

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
City Council Chambers
January 22, 2024

I. Called to Order: 1:15 PM PST

Recording of the meeting may be viewed by at <https://vimeo.com/905372152>

Attendance

Committee Members Present:

Council President Lori Kinnear, CM Michael Cathcart (Acting Chair), CM Zack Zappone, CM Ryan Oelrich, CM Jonathan Bingle

Staff/Others Present:

Jerrall Haynes, Jessica Stratton, Erin Haugen, Conner Thorne, Michelle Murray, Steve MacDonald, Dave Steele, Erik Poulsen, Giacobbe Byrd, Nicolette Ocheltree, Kelly Thomas, Ruby Nelson, Abbey Martin, Ginny Ramos, Shae Blackwell, Mark Carlos

Approval of Minutes:

- Action Taken Council Member Bingle moved to approve, Council Member Dillon seconded. Agenda and minutes were approved unanimously.

Discussion Items

1. Resolution Appointing Matt Boston As Chief Financial Officer – Mayor Lisa Brown (5 mins)
 - Action Taken, Council President Wilkerson and Council Member Klitzke agreed to sponsor this item to move forward for formal Council Consideration
2. SBO For The Establishment Of The Position Of Deputy City Administrator – Matt Boston (10 mins)
 - Action Taken, Council President Wilkerson and Council Member Klitzke agreed to sponsor this item to move forward for formal Council Consideration
3. Resolution Appointing Council Member For District 2, Position 2 – Giacobbe Byrd (5 mins)

- Action Taken, Council President Wilkerson & Council Member Dillon agreed to sponsor this item to move forward for formal Council Consideration.
- 4. Resolution Ratifying Mayor Brown's Emergency Declaration Dated January 11th, 2024 – Dawn Kinder (5 mins)
 - Action Taken, Council President Wilkerson and Council Member Bingle agreed to sponsor this item to move forward for formal Council Consideration
- 5. Foreclosure Property Registry Program – Consultant Contract – Jason Ruffing (5 mins)
 - Action taken, Council President Kinnear and Councilwoman Stratton agreed to sponsor this item to move forward for formal Council consideration.
- 6. Facilities Police Academy Expansion – A&E Design Contract – Dave Steele (5 minutes)
 - Action Taken, Council President Wilkerson and Council Member Zappone agreed to sponsor this item to move forward for formal Council Consideration
- 7. Accounting – EPA Change Grant – Michelle Murray (5 minutes)
 - Action Taken, Council President Wilkerson agreed to sponsor this item to move forward for formal Council Consideration
- 8. Finance SBO – Annual Encumbrance Carryover – Jessica Stratton (10 minutes)
 - Action Taken, Council Members Zappone and Cathcart agreed to sponsor this item to move forward for formal Council Consideration
- 9. Legal – Business Registration Public Rule Resolution – Elizabeth Schoedel (5 minutes)
 - Action Taken, Council Member Cathcart agreed to sponsor this item to move forward for formal Council Consideration
- 10. Resolution Supporting Measure No. 2 – Zack Zappone (10 minutes)
 - Action Taken, Council Members Zappone and Dillon agreed to sponsor this item to move forward for formal Council Consideration
- 11. Homeless, Housing, Operations, & Services (HHOS) Funding Allocation – Adam Schooley (10 minutes)

➤ Action Taken, Council Members Zappone, Klitzke and Bingle agreed to sponsor this item to move forward for formal Council Consideration

Consent Items

1. Treasury – Q4 2023 Investment Report (Finance, Treasury & Admin)
2. Name Change To Ordinance SMC Section 3.01A.340 (Innovation & Technology Services)
3. SBO For State & Local Cyber Security Grant Program (SLCGP) (Innovation & Technology Services)
4. Permanently Affordable Housing In West Central (Planning & Economic Development)
5. Accounting & Grants – Youth Behavior Health Award To The Native Project (Accounting)
6. Settlement Resolution (City Attorney)
7. Settlement Resolution (City Attorney)
8. East Central Community Center Roof Restoration Contract With Krueger (Neighborhood Services)
9. WASPC Behavioral Health Unit Grant Award Acceptance (Police)
10. Outside Counsel Contract Amendment (City Attorney)
11. ECCOVIA, Inc, Homeless Management Information System Software (Housing & Human Services)
12. Municipal Court – SBO Award From Smith-Barbieri Progressive Fund (Municipal Court)

Executive session None.

IV. Adjournment The meeting adjourned at 2:22 PM PST, next meeting will be on the 26th of February, 2024 at 1:55 PM PST

Minutes prepared and submitted for publication in the May 22, 2024, issue of the Official Gazette.

Prepared by: Mark Carlos, Assistant to CM Betsy Wilkerson (Committee Chair)

Approved by City Council on May 20, 2024.



Betsy Wilkerson
City Council President

Attest:

Terri Pfister
Terri Pfister (May 21, 2024 10:15 PDT)

Terri L. Pfister
City Clerk










2024.01.22 FA Committee Minutes (CPR 2024-0015; ABC 05-20-2024; published 05-22-2024)

Final Audit Report

2024-05-21

Created:	2024-05-21
By:	Melanie Coe (mcoe@spokanecity.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAAd6xBY0-20OmLKAJ4Klb4YA4GgjODzflW

"2024.01.22 FA Committee Minutes (CPR 2024-0015; ABC 05-20-2024; published 05-22-2024)" History

-  Document created by Melanie Coe (mcoe@spokanecity.org)
2024-05-21 - 4:42:14 PM GMT
-  Document emailed to bwilkerson@spokanecity.org for signature
2024-05-21 - 4:42:48 PM GMT
-  Email viewed by bwilkerson@spokanecity.org
2024-05-21 - 4:48:58 PM GMT
-  Signer bwilkerson@spokanecity.org entered name at signing as Betsy Wilkerson
2024-05-21 - 4:49:21 PM GMT
-  Document e-signed by Betsy Wilkerson (bwilkerson@spokanecity.org)
Signature Date: 2024-05-21 - 4:49:23 PM GMT - Time Source: server
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2024-05-21 - 4:49:24 PM GMT
-  Email viewed by Terri Pfister (tpfister@spokanecity.org)
2024-05-21 - 5:15:22 PM GMT
-  Document e-signed by Terri Pfister (tpfister@spokanecity.org)
Signature Date: 2024-05-21 - 5:15:40 PM GMT - Time Source: server
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2024-05-21 - 5:15:40 PM GMT