

PARKING ADVISORY COMMITTEE MINUTES

Tuesday, April 27, 2021

Call to Order

The meeting was called to order at 2:32 by Committee Chair Alicia Barbieri

Attending Members: Alicia Barbieri, Dana Harbaugh, Kris Becker, Melissa Huggins, Mike Tresidder (for Karl Otterstrom) Bryn West; Council Member Lori Kinnear, Council Member Karen Stratton

Absent: Richard Kier, Karl Otterstrom

Staff & Guests: Bobby Hatley, Matt Williams, Lars Gilberts, [Tim wasn't actually present], Andrew Rolwes, Brenda Nelson

Standing Items, Updates and Reports

The meeting notes were reviewed from the 3-30-21 meeting. Brynn West moved and Dana Harbaugh seconded the motion to approve the minutes and the motion carried.

Discussions and Presentations:

Introduce Tim O'Doherty and Lars Gilberts: Alicia mentioned the applications are headed to the Mayor's desk awaiting her approval. Once she has approved the applications, they will be sent on to City Council for approval. Occasionally Council will have questions for the applicants and schedule interviews prior to approving the applicants. Council will approve during an upcoming City Council meeting. Dana Harbaugh moved and Bryn West seconded the motion to endorse Tim O'Doherty, Lars Gilberts and Bobby Hatley's applications to the PAC Board. The motion passed unanimously.

Revenue and Parking Services Update: Kris Becker updated the group on staffing, stating four vacancies have been filled on the Parking Services team, and they are getting their commissions and training from SPD now. The 10-minute curbside pickup for restaurants and retailers has now been standardized, along with more permanent signs to support retailers. This program will continue to be evaluated as businesses reopen. They are preparing the contracts for the paid parking equipment and are awaiting feedback from Council. The pilot occupancy study using License Plate Reading (LPR) equipment in the south U-District has been completed. Procurement of new electric vehicles for staff and LPR equipment is underway. Finally, parking system revenue is improving with the highest monthly revenue recorded since the start of the Covid closures in April.

PAC Draft Legislation red-line version: The redline version of Title 04 was sent to the members. Committee member's only comments were that the changes will be beneficial as some non-members can get bogged down in the minutia. The Committee thanked Kris for all her efforts and patience. Melissa Huggins moved and Bryn West seconded the motion to endorse the Title 04 Administrative Agencies and Procedures revision ordinance to the City Council for final approval. The motion carried unanimously.

Committee input regarding upcoming meetings: After discussion, it was agreed to keep the PAC meetings on the calendar as scheduled, but plan on meeting every other month. May push to June unless there is nothing more than welcoming the new PAC members. If the parking system is funded and there is a need to meet, then a meeting can be held. Andrew Rolwes mentioned that Council President Beggs' ParkSpokane concept will be enacted through the BID, and will have the role of coordinating for off-street parking and related transportation requirements. Council will hold its first meeting the federally-funded American Rescue Plan on 4-28-2021. If the parking system gets funded, they will let Andrew know.

Meeting adjourned at 3:47 PM.