

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance and Administration Committee**  
**City Council Chambers**  
**January 27, 2025**

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**Call to Order:** 12:00PM

Recording of the meeting may be viewed here: [January 27th, 2025 Finance and Administration Committee on Vimeo](#)

**Attendance**

Committee Members Present:

Council Member Paul Dillon (Chair), Council President Wilkerson, Council Member Michael Cathcart, Council Member Jonathan Bingle, Council Member Lili Navarrete, Council Member Zack Zappone, Council Member Kitty Klitzke

**Public Comment**

Jorge Guerrero  
Jennyfer Mesa  
Griselda Orduno  
Evee Polanski  
Mark Finney

**Agenda Items**

**Discussion items**

1. Special Budget Ordinance – Annual Encumbrance Carryover
  - No Action Taken – Discussion Only
2. SBO for EPA Community Change Grant
  - No Action Taken – Discussion Only
3. Grant Acceptance – EPA Community Change Grant
  - No Action Taken – Discussion Only
4. Special Budget Ordinance – Q1 2025 HR Range Changes
  - No Action Taken – Discussion Only
5. Mid-Biennial Review Process
  - No Action Taken – Discussion Only
6. Q4 2024 Investment Report
  - No Action Taken – Discussion & Presentation Only
7. Office of Civil Rights Update

- No Action Taken – Discussion & Presentation Only  
CM Bingle requested a copy of the KWW Resolution

8. Domestic Violence Advocacy Program Agreement

- No Action Taken – Discussion Only

9. Committee & Staff Updates

- No Action Taken – Discussion Only

Consent items

1. DLT Solutions – Autodesk Renewal (Information Technology)
2. Questica Annual Software Subscription & Support (Information Technology)
3. Sole Source Resolution for Pape Machinery (Fleet Services)
4. Sole Source Resolution for Transportation Equipment (Fleet Services)
5. Sole Source Resolution for Western States Equipment (Fleet Services)
6. Facilities Citywide Master Security Contract Starplex Corporation (Facilities Management)
7. Master Value Blanket Two-Year Renewal with Norfolk Iron & Metal CO. D (Contracts & Purchasing)
8. Master Value Blanket Two-Year Renewal with American Metals Corporation (Contracts & Purchasing)
9. Compunet Value Blanket Extension (2025-2026) (Information Technology)

**Executive session**

None.

**Adjournment**

The meeting adjourned at 1:40PM

Minutes prepared and submitted for publication in the February 19, 2025, issue of the Official Gazette.

Andres Grageda, Legislative Assistant

Approved by City Council on February 24, 2025.



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Betsy Wilkerson  
City Council President

Attest:



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Terri L. Pfister  
City Clerk









# F&A Minutes 01-27-2025 (CPR 2024-0015; ABC 02-24-2025; Publish 02-19-2025)

Final Audit Report

2025-02-25

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