

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance & Administration Committee**  
16 October, 2023

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**I. Called to Order: 1:15 PM PST**

Recording of the meeting may be viewed by at <https://vimeo.com/874954212>

**Attendance**

Committee Members Present:

Council President Lori Kinnear, CM Wilkerson (Chair), CM Michael Cathcart (Vice Chair), CM Karen Stratton, CM Zack Zappone, CM Ryan Oelrich, CM Jonathan Bingle (virtual)

Staff/Others Present:

Jessica Stratton, Teri Stripes, Conner Thorne, Kim McCollum, Matt Boston, Michelle Murray, Howard Delaney, Steve MacDonald, Chris Wright, Giacobbe Byrd, Nicolette Ocheltree, Kelly Thomas, Ginny Ramos, Kevin Freibott, Shae Blackwell, Mark Carlos, Lynden Smithson, Garrett Jones.

**Approval of Minutes:**

➤ Action Taken Council Member Zappone moved to approve, Council Member Stratton seconded. Agenda and minutes were approved unanimously.

**Discussion Items**

1. Q3 2023 Investment Report – Tonya Wallace, Conner Thorne (10 mins)
  - No Action Taken, Presentation Only
2. Quarterly Finance Report – Jessica Stratton (15 mins)
  - No Action Taken, Presentation Only
3. Municipal Court SBO for Safety/Security Upgrades and Maintenance – Howard Delaney - (5 mins)
  - Action Taken, Council Member Wilkerson and Council Member Stratton agreed to sponsor this item to move forward for formal Council consideration.
4. Joint Budget Discussion Ordinance – Matt Boston, Garrett Jones (10 mins)

- Action taken, Council President Kinnear, Councilman Bingle and Councilman Cathcart agreed to sponsor this item to move forward for formal Council consideration.
- 5. NWFHA Contract – Christy Jeffers (5 minutes)
  - Action Taken, Councilwoman Stratton agreed to sponsor this item to move forward for formal Council consideration.
- 6. 1590 Preliminary Discussion – Tonya Wallace, Kim McCullom (10 minutes)
  - No Action Taken, Discussion was had, but a more thorough presentation will take place at Study Session this Thursday the 19<sup>th</sup> of October.

#### Consent Items

1. 2024 Property Tax Ordinance
2. 2024 Capital Improvement Program (CIP) Ordinance
3. Spokane Airport Board 2024 Budget Joint Resolution
4. N.E. Community Center Lease Extension
5. 2024 East Sprague Business Improvement District Special Assessment
6. 5100 Pre-Approval to Purchase one (1) truck for Engineering Services
7. 2024 Downtown Business Improvement District Special Assessment
8. ARPA Contract with Habitat for Humanity
9. ARPA Small Business Awards
10. Primary Towing Contract
11. Secondary Towing Contract
12. Contract with Clean Energy
13. 5300 ESRI Small Municipal and County Government EA Program
14. 5300 Cisco ISE – State & Local Cybersecurity Grant Award

**Executive session** None.

**IV. Adjournment** The meeting adjourned at 2:10 PM PST, next meeting will be on the 20th of November, 2023 at 1:15 PM PST

**Prepared by:** Mark Carlos, Assistant to CM Betsy Wilkerson (Committee Chair)

**Approved by:**

A handwritten signature in blue ink that reads "Betsy Wilkerson". The signature is written in a cursive, flowing style with a large initial "B" and "W".

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CM Betsy Wilkerson, District 2, Position 2  
Finance & Administration Committee Chair