Section 3. That section 07.06.720 of the Spokane Municipal Code is amended to read as follows:

Section 07.06.720 Administration of Apprenticeship Program

- A. On ~~((Public Works construction projects, as defined in RCW 39.04.010,))~~ public works projects with an estimated cost of six hundred thousand dollars (\$600,000) or more, at least ten (10) percent in 2016 and fifteen (15) percent in years 2017 and beyond, of the labor hours of each project shall be performed by apprentices enrolled in a State-approved apprenticeship program.
- B. Subcontracting Requirements. The utilization percentages for apprenticeship labor for ~~((Public Works construction))~~ public works contracts shall also apply to all subcontracts of one hundred thousand dollars (\$100,000) or more within those contracts, provided there is a state-approved apprenticeship training program for the trade for which a subcontract is issued.
- C. The City Administrator shall implement and administer this article and shall develop and adopt procedures to implement and enforce this Article X ~~((of Chapter 07.06 SMC))~~; provided, that if any such procedures are in conflict with this Article X, this Article X shall control. The City Administrator shall establish and maintain contract specification language to implement the apprenticeship requirement. The City Administrator shall develop and implement a system for monitoring the actual use of apprentices on ~~((Public Works))~~ public works projects.
- D. The City Administrator shall establish a monitoring program to verify compliance with this article and shall report to the City Council at least twice each year to report on the apprenticeship program.
- E. Each contractor on ~~((city Public Works construction))~~ public works projects to which this article applies shall incorporate the requirements of this article in all subcontracts for the project and shall require each subcontractor to which this chapter applies to execute a form, to be provided by the city, acknowledging that the requirements of this article are applicable to the labor hours for the project.

Section 4. That section 07.06.730 of the Spokane Municipal Code is amended to read as follows:

Section 07.06.730 Waiver ~~((of))~~ or Reduction of Goals

The City Administrator may waive or reduce the apprenticeship participation percentage on ~~((Public Works construction))~~ public works projects which are subject to this Article X only ~~((with prior))~~ upon the written ~~((notice to))~~ concurrence of the city council. ~~((The notice to))~~ The City Administrator's request for City Council concurrence shall describe to the City Council ~~((shall describe))~~ the facts and circumstances upon which the City Administrator's decision to waive or reduce the apprenticeship participation percentage is based. A waiver or reduction granted by the City Administrator ~~((These factual findings))~~ must include confirmation of the City Council concurrence and show that (1) there is a demonstrated lack of ability to obtain apprentices in a specific geographic area or field; (2) a disproportionately high ratio of material costs to labor hours on the particular projects does not make feasible the required minimum level of apprentice participation; (3) the reasonable and necessary requirements of the contract or subcontract render apprentice utilization infeasible at the required levels due to specialized training and safety requirements which are not available through the local

available state-approved apprenticeship training programs; or (4) participating contractors or subcontractors cannot meet the utilization requirements despite demonstrated good faith efforts to comply with the requirements of this article.

Section 5. That section 07.06.780 of the Spokane Municipal Code is amended to read as follows:

Section 07.06.780 Administrative Procedures

The City Administrator shall develop administrative procedures to implement and enforce the provisions of this Article X; provided, that if any such administrative procedures conflict with this chapter, this chapter shall control.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

Briefing Paper

Public Infrastructure, Environment & Sustainability

Division & Department:	1630 Combined Communications Center
Subject:	Hire Ahead for a Fire Communication Specialist
Date:	10/10/2018
Author (email & phone):	Jennifer Jackson, jjackson@spokanecity.org , 625-7146
City Council Sponsor:	
Executive Sponsor:	Gavin Cooley
Committee(s) Impacted:	Sustainable Resources Committee
Type of Agenda item:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	
Strategic Initiative:	
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	To create a hire ahead Fire Communications Specialist position for a retirement in early 2019
Background/History: <p>The Spokane Fire Combined Communications Center (CCC) provides fire service communications, dispatch and all-risk emergency coordination services to all local fire protection authorities in Spokane County. On average, the center receives and dispatches over 200 emergency calls per day. For 2017, the CCC processed and dispatched just over 78,000 incidents. The CCC provides services to 15 fire agencies, including the City of Spokane Fire Department, covering 1800 square miles and interfacing with neighboring county fire jurisdictions (Lincoln, Whitman County, etc.) and the State. The CCC employs 21-staff members that work a combination of 12-hour, 24-hour and surge-related staffing/shifts.</p> <p>The CCC currently has one vacancy in the Fire Communication Specialist role due to promotion of an employee to Deputy Fire Marshal. Another Fire Communication Specialist has indicated that she will be retiring in January 2019. Fire Communications Specialists each receive 1,000 hours of initial training. Due to the extended training time required for Fire Communication Specialists, it would greatly benefit the CCC to hire and train two Fire Communications Specialists at this time to backfill the existing vacancy and upcoming vacancy due to retirement in January 2019.</p>	
Executive Summary: <ul style="list-style-type: none"> • We are requesting this SBO to allow a hire ahead for a Fire Communications Specialist. • This hire ahead will ensure the CCC is able to maintain service level delivery to local fire protection authorities in Spokane County. • The hire ahead will not add additional staff as a vacancy is upcoming in January 2019. 	

Budget Impact:

Approved in current year budget? ☐ Yes X No

Annual/Reoccurring expenditure? ☐ Yes X No

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☐ Yes ☐ No

Requires change in current operations/policy? ☐ Yes ☐ No

Specify changes required:

Known challenges/barriers:

ORDINANCE NO _____

An ordinance amending Ordinance No. C-35565, passed by the City Council December 11, 2017, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the Combined Communications Center Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Combined Communications Center Fund, and the budget annexed thereto with reference to the Combined Communications Center Fund, the following changes be made:

FROM:

FUND:	FUND NAME:	BUDGET CODE:	DESCRIPTION:	AMOUNT:
1630	CCC	1630-35210-28200-02850	Fire Communication Specialist	17,700
Using existing salary savings in the same budget				Total 17,700

TO:

FUND:	FUND NAME:	BUDGET CODE:	DESCRIPTION:	AMOUNT:
1630	CCC	1630-35210-28200-02850	Fire Communication Specialist	17,700
			Total	17,700

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to do a Hire Ahead for a Fire Communication Specialist to replace one who will be retiring at the beginning of 2019, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date