

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
28 February, 2022

Called to Order: 10:02 AM PST

Recording of the meeting may be viewed here: <https://vimeo.com/682987942>

Attendance

Committee Members Present:

CM Wilkerson (Chair), CM Cathcart (Vice Chair), Council President Beggs, CM Kinnear, CM Stratton, CM Bingle, CM Zappone (joined at 10:07)

Staff/Others Present:

Hannahlee Allers, Matt Boston, Mark Carlos (scribe), Justin Lundgren, Jacqui MacConnell, Garrett Jones, Rick Giddings, Paul Ingiosi, Micaela Martinez, Tonya Wallace, Michelle Murray, Brian McClatchey

Approval of Minutes: 10:02 AM PST

CM Bingle moved to approve, CM Stratton seconded. Agenda and minutes were approved unanimously.

Agenda Items

Discussion Requests

1. Mayoral Appointee – Director of Customer Experience – Meghan Steinolfson
 - Action Taken
CM Wilkerson and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
2. SBO – Spokane Police Department Hire-Ahead FTEs – Jacqui MacConnell
 - Action taken
CP Beggs, CM Cathcart and CM Kinnear agreed to sponsor this item to move forward for formal Council consideration. It was recommended that this topic will be further discussed at Public Safety & Community Health Committee.
3. SBO – Positions from CD/HS Operations to Grants Management – Tonya Wallace
 - Action taken
CM Wilkerson and CM Bingle agreed to sponsor this item to move forward for formal Council consideration.
4. SBO – Salary Savings to Contractual Services - Paul Ingiosi
 - Action taken
CM Wilkerson and CM Cathcart agreed to sponsor this item to move forward for formal Council consideration.

- 5. Robert Half Contract Amendment - Michelle Murray
 - No action taken
CM Wilkerson and CM Cathcart agreed to sponsor this item to move forward for formal Council consideration.
- 6. SBO - Personal Protection Equipment ARPA - Jake Miller (taken at 2:47-2:35)
 - Action taken
CM Wilkerson and CM Cathcart agreed to sponsor this item to move forward for formal Council consideration.
- 7. Monthly Transfer Report
 - No Action taken
Presentation only, CM Wilkerson is sponsoring
- 8. Division organization amendment – Tonya Wallace
 - Action taken
CP Beggs will sponsor this item to move forward for formal Council consideration.
- 9. New Dog Park Planning and Development – Garrett Jones
 - Action taken
CM Kinnear and CM Stratton will sponsor this item to move forward for formal Council consideration.
- 10. Investment Allocation Methodology
 - Action taken
CM Wilkerson will sponsor this item to move forward for formal Council consideration.

Consent Items (no discussion was requested or had)

1. SBO – JAG21 Grant Award (Police)
2. CME Cable Channel Agreement with KSPS
3. Purchase of a Tractor (Fleet)
4. Special Counsel Contract Amenment (Legal)
5. Treasury Emergency Rental Assistance 1.0 Reallocation Subgrant Recommendation (CHHS)
6. Cityworks by Azteca Systems, LLC Annual Software Maintenance and Support (ITSD)
7. Continuation for SalesForce License Ongoing annual maintenance and support of the City's CRM system. (ITSD)
8. Customer Relationship Management System (CRM) Annual Software Maintenance and Support (ITSD)
9. Oracle's PeopleSoft and Database Annual Software Maintenance and Support (ITSD)
10. Armored Car Service Contract Renewal (Finance)

Executive session None.

Adjournment The meeting adjourned at 11:06 a.m PST, next meeting will be on March 21st at 1:15 PM

Prepared by: Mark Carlos, Assistant to CM Betsy Wilkerson (Committee Chair)

Approved by:

A handwritten signature in blue ink that reads "Betsy Wilkerson". The signature is written in a cursive style with a large initial "B" and a long, sweeping underline.

CM Betsy Wilkerson, District 2, Position 2
Finance & Administration Committee Chair