

**PAC ADVISORY COMMITTEE
MEETING MINUTES**
Tuesday, August 22, 2017-Draft

Call to Order:

Meeting was called to order at 2:37 by Alicia Barbieri.

Attending Members

Alicia Barbieri, Melissa Huggins, TJ Hake, Council Member Kinnear, Steve Blaska, Richard Kier, Council Member Beggs

Absent: Bryn West, Dana Harbaugh

Staff: Juliet Sinisterra, Andrew Rowles & Michele Beebe, DSP; Heather Trautman, City of Spokane

Minutes –July 2017 Alicia Barbieri made a motion to approve the minutes with change that Dana recommended. Alicia approved and Council Member Beggs seconded the motion. The motion passed unanimously.

New Business & Updates:

Status of PAC Applications & 2nd and Jefferson Parking Stay Survey

Heather provided the overview.

Highlights of the discussion included:

- Heather talked about implementation of the pilot program. How can the City have a more effective model? Business had a problem with parking on South Jefferson. A few years ago the area was four hour meters and they changed them all to 2 hour meters. The City analyzed the meter usage and it was only 13%. The City requested stakeholder input and is modifying the meter type based on that input. If the study is successful it will go into an online application. Website will streamline the process for requests.

Street Tree Project

PAC voted on May 3rd to allocate 10% of net parking revenue (\$25,000 for 2018) to street tree project and Public Works planned to match that. In July the PAC, further detailed where the tree investments were to go, not understanding the Public Works match that was in place. Public Works proposal includes: tree replacement where trees are dead, tree fill in where trees are missing, tree maintenance, water line repair, and street grate replacement in accordance with the new designs.

Alicia Barbieri made a motion for 2018 to amend the funds allocated on July 25th of \$30,000 for street grates forms and \$15,000 for replacement of concrete ground covers to approve \$25,000 (10%) for street tree maintenance and upgrades, and any remaining dollars to be carried over to 2019 for Special Projects. Steve Blaska seconded the motion.

Unanimously approved. No objections.

Revised 2018 Budget

Steve Blaska made a motion to approve 2019-2023 proposal to clarify the motion from June 27, that it is 20% a year, 10% to curbside planters and 10% for Street Trees Maintenance Fund per year. Richard Kier seconded the motion.

Unanimously approved. No objections.

Revised Breakdown as amended from July 25:

\$25,000 – Curbside Planters

\$25,000 – Downtown Street Trees Maintenance and Upgrades to match ROW Maintenance program

\$25,000 - west end public art piece for CSO24

\$25,000 - holiday lighting for downtown

\$150,000 remaining to be carried over for Special Projects in 2019

No carryover for Wayfinding (10% allocation typically per year)

Discussions & Presentations:

TJ Hake will present Visit Spokane Regional Brand Rollout at next meeting.

Meeting adjourned at 4:04pm.

Date: _____