

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
23 January, 2023

I. Called to Order: 1:17 PM PST

Recording of the meeting may be viewed by at <https://vimeo.com/792055590>

Attendance

Committee Members Present:

Council President Breean Beggs, Council President, CM Michael Cathcart (Acting Chair), CM Karen Stratton, CM Jonathan Bingle, CM Zack Zappone, CM Wilkerson is absent

Staff/Others Present:

Hannahlee Allers, Chris Johnson, Laz Martinez, Jessica Stratton, Caleb Stanton, Michelle Murray, Matt Boston, Eric Finch, Mike Piccolo, Lynden Smithson, Kim McCollim, Jenn Cerecedes, Erin Haugen, Shae Blackwell, Jeff Gunn, Collin Tracy, Candy Davis, Nicolette Ocheltree, Giacobbe Byrd, Mark Carlos, Kelly Thomas, John Delay, Johnnie Perkins

Approval of Minutes:

➤ Action Taken

Council Member Bingle moved to approve, Council Member Stratton seconded. Agenda and minutes were approved unanimously.

Agenda Items

Discussion Items

1. Boards and Commissions Interviews – (10 mins)

➤ No Action Taken, Interviews Only, Interviewees were not present

2. Quarterly Financial Report– Jessica Stratton - (10 mins)

➤ No Action Taken, Presentation Only

3. SBO- Annual Encumbrance Carryover – Jessica Stratton (5 mins)

➤ Action Taken

4. Ash St Reconversion/ WQTIF Funding Allocation – Spencer Gardner (10 minutes)

➤ Action Taken

5. Quarterly Investment Report – Christopher Johnson (15 mins)

➤ No Action Taken, Presentation Only

6. SREC Service Level Agreement – Lynden Smithson (15 mins)

➤ Action taken

7. Dell Value Blanket – Laz Martinez – (10 minutes)
 - Action taken
8. SBO – Budget Process Updates – Matt Boston (10 mins)
 - Action taken
 - i. Council President Beggs, Council Members Wilkerson and Stratton agreed to sponsor this item to move forward for formal Council consideration.
9. Resolution – Appointing Patrick Striker as Director of Neighborhood Services – Johnnie Perkins (5 mins)
 - Action taken
10. Contract - CME and KSPS PEG Reimbursement Contracts – John Delay (2 mins)
 - No Action taken, Presentation Only, Moved from Consent Agenda
11. Small Business Assistance Awards – Michelle Murray, Caleb Stanton (5 mins)
 - No Action taken, Presentation Only, Moved from Consent Agenda
12. Down Payment Assistance Award – Michelle Murray, Caleb Stanton (5 mins)
 - a. No Action taken, Presentation Only, Moved from Consent Agenda
13. Not-for-Profit Assistance Awards – Michelle Murray, Caleb Stanton (5 mins)
 - a. No Action taken, Presentation Only, Moved from Consent Agenda

Consent Items

(Items 10 through 13 in the Discussion Section were previously on the Consent Agenda.)

1. SBO – CHHS Approving 2 positions to 2023 Budget
2. CHHS Department of Commerce ROW Initiative
3. Contract Renewal – RV Disposal
4. CHHS Acceptance of Formula Grants
5. Structured Nutanix Servers and Licensing
6. Interlocal with Spokane County for Jury Management Services
7. U Help Contract Renewal
8. Settlement Resolution
9. PMWeb Annual Software Maintenance & Support
10. 4100 – Purchase of Miscellaneous Waterworks Products
11. Employee Assistance Program (EAP)
12. Contract – Fire with EMS Connect
13. Contract Renewal – Federal Lobbyist
14. Warming Center Awards

Executive session None.

IV. Adjournment The meeting adjourned at 2:24 PM PST, next meeting will be on the 20th of March, 2023 at 1:15 PM PST

Prepared by: Mark Carlos, Assistant to CM Betsy Wilkerson (Committee Chair)

Approved by:

A handwritten signature in blue ink that reads "Betsy Wilkerson". The signature is written in a cursive, flowing style.

CM Betsy Wilkerson, District 2, Position 2
Finance & Administration Committee Chair