

STANDING COMMITTEE MINUTES
City of Spokane
Finance and Administration Committee
City Hall (808 W. Spokane Falls Blvd), Council Chambers
July 28, 2025

Call to Order: 12:03 PM

Recording of the meeting may be viewed here: [Spokane City Council](#)

Attendance

Committee Members Present:

Council Member Paul Dillon (Chair), Council President Betsy Wilkerson, Council Member Michael Cathcart, Council Member Jonathan Bingle, Council Member Kitty Klitzke, Council Member Zack Zappone

Discussion Items (No Action Taken)

1. 0410 QUARTERLY FINANCIAL REPORT – JESSICA STRATTON
2. RESOLUTION APPOINTING KEVIN SCHMITT AS DIRECTOR OF ACCOUNTING – MATT BOSTON
3. QUARTERLY INVESTMENT REPORT – CONNER THORNE
4. AGING AND LONG TERM CARE OF EASTERN WASHINGTON UPDATE – LYNN KIMBALL
5. 0620 – SPECIAL BUDGET ORDINANCE – Q3 2025 HR RANGE CHANGES – DEBBIE DECORDE
6. 0410 – PUBLIC RECORDS REQUEST PERFORMANCE AUDIT UPDATE – DANIELLE ARNOLD
7. 0650 – DEVELOPMENT CODE CLARIFICATION ON DENSITY – SPENCER GARDNER
8. 0650 – CLARIFICATION TO ESTABLISHMENT OF STREETS, ALLEYS, AND DRIVEWAYS – SPENCER GARDNER
9. 0650 – ADDRESSING CODE REVISIONS – SPENCER GARDNER
10. 0520 – ESTABLISHING THE EMERGENCY COMMUNICATIONS CENTER – MAGGIE YATES
11. 0520 – UPDATING NAMES AND DUTIES OF DEPARTMENTS WITHIN SPD – MAGGIE YATES
12. 0520 – RESOLUTION APPOINTING DIRECTOR OF PATROL – MAGGIE YATES
13. 0520 – DAYCARES AND CHILDCARE CENTERS INTERIM ZONING ORDINANCE – ADAM MCDANIEL

- 14.0520 – ORDINANCE UPDATING THE FEE-FREE BUSINESS LICENSE THRESHOLD – ADAM MCDANIEL
- 15.0520 – REPEAL OF SMC CHAPTER 09.01 DUE TO PASSAGE OF I-1433 – ADAM MCDANIEL
- 16.0520 – RESOLUTION APPOINTING DIRECTOR OF ADMINISTRATION AND INVESTIGATION – MAGGIE YATES
- 17.ORDINANCE MAXIMIZING PARTNERSHIP GRANT OPPORTUNITIES – ADAM MCDANIEL
- 18.TRANSPORTATION BENEFIT DISTRICT REVENUE – JON SNYDER
- 19.0320 – ORDINANCE TITLED “SAFE AND WELCOME IN SPOKANE” – CM DILLON
- 20.COUNCIL LETTER REQUESTING PARTICIPATION IN SCRAPS SELECTION PROCESS – CM CATHCART
- 21.RESOLUTION REVISING COUNCIL BOARDS AND COMMISSIONS APPOINTMENTS – CHRIS WRIGHT
- 22.COMMITTEE & STAFF REPORTS

Consent Items (No Action Taken)

1. 5100 – CONTRACT AMENDMENT & ASSIGNMENT TO BRUCKNER (FLEET SERVICES)
2. 5100 – CONTRACT AMENDMENT WITH WESTERN STATES EQUIPMENT (FLEET SERVICES)
3. 1970 – FIRE – RENEWAL OF ANNUAL SUBSCRIPTION WITH ESO SOLUTIONS (FIRE)
4. 0680 – CRIMETRACER (FORMERLY COPLINK) RENEWAL (POLICE)
5. 5100 – PURCHASE OF (1) CATERPILLAR 305 MINI EXCAVATOR FOR WATER DEPT. (FLEET SERVICES)
6. 5100 – CONTRACT AMENDMENT WITH PAPE MACHINERY (FLEET SERVICES)
7. 5300 – SYSTEMS & SOFTWARE UTILITY BILLING (ENQUESTA) ANNUAL SOFTWARE SUPPORT (INFORMATION TECHNOLOGY)
8. CONTRACT WITH FRIENDS OF KSPS (COMMUNICATIONS & MARKETING)
9. 0650 – CLIMATE PLANNING PHASE 2 BERK CONSULTING CONTRACT AMENDMENT/EXTENSION (PLANNING & ECONOMIC DEVELOPMENT)
- 10.5500 – MASTER VALUE BLANKET WITH W.W. GRAINGER FOR MRO & INDUSTRIAL SUPPLIES (CONTRACTS & PURCHASING)
- 11.5500 – MASTER VB WITH FASTENAL FOR MRO SUPPLIES & VENDING (CONTRACTS & PURCHASING)

Public Testimony

No public testimony.

Executive session

None.

Adjournment


The meeting adjourned at 2:13PM

Minutes prepared and submitted for publication in the August 13, 2025, issue of the Official Gazette.

Prepared by:


Virginia Ramos

Approved by City Council on August 18, 2025.


[Betsy Wilkerson \(Sep 30, 2025 10:45:49 PDT\)](#)

Betsy Wilkerson
Spokane City Council President

Attest:



Terri L. Pfister
City Clerk









F&A Committee Minutes 7-28-25

Final Audit Report

2025-09-30

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