

PARKING ADVISORY COMMITTEE MINUTES

Tuesday, May 23rd, 2023; 2:30 pm -4:00 pm Via Microsoft Teams

Call to Order

The meeting was called to order at 2:39 pm by Dana H. No quorum.

Attending Members:

Melissa Huggins, Karl Otterstrom, Rich Kier, Dana Harbaugh

Staff & Guests:

Amanda Beck, Matthew Williams, Emile Cameron, Andrew Rolwes, Tara Limon, Jesten Ray

Standing Items, Updates, and Reports:

No quorum to approve meeting notes from March 28, 2023.

Discussions and Presentations:

1. Park Spokane, Andrew Rolwes

Park Spokane program exists under DSP's contract to operate the BID. DSP developed framework and presented to council in 2022. Park Spokane is meant to help make parking easy to find/use and implementation began in January 2023.

- Program that will convey info on parking to public by enhancing coordination between off-street operators and the City.
- Marketing and promotion for off-street operators and will create turnover ideally.

Park Spokane Framework:

1. Signage; procured signs; Next phase Park Spokane with wayfinding.
2. Parking Facility rates and updates through the DSP Park Spokane website. ParkSpokane.org; Update to maps with rates/leases. Add buys are being done by DSP as well as radio spots to promote the program.
3. BID Transportation and Parking Committee will be meeting in June. Will oversee Park Spokane project.
4. Parking operator facility survey. 8 q's. 7 private; 3 public responded. Results/takeaways in PowerPoint.

Tempe is a BID that operates Parking including on and off-street parking. Each City is unique.

2. Spokane Municipal Code (SMCs)

The ordinance adds code for EV charging station parking violations and associated penalties. It also extends the period of time to respond to a parking ticket.

The ordinance cleans up language related to restructuring and parking system updates that have occurred the last two years in the code and fee schedule.

June 5th – Committee
June 12 – First Reading
June 26 – Second Reading

3. Meter Cover Pilot

The City used parking meter bags until 2022 when we transitioned to placards. After listening to feedback over the last year, Parking Services will be piloting a meter cover program alongside placards in the Entertainment District this year.

Parking purchased 50 no parking tow away meter covers that are numbered with the City of Spokane logo on them for this pilot.

We realized there are more than 50 spaces in the Entertainment Parking District, but typically we do not see more than 50 reservations a day.

Depending on how the pilot goes the future of the program will be determined (expansion). Anticipated start date: June 12.

4. POMs

All have been reinstalled that were pulled previously. GIS has been updated as well. These devices if in all day areas were programmed at \$.50/hour.

5. PAC Positions

Positions have been submitted to the Mayor and should be moved on to Council very soon.

6. Financials

Parking

While gross parking revenue is increasing overall, and the department has saved approximately \$1,000,000 by keeping positions open; Parking Services is looking at a fund deficit of 1.6 Million from 2022 and 2023 combined if rates are not increased. The last rate increase was in 2011 over twelve years ago.

Parking Services currently hourly rates are:

- 2 hours - \$1.20/hr
- 4 hours - \$.80/hr
- 11 hours - \$.50/hr

We propose increasing the minimum rates by \$.50, the amount allowed in our Spokane Municipal Code, but without the data. Data collection and analysis will happen for future increases but has been constrained by staffing and our proposed timeline.

We are looking for support from the Parking Advisory Committee to increase rates and will ask that by

email since a quorum is not present.

We anticipate this increase will help to alleviate budgetary constraints.

The new proposed hourly rates are:

2 hours - \$1.70/hr

4 hours - \$1.30/hr

11 hours - \$1.00/hr

Looking at revenue in general it is increasing, just not fast enough.

Luis will take this to administration and we anticipate we will be able to start increases in June 2023. This will be a phased approach due the age of some POM devices which may not even be able to be programmed.

Suggestion to look at inflation rate from 2011 to today.

7. Melissa Huggins is leaving her current position to take up a new one with Whipsmart. She will be at the July PAC meeting and then will be resigning. She will encourage someone who might be a good fit for PAC to apply to be on the committee. Congrats Melissa!

The meeting adjourned at: 3:30pm