

PARKING ADVISORY COMMITTEE MINUTES

Tuesday, July 13, 2021

Call to Order

The meeting was called to order at 2:32 by Committee Chair Alicia Barbieri

Attending Members: Alicia Barbieri, Dana Harbaugh, Kris Becker, Melissa Huggins, Bryn West, Council Member Lori Kinnear, Council Member Karen Stratton

Absent: Richard Kier, Karl Otterstrom, Tim O'Doherty

Staff & Guests: Matt Williams, Andrew Rolwes, Brenda Nelson

Standing Items, Updates and Reports

The meeting notes were reviewed from the 4-27-21 meeting. Melissa Huggins moved and Dana Harbaugh seconded the motion to approve the minutes and the motion carried.

Lars Gilberts withdrew his application with the PAC as he left the CEO position with the UDistrict to take a new position with Numerica Credit Union in June. Juliet Sinisterra is the interim CEO of the UDistrict, and maybe would be a good addition to the PAC.

Discussions and Presentations:

Parking system revenue update, first half of 2021: Kris Becker stated that 2021 revenues for April and May were below 2019 by 20.9% and 24.4% respectively, they are trending better than January and February of 2019. Downtown is getting busy, and revenue, while not back to normal, is trending upward.

Status of capital purchases, meters, kiosks, and updates on new citation management systems:

Staff and Dixon Recommendation is to utilize single/dual space meters in high-turnover areas of the downtown core (2-hour meters), and Kiosks everywhere else. This provides more customer convenience, is more cost effective, provides for meter reservations and special events. This will also maintain foot patrols. A second option would utilize kiosks on block faces between Division and Washington and single/dual space meters in all other locations in the core. This option would create a more consistent customer experience, and utilizes meters at highest turnover and highest utilized spaces. Collections and enforcement are more efficient, with a minor increase in cost. This option also maintains the ability to easily reserve particular stalls.

The Council Committee was briefed on unit price contracts for MacKay and Cale on 7/12. Approval of the contracts by the beginning of August will allow time to have the delivery and installation by the expiration of the Duncan contract in December.

Parking Study Implementation Summary:

- Procurement of new vehicles and LPR equipment is underway
- Spokane Municipal Code updates went into effect on 6/28
- Excited about the new parking citation management software (AIMS) that went live 6/28 (Replaced Duncan Systems and eliminated manual processes)
- Created and published the Parking System GIS map with inventory
- RFP for Mobile Payment Provider is coming out soon (two phases, and the future phase could include multiple apps with integration to parking system)

Parking Services staffing update:

- All vacancies on the Parking Team have been filled. Four new PES I's have been in training since May, and we are leveraging resources in Code Enforcement to assist with neighborhood parking complaints so that we can keep as many people downtown as possible.
- Prepared 2 Special Budget Ordinances for consideration by City Council; both are cost neutral. We would utilize the salary savings from reclassified Parking Enforcement Supervisor position to create a new Parking Enforcement Specialist position. Also, create a Clerk II position to manage parking permits (paid for by parking permit fees). The permit module will be implemented in new parking software system.
- Associate Traffic Engineer in the Development Services Center started in June. He will provide support to Parking Services. We are transitioning the Parking Change/Revision process to him now.

COMMITTEE INPUT FOR UPCOMING MEETINGS:

- The next meeting will be held in September unless a special meeting needs to be convened in August.
- CP would like to see surplus PAC dollars go toward downtown social services.
- Andrew commented on the Downtown Plan and funds being directed more toward CPTED type improvements which support public safety.
- When making recommendations, it is important to stay within the parameters of the PAC and keep language flexible, but do not use the word infrastructure which is too broad.
- The Committee endorsed language for the Downtown Plan Update that retained finding priorities for parking revenue in line with previous practice.
- We still need a residential representative, so will reach out the Riverside Neighborhood Council.

Meeting adjourned at 3:55 PM.