Public Infrastructure, Environment and Sustainability Committee
Meeting Agenda for
July 23, 2018
1:15 p.m. – COUNCIL BRIEFING CENTER

The Spokane City Council’s Public Infrastructure, Environment and Sustainability Committee meeting will be held at 1:15 p.m. on July 23, 2018 in Council Briefing Center, Lower Level, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Public Infrastructure, Environment and Sustainability Committee meeting is regularly held every 4th Monday of each month at 1:15 p.m. unless otherwise posted.

The meeting will be open to the public, with the possibility of moving or reconvening into executive session only with the members of the City Council and the appropriate staff. No legislative action will be taken. No public testimony will be taken and discussion will be limited to appropriate officials and staff.

AGENDA

I. Call to Order

II. Approval of minutes from May 21, 2018 and June 23, 2018 meetings

III. Consent Items
   1. Fabrication and Delivery of a Grizzly Scalper for Waste to Energy
   2. Contract to Supply Liquid Sodium Bisulfite to Riverside Park Water Reclamation Facility
   3. CSO 23 Control Facility Administrative Reserve Increase
   4. A Way Home Washington’s Anchor Community Initiative

IV. Discussion Items
   A. Council Requests
      1. Update on Integrated Capital Approach – Council Member Beggs (10 minutes)
      2. Broadband Working Group – Council Member Beggs (5 minutes)
      3. Energy Independence Resolution and Ordinance – Council Member Beggs (5 minutes)
      4. Neighborhood Park Maintenance Plan – Council Member Kinnear (5 minutes)
      5. Maple Street Bridge Pedestrian Safety – Council Member Beggs (5 minutes)
      6. Use of Residential Street Funds for Unpaved Roads – Council Member Beggs (5 minutes)
      7. Discussion on Gravel/Unpaved Streets – Council Member Beggs (5 minutes)
   B. Staff Requests
      1. Process for Naming of CSO 24 and CSO 26 Plazas – Marlene Feist (5 minutes)

V. Strategic Plan Session
   A. Priority Strategy 1: Rapidly Accelerating Street Paving Maintenance Projects
      • Construction Highlights – Kyle Twohig (10 minutes)
   B. Priority Strategy 2: Repurposing Public Property to Stimulate Private Investment
      • Bosch Lot Development: Request for Qualifications for Structural Feasibility and Recreational Space Planning – Katherine Miller (15 minutes)
   C. Priority Strategy 3: Sustainable City
• Next Level of Treatment Update: Market Conditions – Scott Simmons/Mike Taylor (15 minutes)
• Spokanescape Education Presentation - Kristine Zimmer (15 minutes)

VI. Executive Session
Executive Session may be held or reconvened during any Public Infrastructure, Environment, and Sustainability Committee meeting.

VII. Adjournment

Next Public Infrastructure, Environment, and Sustainability Committee Meeting
August 27, 2018 1:15 p.m. in the Council Briefing Center

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AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.
STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
May 21, 2018

Committee Members Present
Council Member Breean Beggs, Committee Chair
Council Member Mike Fagan, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear
Council Member Candace Mumm

Council Members Absent
Council Member Karen Stratton
Council President Ben Stuckart

Staff Present
Hannahlee Allers, Brandon Blankenagel, Eldon Brown, Chris Cafaro, Chuck Conklin, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Luis Garcia, Raylene Gennett, Margaret Harrington, Curtis Harris, Garret Jones, Dani Kegley, Gary Kaesemeyer, Mike Look, Brian McClatchey, Val Melvin, Louis Meuler, Katherine Miller, Skyler Oberst, Cadie Olsen, Kevin Picano, Rick Romero, Andy Schenk, Elizabeth Schoedel, Mark Serbousek, Scott Simmons, Terri Stripes, Tim Szambelan, Kyle Twohig, Kandace Watkins

Guests Present
Terrence Lynch, WSDOT

Council Member Beggs called the meeting to order at 1:15 p.m.

Review and Approval of Minutes
Council Member Beggs asked for a motion to approve the minutes of the April 23, 2018 meeting.

- Action Taken
- Council Member Fagan moved to approve the minutes of the April 23, 2018 meeting as presented; the motion was seconded by Council Member Mumm. The minutes were approved unanimously.

Consent Items (Briefing Papers only)
1. Trindera Contract Increase – CSO 24 Electrical Engineering
2. Addendum with Linn Machine & Manufacturing for Refurbishing Dumpsters for Solid Waste Collection

Discussion Items
A. Council Requests
   1. Vaulted Sidewalks
      Katherine described the work to address the sidewalk vaults along the STA high performance transit route. Brian McClatchey gave an overview of the building rehabilitation draft ordinance and clarifying owner responsibilities in the future as projects progress. Katherine described the work to identify and
evaluate the vaults in a case by case basis along the Central City Line planned routes. Discussion was had on the policy to remove or have owners maintain the vaults.

2. 29th Avenue and Crestline Street
Council Member Beggs discussed the work to holistically address traffic concerns in the area. Scott Simmons has met with a team for the areas to be evaluated and will follow up.

3. Legacy Water Rates Ordinance
Council Member Beggs discussed the request from a low income housing development that is requesting this be reviewed. One building was removed and replaced with low income housing and one building was remodeled. A correction was made to the title of the item should be Legacy Sewer Rates.

4. ATS Contract Extension
Council Member Beggs introduced Margaret Harrington that is working on the final five-year renewal and adding two new schools in December 2017. This contract extension will solve the school holiday issue and facilitate the installation of all three cameras.

B. Staff Requests
1. Street and Right of Way Vacations related to North Spokane Corridor
Louis Meuler discussed the vacation requests to relocate the existing BNSF rail line to the west during the construction of the North Spokane Corridor. The roads will remain open until the project reaches and it becomes necessary.

2. Update on Post Street Bridge
Kyle Twohig introduced the construction leads for the Post Street Bridge project. Mark Serbousek reviewed with the committee the conditions of the current bridge and its history. Dave discussed the design considerations and cost analysis process. Work will be done to retain the arches for aesthetics and span the concrete bridge over the top of it.

3. Unmanned Aircraft Systems Program for enhanced inspection of Public Works Infrastructure
Dan Kegley discussed the proposed program for using drones to inspect public works infrastructure such as water tanks and outfalls on hillsides. It is anticipated that this will be a cost saving and a safety enhancement.

4. Alley Grading Update
Marlene Feist discussed the alley grading project. The map is available on the City’s website and citizens can put in an address to see if the alley is scheduled for grading. Dirt streets were also included on the map but are not included in this project however, there is a schedule of dirt streets that are graded every year. Scott Simmons discussed the work to identify funding and schedule paving allowing for development in current unimproved areas.

Strategic Plan Session
A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects
   • Riverside Avenue Monroe to Division Project Development
Brandon Blankenagel began the discussion with an overview of the public meetings and spoke about each of the three phases over a three year period. The first phase is Division to Washington in 2019. The next step is to develop the selection that was made at the public open house into a design concept.
The concept will be shared at Riverfront Park on May 21st during the Week of Action kickoff and this item will return to this committee in July.

- Sprague Avenue Phase II Public Outreach Conclusions
  Brandon Blankenagel discussed the initial outreach on Phase II which is between Bernard and Scott Street. He discussed the design options to create space for parking and travel lanes. Business and property owners were asked which options of removing parking or travel lanes. Discussion was had on the responses. Brandon discussed the placement and timing of bus stops and incorporating turnouts as traffic relief in longer corridors.

B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment
   - No report this meeting.

   - Indian Canyon Irrigation Project
     Garrett Jones gave a presentation on the evaluation of Indian Canyon Irrigation renovation for water conservation. Garrett spoke about balancing the golf operations during the renovation. Areas for opportunities to reduce green areas while speeding up play and reducing maintenance costs. The initial benchmark is to use less than 40 million gallons of water a season. The budget is $2.1 million and will begin this Fall.
   - SpokaneScape Rebate
     Dan Kegley discussed SpokaneScape program to address conservation of outdoor water use. Demonstration gardens are being planned for utilizing native plants and reduced turf. The SpokaneScape landscape rebate program gives residents an opportunity to reduce their lawn and evaluate their irrigation systems to receive a $500 credit on their utility bill. Staff are available to give recommendations and best practices for irrigation designs and plant selections. The brochures have been mailed to water customers.

D. Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community
   - No report this meeting.

Executive Session
None.

Adjournment
The meeting adjourned at 3:00 p.m.

Prepared by:
Barbara Patrick, Administrative Specialist

Approved by:

Chair
STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
June 25, 2018

Committee Members Present
Council Member Mike Fagan, Vice Committee Chair
Council Member Kate Burke
Council Member Lori Kinnear

Council Members Absent
Council Member Breean Beggs, Committee Chair
Council Member Candace Mumm
Council Member Karen Stratton
Council President Ben Stuckart

Staff Present
Hannahlee Allers, Tirrell Black, Eldon Brown, Chris Cafaro, Aaron Champaigne, Marcia Davis, Fianna Dickson, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Garret Jones, Dan Kegley, Gary Kaesemeyer, Brian McClatchey, Louis Meuler, Inga Note, David Paine, Kevin Picanco, Elizabeth Schoedel, Scott Simmons, Carl Strong, Heather Trautman, Kyle Twchig, Al Vorderbrueggen, Kandace Watkins

Guests Present
Council Member Fagan called the meeting to order at 1:15 p.m.

Review and Approval of Minutes
The minutes of the May 21, 2018 meeting were deferred to the next meeting due to lack of a quorum.

Consent Items (Briefing Papers only)
1. Purchase Replacement Spray Dry Absorber (SDA) Slide Gates for Waste to Energy
2. Contract Extension/Amendment with Sulzer Pumps for Waste to Energy
3. Interlocal Agreement with Fairchild Air Force Base for Disposal of Municipal Solid Waste
4. Purchase a TV Van for the Wastewater Department
5. Purchase two F350s with Plows for the Street Department
6. Purchase five Henke Hi-Gates for the Street Department
7. Value Blanket Renewal for Backflow Prevention Devices
8. Purchase of Parkwater Well Station Motor Control Center
9. Contract to Supply Liquid Sodium Hypochlorite Solution to Riverside Park Water Reclamation Facility
10. Value Blanket Renewal for Liquid Chlorine
Discussion Items
A. Council Requests
1. Notification of Herbicide Applications in Parks
   Fianna Dicksok gave a PowerPoint presentation on the notification of when Parks’ staff apply herbicides in parks. She spoke about the improvements to communication and signage. They will update a telephone hotline for that day’s application so that it is timely and up to date so that impacted users can access the information. Discussion was had on application practices with Leroy Eadie and Al Vorderbrueggen answering questions about the types of herbicides, length of time and expectations on weed control and turf placement.

2. Resolution for changes to the Comprehensive Plan for Lincoln Heights
   Council Member Kinnear began the discussion on the proposed comprehensive plan amendment. Heather Trautman gave a powerpoint that outlined the code elements, workshops and legislative timeline and action dates, as well as the notification requirements and costs for the developer during the SEPA review that is required.

B. Staff Requests
   None

Strategic Plan Session
A. Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects
   • Construction Highlights
     Kyle Twohig gave a brief update on the construction projects including, North Monroe corridor, University District Bridge, CSO 23 near Kendall Yards, CSO 24 at 1st and Adams, CSO 26 along Spokane Falls Boulevard, CSO 33-1 near Liberty Park, CSO 34-1 on Riverside, CSO 25 in Peaceful Valley, IO3 Control Facility near TJ Meenach, CSO 14/25 in West Central. Kyle described the Silva Cells placements and their stormwater functions. He discussed the Martin Luther King Jr. project and the roundabout construction at Trent. Kyle gave updates on the various projects along Mission Avenue, Sharp Avenue and High Drive between 21st Avenue and 29th Avenue.

   • Sprague Phase II Decision Matrix Review
     Marcia Davis discussed the decision matrix results on the Sprague Avenue Phase II with the Committee. The next steps will be to move the project into the design phase between Bernard and Scott Streets. Marcia reviewed the process to date and how the feedback was incorporated into the decision matrix tool. Council Member Kinnear said she had received a letter from the East Sprague area and will send a copy to staff.

B. Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment
   • No report this meeting.

• LED Light Upgrade Project
Gary Kaesemeyer discussed the proposed LED light upgrade project. The replacement of about 860 cobra head type luminaires with LED luminaires will result in significant power savings while delivering a brighter white light for roadways and bridges. The costs and savings are outlined in the briefing paper and the project would be eligible for a rebate from Avista. Staff will submit a Special Budget Ordinance in the amount of $225,000 and it is anticipated that the cost recovery could be in accomplished in about three years.

• Bike Share Update
Kevin Picanco gave a brief update on the bike share project. The project should launch with a pilot program in cooperation with Gonzaga University in Fall of 2018. The planning consultant will continue to assist the City during the pilot to develop a permanent program for spring 2019.

D. Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community
• No report this meeting.

Executive Session
None.

Adjournment
The meeting adjourned at 2:30 p.m.

Prepared by:
Barbara Patrick, Administrative Specialist

Approved by:

Chair
**Briefing Paper**

**Public Infrastructure, Environment and Sustainability Committee**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Public Works Division; Solid Waste Disposal</th>
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<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Fabrication a Grizzly Scalper at the WTE</td>
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<tr>
<td><strong>Date:</strong></td>
<td>July 23, 2018</td>
</tr>
<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td>David Paine, <a href="mailto:dpaine@spokanecity.org">dpaine@spokanecity.org</a>, 625-6878</td>
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<td><strong>City Council Sponsor:</strong></td>
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<td><strong>Executive Sponsor:</strong></td>
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<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td>Public Infrastructure, Environment and Sustainability Committee</td>
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<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>☒ Consent ☐ Discussion ☐ Strategic Initiative</td>
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<tr>
<td><strong>Alignment:</strong></td>
<td>(link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
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<tr>
<td><strong>Strategic Initiative:</strong></td>
<td>Innovative Infrastructure – Sustainability; Sustainable Resources – Sustainable Practices</td>
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<tr>
<td><strong>Deadline:</strong></td>
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<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>Council approval to purchase a Grizzly Scalper, without which the Waste to Energy Facility will not be able to recycle metals from the ash.</td>
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<tr>
<td><strong>Background/History:</strong></td>
<td>The Grizzly Scalper is part of the metals recovery system. It is comprised of multiple rows of “finger like” plates on a sloped bed that separate the ash from the metal by use of an electric motor driven eccentric system that shakes the metal laden ash as it moves down the deck causing the ash to fall out, separating it from the metal. The existing Grizzly Scalper is part of the original metals separation equipment. The continuous (24 hrs./day) operation and harsh environment have degraded the structure to the point where economical repairs are no longer viable. This request is for a like in kind replacement of the Grizzly Scalper.</td>
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| **Executive Summary:** | • Replacement in kind of the Grizzly Scalper at the WTE which is responsible for metals separation from the ash for recycling.  
• RFB 4450-18 was issued and only one response was received from General Kinematics Corporation.  
• Cost to fabricate and deliver is $99,747.84 including taxes and freight.  
• Installation will be done separately. |
| **Budget Impact:** | |
| Approved in current year budget? | ☒ Yes  ☐ No  ☐ N/A |
| Annual/Reoccurring expenditure? | ☐ Yes  ☒ No  ☐ N/A |
| If new, specify funding source: | |
| Other budget impacts: (revenue generating, match requirements, etc.) | |
| **Operations Impact:** | |
| Consistent with current operations/policy? | ☒ Yes  ☐ No  ☐ N/A |
| Requires change in current operations/policy? | ☐ Yes  ☒ No  ☐ N/A |
| Specify changes required: | |
| Known challenges/barriers: | |
**Briefing Paper**  
**Public Infrastructure, Environment, and Sustainability**

<table>
<thead>
<tr>
<th><strong>Division &amp; Department:</strong></th>
<th>Public Works and Utilities</th>
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<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Award of BID #4471-18 to Two Rivers Terminal, LLC (Pasco, WA) who is the lowest responsive bidder who met our requirements to supply approximately 130,000 gallons of liquid Sodium Bisulfite at $1.45 per gallon, for a total three-year contract cost of $565,500.00 plus sales tax for the period August 15, 2018 to August 14, 2021. Total cost including 8.8% Sales tax $615,264.00. ($205,088.00 per year).</td>
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<td><strong>Date:</strong></td>
<td>7/23/18</td>
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<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td>Michael F. Coster, Plant Manager 625-4640 <a href="mailto:mcoster@spokanecity.org">mcoster@spokanecity.org</a></td>
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<td><strong>Committee(s) Impacted:</strong></td>
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<td>□ Consent □ Discussion □ Strategic Initiative</td>
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<td>Strategic Plan</td>
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<tr>
<td><strong>Strategic Initiative:</strong></td>
<td>Innovative Infrastructure – Affordable Utility Rates</td>
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<td><strong>Deadline:</strong></td>
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<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>Council approval to award contract with Two Rivers Terminal, LLC to supply liquid Sodium Bisulfite to Riverside Park Water Reclamation Facility.</td>
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**Background/History:** RPWRF uses sodium bisulfite to neutralize sodium hypochlorite in the effluent water to reduce toxic effects on aquatic organisms in the Spokane River. Sodium Bisulfite replaced gaseous Sulfur Dioxide in 2006, and is a much safer method to use for dechlorinating effluent from the water reclamation facility.

Two Rivers Terminal, LLC has provided this product under previous contracts and has been an excellent supplier.

This is a three-year contract tentatively scheduled to begin on August 15, 2018 and to end on August 14, 2021. The contract may be extended for two (2) additional one-year contract periods with the total contract period not to exceed five (5) years.

**Executive Summary:**
- **Impact**
  In order to neutralize toxic chlorine used to disinfect the effluent water from RPWRF, it is necessary to add liquid sodium bisulfite.
- **Action**
  Wastewater Management is seeking Council approval to award the contract with Two Rivers Terminal, LLC to supply liquid Sodium Bisulfite to the Water Reclamation Facility.
- **Funding**
  Funding for this purchase is provided in the Wastewater Management budget, and revenue is derived from sewer rates.
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<th><strong>Budget Impact:</strong></th>
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<td>If new, specify funding source: Department</td>
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<td>Other budget impacts: (revenue generating, match requirements, etc.)</td>
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<th><strong>Operations Impact:</strong></th>
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<tr>
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<td>☐ Yes ☐ No ☐ N/A</td>
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<td>Requires change in current operations/policy?</td>
<td>☐ Yes ☐ No ☐ N/A</td>
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<td>Specify changes required:</td>
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<td>Known challenges/barriers:</td>
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Background/History: Engineering Project #2010076 – CSO 23 Control Facility, is an ongoing CSO project located in the West Central neighborhood. During construction of the CSO tank we found that the existing sewer main in the Ash-Oak Alley between Bridge Ave. and College Ave. was collapsed in several locations and is in extremely poor condition where it is not collapsed. The Sewer Dept. is requesting that the sewer main be replace as part of this project because the collapsed main ties into the new CSO 23 system. The section of main that needs to be replaced will require installation of 2 manholes, replacement of approximately 250 feet of 8 inch sewer main, and connecting approximately 6 sewer services. We are estimating that the additional work will cost approximately $50,000. To complete this additional work and preserve the admin reserve for other issues that may be encountered on the project, Engineering Services is requesting an additional $50,000 to replace the collapsed sewer main and complete the project.

Executive Summary:
- Replacement of the collapsed sewer main will cost approximately $50,000.
- Payments have been issued to date for $888,737.46. The authorized budget with administrative reserve is $1,522,315.30.
- An additional $50,000 is being requested to replace the collapsed sewer main and to complete the project.
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<th>Question</th>
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**Briefing Paper**

**Public Infrastructure, Environment, and Sustainability Committee**

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<tr>
<th>Division &amp; Department:</th>
<th>Neighborhood and Business Services – Community, Housing, and Human Services Department</th>
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<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>A Way Home Washington’s Anchor Community Initiative</td>
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<tr>
<td><strong>Date:</strong></td>
<td>July 23, 2018</td>
</tr>
<tr>
<td><strong>Author (email &amp; phone):</strong></td>
<td>Matt Davis (<a href="mailto:mrdavis@spokanecity.org">mrdavis@spokanecity.org</a> ext. 6815)</td>
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<td><strong>City Council Sponsor:</strong></td>
<td>N/A</td>
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<tr>
<td><strong>Executive Sponsor:</strong></td>
<td>Kelly Keenan</td>
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<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td>Public Safety &amp; Community Health Committee</td>
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<tr>
<td><strong>Type of Agenda Item:</strong></td>
<td><img src="on" alt="Consent" /> <img src="off" alt="Discussion" /> <img src="on" alt="Strategic Initiative" /></td>
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<tr>
<td><strong>Alignment:</strong> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
<td>2015-2020 Strategic Plan to End Homelessness; 2015-2020 Consolidated Plan for Community Development</td>
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<td><strong>Strategic Initiative:</strong></td>
<td>Safe and Healthy: Reduce Homelessness</td>
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<td><strong>Deadline:</strong></td>
<td>July 31, 2018</td>
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<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>CHHS is requesting permission to apply for Anchor Community status through A Way Home Washington’s RFP.</td>
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**Background/History:** On July 10, 2018 A Way Home Washington (AWHWA) and the Office of Homeless Youth Prevention and Protection (OHY) released a Request for Proposals (RFP) to launch the Anchor Community Initiative (ACI). The ACI is designed to support communities in developing their local infrastructure of services with the goal to prevent and end youth and young adult homelessness. Communities who are interested in being a part of the ACI should be able to demonstrate buy-in and commitment to participate from a broad group of key partners/stakeholders; build and engage in meaningful relationships with the school, child welfare and juvenile justice systems; develop authentic engagement with young people with lived experience of homelessness; and agree to use data to inform strategies, performance, and system modifications. Applications are due July 31st.

**Executive Summary:**
Communities selected as one of the four pilot Anchor Communities we receive the following benefits and supports:
- Opportunity to be a Proof Point and National Model
- Individual community support from a dedicated, experienced ‘coach’ and consultants
- Individual support building local system infrastructure
- Communications and public relations campaign
- Focused capacity-building to elevate Youth and Young Adult voice
- Ongoing support and accountability
- Access to sector-specific subject matter expertise
- Focused support around the collection and utilization of quality data
- Intentional connection with other Anchor Communities across cohort
- Financial incentives and support
- An opportunity to recommend one community member to sit on the AWHWA board

**Budget Impact:**
- Approved in current year budget? ![Yes](on) ![No](off)
- Annual/Reoccurring expenditure? ![Yes](off) ![No](on)
If new, specify funding source: N/A – There is no fiscal contribution required by the City.
Other budget impacts: N/A

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Greetings!

A Way Home Washington (AWHWA) and the Office of Homeless Youth Prevention and Protection (OHY) are pleased to release this Request for Proposals (RFP) to launch the Anchor Community Initiative (ACI). AWHWA and the OHY are united in our goal to prevent and end youth and young adult homelessness in Washington state and believe we will lead the nation in our efforts.

Our primary focus is the estimated 13,000-15,000 unaccompanied young people ages 12-24 who are experiencing homelessness in Washington. This effort adopts the definition of “homeless” within the state’s Homeless Youth Act of 2015 that includes young people who are precariously housed, as well as those who are surviving on the streets and in emergency shelter. We want to build a truly statewide system that is data-informed, performance-driven, holds young people and families at the center, and will be sustained by the OHY.

The ACI is designed to support communities in developing their local infrastructure of services within the continuum of Prevention, Emergency Response, and Long-Term Housing and Support Services. For too long, young people have had to relocate to a different city or community just to secure basic safe shelter. Doing so results in young people increasing their vulnerability while also leaving the supportive relationships and resources they have in their home communities.

While our vision is to launch 12-15 Anchor Communities over the next 3-5 years, we are starting with the first cohort of 4 communities. We are looking for communities that:

- Have a sense of urgency in addressing the issue of youth and young adult homelessness
- Use data to inform decisions and are willing to be transparent about their data
- Value equity and have a strong commitment to addressing disproportionality
- Are open to a fresh mindset and believe that we can build a “Yes!” to “Yes!” system in Washington

We thank you for your interest and look forward to reading your proposal. We also want to remind you that even if your community is not selected for the first cohort, we fully anticipate a second cohort to launch later in 2019.

Warm Regards,

Jim Theofelis 

Kim Justice

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AwayHomeWA.ORG

FOLLOW US:
AwayHomeWA
@AwayHomeWA
ANCHOR COMMUNITY INITIATIVE – OVERVIEW

When young people say, “Yes! I want to come indoors,” local communities in Washington state can respond, “Yes, come inside. We have safe housing and a path forward for you.”

A Way Home Washington is a growing movement dedicated to preventing and ending youth and young adult (YYA) homelessness in Washington state by ensuring young people receive the support, care and resources they need to overcome the barriers they are facing, exit homelessness, and achieve their greatest potential.

Communities across the state who participate in the Anchor Community Initiative (ACI) will say “Yes!” to building a system that takes responsibility and is accountable for achieving this end goal.
VISION: The Anchor Community Initiative (ACI) will support local communities to have the necessary resources, policies, and resolve to ensure that no young person is forced to sleep outside or in unsafe conditions due to a lack of capacity.

MISSION: ACI builds an equitable statewide system that is coordinated, data-informed, performance-driven, and holds youth, young adults, and families at the center.

END GOAL: After the aim of 12-15 communities is met, this system will be operated by Washington state’s Office of Homeless Youth.

KEY DRIVERS:

- **13,000-15,000** unaccompanied young people ages 13-24 are homeless and surviving on the streets of Washington
- Young people are experiencing homelessness in every county in our state, yet there are services in only 50% of our counties
- The legislature requires that any youth discharged from a public system of care will be released to safe and stable housing by January 2021 (SB 6560 2018)
- **Office of Homeless Youth (OHY) Partnership.** Established in 2015, the OHY is a statewide government entity responsible for preventing and ending YYA homelessness.

ACI Selection and Participation Details

This document will provide the following details:

1. Benefits and expectations of participation in the ACI—
   - What communities will receive as participants in the ACI
   - What is expected of communities in the ACI

2. ACI Community Selection Process—
   - Timeline (deadline for application, community selection & formal announcement)
   - Application & selection process/criteria
BENEFITS OF PARTICIPATION

What benefits and supports will your community receive as an Anchor Community?

- **Opportunity to be a Proof Point** and National Model by being one of the first communities in WA (and the country) to end YYA homelessness

- **Individual community support from a dedicated, experienced ‘coach’ and consultants**
  - Regular, structured meetings (combination of remote and in-person) with your coach
  - Flexible access to real-time problem-solving and technical assistance, as well as topic-specific onsite support, as needed
  - Technical assistance to incorporate racial equity tools, community advocacy and capacity building

- **Individual support building your local system infrastructure**
  - Help strengthening your system infrastructure, including building a core team and community team  
    (see Addendum on page 7 for explanation and expectations of each team)
  - Support and guidance to adopt a quality improvement and problem-solving framework to facilitate goal setting, work planning, testing ideas and measuring outcomes
  - Access to improvement science, theory, and tools (skills and tools like process mapping, group teaching/facilitation, and problem-solving techniques)

- **Communications and public relations campaign**
  - Opportunity to be part of a coordinated statewide PR campaign
  - Localized messaging regarding the issue, goal and the ACI approach
  - Data visualizations and storytelling
  - Direct line to engage in advocacy, locally and at the state level
  - Messaging support tailored to funders, the broader community, local policy makers, providers/advocates, YYA, and stakeholders who aren’t at the table

- **Focused capacity-building to elevate YYA voice**

- **Ongoing support and accountability** around work plans, data collection and progress towards community goals

- **Access to sector-specific subject matter expertise**, both local (WA-specific context/content knowledge) and national subject matter expertise
  - Ability to leverage partners and the broader community to adopt and spread ideas and best practices

- **Focused support around the collection and utilization of quality data**, including:
  - Guidance and standards around the creation/implementation of a By-Name List (BNL)
  - Data sharing and collection (standard templates, tools, reporting forms and dashboards)
  - Ability to connect with and leverage statewide/mainstream data, as needed
  - Coaching to ensure data quality and reliability
  - Using data for improvement and system transformation: analyze data and measure systems to identify improvements, interpret data to set benchmarks, identify trends, and test ideas; using data to tell the story

- **Intentional connection with other Anchor Communities across cohort**
  - Facilitated cross-cohort calls and webinars
  - Access to shared material, best practices, bright spots and online list serves/communication platform
○ Cohort convenings to bring all four communities together to share lessons learned

☐ Financial incentives and support to remove barriers and support participation, ensure those with lived experience are at the table, and position the community for future funding
☐ An opportunity to recommend one community member to sit on the AWHWA board

### EXPECTATIONS OF ANCHOR COMMUNITIES

**What is expected of an Anchor Community?**

Communities who are interested in being a part of the ACI should be able to do the following:

☐ Demonstrate **buy-in and commitment** to participate from a **broad group of key partners/stakeholders** (identifying and engaging local champions)
☐ Demonstrate the **WILL TO SUCCEED** and a **SENSE OF URGENCY**
☐ Identify a ‘Community Team’ AND a ‘Core Team’ who will lead and guide the work (see Addendum on page 7 for explanation and expectations of each team)
☐ Come with a **learning mindset and willingness to be creative and innovative**
☐ Demonstrate a **commitment to equity** – bring an equity lens to the work of preventing and ending YYA homelessness and commitment to reducing disproportionality for YYA of color and those who identify as LGBTQ+
☐ Embrace a **willingness to ‘flex’ the system** to go beyond traditional constraints, including how you include YYA on your community By Name List (BNL)
☐ **Build and engage in meaningful relationships** with the school, child welfare and juvenile justice systems
☐ **Develop meaningful and authentic engagement** with young people with lived experience of homelessness
☐ **Agree to use data to inform** strategies, performance, and system modifications

**Who should be Core Team?**

- **CoC representative/Key youth system leader** – Person overseeing the work to end youth homelessness for your CoC
- **BNL (or Coordinated Entry Services) Manager** – Person responsible for managing your BNL and/or CES list*
- **Youth System Representatives** – YYA with lived experience AND Youth system provider/advocate representative
- **Data lead** – Person who will help collect/analyze data, and who is responsible for ensuring monthly reporting for ACI community dashboards*
- **School System Representative**
- **Other (optional)** – Communities can identify 1-2 additional key stakeholders to include on their core team (e.g. law enforcement, philanthropists, faith-based leaders).

*Could be the same person in some communities.

See the **Addendum on page 7** for more details about the function and roles of the Community and Core Teams, including a list of Stakeholders to engage.
MINIMUM REQUIREMENTS

1. Attend September 28th ACI Kick Off Event in Seattle
2. Participate in a Kick-Off Retreat in your community
3. Report specific YYA data elements monthly – communities will be given tools & support around specific data elements that will be reported and put into community dashboards
4. Alignment with the overall ACI Aim & Goals – communities will have the opportunity to work with their coach to adopt local goals & drivers that align with the ACI to support their community-specific goal(s)
5. In addition to the Community Team, identify a Core Team that will actively lead and support the work (see the “Who should be on your Core Team” section of this overview)
6. Commit to building a comprehensive YYA BNL in your community
7. Commit to participating in the ACI through 2022

TIMELINE

Below is the initial timeline for applications, announcements, and launch, as well as the tentative timeline for implementation:

Community Selection Timeline (June-Sept. 2018)

July 9, 2018: Anchor Communities Initiative (ACI) announced
Application released
July 2018: Information shared with interested communities and stakeholders via informational webinars and FAQ list
Webinar on July 19th at 10 am (more details to follow)
Applications due July 31st
August 2018: Decision period (site visits/interviews, if applicable)
August-Sept. 2018: Anchor Communities selected
Sept. 28, 2018: ACI official announcement & launch

Phase I Tentative Timeline & Key Milestones/Activities (October 2018 – June 2019)

<table>
<thead>
<tr>
<th>October-December 2018</th>
<th>January- March 2019</th>
<th>April- June 2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>Community kick-off meetings</td>
<td>Assessment of current system capacity and data</td>
<td>Review process of ACI</td>
</tr>
<tr>
<td>Building infrastructure; establishing Core and Community Teams</td>
<td>Assess status of the BNL and establish plan for achieving quality BNL</td>
<td>Set phase 2 goals</td>
</tr>
<tr>
<td>Set community-aligned goals</td>
<td>First set of data reported</td>
<td>ACI cohort convening</td>
</tr>
</tbody>
</table>
APPLICATION PROCESS

Communities interested in becoming one of the initial Anchor Communities should do the following:

✓ Review materials outlining the ACI, including the community benefits and expectations
✓ Attend the webinar on July 19th at 10 am
✓ Submit your application to A Way Home Washington NO LATER THAN July 31, 2018 at 5 pm
✓ Please submit application in electronically in PDF format to Jim Theofelis at jim@awayhomewa.org.
✓ Check the A Way Home Washington website for additional information and updates.
✓ FAQ’s will be updated weekly on our website
✓ For application questions please email, Elysa Hovard at ehovard@awayhomewa.org

SELECTION PROCESS

The initial ACI cohort will support a group of four communities who are willing to challenge themselves, push the status quo and test new strategies to become a proof point for Washington State. Four (4) communities will be selected for this initial phase.

Selection Process:
The AWHWA Advisory board will make recommendations on community selection; AWHWA will make the final decision.

Communities that are selected will be based on but not limited to:

- Clarity of proposal
- Geographic diversity
- Current capacity
- Cross sector support to achieve the goal
- Data availability
- Disproportionality within the system

*Community can be defined by the applicant and can be a CoC, county, city, or any other geographically defined area.
ADDITION: A WAY HOME WASHINGTON ANCHOR COMMUNITIES INITIATIVE

CREATING YOUR COMMUNITY & CORE TEAMS
Each community will need to identify their Community Team and a Core Team that will coordinate/lead the ACI work.

COMMUNITY TEAM
**Who:** Community team members should be the key stakeholders who are actively involved in your local youth system and who will be key influencers and implementors. This group will be your community champions who will meet regularly to set goals and objectives, provide input on the direction, and help implement changes.

**Expectations:** Monthly meetings facilitated by your ACI Coach

CORE TEAM
**Who:** Members of the Community Team that will meet more frequently and who play key roles in the coordination of the ACI. This group will be pulling/reviewing/reporting monthly data, strategizing and planning, as well as heavily involved in the coordination and implementation of system changes.

**Expectations:** Bi-weekly check-ins with ACI coach (1x per month in person; 1x per month via phone)

LIST OF POTENTIAL COMMUNITY TEAM MEMBERS

<table>
<thead>
<tr>
<th>POTENTIAL PARTNER/STAKEHOLDER</th>
<th>POTENTIAL PARTNER/STAKEHOLDER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless youth provider representative* (CoC/ESG Homeless Program or RHY Program)</td>
<td>Local Government Agency* (CoC representative/youth system leader)</td>
</tr>
<tr>
<td>HMIS/Data Lead*</td>
<td>CES and/or BNL Manager*</td>
</tr>
<tr>
<td>YYA with lived experience*</td>
<td>Faith-Based Organization</td>
</tr>
<tr>
<td>Privately funded homeless youth organization</td>
<td>Public Housing Authority</td>
</tr>
<tr>
<td>Local or State Education Agency</td>
<td>Landlords/Property Managers</td>
</tr>
<tr>
<td>Public Child Welfare Agency (PCWA)</td>
<td>Nonprofit Youth Organizations</td>
</tr>
<tr>
<td>Local School Liaison*</td>
<td>Institutions of Higher Education</td>
</tr>
<tr>
<td>Workforce Development</td>
<td>Law Enforcement</td>
</tr>
<tr>
<td>Juvenile Justice System</td>
<td>Community Development Corporations</td>
</tr>
<tr>
<td>Health, Mental Health Agencies</td>
<td>Affordable Housing Developers</td>
</tr>
<tr>
<td>Substance Abuse Agencies</td>
<td>Local Advocacy, Research Organizations, Legal Advocacy</td>
</tr>
<tr>
<td>United Way</td>
<td>Local private philanthropy</td>
</tr>
<tr>
<td>Elected Official (local &amp; state)</td>
<td>Local business leaders</td>
</tr>
</tbody>
</table>

*Denotes partners required on the Core Team*
Anchor Community Initiative
Community Application Questions

Applications due to A Way Home Washington no later than 5:00 PM on Tuesday, July 31, 2018.
Submit all application materials, including the required attachments, in one email.
Charts and tables are allowed as additional attachments. Please use 12 point font.
Applicants are permitted to send two attachments of their choice that help tell the story of their community.

I. Who

<table>
<thead>
<tr>
<th>Community</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Regional Information (please include information on your community’s region - which part of the state do you represent, are you applying as a city, county and/or Continuum of Care (CoC); rural/urban/suburban area):</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Point of Contact for the ACI Application</th>
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</thead>
<tbody>
<tr>
<td>Name:</td>
<td></td>
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<tr>
<td>Address:</td>
<td></td>
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<tr>
<td>Phone:</td>
<td></td>
</tr>
<tr>
<td>Email:</td>
<td></td>
</tr>
</tbody>
</table>

II. Community Interest, Experience, and Goals

a) Describe your interest in participating in the Anchor Community Initiative (ACI) and what you would hope to accomplish as one of the Anchor Communities.

Answer Here - Limit 250 Words

b) Describe your community's experience with system change efforts, including any experience with cross-sector collaboration, local, statewide, or national initiatives, and/or implementing new and innovative strategies (i.e. participation in a 100-Day
Challenge, Youth Homelessness Demonstration Program (YHDP), A Way Home America Community Dashboard, MANY Coordinated Entry Collaborative, etc.).

**NOTE:** Please indicate if your community applied for/received the most recent round of YHDP.

| Answer Here - Limit 500 Words |

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c) Identify some initial/high-level goals your community might set as participants in the ACI and describe how these would strengthen or enhance existing efforts.

| Answer Here - Limit 500 Words |

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d) Describe your community commitment to equity and eliminating the disproportionate experience of homelessness among youth of color and LGBTQ young people in your area. Please provide specific examples.

| Answer Here - Limit 500 Words |

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**III. Overview of Current System and Community Strengths, Challenges, and Needs**

a) Briefly describe the need and critical issues in your community related to youth and young adults (YYA) experiencing homelessness. Please include most recent data available (and data sources).

| Answer Here - Limit 500 Words |
b) Briefly describe your current Coordinated Entry (CE) system for YYA? Do you have a By-Name List (BNL)? (If yes, describe who is included on your BNL, how it is used, and by whom). Explain if/how HMIS and Coordinated Entry will partner with you on your efforts.

Answer Here - Limit 500 Words


c) Describe the top 2-3 challenges your community is facing related to YYA homelessness.

*NOTE: Please include a “map” or description of your current youth homelessness system, including any projects that are on the horizon and/or capital projects that are in the planning stage.*

Answer Here - Limit 500 Words

d) Please list the housing/resources available for homeless YYA in your community using the template below (include as an attachment labeled *Housing/Resource Chart*).

<table>
<thead>
<tr>
<th>Organization</th>
<th>Type of Organization</th>
<th>Type of intervention</th>
<th>Type/scale of housing</th>
<th>Type of service offered</th>
<th>Specialized housing for under 18</th>
<th>Specialized housing for 18-24</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Indicate whether the organization is a public agency, private not-for-profit organization, or private for-profit organization</td>
<td>i.e. street outreach, shelter, RRH, PH, host homes, TH, employment, etc.</td>
<td>If housing, indicate number and type (beds/units)</td>
<td>Briefly list the types of services offered</td>
<td>Enter yes if you have this program or no if you don’t</td>
<td>Enter yes if you have this program or no if you don’t</td>
</tr>
</tbody>
</table>

e) List the key housing providers, funders, and stakeholders (including elected officials) who are currently involved in your community's efforts to end youth homelessness and their level of involvement/participation using the template below (include as an attachment labeled *Stakeholder Chart*).

<table>
<thead>
<tr>
<th>Type of Stakeholder (Organization)</th>
<th>Name of Stakeholder</th>
<th>Current Involvement (please indicate below the level of involvement/participation this stakeholder has/will have in the ACI) – check all that apply</th>
</tr>
</thead>
</table>
(i.e. Youth system provider, local government, elected official, employment, education, juvenile justice, child welfare, funder, local school district, etc.)

<table>
<thead>
<tr>
<th>TYPE</th>
<th>ORGANIZATION</th>
<th>Aware of/Involved in the ACI Application</th>
<th>Community Team Participant</th>
<th>Core Team Member</th>
</tr>
</thead>
</table>

**IV. Capacity & Infrastructure**

a) Please fill in the chart below:

**Who will coordinate the ACI work in your community?**

<table>
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<tr>
<th>Role</th>
<th>Organization</th>
<th>Name of Individual</th>
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<tbody>
<tr>
<td>ACI Lead/Coordinator</td>
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**Who will be on your local “Core Team”?**

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b) Please describe existing regional/community-wide leadership, oversight and infrastructure related to youth/young adult homelessness in your area. (For example: who is currently involved in this work? Is there a specific YYA committee in place? Is it part of the CoC? Who is at the table and/or missing from the conversation?)

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b) Please describe existing regional/community-wide leadership, oversight and infrastructure related to youth/young adult homelessness in your area. (For example: who is currently involved in this work? Is there a specific YYA committee in place? Is it part of the CoC? Who is at the table and/or missing from the conversation?)

Answer Here - Limit 500 Words

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Signature Page

Required Signatories
Please include signatures from the following required partners:

________________________________________   ________________________________
Lead Agency/ACI Coordinator (Name)        Lead Agency/ACI Coordinator (Signature)

________________________________________   ________________________________
Local Government – City/County (Name)     Local Government – City/County (Signature)

For additional signatories: please include extra pages as needed for other signatures and attach separate agreements/MOU’s demonstrating community buy-in and/or formalized support as applicable.

Please submit your application electronically to Jim Theofelis at jim@wayhomewa.org no later than 5:00 PM on July 31, 2018.

Submit all application materials, including the required attachments, in one email.

Applicants are permitted to send two attachments of their choice that help tell the story of their community.
A resolution to update the Spokane Sustainability Action Plan to plan for climate resilience, achieve 100 percent renewable energy for the City's community electricity supply by 2030, and meet or exceed City and State greenhouse reduction targets.

WHEREAS, the extraction and combustion of fossil fuels are significant sources of greenhouse gas emissions and major contributors to climate change and pollution; and

WHEREAS, local, regional and global economies are transitioning to low-carbon energy sources, and businesses are leaders in providing energy efficiency and renewable energy technologies and services; and

WHEREAS, the future of the fossil fuel industry is questionable given global action to reduce greenhouse gas emissions; and

WHEREAS, changes in Spokane's climate are already being felt; and

WHEREAS, scientists found that climate change poses a significant threat to Washington's economy and impacts that are likely to include longer and more intense wildfire seasons, diminished fish and wildlife habitat, changes in precipitation patterns that will affect agriculture and hydro-electric energy generation, and increased disease vectors and invasive species; and

WHEREAS, Spokane's climate future is expected to be characterized by hotter, drier summers with more high-heat days, earlier springs with rapid snowpack melt, and warmer winters with more intense rain events; and

WHEREAS, the entire community will be impacted by climate change, but communities that already face existing socioeconomic and health inequities will be most severely impacted by these risks; and

WHEREAS, for thousands of years, indigenous peoples have called home what we now recognize as Spokane. We must respect this as native land, and in doing so act as its caretakers; and

WHEREAS, federally recognized tribal governments have a distinctive legal and political status separate from other sovereigns. Spokane therefore, has a responsibility to consult with, at a minimum, federally recognized tribal governments and urban Native American communities; and

WHEREAS, Spokane's first priority for meeting energy needs is energy efficiency, and the City remains committed to acquiring at a minimum all cost-effective energy efficiency available with a particular focus on achieving energy efficiency in low-income housing; and

WHEREAS, the economic opportunities presented by a clean energy transition far outweigh the opportunities in expanding the fossil fuel economy; and
WHEREAS, the clean energy sector is one of the fastest-growing job areas of the U.S. economy and

WHEREAS, communities of color and low-income populations have been historically underserved by programs and investments and under-represented in decision making on climate policy; and

WHEREAS, cities and states are developing strategies to engage low-income populations and communities of color, minimize harms and hazards, and ensure economic, social, and environmental benefits are shared; and

WHEREAS, community-based development of environmental infrastructure, is an emerging and underutilized best practice for ensuring that economic, social, and environmental benefits are led and shared by low-income populations and communities of color and warrants further increased private capacity building investments in community facing organizations; and

WHEREAS, it is imperative that energy consumers and the utilities serving them take early action to reduce carbon emissions and shift to renewable energy; and

WHEREAS, achieving these goals will require action at all levels: individual, family, neighborhood, community, local, regional, state and federal governments, businesses and utilities; and

WHEREAS, “renewable energy” shall mean energy from wind power; solar; existing and low-impact hydroelectric; geothermal; waste-to-energy sourced almost entirely from non-fossil fuel based waste; biomass energy from (i) organic by-products of pulping and the wood manufacturing process, (ii) animal manure, (iii) forest or field residues, (iv) untreated wooden demolition or construction debris, (v) food waste and food processing residuals, and (vi) liquors derived from algae; hydrogen from non-fossil fuel sources; and gas captured from renewable sources like wastewater treatment facilities, landfill gas, dairies and others; and

WHEREAS, “renewable energy” specifically excludes energy derived from fossil fuels, nuclear, and biomass energy from (i) wood pieces that have been treated with chemical preservatives such as creosote, pentachlorophenol, or copper-chrome-arsenic and (ii) non-residual wood from standing trees energy derived from fossil fuels and nuclear; and

WHEREAS, any new forest biomass energy project requires special consideration to ensure that ecosystem health is not harmed, that the project does not result in increased life-cycle carbon emissions, and that air quality and fish habitat is not degraded; and

WHEREAS, renewable energy must also be sustainable, both in terms of the conservation of fish and wildlife habitat and in the promotion of human health and racial, environmental, and economic justice, and therefore reliance on existing hydroelectric power requires or has been
given special consideration to reduce negative ecological impacts to biological systems
dependent on the affected watersheds; and

WHEREAS, access to the financial and environmental benefits of renewable energy must be
shared equitably across all economic classes, and this can be achieved through such
mechanisms as community-based development of renewable energy infrastructure, equitable
pricing structures, community solar programs with low-income communities, and non-profit
organization leadership; and

WHEREAS, the renewable energy economy presents opportunities for workers in
manufacturing, construction, and service sector and it is essential that workers play a role in
helping drive innovation towards cleaner energy economies while creating and maintaining
family-sustaining jobs; and

WHEREAS, local, state, tribal and federal government should adjust their laws and spending to
encourage investment in energy efficiency, rooftop solar, low income community solar and
should demand control technologies offer the opportunity to redistribute resources address
poverty, stimulate new economic activity, and lift up those most impacted by high energy costs;
and

WHEREAS the benefits of affordability programs can ease the energy burden on low-income
households, fostering equality as a percent of household incomes and preventing
disconnections, and thus mitigate the impacts of price spikes and the cost of implementing
renewable programs; and

WHEREAS, improving transit service to be less costly, readily accessible to all, use clean fuels,
and especially available to low-income neighborhoods, will bring not only significant greenhouse
gas reductions but also improve access to employment opportunities; and

WHEREAS, new fossil fuel electric generation infrastructure that increases reliance on fossil
fuel generation adversely impacts a renewable energy powered future and can create financial
risk to customers through potential stranded assets; and

WHEREAS, energy conservation is critical to reducing fossil fuel demand, and increasing green
infrastructure such as urban tree canopy, green streets, green roofs and other natural resource
focused strategies are effective strategies to reduce energy consumption, urban heat island
impacts and address disparities in the impacts of climate change on vulnerable communities;
and

WHEREAS, the transportation sector accounts for a significant percent of greenhouse gas
emissions in our community, and significant reductions in emissions from transportation are
essential to achieving our climate-protection goals; and
WHEREAS, electrifying car, truck, and bus fleets will bring environmental and economic benefits to local residents, including lower cost transportation options for low income households; and

WHEREAS, Spokane supports (see SMC 15.05.050) accelerating the transition to electric vehicles and the use of electric vehicles to help manage the electrical grid, integrate generation from renewable resources, and improve electric system efficiency and flexibility; and

WHEREAS, local educational institutions (high schools, community colleges, universities), community-based job training programs, apprenticeship programs, and on-the-job training providers are well situated to train the professionals who will design, implement, install, retrofit, and maintain the renewable energy infrastructure of the future; and

WHEREAS, equitably distributed solar energy paired with energy storage will improve disaster resilience in our communities; and

WHEREAS, youth and future generations will be more significantly impacted by climate disruption than those currently in positions of power. We must recognize that youth will inherit the effects of the bad decisions of the past, have the most to lose from a lack of action in the present, and will spend their lives leading the transition to a truly green and sustainable economy.

NOW THEREFORE BE IT RESOLVED, the City of Spokane (hereafter referred to as “Spokane” or “City”) will develop as part of an updated Sustainability Action Plan a Climate Action Plan to achieve 100 percent renewable energy for the City’s community electricity supply by 2030 (as outlined in the Sustainability Action Plan), plan for climate resilience, meet or exceed City and State greenhouse reduction targets, and do its part to reduce greenhouse gas emissions to levels necessary to secure climate stability; and

BE IT FURTHER RESOLVED, Spokane will shall form a permanent Sustainability Action Commission that may include but is not limited to members of the City sustainability committee, local tribes, energy utility representatives, business and technology leaders, communities of color, low-income residents, youth representatives, environmental advocates, and City staff to help the city achieve these goals with special attention on addressing environmental, social, and economic inequities; and

BE IT FURTHER RESOLVED, the Sustainability Action Commission will be charged with updating the 2009 Spokane Sustainability Action Plan to include a Climate Action Plan outlining how Spokane will plan for climate resilience, achieve City and State mandated greenhouse gas emission reductions, and support the goal of 100 percent renewable electricity by 2030; and

BE IT FURTHER RESOLVED, the Sustainability Action Commission will be charged with updating the Climate Action Plan at least every five years; and
BE IT FURTHER RESOLVED, that all municipal departments of the City of Spokane will be tasked to propose code or policy changes for Council consideration that advance the policies set forth in this Resolution; and

BE IT FURTHER RESOLVED, that the Sustainability Action Commission shall undertake a financial assessment of the economic impacts or City of Spokane budgetary impacts of any proposed code or policy changes to advance the goals set forth in this resolution; and

BE IT FURTHER RESOLVED, the City should work with energy utilities to reduce coal and other fossil fuels in Spokane’s community electricity supply;

BE IT FURTHER RESOLVED, Spokane will advocate and submit appropriate written comments to appropriate bodies in support of the sustainability goals of this resolution, including the Washington State Legislature, Federal agencies, and the Washington Utilities and Transportation Commission; and

BE IT FURTHER RESOLVED, Spokane will shall form a permanent Sustainability Action Commission that may include but is not limited to members of the City sustainability committee, local tribes, energy utility representatives, business and technology leaders, communities of color, low-income residents, youth representatives, environmental advocates, and City staff to help the city achieve these goals with special attention on addressing environmental, social, and economic inequities; and

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BE IT FURTHER RESOLVED, the City should work with energy utilities to reduce coal and other fossil fuels in Spokane’s community electricity supply;
BE IT FURTHER RESOLVED, that Spokane commits to expanding green infrastructure strategies to reduce energy demand, and limit the impacts of climate change in vulnerable communities; and
BE IT FURTHER RESOLVED, Spokane will work with Spokane Regional Transit Council, Spokane Transit Authority, and county and regional governments to advocate for a transition to electric fleet and other renewable energy-powered public transit options as soon as practicable; and

BE IT FURTHER RESOLVED, the City will provide a progress report on the 100 percent renewable electricity goal and greenhouse gas emission targets every 3 years and a comprehensive report that includes emission reductions to date and the status of reaching the established targets every 5 years. If the 5 year comprehensive report indicates that the city is not reaching the goals set in this resolution, the City will conduct an analysis of possible actions to get back on track and update the Sustainability Action Plan to reflect the necessary actions to achieve the next benchmark.
ORDINANCE NO. C - ________

An ordinance creating a Sustainability Action Commission, describing its composition, and stating its goals, duties, and functions; and enacting a new chapter 04.36 to the Spokane Municipal Code.

WHEREAS, the extraction and combustion of fossil fuels are significant sources of greenhouse gas emissions and major contributors to climate change and pollution; and

WHEREAS, local, regional, and global economies are transitioning to low-carbon energy sources, and businesses are leaders in providing energy efficiency and renewable energy technologies and services; and

WHEREAS, the future of the fossil fuel industry is questionable given global action to reduce greenhouse gas emissions; and

WHEREAS, changes in Spokane’s climate are already being felt; and

WHEREAS, scientists found that climate change poses a significant threat to Washington’s economy and impacts that are likely to include longer and more intense wildfire seasons, diminished fish and wildlife habitat, changes in precipitation patterns that will affect agriculture and hydro-electric energy generation, and increased disease vectors and invasive species; and

WHEREAS, Spokane’s climate future is expected to be characterized by hotter, drier summers with more high-heat days, earlier springs with rapid snowpack melt, and warmer winters with more intense rain events; and

WHEREAS, the entire community will be impacted by climate change, but communities that already face existing socioeconomic and health inequities will be most severely impacted by these risks; and

WHEREAS, for thousands of years, indigenous peoples have called home what we now recognize as Spokane. We must respect this as native land, and in doing so act as its caretakers; and

WHEREAS, federally recognized tribal governments have a distinctive legal and political status separate from other sovereigns. Spokane therefore, has a unique responsibility to consult with, at a minimum, federally recognized tribal governments and urban Native American communities; and

WHEREAS, Spokane’s first priority for meeting energy needs is energy efficiency, and the City remains committed to acquiring at a minimum all cost-effective energy efficiency available with a particular focus on achieving energy efficiency in low-income housing; and
WHEREAS, the economic opportunities presented by a clean energy transition far outweigh the opportunities to expanding the fossil fuel economy; and

WHEREAS, one sector alone, solar energy, accounts for over 300,000 jobs in the United States; and

WHEREAS, communities of color and low-income populations have been historically underserved by programs and investments and under-represented in decision making on climate policy; and

WHEREAS, cities and states are developing strategies to engage low-income populations and communities of color, minimize harms and hazards, and ensure economic, social, and environmental benefits are shared; and

WHEREAS, community-based development of environmental infrastructure, is an emerging and underutilized best practice for ensuring that economic, social, and environmental benefits are led and shared by low-income populations and communities of color and warrants further increased private capacity building investments in community facing organizations; and

WHEREAS, it is imperative that energy consumers and the utilities serving them take early action to reduce carbon emissions and shift to renewable energy; and

WHEREAS, achieving these goals will require action at all levels: individual, family, neighborhood, community, local, regional, state and federal governments, businesses and utilities; and

WHEREAS, "renewable energy" specifically excludes energy derived from fossil fuels, nuclear, and biomass energy from (i) wood pieces that have been treated with chemical preservatives such as creosote, pentachlorophenol, or copper-chrome-arsenic and (ii) non-residual wood from standing trees; and

WHEREAS, any forest biomass energy project requires special consideration to ensure that ecosystem health is not harmed, that the project does not result in increased life-cycle carbon emissions, and that air quality and fish habitat is not degraded; and

WHEREAS, renewable energy must also be sustainable, both in terms of the conservation of fish and wildlife habitat and in the promotion of human health and racial, environmental, and economic justice, and therefore reliance on existing hydroelectric power requires special consideration to reduce negative ecological impacts to biological systems dependent on the affected watersheds; and

WHEREAS, access to the financial and environmental benefits of renewable energy must be shared equitably across all economic classes, and this can be achieved
through such mechanisms as community-based development of renewable energy infrastructure, equitable pricing structures, community solar programs with low-income communities, and non-profit organization leadership; and

WHEREAS, the renewable energy economy presents opportunities for workers in manufacturing, construction, and service sector and it is essential that workers play a role in helping drive innovation towards cleaner energy economies while creating and maintaining family-sustaining jobs; and

WHEREAS, local, state, tribal and federal government should adjust their laws and spending to encourage investment in energy efficiency, rooftop solar, low income community solar and should demand control technologies offer the opportunity to redistribute resources address poverty, stimulate new economic activity, and lift up those most impacted by high energy costs; and

WHEREAS, the benefits of affordability programs can ease the energy burden on low-income households, fostering equality as a percent of household incomes and preventing disconnections, and thus mitigate the impacts of price spikes and the cost of implementing renewable programs; and

WHEREAS, improving transit service to be less costly, readily accessible to all, use clean fuels, and especially available to low-income neighborhoods, will bring not only significant greenhouse gas reductions but also improve access to employment opportunities; and

WHEREAS, the construction of new fossil fuel infrastructure or expanded reliance on fossil fuels in utility resource mixes adversely impacts a renewable energy powered future and creates financial risk to customers through potential stranded assets; and

WHEREAS, energy conservation is critical to reducing fossil fuel demand, and increasing green infrastructure such as urban tree canopy, green streets, green roofs and other natural resource focused strategies are effective strategies to reduce energy consumption, urban heat island impacts and address disparities in the impacts of climate change on vulnerable communities; and

WHEREAS, the transportation sector accounts for a significant percent of greenhouse gas emissions in our community, and significant reductions in emissions from transportation are essential to achieving our climate-protection goals; and

WHEREAS, electrifying car, truck, and bus fleets will bring environmental and economic benefits to local residents, including lower cost transportation options for low income households; and

WHEREAS, local educational institutions (high schools, community colleges, universities), community-based job training programs, apprenticeship programs, and on-
the-job training providers are well situated to train the professionals who will design, implement, install, retrofit, and maintain the renewable energy infrastructure of the future; and

WHEREAS, equitably distributed solar energy paired with energy storage will build disaster resilience into our communities.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That there is adopted a new chapter 04.36 of the Spokane Municipal Code to read as follows:

Chapter 04.36   Sustainability Action Commission

Section 04.36.005 Definitions

A. “Community-based renewable energy” shall mean energy that comes from resources which are naturally replenished on a human timescale, is created within the community or nearby region, and is used primarily (not necessarily fully) within the community.

B. “Community-wide electricity” shall be defined by the Spokane Urban Growth Area boundary, as defined by the City Comprehensive Plan.

C. “Renewable energy” shall mean energy from wind power; solar; existing and low-impact hydroelectric; geothermal; waste-to-energy sourced almost entirely from non-fossil fuel based waste; biomass energy from (i) organic by-products of pulping and the wood manufacturing process, (ii) animal manure, (iii) forest or field residues, (iv) untreated wooden demolition or construction debris, (v) food waste and food processing residuals, and (vi) liquors derived from algae; hydrogen from non-fossil fuel sources; and gas captured from renewable sources like wastewater treatment facilities, landfill gas, dairies and others. Renewable energy excludes energy derived from fossil fuels, nuclear, and biomass energy from (i) wood pieces that have been treated with chemical preservatives such as creosote, pentachlorophenol, or copper-chrome-arsenic and (ii) non-residual wood from standing trees.

Section 04.36.010 Duties and Functions

The Sustainability Action Commission (“Commission”) shall have the following duties and functions:

1. update the Sustainability Action Plan (“Plan”) and its subsequent action plans at least every five years.
2. develop, as part of the Plan, an action plan to achieve 100% renewable energy for the city of Spokane’s community electricity supply by no later than 2030, while identifying any economic, regulatory or technological challenges involved in attaining that objective.

3. develop a plan to supply 100 percent of the electricity for City operations from renewable energy by 2020 through a combination of on-site renewable electricity generation, utility-supplied renewables, and dedicated off-site renewable resources.

4. develop, as part of the Plan, a climate action plan to meet or exceed the City and Washington State mandated greenhouse gas emission reduction targets (mitigation) and plan for climate resilience (adaptation).

5. consult with all City divisions and departments to recommend to the Mayor and Council code or policy changes for Council consideration that advance the policies set forth in the Plan.

6. identify ways in which the City can assist energy utilities to help advance the City’s renewable energy goals.

7. identify opportunities and advocate for the development of community-based renewable energy infrastructure to achieve a goal of meeting at least 10 percent of overall community-wide energy needs (including transportation, heating, and electricity) via such infrastructure by 2035.

8. recommend to the Mayor and Council ways in which the City can assist local colleges, labor groups and workforce development agencies in the creation and development of training and retraining programs to assist workers displaced by implementation of the Plan.

9. identify strategies to assist community organizations looking to maximize energy efficiency.

10. recommend to the Mayor and Council policies to reduce the cost-burden to low-income citizens as a result of implementing the Plan.

Section 04.36.020 Membership

The Commission shall consist of eleven voting (11) members, who shall serve without compensation. The membership as a whole shall reflect a broad range of opinion, experience, socio-economic levels, races, ages, and expertise with the objective of implementing the Plan. To achieve that purpose, it may include but is not limited to:
1. At least one and not more than two members of 2009 Mayor’s Task Force on Sustainability;

2. At least one and not more than two representatives of an energy utility serving customers in the city of Spokane;

3. At least one faculty member from a local college or university with expertise in sustainability action planning or climate change;

4. At least one and not more than two members or representatives of local or regional business or technology companies with a history of implementing sustainability initiatives; and

5. At least one and not more than two representatives of the public health community knowledgeable about climate change related health impact; and

6. At least one and not more than two members or representatives of local environmental or climate action advocacy groups; and

7. At least one and not more than two representatives of low-income citizens; and

8. One member of the City Council may serve on the Sustainability Action Committee as a non-voting member.

A. The Commission shall determine its own leadership or governance structure and meeting times and places as it sees fit, except that the Commission's activities are subject to the requirements of Chapter 42.30 RCW (Open Meetings Act).

Section 04.05.030 Appointment and Removal

A. Commission members are nominated by the Mayor and appointed by the City Council. Three (3) members shall be appointed for an initial term of one (1) year, three (3) members shall be appointed for an initial term of two (2) years, and four (4) members shall be appointed for an initial term of three (3) years. Upon the expiration of the initial terms, a member may receive no more than two subsequent appointments, each for three (3) years.

B. Commission members appointed by the City Council pursuant to SMC 04.06.030(A) shall not be removed from office by the City Council before the expiration of their terms except for cause based upon a determination of incapacity, incompetence, the presence of irreconcilable conflicts of interest, neglect of duty, or malfeasance, and upon the affirmative vote of five (5) Council members. No commission member shall be removed without written notice of the intent to remove and an opportunity to provide a written response to the notice.

Section 04.36.040 Fiscal Impact Analyses Required
A. The Commission shall undertake financial impact analyses to determine potential economic impact associated with implementing and not-implementing the Plan, including negative externalities. The Commission shall undertake analyses to determine potential economic and fiscal impacts associated with implementing and not-implementing Commission recommendations, including negative externalities.

B. The Commission shall publish a fiscal impact statement for any proposed code or administrative policy change which will have an impact on city operations.

C. Any fiscal impact statements or analyses prepared as required by this section shall be published on the City’s website.

PASSED by the City Council on _________________________________.

________________________________________
Council President

Attest:

Approved as to form:

______________________________
City Clerk

______________________________
Assistant City Attorney

______________________________
Mayor

______________________________
Date

______________________________
Effective Date
Naming of CSO 24 and 26 Plazas – July 2018

Background:

The construction program to manage overflows from combined sewers in our City is nearing completion. While we worked through this program, we have developed projects that incorporate above-ground benefits with need below-ground infrastructure, primarily a series of large underground concrete storage tanks.

The two largest tanks are located in very prominent community locations:

- On Spokane Falls Boulevard between Lincoln and Monroe streets. This 2 million gallon tank will be finished with an incredible new public plaza that will effectively extend Riverfront Park two blocks to the west. It will boast new vistas of the Spokane River and its lower falls.
- At First & Adams in West Spokane. This 2.4 million gallon tank will also be completed with a public plaza, designed to serve the growing commercial and residential area west of the downtown core. The plaza will include hardscape and green spaces, a stop on the Central City Line, and new art work. A small dog park will be located nearby.

These plazas will become significant community gathering places, and help define the areas in which they are located. They also will be a visible lasting legacy of our major program to improve the health of the Spokane River, through a $340 million infrastructure investment.

Naming Procedure & Action Steps

Following the process outlined by the Plan Commission in a Resolution related to naming of public plazas, squares and places and adopted in July 2014, we propose developing three to four strong naming possibilities for each location and then seeking public input on those options to allow the Plan Commission and City Council to make an informed decision.

Here are the proposed Action Steps:

1. Complete a resolution by City Council to initiate a naming process for the two locations, triggering the Plan Commission Process.
2. Hire a historic preservation firm to research historic and cultural uses of these locations and help develop initial recommendations for names. Possible names should follow the guidelines provided in the naming criteria for public plazas, squares and places adopted by the Plan Commission.
3. Seek public input on the proposed names for the plazas, through City communication tools including the web site, social media, and City Cable 5.
4. Seek input from key stakeholders for each project location on the proposed names. These stakeholders include nearby residents, property owners, business owners, and in the case of the tank on Spokane Falls Blvd., the Spokane Tribe of Indians.
5. Present information to the Plan Commission and hold a public hearing a the Plan Commission.
6. Receive a recommendation from the Plan Commission.
7. Seek approval for final recommendation from City Council.
### Briefing Paper

**PIES Committee**

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<tr>
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<th>Public Works: Integrated Capital Management</th>
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<td>Consultant Procurements for Scope Development of Riverfront Park North Gateway Expansion</td>
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<tr>
<td><strong>Date:</strong></td>
<td>July 23, 2018</td>
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<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td>Katherine Miller, x6338</td>
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<td><strong>Alignment:</strong></td>
<td>(link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
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| | Spokane Experience Strategic Initiatives:  
| | • Innovative Infrastructure: Repurposing Public Property to Stimulate Private Investment  
| | • Urban Experience: Develop and Formalize World Class River Trail Systems |
| **Strategic Initiative:** | PIES (Strategy 1), Urban Experience (Strategy 2) |
| **Deadline:** | RFQ Responses due July 23 – Scoring and Short List Interviews to Follow |
| **Outcome:** (deliverables, delivery duties, milestones to meet) | Once Preferred Contractors are selected, contracts will be brought forward to PIES committee for award. |

### Background/History:

*Improving Bosch Lot is a critical component of the City’s Strategic Plan efforts to improve river connections as well as expand Riverfront Park to the Monroe Corridor. The intent is to connect the trail system from Kendall Yards and Peaceful Valley, and to maintain the Centennial Trail route through a redesigned Riverfront Park, across a reconstructed Post Street Bridge and through the Bosch Lot. Staff from both Integrated Capital Management and Parks are collaborating together to undertake this strategic project.*

*To accomplish extending the “park” to Monroe, the Bosch Lot will be designed to maximize space for recreational use. With that goal in mind, we will look to relocate Summit Blvd to the north to create more room between the road and the river. The assessment will also look at the potential for a future (30 to 50 years from now) parking garage on the site and look at Veteran’s Park to ensure seamless recreational connections.*

*The City has published two RFQ’s which will operate in tandem to deliver the following:*  

- **Roadway and Parking:** Assess what a future Garage structure footprint could be, 30% design of realigned Summit Blvd including trailhead access and at-grade trailhead parking.  
- **Recreational:** 3 preferred recreational schematics for the available site footprint (as determined by the structural study) – this includes presentation-ready renderings for public outreach process.

*With the results of these studies, the City will proceed with public outreach regarding the proposed recreational amenities as well as the design of the realignment of Summit Blvd.*
**Executive Summary:**
- The City has published two (2) RFQ’s to help determine the scope of recreational and parking amenities on the Bosch Lot.
- Contract deliverables will be completed in February 2018. Public Outreach on Recreational Alternatives will begin in March.
- Funds for the two Consultant Contracts are encumbered in the River Connection Strategic Investments budget – SBO to be voted on by Council July 26.
- Funds for Construction will be finalized once the scope of work is defined.

**Budget Impact:**
- Approved in current year budget?  Yes  No  N/A
- Annual/Reoccurring expenditure?  Yes  No  N/A
- If new, specify funding source: Strategic Initiative SBO’s - River Connection (original funding source, REET)
- Other budget impacts: (revenue generating, match requirements, etc.) N/A

**Operations Impact:**
- Consistent with current operations/policy?  Yes  No  N/A
- Requires change in current operations/policy?  Yes  No  N/A
- Specify changes required: N/A
- Known challenges/barriers: N/A