

**PAC ADVISORY COMMITTEE
MEETING MINUTES
Tuesday, June 26th, 2018**

Call to Order:

Meeting was called to order at 2:36 by Dana Harbaugh.

Attending Members: Dana Harbaugh, Richard Kier, Council Member Lori Kinnear, TJ Hake, Mike Tresidder on behalf of Karl Otterstrom, Melissa Huggins

Absent: Council Member Beggs, Alicia Barbieri

Staff & Guests: Andrew Rolwes, Michele Beebe, Kris Becker, Mary Reinhold, Toby Hatley

Minutes: Dana Harbaugh made a motion to rewrite the May 2018 minutes with accurate attendees and then to approve during July's meeting.

No update on PAC applications.

The board is suggesting we move the board meeting from July 24th to July 26th in order to accommodate Nelson Nygaard parking study.

Parking Fund Revenue Report by Kris Becker:

- Group voiced frustration on the budget. Kris understands the group's frustration and will come back to the group over the next few months with clarification on line items.
- Meter bag money has decreased in 2017, due to money going into street curb permits.
- Council Member Kinnear is wondering what is the \$\$\$ of not collecting on parking tickets.

\$500,000 ordinance-Mary to send out the Code in PDF format

Additionally, the PAC requested information from staff on a requirement in code pertaining to an annual set-aside of parking fund dollars for emergency parking-related requirements and may recommend a suspension of that requirement if City reserves in other funds are sufficient to provide for parking system emergencies, so that the balance of those funds may be deployed for downtown enhancements and improved parking functionality. We have to have a reserve and set aside 10% for emergency projects. Councilman Snyder initiated the concept for the \$500,000 ordinance. The rationale seems high. Dana asked what constitutes an emergency project. What is the right amount to withhold? Council Member Kinnear asked if the group could come up with language suggestions that she can bring to council. It was suggested by Kris that we need detail of the operation transfer out / capital outlay / services and charges. Kris wants to come back to the group with more detailed information so that we can make a well thought thru decision.

Committee members unanimously endorsed a recommended budget for 2019 parking fund allocations consisting of:

- \$250,000 for the Maple-Jefferson Gateway project, contingent upon actual implementation occurring/beginning in 2019
- \$25,000 wayfinding
- \$25,000 for Urban Cultural Trail under the art standing item
- \$25,000 for 54 new curbside planters
- \$25,000 for holiday lighting
- \$25,000 street tree matching program

Dana motioned to the board to approve that the PAC's priority remains the completion of Maple/Jefferson project and UCT. Melissa Huggins so moved and TJ Hake seconded the motion. We also need regular updates of the Gateway Project.

Meeting Adjourned at 3:42

Signed: _____ Dated: _____