SPECIAL MEETING NOTICE/AGENDA
SPOKANE CITY COUNCIL

Public Infrastructure, Environment and Sustainability Committee

Meeting Monday, December 11, 2017
10:30 a.m. – City Council Briefing Center, Lower Level, City Hall

A special meeting of the Spokane City Council will be held at 10:30 a.m. on Monday, December 11, 2017 in the City Council Briefing Center, Lower Level, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington.

The meeting will be conducted in a standing committee format for the Public Infrastructure, Environment and Sustainability Committee. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council.

The meeting will be open to the public, with the possibility of moving into executive session only with the members of the City Council and the appropriate staff. No legislative action will be taken. No public testimony will be taken and discussion will be limited to appropriate officials and staff.

AGENDA

➢ Please note that this meeting has been rescheduled from the regular meeting scheduled for December 25, 2017 due to the holiday.

➢ Meeting Agenda attached

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Ben Stuckart
Council President

Terri Pfister
Spokane City Clerk
AGENDA
REVISED

I. Call to Order

II. Approval of minutes from November 27, 2017 meeting

III. Consent Items
1. South University District Stormwater Study – Marcia Davis
2. Value Blanket Order Renewal for Traffic Signal Standards and Luminaire Standards – Gerald Okihara
3. Trailer Mounted Medium Voltage Standby Generator – Steve Burns
4. Amendment and extension of contract for quarterly preventative maintenance inspections and unscheduled service calls for HVAC systems at Waste to Energy – David Paine

IV. Discussion Items
A. Council Requests
   1. Change Order Requirements and Policies – Council Member Mumm (10 minutes)

B. Staff Requests
   1. Public Works Apprentice Program – 2017 Update on administration and monitoring, review participation through 3Q and apprentice program community feedback – Jason Sandobal (10 minutes)
   2. Downtown garbage and recycling receptacles – Alex Reynolds (10 minutes)
   3. Cincinnati Greenway Public Outreach – Brandon Blankenagel (10 minutes)

V. Strategic Plan Session
A. Priority Strategy 1: Rapidly Accelerating Street Paving Maintenance Projects
   • No report this meeting.

B. Priority Strategy 2: Repurposing Public Property to Stimulate Private Investment
   • Infrastructure investment within PDA’s
Discussion on Freya Street Capital Project Status Update and Policy – Katherine Miller (15 minutes)

C. Priority Strategy 3: Smart Use of Water Resources for Economic Growth
   • No report this meeting.

D. Priority Strategy 4: Putting our Renewable Energy Resources to Work in the Community
   • No report this meeting.

VI. Executive Session
Executive Session may be held or reconvened during any Public Infrastructure, Environment, and Sustainability Committee meeting.

VII. Adjournment

Next Public Infrastructure, Environment, and Sustainability Committee Meeting
January 22, 2018 1:15 p.m. in Briefing Center

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STANDING COMMITTEE MINUTES
City of Spokane
Public Infrastructure, Environment, and Sustainability
November 27, 2017

Committee Members Present
Council Member Amber Waldref, Committee Chair
Council Member Mike Fagan, Vice Committee Chair
Council Member Breean Beggs
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council President Ben Stuckart

Staff Present
Hannahlee Allers, Chris Averyt, Eldon Brown, Dan Buller, Steve Burns, Angela Cline, Leroy Eadie, Anna Everano, Marlene Feist, Jacob Fraley, Raylene Gennett, Ken Gimpel, Garrett Jones, Gary Kaesemeyer, Dan Kegley, Ed Lukas, Brian McClatchey, Adam McDaniel, Katherine Miller, Katie Myers, Inga Note, Skyler Oberst, Cadie Olsen, David Paine, Steve Riggs, Rick Romero, John Saywer, Elizabeth Schoedel, Scott Simmons, Mike Sloan, Dave Steele, Bob Turner, Kyle Twohig, Scott Windsor

Guests Present
Kip Hill, Stacy Bjordahl

Council Member Waldref called the meeting to order at 1:15 p.m.

Review and Approval of Minutes:
Council Member Waldref asked for a motion to approve the minutes of the October 23, 2017 meeting.

Action Taken:
Council Member Fagan moved to approve the minutes of the October 23, 2017 meeting as presented; the motion was seconded by Council Member Kinnear. The minutes were approved unanimously.

Consent Items (Briefing Papers only):
1. Upriver Dam Parking Area Paving Project Re-bid
2. Replacement of Ray Street Well Station Transformer
3. Central Avenue Well #2 Upgrade Project
4. Havana Well Field Project
5. Monroe Street/Lincoln Street Couplet from 8th to Main Avenue Phase II – 2nd Avenue to Main Avenue - Request for Additional Administrative Reserve
6. Amending Ordinance C35423 – Right-of-Way Vacation
7. Vacation of the west three feet of Conklin Street south of Hartson Street
8. Value Blanket Renewal to Supply Deicer

9. Extension of Contract for On-Site Valve Repair

10. Extension of Contract for Insulation Services

11. Extension of Contract for Reconditioning Motors Off-site

12. Extension of Contract for Gearbox Rebuilding


14. Amendment to Contract for TabWare Hosting fee and Technical Support

15. Extension to Contract for Boiler Blast Cleaning Services

16. Extension of Contract for Refractory Installation and Sandblasting Services

17. Extension of Contract for Rebuilding of Hydraulic and Pneumatic Cylinders

18. Purchase of Portable Lime System

19. Value Blanket for the Purchase of Miscellaneous Tires

20. Purchase of Two F350’s for the Street Department

21. Purchase of Replacement Truck Bodies and Accessories for Various Departments

22. Contract for Auto Body Repair Services

23. Value Blanket Renewal to Supply Lubricants

24. Value Blanket and Sole Source Resolution for Snow Plow Parts

**Discussed Consent Items**

5. Monroe Street/Lincoln Street Couplet from 8th to Main Avenue Phase II – 2nd Avenue to Main Avenue - Request for Additional Administrative Reserve

   Kyle Twohig reviewed the project and discussed the request for the additional reserves. Discussion was had on the process of requesting additional administrative reserves on contracts and projects. The additional costs were at the request of the City and were outlined in the briefing paper.

15. Extension to Contract for Boiler Blast Cleaning Services

16. Extension of Contract for Refractory Installation and Sandblasting Services

   David Paine reviewed these two items and answered Committee questions. Discussion was had on contracts for the Waste to Energy Facility and whether the contracted companies were bringing workers from out of state. When contractors bring workers from out of state the agreements on what expenses are covered by WTE are outlined in the bid, reviewed, and included in the final contract costs. David will follow up on the procurement of accommodations and whether per diem is provided for meals to those out of state employees.

**Discussion Items**

A. Council Requests

1. University District Pedestrian Bridge Right-of-Way and Front Avenue Use Agreement

   Dave Steele discussed the right of way dedication and license agreements with Washington State University to provide the necessary right of way for
construction of the University District Pedestrian Bridge. These agreements complete the last of the property acquisitions related to the construction of the bridge.

B. Staff Requests

1. Special Budget Ordinance: Solid Waste Tipping Expense
   Scott Simmons reviewed the Special Budget Ordinance for the tipping fees at the WTE plant from Solid Waste Collections. The budget is based on prior year estimated tonnage and due to increased tonnage in 2017 the transfer from Collections to Disposal needs to be increased an additional $1.8 million.

2. 2017 Neighborhood Council Traffic Calming
   Katie Myers discussed with Committee the 2017 Neighborhood Council traffic calming program. She reviewed the projects list broken down by district and the overall projected budget for the next 2 years. Discussion was had on providing equity across the districts and encouraging applications and projects.

3. Update on remaining CSO Projects
   - CSO 14/15 (West Central Neighborhood) (briefing paper)
   - CSO Basin 23 Control Facility (Kendall Yards) (briefing paper)
   - CSO Basin 25 (Riverside/Peaceful Valley) (briefing paper)
     Kyle Twohig reviewed the three remaining CSO’s that are out to bid and will be completed in 2018.

4. Update on Martin Luther King Jr. Way
   Kyle Twohig gave an update on the Martin Luther King Jr. Way. He discussed the coordination work for a temporary bi-pass street alignment while legal proceedings are resolved and in anticipation of the Trent Bridge reconstruction.

Priority Strategies

Priority Strategy 1. Rapidly Accelerating Street Pavement Maintenance Projects
No report this meeting.

Priority Strategy 2. Repurposing Public Property to Stimulate Private Investment
   - Leverage our Riverfront Park investments to stimulate urban development
     Rick Romero discussed several properties that are being examined for further investment including the Bosch Site, Northbank site, Post Street Bridge northside landing, CSO 26 along Spokane Falls Boulevard, South Gorge/Peaceful Valley Trail project, and Glover Field master plan. He discussed the developing sportsplex partners that include the Sports commission, Hotel Association (LTAC), Public Facilities District, Park Board, City Council and County Commissioners.

Priority Strategy 3. Smart Use of Water Resources for Economic Growth
   - Water-Smart conservation and capacity strategies and partnerships
Parks/Golf Course Water Conservation Project
Cadie Olsen and Garret Jones reviewed the strategic initiative with water conservation as top priority. Parks and Public works will be looking for best practices and the ability to lead by example and pilot water efficiency. Garrett discussed the opportunities to conserve water by natural vegetation, improved irrigation systems, and reduced irrigated areas.

Priority Strategy 4. Putting Our Renewable Energy Resources to Work in the Community
No report this meeting.

Executive Session:
None.

Adjournment
The meeting adjourned at 3:15 p.m.

Prepared by:
Barbara Patrick, Administrative Specialist

Approved by:

Chair
**Briefing Paper**

**Public Infrastructure, Environment, and Sustainability**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>PW /ICM</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>South U-District Stormwater Study</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>12/11/17</td>
</tr>
<tr>
<td><strong>Author (email &amp; phone):</strong></td>
<td>Marcia Davis <a href="mailto:mdavis@spokanecity.org">mdavis@spokanecity.org</a> 625-6398</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
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<tr>
<td><strong>Executive Sponsor:</strong></td>
<td></td>
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<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td>PIES</td>
</tr>
<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>☑ Consent ☐ Discussion ☐ Strategic Initiative</td>
</tr>
<tr>
<td><strong>Alignment:</strong> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
<td>Comp Plan CFU 1 Adequate Public Facilities and Services, CFU 2 Concurrency, and CFU 3 Coordination</td>
</tr>
<tr>
<td><strong>Strategic Initiative:</strong></td>
<td>Stormwater Utilities in PDAs</td>
</tr>
<tr>
<td><strong>Deadline:</strong></td>
<td>May 2018</td>
</tr>
<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>Report identifying potential stormwater sites and recommending best management practices for each site.</td>
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</table>

**Background/History:**

Stormwater management in the University District is challenging because of shallow basalt, high groundwater, and historic site uses. ICM is currently developing the scope of next construction phase of Sprague Avenue, from Scott to Browne St. To effectively and efficiently manage runoff, a basin-wide area needs to be evaluated. To develop the scope for the next phase of Sprague Avenue, the stormwater study needs to include the southern portion of the University District.

**Executive Summary:**

- As part of the Sprague Ave, Scott St to Browne St scoping, we need to identify potential locations and best management practices that can be used for stormwater management.
- The study area will include from the Spokane River to Interstate 90 and from Bernard Street to Hamilton Street.
- Using the City’s A&E Roster Process, HDR Engineering, Inc. has been selected to perform stormwater analysis to identify potential stormwater sites and recommend best management practices for this area.

**Budget Impact:**

- Approved in current year budget? ☑ Yes ☐ No
- Annual/Reoccurring expenditure? ☐ Yes ☑ No
- Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**

- Consistent with current operations/policy? ☑ Yes ☐ No
- Requires change in current operations/policy? ☐ Yes ☑ No
- Specify changes required:

**Known challenges/barriers:**
**Briefing Paper**

**Public Infrastructure & Environmental Sustainability**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Street Department</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Value Blanket Order Renewal for Traffic Signal Standards and Luminaire Standards price not to exceed $150,152</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>12/11/2017</td>
</tr>
<tr>
<td><strong>Contact (email &amp; phone):</strong></td>
<td>Gerald Okihara (<a href="mailto:gokihara@spokanecity.org">gokihara@spokanecity.org</a> 232-8842)</td>
</tr>
<tr>
<td><strong>City Council Sponsor:</strong></td>
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<tr>
<td><strong>Executive Sponsor:</strong></td>
<td>Scott Simmons</td>
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<tr>
<td><strong>Committee(s) Impacted:</strong></td>
<td>Public Infrastructure &amp; Environmental Sustainability</td>
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<td>X  □ Consent  □ Discussion  □ Strategic Initiative</td>
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<tr>
<td><strong>Alignment:</strong></td>
<td>6 year Street Plan</td>
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<tr>
<td><strong>Strategic Initiative:</strong></td>
<td></td>
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<tr>
<td><strong>Deadline:</strong></td>
<td>Current Contract expires 12/31/2017</td>
</tr>
<tr>
<td><strong>Outcome:</strong></td>
<td>Provides a streamlined means of ordering signal standards for street projects and maintenance replacements where vehicles damage or knock down signal standards.</td>
</tr>
</tbody>
</table>

**Background/History:**

This is the second of a 4 year extension of this contract with Valmont Industries.

**Executive Summary:**

- Renews the existing request for bids #4173-15 awarded to Valmont Industries as a value blanket contract for one year.
- Two more years of renewal remain on the contract.
- Valmont Industries has been a reliable supplier of this material meeting delivery timelines laid out in the bid.
- Allows the ordering of signal standard up to a cumulative amount of $146,042 including tax for 2018.
- Signal Standards are paid for by project dollars or street maintenance dollars already budgeted.

**Budget Impact:**

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<tr>
<th>Approved in current year budget?</th>
<th>X Yes □ No □ N/A</th>
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<tbody>
<tr>
<td>Annual/Reoccurring expenditure?</td>
<td>X Yes □ No □ N/A</td>
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<tr>
<td>If new, specify funding source:</td>
<td>Other budget impacts: (revenue generating, match requirements, etc.)</td>
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**Operations Impact:**

<table>
<thead>
<tr>
<th>Consistent with current operations/policy?</th>
<th>X Yes □ No □ N/A</th>
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<tbody>
<tr>
<td>Requires change in current operations/policy?</td>
<td>X Yes □ No □ N/A</td>
</tr>
<tr>
<td>Specify changes required:</td>
<td>Known challenges/barriers:</td>
</tr>
</tbody>
</table>
### Briefing Paper

**Public Infrastructure, Environment, and Sustainability Committee**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Public Works Division, 4100 Water &amp; Hydroelectric Services</th>
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</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Trailer Mounted Medium Voltage Standby Generator (Rebid)</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>12/11/2017</td>
</tr>
<tr>
<td><strong>Author (email &amp; phone):</strong></td>
<td>Steve Burns, <a href="mailto:sburns@spokanecity.org">sburns@spokanecity.org</a> x8154</td>
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<td><strong>City Council Sponsor:</strong></td>
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<tr>
<td><strong>Executive Sponsor:</strong></td>
<td>Scott Simmons, Public Works Director</td>
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</tr>
<tr>
<td><strong>Alignment:</strong> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
<td>Funding for this purchase has been allocated from the Water Division Six Year Capital Plan.</td>
</tr>
<tr>
<td><strong>Strategic Initiative:</strong></td>
<td>Safe &amp; Healthy, Innovative Infrastructure</td>
</tr>
<tr>
<td><strong>Deadline:</strong></td>
<td>This product has a long lead time – 14+ weeks</td>
</tr>
<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>This order supports procurement of a standby generator unit which will be used to provide emergency power to water system booster stations during power outages. Additional units to be purchased in the future as budget allows.</td>
</tr>
<tr>
<td><strong>Background/History:</strong></td>
<td>Purchase of a Trailer Mounted Medium Voltage Standby Generator from Western States Equipment Company (Meridian, ID) for $128,398.14 including tax. Sealed bids were solicited on bid request #4425-17 for opening on Monday, December 4, 2017 to support this purchase. Twenty-eight (28) contacts were directly solicited and six (6) bids were received. Award of this business is recommended to Western States Equipment Company as the low bidder meeting specifications.</td>
</tr>
<tr>
<td><strong>Executive Summary:</strong></td>
<td>- Purchase of One (1) Trailer Mounted Medium Voltage Standby Generator from Western States Equipment Company as the low bidder meeting specifications</td>
</tr>
<tr>
<td></td>
<td>- Purchase price: $128,398.14 including tax</td>
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<td></td>
<td>- Original estimate: $160,000.00 including tax</td>
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<tr>
<td></td>
<td>- Bid# 4425-17 Trailer Mounted Medium Voltage Standby Generator (Rebid)</td>
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<td></td>
<td>- Purchase of goods, no contract</td>
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<td><strong>Budget Impact:</strong></td>
<td>☑ Yes ☐ No</td>
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<tr>
<td>Approved in current year budget?</td>
<td>☑ Yes ☐ No</td>
</tr>
<tr>
<td>Annual/Reoccurring expenditure?</td>
<td>☑ Yes ☐ No</td>
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<tr>
<td>If new, specify funding source:</td>
<td>Water Division Six Year Capital Plan</td>
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<td>Other budget impacts:</td>
<td>N/A</td>
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<tr>
<td><strong>Operations Impact:</strong></td>
<td>☑ Yes ☐ No</td>
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<tr>
<td>Consistent with current operations/policy?</td>
<td>☑ Yes ☐ No</td>
</tr>
<tr>
<td>Requires change in current operations/policy?</td>
<td>☑ Yes ☐ No</td>
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<tr>
<td>Specify changes required:</td>
<td>None</td>
</tr>
<tr>
<td>Known challenges/barriers:</td>
<td>None</td>
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</table>
Amendment to the contract with Divco, Inc. for HVAC services at WTE

Background/History:
The WTE is currently on the 2nd of 4 extensions of the contract with Divco Inc., of Spokane, WA for quarterly preventative maintenance inspections and unscheduled service calls for HVAC systems. Recent inspections and unanticipated repairs will exceed the approved funding under the approved informal bid in the 2017 budget year. Divco Inc., has been advised the City is required to put the contract through the formal bid process. To allow for payment for the most recent repairs, anticipating one more event for the remainder of the 2017 budget year, we are requesting an amendment to the 2017 contract extension as well as 2 month contingency through February 2018 from the 2018 budget to continue the services with Divco Inc., during the formal bidding process.

Executive Summary:
- Exceedance of the informal bid process limit
- Re-bid the services through the formal bid process
- Additional funding approval required for 2017 - $15,000.00
- Approval to fund two month extension into 2018 to support formal bid process - $10,000.00
- Formal bid process is in progress
- Total excluding taxes $25,000.00

Budget Impact:
Approved in current year budget?  x Yes  □ No
Annual/Reoccurring expenditure?  □ Yes  x No
Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:
Consistent with current operations/policy?  x Yes  □ No
Requires change in current operations/policy?  □ Yes  x No
Specify changes required:
Known challenges/barriers:
Briefing Paper
Public Infrastructure, Environment, and Sustainability

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Neighborhood and Business Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Subject:</td>
<td>Contract with BigBelly Solar, Inc.</td>
</tr>
<tr>
<td>Date:</td>
<td>December 11, 2017</td>
</tr>
<tr>
<td>Author (email &amp; phone):</td>
<td>Alex Reynolds (<a href="mailto:areynolds@spokanecity.org">areynolds@spokanecity.org</a> 6147)</td>
</tr>
<tr>
<td>City Council Sponsor:</td>
<td>Lori Kinnear</td>
</tr>
<tr>
<td>Executive Sponsor:</td>
<td>Theresa Sanders</td>
</tr>
<tr>
<td>Committee(s) Impacted:</td>
<td>PIES</td>
</tr>
<tr>
<td>Type of Agenda item:</td>
<td>X Consent</td>
</tr>
<tr>
<td>Alignment:</td>
<td>Strategic Plan</td>
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<tr>
<td>Strategic Initiative:</td>
<td>Smart City Technology and Systems</td>
</tr>
<tr>
<td>Deadline:</td>
<td>January 8, 2018</td>
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<tr>
<td>Outcome:</td>
<td>Improve quality of trash and recycling service in the downtown BID and Riverfront Park. Utilization of the BigBelly “Clean Technology” software for collection management, reporting with the ability to add Wi-Fi routers throughout downtown and Riverfront Park.</td>
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Background/History:
Starting in late August, Neighborhood and Business Services conducted several surveys of the current waste collection system, as it pertains to receptacles, for downtown sidewalks. Some of the surveys were unaccompanied, and others were done in conjunction with the Downtown Spokane Partnership’s (DSP) Clean Team.

Throughout the surveys the objective was to assess the current situation of the pedestrian waste collection system in the BID, and simultaneously identify friction points for the implementation of a new waste collection system.

The current waste collection system is old, low capacity, uncoordinated and inefficient. Some receptacles are 42 years old, others are only able to hold 10 gallons, and there are receptacles that are rusted and falling apart. There is immense variety of the types of cans used for collection, and even though there are recycling containers, the bins used for recycling are emptied into one rolling bin and mixed with the trash. There is no recycling of any waste collected by DSP’s Clean Team. Every receptacle is emptied each day, aside from the few far flung containers on the Business Improvement District’s (BID) perimeter.

Once the DSP BID analysis was complete, it was decided that the BigBelly Solar application would also be the best fit for the Riverfront Park renovation. The same work that went into the DSP BID is now underway with RFP officials to determine locations and number of units (20-30 double stations for the south bank of the Park up to 45 total units when construction is complete). The BigBelly Solar application in the Park will greatly improve the availability and ability to recycle.

This myriad of issues necessitates an improved system. The following recommendation will increase the overall waste capacity of the street waste collection system, reduce collections, and provide a uniform system throughout Spokane’s BID and Riverfront Park.
**Executive Summary:**
- *Introduce Smart City technology into the DSP BID and Riverfront Park.*
- *Ability to provide Wi Fi throughout downtown and Riverfront Park.*
- *Utilize Clean Technology software for collection management, reporting, monitoring and addition of Wi Fi capacity.*
- *Remove 77 assorted trash cans in the DSP BID area and replace them with 43 BigBelly solar trash compactors and 23 recycling stations.*
- *Remove 75 assorted trash cans in Riverfront Park and replace them with up to 45 BigBelly solar trash compactors and 45 recycling stations.*
- *Collection service in both areas will now be provided by the Solid Waste Collection department utilizing the Clean Technology Software.*
- *The contract with BigBelly is a 60 month Lease whereby BigBelly will own and maintain the units with the City’s full use of advertising panels and/or vinyl theme wraps.*
- *The annual lease amount for the DSP BID is approximately $72,000.*
- *The annual lease for Riverfront Park will be similar once the Park is fully deployed after construction.*
- *Funding will be provided by the Solid Waste Collection department.*
- *Recycling in the DSP BID and Riverfront Park will be greatly improved and increased.*

**Budget Impact:**
- Approved in current year budget? **X** Yes  [ ] No
- Annual/Reoccurring expenditure? **X** Yes  [ ] No

If new, specify funding source: Solid Waste Collection department will fund this project as a community enhancement program.

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**
- Consistent with current operations/policy? **X** Yes  [ ] No
- Requires change in current operations/policy? **X** Yes  [ ] No

Specify changes required: Change collection system from DSP in the BID and Parks in the Park to the Solid Waste Collection department, which has capacity on their night routes.

Known challenges/barriers: Only remaining challenge is collection in the Park. Solid Waste crews will have to use carts to roll in and out of the Park for servicing trash and recycling.
Timeline

Similar sized cities that have implemented the Bigbelly network have seen substantial increases in operational efficiency, litter reduction by as much as 70%, and collections frequency decrease. Also, through use of the Clean Technology software, operations managers will be able to identified high foot traffic volume using data from disposal frequency rather than anecdotal evidence. Recycling will increase tremendously and the Clean Technology software calculates the recycling diversion rate and reflects that rate on the system dashboard.

DSP BID Transition Results

The same results will be recognized in Riverfront Park
# Briefing Paper

**Public Infrastructure, Environment, and Sustainability**

<table>
<thead>
<tr>
<th>Division &amp; Department:</th>
<th>Public Works – Integrated Capital Management</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Subject:</strong></td>
<td>Cincinnati Greenway Public Outreach</td>
</tr>
<tr>
<td><strong>Date:</strong></td>
<td>12-11-17</td>
</tr>
<tr>
<td><strong>Author (email &amp; phone):</strong></td>
<td>Brandon Blankenagel (<a href="mailto:bblankenagel@spokanecity.org">bblankenagel@spokanecity.org</a>  509-625-6419)</td>
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<tr>
<td><strong>City Council Sponsor:</strong></td>
<td>Scott Simmons</td>
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<tr>
<td><strong>Executive Sponsor:</strong></td>
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<tr>
<td><strong>Committee(s) Impacted:</strong></td>
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<tr>
<td><strong>Type of Agenda item:</strong></td>
<td>[ ] Consent  [ ] Discussion  [ ] Strategic Initiative</td>
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<tr>
<td><strong>Alignment:</strong> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)</td>
<td>Comprehensive Plan, Pedestrian Master Plan, Master Bike Plan</td>
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<tr>
<td><strong>Strategic Initiative:</strong></td>
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<td><strong>Deadline:</strong></td>
<td></td>
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<tr>
<td><strong>Outcome:</strong> (deliverables, delivery duties, milestones to meet)</td>
<td>Informational</td>
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**Background/History:**

The Cincinnati Greenway project is programmed for construction in 2019. Project budget includes a federal transportation grant as well as an allotment of TBD dollars.

The project will convert Cincinnati St into a neighborhood greenway between Spokane Falls Blvd and Euclid Avenue to prioritize pedestrian and bicycle use. Intersection crossings, sidewalk infill, landscaping and wayfinding will be used. A Gonzaga University senior project team is working with ICM staff to scope this project. This student team’s faculty mentor is Rhonda Young, who is also a member of the Bicycle Advisory Board.

**Executive Summary:**

- Public input beginning for the Cincinnati Greenway
- Logan Neighborhood 11/29/17, East Central and Nevada Heights to come
- Next steps to include alternatives review in public meeting and neighborhood councils early spring of 2018

**Budget Impact:**

- Approved in current year budget? [ ] Yes  [ ] No
- Annual/Reoccurring expenditure? [ ] Yes  [ ] No
- If new, specify funding source:  
- Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**

- Consistent with current operations/policy? [ ] Yes  [ ] No
- Requires change in current operations/policy? [ ] Yes  [ ] No
- Specify changes required:  
- Known challenges/barriers:
Briefing Paper
Public Infrastructure, Environment, and Sustainability

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<tr>
<th>Division &amp; Department:</th>
<th>Public Works: ICM</th>
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<tbody>
<tr>
<td>Subject:</td>
<td>Freya Street from Garland to Francis</td>
</tr>
<tr>
<td>Date:</td>
<td>December 11, 2017</td>
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<tr>
<td>Author (email &amp; phone):</td>
<td>Katherine Miller</td>
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<tr>
<td>City Council Sponsor:</td>
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</table>

**Alignment:** (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)

**Strategic Initiative:** PDA’s

**Deadline:**

**Outcome:** (deliverables, delivery duties, milestones to meet)

**Background/History:**
Freya Street from Garland to Francis was placed in the 2018-2023 Transportation Capital Program based on the “roadways of significance” strategy. The strategy was created specifically to have a process that allows for selecting projects outside of the normal “matrix” scoring process when a project is deemed a priority from an economic perspective, yet does not score high enough thru the matrix scoring process to be selected. When the matrix scoring process was developed by the Plan Commission’s Transportation Subcommittee, the need for some type of process to allow for projects to be elevated was identified and for flexibility that would also not create an unintended backdoor to the process, i.e. any strategy created would need to severely limit the number of projects that could use this strategy yet provide some flexibility to allow those projects that the community deems important not to be restricted or held back due to an inflexible system. This strategy however was ultimately removed during the approval of Comprehensive Plan update. Without this strategy, the current Freya Street project is not consistent with the City’s Comprehensive Plan and action is needed. Two actions are being recommended:

1) Remove the current project from the Program and reevaluate a revised project that is consistent with the Comp Plan. Project costs would be increased to reflect the needed ROW and full buildout. This new project would go through the Council’s Transportation subcommittee for review and project selection based on the matrix selection process. The previous time this project was considered through the matrix selection process, it did not score high enough to be considered. A policy to address this issue would both maintain the integrity of the matrix selection process and create a well-defined process to follow outside the matrix.

2) Develop a new policy to allow for transportation projects, such as the Freya Project currently in the Program, to be allowed when economic interests create the need to elevate a project outside the normal matrix scoring process. This action will create a well-defined process that allows projects that while they may not score well within the matrix selection process, they can elevate to the 6-yr program when they meet the economic criteria that would be established by this policy.
Executive Summary:

- There are two issues that need to be addressed; 1) The Freya Street project from Garland to Francis is NOT consistent with the Comprehensive Plan; 2) When the matrix selection project was developed by the Plan Commission’s Transportation Subcommittee, the need for flexibility was identified based on the knowledge that no selection process would ever be perfect and the need to select projects outside the matrix would be needed. Without both the flexibility and control a policy would create, the matrix will lose its integrity as the Freya project conundrum is illustrating.

- The Freya Street project from Garland to Francis was approved in the 6-yr Program based on the “Roadways of Significance” (ROS) strategy.

- Council ultimately did not approve the ROS strategy during the recent Comprehensive Plan update.

- The Freya Street project as shown in the current Program (2018-2023) is NOT consistent with the Comprehensive Plan and needs to be removed, however it does not score high enough through the matrix process to be considered without some process or policy in place.

- A policy is needed that will create a well-defined process that allows projects that while they may not score well within the matrix selection process, they can elevate to the 6-yr program when they meet the economic criteria that would be established by this policy.

Budget Impact:

- Approved in current year budget? Yes ☐ No ☐
- Annual/Reoccurring expenditure? Yes ☐ No ☐
- If new, specify funding source:
- Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

- Consistent with current operations/policy? Yes ☐ No ☐
- Requires change in current operations/policy? Yes ☐ No ☐
- Specify changes required:
- Known challenges/barriers: