

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
June 21, 2021

Attendance

Council Member Betsy Wilkerson, Council Member Candace Mumm, Council President Breean Beggs, Council Member Karen Stratton, Council Member Kate Burke, Council Member Lori Kinnear, Council Member Michael Cathcart, Tonya Wallace, Hannahlee Allers, Amie Blain, Todd Woodard, Kris Becker, Mark Carlos, Michael Diamond, Dustin Bender, Eric Finch, Raylen Gennett, Shauna Harshman, Paul Ingiosi, Jeff Teal, Keith Drake, Kelly Fukai, Larry Krauter, Brian McClatchey, Michael Coster, Michael Hjermsstad, Katherine Miller, Melissa Morrison, Michael Ormsby, David Paine, Rick Giddings, David Steele, and Kyle Twohig

I. Call to Order

This meeting started at 1:17 p.m. and was conducted through Webex.

II. Approval of Minutes

Meeting Minutes for May 17, 2021 were approved.

III. Consent Items Approved without Discussion:

A. Big Belly Contract Amendment

IV. Discussion Requests

- A. Airport's Joint Resolution - Tax Parcel No. 25295.9050 – Larry Krauter and Todd Woodard
Larry Krauter presented this item. Please see documents submitted to committee.
- B. Draft Administrative Policy for Housing Action Subcommittee Stipends – Melissa Morrison
Melissa explained income-based stipends. This will be a pilot program initially. CM Cathcart recommended a robust selection process for committee members. CM Wilkerson explained the difficulty of a selection process, and that it is challenging for people to volunteer time. Bus passes are being discussed as possible provisions for committee members to be transported to the meetings. Please see documents submitted to committee.
- C. Resolution for Sale of Surplus Properties – Dave Steele
The Real Estate Review Committee met on May 12, 2021. Dave explained this will help recover funds used to clean up the sites. Please see documents submitted to committee.
- D. Upgrade ICUs at Broadway Refueling and Wash Sites – Rick Giddings
The ICUs are running on Windows 10, and they are no longer supported by the AssetWorks program. This is a request to upgrade the hardware, and the upgrades will be performed by vendor staff. Please see documents submitted to committee.
- E. SBO for Intermodal CPTED Landscaping – Paul Ingiosi and Jeff Teal
This SBO utilizes the Normandie Complex sale proceeds to provide funds for a cleanup project at the Intermodal site. This is a three-stage project which will include security cameras and fencing. The landscaping will also be addressed. Please see documents submitted to committee.

- F. SBO for Enhanced Services for Downtown Maintenance, Graffiti and Litter Abatement – Kris Becker
These funds will allocate up to \$500K from Unappropriated Reserves for the hiring of ten additional employees for litter control and graffiti cleanup through the end of 2021. Hours for services will be expanded to include the weekends and additional hours on weekdays. This will allow for a proactive rather than a reactive approach. There will be four crews with one crew dedicated to Downtown. CM Cathcart advised these services are needed Citywide in addition to Downtown. A review process will occur to determine which of these positions are needed in 2022. Please see documents submitted to committee.
- G. SBO for Clarke Ave Landslide Engineering Costs – Kyle Twohig
This SBO will reimburse Engineering for costs related to management of the landslide at Clarke and Elm. One property owner will have to cover a portion of the costs as the landslide did affect a portion of the owner's land. Please see documents submitted to committee.
- H. SBO for Engineering Field Office Relocation – Kyle Twohig
This will cover the sales tax and additional soft costs incurred for this project. Please see documents submitted to committee.
- I. SBO for PW Division Education Coordinator and Clerk II Positions – Raylene Gennett
This will provide funds for two positions for Wastewater and Stormwater, and these positions will assist with community education programs. The Clerk II position is only for the Wastewater department, and it will not be shared with another department. Please see documents submitted to committee.
- J. SBO for Enhanced Home Monitoring Program Pilot – Mike Ormsby
The SBO will reduce the confinement in jail and relieve the demand for people having to be assigned to jail. It will also provide security to the general public by providing a home monitoring program. The funding will provide assistance with meeting monitoring regulations for individuals required to be monitored resulting from a DUI. For transient individuals, these devices can be used within homeless shelters if needed. This is funded from the Criminal Justice Sales and Use Tax fund which has an approximate unappropriated balance of \$5 million to \$6 million. Please see documents submitted to committee.

V. Committee Briefs

- A. SAO Performance Audit of IT Security – Dan Wordell and Michael Hjermstad
Please see documents submitted to the committee.

VI. Standing Topic Discussions

- A. Monthly Financial Reports – Paul Ingiosi
Please see attachments and documents submitted to the committee.


VII. Adjournment

The meeting was adjourned at 2:30 p.m. The next meeting is scheduled for July 19, 2021 at 1:15 pm.

Prepared by:

Amie Blain

Approved by:

A handwritten signature in blue ink that reads "Betsy Wilkerson". The signature is written in a cursive style with a large initial "B" and a long, sweeping underline.

Chair

Council Member Betsy Wilkerson

For further information contact: Amie Blain, 509-625-6585

City of Spokane 2020 Annual Review



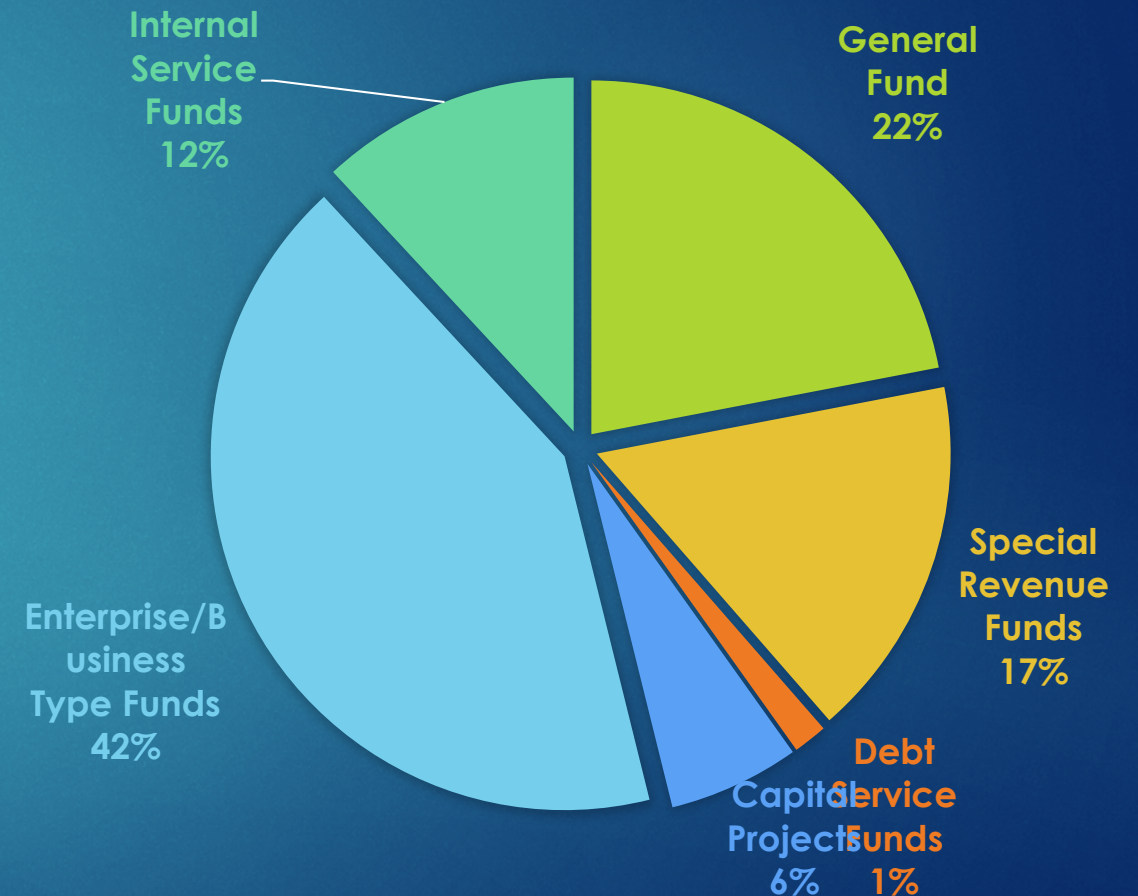
Overview

Governmental Funds

- ▶ General Fund
- ▶ Special Revenue Funds
 - ▶ Streets
 - ▶ Code
 - ▶ Library
 - ▶ EMS
- ▶ Debt Service Funds
- ▶ Capital Projects Funds
 - ▶ Arterial Streets
 - ▶ Library Bond Fund

Enterprise/Business Type Funds

- ▶ Utilities
 - ▶ Water/Sewer
 - ▶ Solid Waste
 - ▶ Building
 - ▶ Golf
- ▶ Internal Service Funds
 - ▶ Fleet
 - ▶ Accounting
 - ▶ Purchasing
 - ▶ IT



The City's operational revenue is 67% Taxes which is made up of 4 different types:

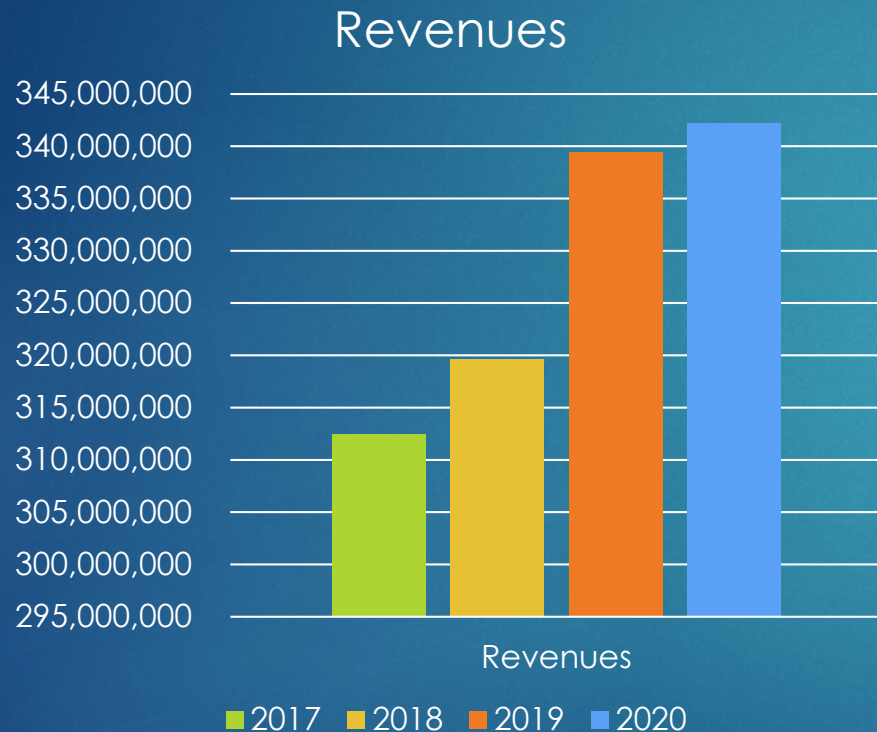
- Property Taxes
- Sales Taxes
- Utility Taxes
- Other Taxes

Overall 2019 and 2020 Taxes collected were \$ 233,176,646 and \$ 229,093,840 respectively. This is an annual decrease of \$ 4,082,806 or -1.75%

Governmental Funds Tax Revenue



Comparison of Governmental Revenues over Expenses

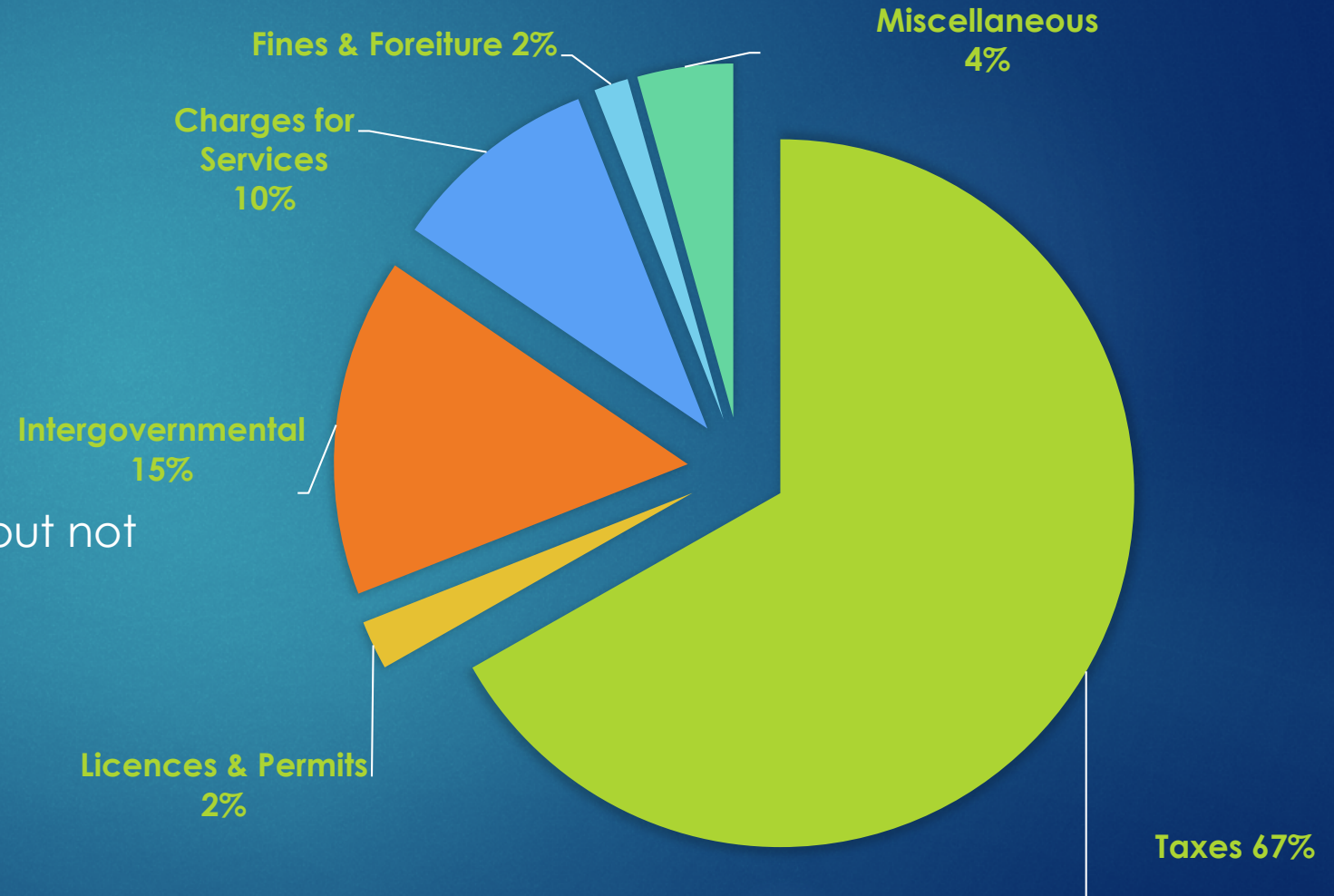


2020 Revenues increased .83% over 2019

2020 Expenses increased 2.3% over 2019

2020 Sources of Revenue in Governmental Funds

- ▶ Taxes
- ▶ Licenses and Permits
- ▶ Intergovernmental
 - ▶ i.e. transactions with other governmental units including but not limited to grants
- ▶ Charges for Services
- ▶ Fines & Forfeitures
- ▶ Miscellaneous



How is the City of Spokane Spending their Revenues in Governmental Funds

Spending by Category

Category	Actuals	Percentage
Salaries	\$ 137,844,519	39%
Benefits	43,984,820	13%
Supplies	7,096,645	2%
Services & Charges	65,937,900	19%
Capital	51,008,350	15%
Debt Service - Principal	7,143,147	2%
Debt Service - Interest	9,744,745	3%
IF charges	28,476,462	8%
Total**	\$ 351,236,587	

Spending by Function

Function	Actuals	Percentage
General Gov't	\$ 47,150,781	12%
Public Safety	140,626,921	39%
Transportation	39,912,690	11%
Economic Environment	13,154,150	5%
Social Services	17,512,760	4%
Culture and Recreation	24,980,794	11%
Capital outlay	51,008,353	13%
Principal	7,143,147	2%
Interest	9,746,991	3%
Total	\$ 351,236,587	

** Excluded Operating Transfers out

Budget vs Actual All Governmental

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Actual vs Budget	2020 Actual	2020 Budget	Variance
Salaries	\$ 137,844,519	\$ 137,491,818	\$ (352,701)
Benefits	43,984,820	51,512,803	7,527,983
Supplies	7,096,645	11,036,067	3,939,422
Services & Charges	65,937,900	115,785,858	49,847,958
Capital	51,008,350	188,897,924	137,889,574
Debt Service - Principal	7,143,147	7,129,151	(13,996)
Debt Service - Interest	9,744,745	9,681,466	(63,279)
Interfund Charges	28,476,462	25,442,448	(3,034,014)
Transfers Out	98,321,883	105,467,403	7,145,520
Total**	\$ 449,558,470	\$ 652,444,938	\$ 202,886,468

- Benefits: Police Pension Fund, Medical & Dental
- Services: Contractual Services related to Grant funds
- Capital: Arterial Streets budgeting for projects that did not come to fruition

General Fund Account Group

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- General Fund Account Group Includes but not limited to:
 - Non Departmental
 - Police Ombudsman
 - Civil Service
 - City Clerk
 - City Council
 - Public Communications
 - Engineering
 - Finance
 - Grants Management
 - Mayors Office
 - Police
 - Muni Court
 - Treasury

	2020 Actuals	2020 Budget	Variance
SALARIES & WAGES	\$ 71,194,296	\$ 68,568,430	\$ -2,625,866
PERSONNEL BENEFITS	19,052,660	20,340,066	1,317,406
SUPPLIES	1,637,882	1,986,186	348,304
OTHER SERVICES & CHARGES	20,909,295	24,437,932	3,528,637
CAPITAL OUTLAY	161,380	190,775	29,395
INTERFUND PAYMENT FOR SERVICES	9,962,517	10,471,884	509,359
RESERVE FOR BUDGET ADJUSTMENT		5,684,884	5,684,884
OPERATING TRANSFERS OUT	87,838,298	88,119,574	581,276
TOTAL	\$ 210,456,328	\$ 219,829,723	\$ 9,373,395

General Fund Change in Fund Balance

- Non Spendable Fund Balance
 - Fund balance in the form of inventories.
- Assigned Fund Balance
 - Designated for encumbrance carryovers from prior year
- Contingency Reserve
 - For the purpose of meeting unforeseen extraordinary expenditures.
- Revenue Stabilization
 - Used to mitigate a general fund revenue shortfall that is not expected to be long term.
- Unassigned Fund Balance
 - Available for regular budgetary purposes

Fund Balance	2019	2020	Difference
Non-Spendable Fund Balance	\$ 2,225,078	\$ 3,552,791	\$ 1,327,713
Assigned Fund Balance	2,989,424	4,182,559	1,193,135
Contingency Reserve	20,691,843	21,065,706	373,863
Revenue Stabilization	7,248,506	7,362,901	114,395
Strategic Reserve**	-	-	-
Unassigned Fund Balance*	19,609,967	15,467,769	-4,142,198
Total	\$ 52,764,818	\$ 51,631,726	
Net change			\$ -1,133,092

Fund Balance does not include unrealized gains and losses

**** Strategic Reserve not funded, GF expenses exceeded revenues**

General Fund Unappropriated Fund Balance

BEGINNING BALANCES* (As of 12/31/20 unaudited)			
--Unappropriated Fund Balance 1/1/2020 net of unrealized gains/(losses)			\$ 19,609,967
Current Year Revenue in excess of Expenses			\$ (783,561)
Reduction for Increase in NonSpendable (Held for Inventories)			\$ (1,327,713)
Reduction for Increase in YE Encumbrances			\$ (1,193,135)
Reduction for Interest earned and moved to above reserves			\$ (488,259)
Change in unrealized gains during 2020			\$ 3,249,286
Prior Period Adjustment Recorded CCC Closure			\$ 2,663,352
Prior Period Adjustment Recorded Police Guild Contract			\$ (6,262,168)
-- Total Unappropriated Balance unaudited 12/31/20 net of unrealized gains/losses (unaudited)			\$ 15,467,769

Special Revenue Fund Account Group 11

Special Revenue Fund Group includes but not limited to:

- Streets Dept
- Code Enf.
- Library
- Pension Contr.
- Traffic Calming
- Parks
- Parking Meters
- CHHS Grants
- Hotel Motel Tax
- REET
- CCC
- Fire/EMS
- TBD

	2020 Actuals	2020 Budget	Variance
SALARIES & WAGES	\$ 66,650,223	\$ 68,923,388	\$ 2,273,165
PERSONNEL BENEFITS	24,932,160	31,142,737	6,210,577
SUPPLIES	5,458,763	9,049,881	3,591,118
OTHER SERVICES & CHARGES	39,407,936	81,227,798	41,819,862
INTERGOVT PROF SERVICES	513	48,277	47,764
CAPITAL OUTLAY	7,440,232	20,512,382	13,072,150
INTERFUND PAYMENT FOR SERVICES	13,846,164	14,745,612	899,448
RESERVE FOR BUDGET ADJUSTMENT		6,534,427	6,534,427
OPERATING TRANSFERS OUT	5,933,070	9,832,992	3,899,922
TOTAL	\$ 163,669,060	\$ 242,017,494	\$ 78,348,434

Charges for Services large variances were related to grants and no snow season includes supplies
 Capital outlay was primarily, Parks and Traffic Calming. Transfers out was REET budgeted to fund capital
 Projects in Arterial Streets

Debt Service Fund Group

- Debt Service Fund Group

Consists of:

- GO Bond Debt Fund
- Special Assessment Debt Fund
- Special Guaranty Debt Fund
- Iron Bridge
- University Local Revitalization

These funds receive tax dollars
To pay debt service on all GO
Bonds issued by the City

	2020 Actuals	2020 Budget	Variance
OTHER SERVICES & CHARGES	\$ 2,688	\$ 48,000	\$ 45,312
DEBT SERVICE - PRINCIPAL	6,732,027	6,737,027	5,000
DEBT SERVICE - INTEREST	9,679,466	9,681,466	2,000
OPERATING TRANSFERS OUT	444,118	879,734	435,616
TOTAL	\$ 16,858,298	\$ 17,346,227	\$ 487,929

Capital Projects Fund Group

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- Capital Projects Fund Account Group Consists of:

- Capital Imp Parks 2015
- Arterial Streets
- General Capital Improvements
- Kendal Yards Tif
- West Quadrant Tif
- University Local Revitalization

	2020 Actuals	2020 Budget	Variance
OTHER SERVICES & CHARGES	\$ 5,617,468	\$ 10,023,584	\$ 4,406,113
CAPITAL OUTLAY	43,406,738	168,194,767	124,788,029
DEBT SERVICE - PRINCIPAL	411,120	386,418	-24,702
DEBT SERVICE – INTEREST	2,692	5,706	3,014
INTERFUND PAYMENT FOR SERVICES	4,667,782	224,960	-4,442,822
OPERATING TRANSFERS OUT	5,235,102	6,635,103	1,400,001
TOTAL	\$ 59,340,903	\$ 185,470,535	\$ 126,129,632

Enterprise Fund Group

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- Enterprise Fund Account Group Consists of:

- Water
- Sewer
- Solid Waste
- Developer Services
- Golf

	2020 Actuals	2020 Budget	Variance
SALARIES & WAGES	\$ 47,091,891	\$ 49,564,230	\$ 2,472,339
PERSONNEL BENEFITS	15,054,402	17,236,633	2,182,231
SUPPLIES	10,657,189	13,819,981	3,162,792
OTHER SERVICES & CHARGES	82,939,498	93,763,751	10,824,073
CAPITAL OUTLAY	74,796,303	156,828,989	82,032,686
DEBT SERVICE - PRINCIPAL	12,294,493	12,187,138	-107,355
DEBT SERVICE - INTEREST	6,731,915	8,137,906	1,405,991
INTERFUND PAYMENT FOR SERVICES	32,576,278	33,020,055	443,777
RESERVE FOR BUDGET ADJUSTMENT		1,437,632	1,437,632
DEPRECIATION	35,801,214		-35,801,822
OPERATING TRANSFERS OUT	83,175,698	22,642,876	-60,532,822
TOTAL	\$ 401,118,880	\$ 408,639,011	\$ 7,520,131

Internal Service Fund Group

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- Internal Service Fund Account Group Consists of:

- Fleet Services
- Public Works and Utility
- Information Technology
- Reprographics
- Purchasing
- Accounting Services
- My Spokane
- Risk Management
- Workers Compensation
- Unemployment Insurance
- Employee Benefits
- Property Acquisition

	2020 Actuals	2020 Budget	Variance
SALARIES & WAGES	\$ 15,339,032	\$ 15,488,178	\$ 149,146
PERSONNEL BENEFITS	5,055,640	5,416,872	361,232
SUPPLIES	6,860,040	8,277,878	1,417,838
OTHER SERVICES & CHARGES	54,396,781	70,091,703	15,694,922
CAPITAL OUTLAY	8,090,960	32,392,911	24,301,951
DEBT SERVICE – PRINCIPAL	5,733,420	7,767,999	2,034,579
DEBT SERVICE - INTEREST	885,466	1,221,045	335,579
INTERFUND PAYMENT FOR SERVICES	6,471,534	6,765,780	294,246
RESERVE FOR BUDGET ADJUSTMENT		895,125	895,125
DEPRECIATION	7,253,409		-7,253,409
OPERATING TRANSFERS OUT	4,839,748	14,240,142	9,400,604
TOTAL	\$ 114,926,029	\$ 162,557,633	\$ 47,631,604

The City of Spokane ended 2020 stronger than anticipated

- ▶ General Fund was able to keep the Revenue Stabilization Reserve and Contingency Reserves fully funded. The key drivers were:
 - ▶ Revenues were not impacted as anticipated due to COVID-19
 - ▶ Well-managed cost containment, resulting in cost savings.
 - ▶ Continued conservative operations.
- ▶ During 2020, the City maintained a relatively strong financial position during the COVID-19 pandemic. The uncertainty of the long-term financial impact of the pandemic will require the City to continuously review and restructure programs to ensure the delivery of the most needed services in the most efficient and effective manner.

2020 Year-End Report

Budget Analysis

FINANCE DIVISION

MAY 13, 2021



2020 Year-End Report

- General Fund Revenue Analysis
- Other Fund Revenue Analysis
- General Fund Expenditure Analysis
- Other Fund Expenditure Analysis

- 2020 Budget to 2020 Actual
- 2019 Actual to 2020 Actual



GENERAL FUND FINANCIAL SUMMARY - 2021
May 31, 2021

BEGINNING BALANCES* (actual as of 12/31/2020, unaudited)		Actual	%
--Assigned Funds for Encumbrance Rollover		4,182,559	
--Revenue Stabilization Reserve Balance (target 3.5% of revenues)		7,362,901	3.5%
--Contingency Reserve Balance (target 10.0% of expenditures)		21,065,706	10.1%
--Unappropriated Fund Balance		15,467,769	
Total Available Reserves (Revenue Stabilization, Contingency Reserves, Unappropriated)		43,896,376	
	<i>% of Adopted Revenues</i>		21.1%

2021 Adopted General Fund Revenues	207,635,413	
Add - 2021 Approved Budget Changes QR1	139,807	
Add - 2021 Approved Budget Changes QR2	-	
Reduce - 2021 Budget Balancing Appropriation	(934,484)	
Reduce - Prior Period Adjustment CCC Settlement	(2,684,500)	
Adjusted General Fund Revenue	204,156,236	204,156,236

2021 Adopted General Fund Expenses	208,569,897	
Add - 2021 Encumbrance Rollovers	4,182,559	
Add - 2021 Approved Budget Changes QR1	355,520	
Add - 2021 Approved Budget Changes QR2	950,750	
Adjusted General Fund Expenses	214,058,726	214,058,726

PROJECTED ENDING BALANCES		Actual	%
--Assigned Funds for Encumbrance Rollover		-	
--Revenue Stabilization Reserve Balance (target 3.5% of revenues)		7,362,901	3.5%
--Contingency Reserve Balance (target 10.0% of expenditures)		20,167,706	9.7%
--Unappropriated Fund Balance		6,463,279	
Total Available Reserves		33,993,886	
	<i>% of Adopted Expenditures</i>		16.3%

*Per SMC 07.08.010, any General Fund revenue in excess of expenditures from 2020 will first be deposited into the Revenue Stabilization Reserve until that reserve reaches its targeted funding level



Budget vs. Actuals - Revenue

- General Fund Revenue
 - 2017 – 104% of budget
 - 2018 – 103% of budget
 - 2019 – 102% of budget
 - **2020 – 95% of budget**



Budget vs. Actuals - Revenue

- 2020 General Fund Revenue:
 - Final Budget Revenue - \$215.4 million
 - Includes \$8 million in CARES dollars
 - Final Actual Revenue - \$204.4 million
 - Excludes \$5.3 million in unrealized gains
- 95% of final budget



Budget vs. Actuals – GF Revenue

REVENUE TYPE	BUDGET	ACTUALS	Budget vs. Actual %
Property Taxes	\$46.7	\$46.6	99.6%
Local Retail Sales/Use Tax	\$47.2	\$44.7	94.6%
Interfund Utilities	\$42.8	\$41.3	96.5%
Private Utilities	\$24.7	\$23.1	93.4%
Interfund Engineering	\$8.7	\$8.0	92.0%
Investment Interest/Dividends	\$6.1	\$3.4	55.0%
Business Registrations/Permits	\$4.2	\$3.8	90.9%
Admission Tax	\$1.1	\$0.5	46.9%

Dollars in Millions



Budget vs. Actuals – Other Funds Revenue

OTHER FUNDS	BUDGET	ACTUALS	Budget vs. Actual %
Parks and Recreation	\$23.8	\$17.2	72.6%
Library Fund	\$10.7	\$10.4	96.4%
Traffic Calming	\$5.3	\$4.4	83.1%
Hotel/Motel Tax Fund	\$4.4	\$2.0	45.6%
Fire/EMS Fund	\$56.1	\$55.4	98.7%
Parking Meter Revenue Fund	\$6.1	\$3.7	60.7%
Sewer Fund	\$62.4	\$60.0	96.1%
Water Fund	\$50.2	\$47.3	94.3%
Solid Waste Collection	\$56.3	\$54.4	96.6%
Arterial Streets	\$61.1	\$26.5	43.4%

Dollars in Millions



Budget vs. Actuals - Expenditures

- General Fund Expenditures
 - 2017 – 99% of budget
 - 2018 – 97% of budget
 - 2019 – 92% of budget
 - **2020 – 94% of budget**



Budget vs. Actuals - Expenditures

- 2020 General Fund Expenditures:
 - Final Budget Expenditures - \$219.8 million
 - Includes \$8 million in CARES dollars
 - Final Actual Expenditures - \$205.8 million
 - Excludes \$4.7 million in SPD retro payments
- 94% of final budget



Budget vs. Actuals – GF Expenditures

DEPARTMENT	BUDGET	ACTUALS	Budget vs. Actual %
Neighborhood, Housing & Human Services	\$0.4	\$0.1	36.4%
Community/Economic Development Div.	\$0.9	\$0.4	41.1%
Finance	\$0.8	\$0.4	51.6%
Neighborhood Services	\$0.5	\$0.3	54.6%
Planning Services	\$2.3	\$1.7	73.0%
Police	\$64.4	\$61.2	95.1%
Public Affairs/Communications	\$1.1	\$1.1	96.2%
Probation Services	\$1.5	\$1.5	98.4%
City Clerk	\$0.7	\$0.7	98.8%
Public Defender	\$3.1	\$3.1	100.2%

Dollars in Millions



Budget vs. Actuals – Other Funds Exp.

OTHER FUNDS	BUDGET	ACTUALS	Budget vs. Actual %
Traffic Calming	\$7.7	\$1.7	22.0%
Arterial Street (Street Capital)	\$83.4	\$29.0	34.8%
Parks and Recreation	\$27.6	\$15.9	57.5%
Public Safety Personnel Fund	\$5.7	\$4.6	80.6%
Fire/EMS Fund	\$55.7	\$55.6	99.8%
GO Bond Redemption Fund	\$16.4	\$16.4	100.001%
CCC (Fire Dispatch)	\$2.2	\$2.3	101.3%
Intermodal Facility Operation	\$0.8	\$0.8	103.1%
Spokane Regional Emergency Com Sys	\$0.2	\$0.2	105.6%
Kendal Yards TIF	\$0.3	\$0.3	108.5%

Dollars in Millions



2020 vs. 2019 (Actuals to Actuals)

- Adjusted General Fund Revenues:
 - 2020 - \$204.4 million (including CARES grant revenue)
 - 2019 - \$201.9 million
 - 1.2% increase
- General Fund Expenditures:
 - 2020 - \$205.8 million
 - 2019 - \$198.7 million
 - 3.6% increase

2020 vs. 2019 – GF Revenue

REVENUE TYPE	2019	2020	% Change
Property Taxes	\$45.7	\$46.6	2.0%
Retail Sales and Use Tax	\$48.9	\$48.7	-0.2%
Interfund Utilities	\$42.8	\$41.3	-3.3%
Business Taxes	\$24.1	\$23.3	-3.7%
Interfund Sales/Service Charges	\$14.3	\$8.1	-43.3%
Interest Earnings	\$6.3	\$5.3	-16.0%
Federal Grants – Indirect	\$0.003	\$7.4	240,621.3%

Dollars in Millions

2020 vs. 2019 – GF Expenditures

EXPENSE TYPE	2019	2020	% Change
Salaries & Wages	\$65.8	\$66.5	1.1%
Personnel Benefits	\$18.5	\$19.1	3.2%
Supplies	\$1.4	\$1.6	17.6%
Other Services & Charges	\$16.1	\$20.9	29.9%
Capital Outlay	\$0.1	\$0.2	7.9%
Interfund Payments	\$11.1	\$10.0	-10.5%
Transfers	\$85.6	\$87.5	2.2%
TOTAL	\$198.7	\$205.8	3.6%

Dollars in Millions



2020 vs. 2019 (Actuals to Actuals)

- Other Funds Revenues:
 - 2020 - \$749.2 million
 - 2019 - \$877.3 million
 - 14.6% decrease
- Other Funds Expenditures:
 - 2020 - \$798.0 million
 - 2019 - \$921.1 million
 - 13.4% decrease

2020 vs. 2019 – Other Funds Revenue

OTHER FUNDS	2019	2020	% Change
Parks and Recreation	\$22.1	\$17.3	-22.0%
Library Fund	\$10.4	\$10.4	-0.4%
Traffic Calming	\$4.5	\$4.4	-1.9%
Hotel/Motel Tax Fund	\$4.6	\$2.0	-56.0%
Fire/EMS Fund	\$54.0	\$55.4	2.6%
Parking Meter Revenue Fund	\$5.2	\$3.7	-28.8%
Sewer Fund	\$62.6	\$60.0	-4.2%
Water Fund	\$46.5	\$47.3	1.8%
Solid Waste Collection	\$54.3	\$54.3	0.03%
Arterial Streets (Street Capital)	\$27.9	\$26.5	-5.1%

Dollars in Millions



2020 vs. 2019 – Other Funds Expenditures

OTHER FUNDS	2019	2020	% Change
Traffic Calming	\$3.6	\$1.7	-49.9%
Arterial Street (Street Capital)	\$31.1	\$29.0	-6.7%
Parks and Recreation	\$23.1	\$15.9	-31.3%
Library Fund	\$10.0	\$9.4	-5.9%
Fire/EMS Fund	\$56.6	\$55.6	-1.8%
Parking Meter Revenue Fund	\$4.7	\$4.4	-6.5%
Sewer Fund	\$56.0	\$56.0	0.4%
Water Fund	\$44.1	\$46.6	5.7%
Solid Waste Collection	\$39.6	\$43.6	10.2%

Dollars in Millions

Funding Available

General Fund – Unassigned Fund Balance (net unrealized gains)	\$15,467,769
Less 2021 Budget Balancing Appropriation	(934,484)
Less Prior Period Adjustment for CCC Settlement	(2,684,500)
Less Retroactive Pay for Unsettled Labor Agreements	<u>(1,000,000)</u>
Available for Allocation	\$10,848,785

Best practice to allocate towards one-time projects or provide bridge or seed funding for critical needs and initiatives.

Finance Committee

Monthly Reports – May 2021

FINANCE AND ADMINISTRATION

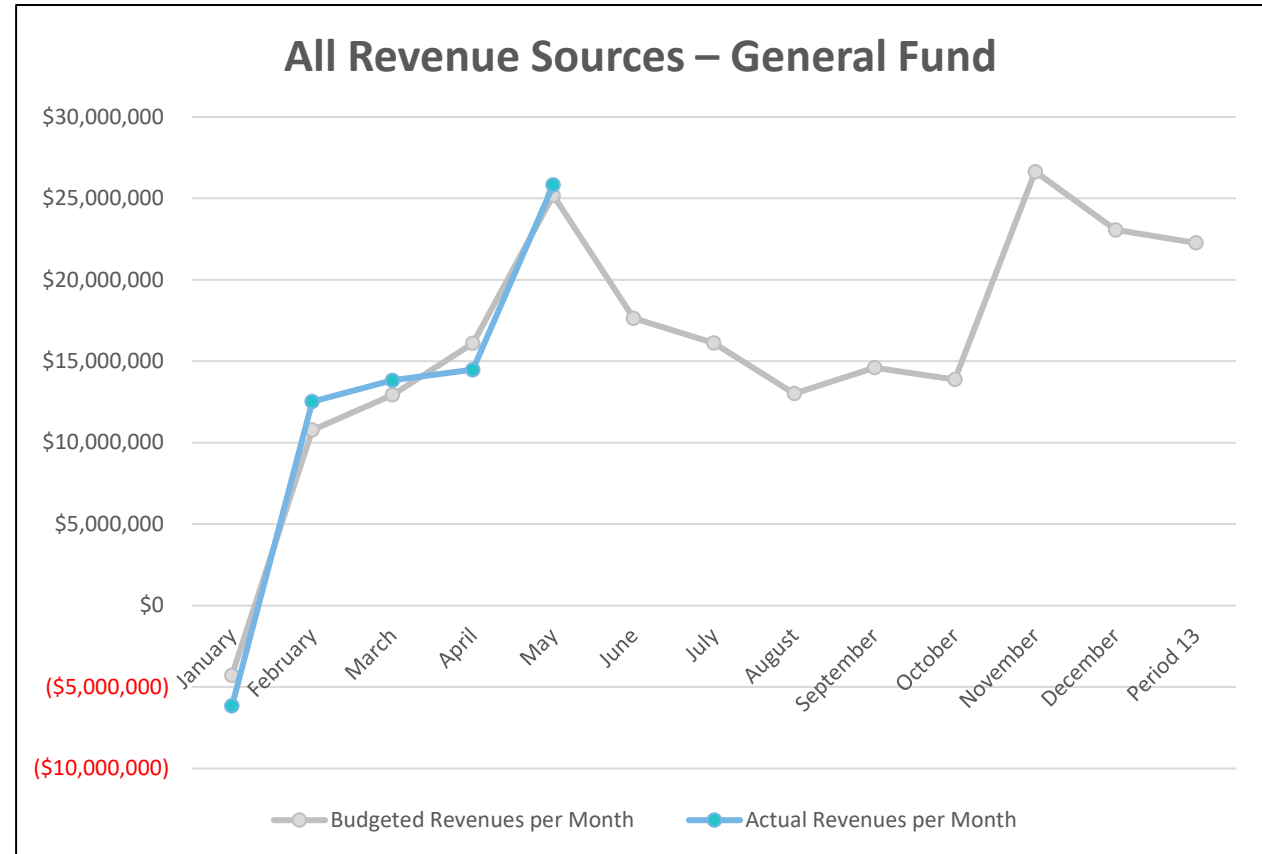
JUNE 21, 2021

Monthly General Fund Report

- GF Revenues are approximately on budget through May
 - \$60.5 million collected against a \$60.9 million budget
 - Primarily due to weaker Property Taxes, Interest Earnings, and Private Utility Taxes
 - Sales, Property, and Utility taxes remain approximately 3% above budget through May
- GF Expenditures are approximately 7% below budget through May
 - \$80.1 million in expenses against a \$85.9 million budget
 - Salaries and Benefits - \$6.8 million under budget
- *Uniform OT – Through May 2021, Police and Fire have spent 22% and 124% more than through the same period in 2020*

Monthly General Fund Report - Revenue

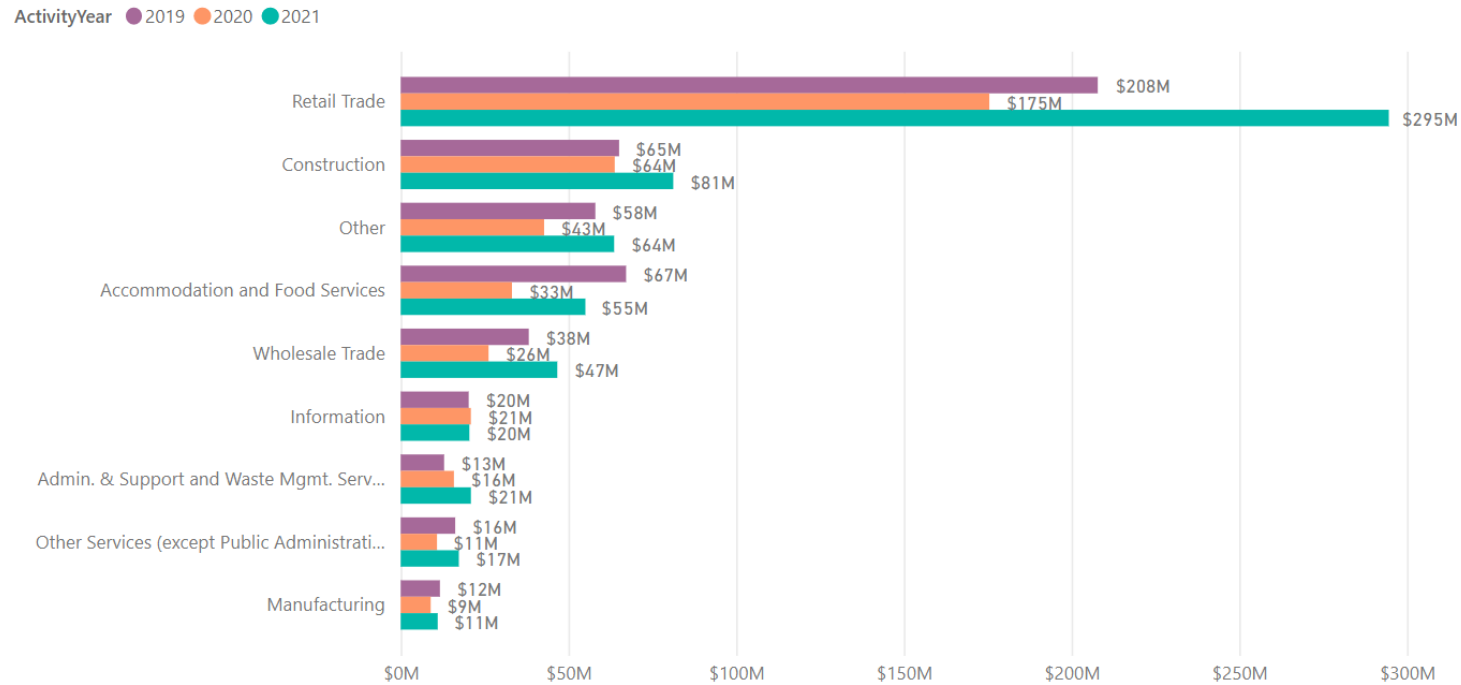
- Through May 2021, total General Fund revenue is approximately \$400,000 below budget (-0.7%)
- Total General Fund revenue is approximately 2.4% above FY20 YTD



Revenue Category	2021 Current Budget	YTD Projection	YTD Actuals	YTD Variance	YTD % Variance	Actuals Vs. Prior Year
Sales Tax	51,063,259	10,340,608	12,948,517	2,607,909	25.2%	3,077,097
<i>Local Retail Sales Tax</i>	46,814,259	9,456,542	11,843,339	2,386,798	25.2%	2,821,886
Property Tax	47,349,955	17,013,681	16,125,107	(888,574)	-5.2%	(614,408)
Interfund Taxes	44,250,000	11,522,373	11,964,535	442,162	3.8%	1,202,001
Business Taxes	24,339,000	9,294,417	8,756,200	(538,216)	-5.8%	(122,699)
<i>Taxes on Private Utilities</i>	24,077,000	9,211,607	8,695,495	(516,112)	-5.6%	(136,603)
Charges for Services	19,179,591	5,533,391	4,986,044	(547,347)	-9.9%	304,532
Licenses & Permits	6,784,900	2,527,076	2,328,973	(198,102)	-7.8%	(59,218)
<i>Business Registrations</i>	4,073,000	1,600,786	1,605,154	4,369	0.3%	115,002
<i>Franchise Fees</i>	2,423,000	814,552	589,245	(225,307)	-27.7%	(209,180)
Miscellaneous Revenue	4,301,982	2,618,706	1,276,841	(1,341,865)	-51.2%	(2,290,812)
<i>Interest Earnings</i>	3,138,600	2,165,562	880,875	(1,284,688)	-59.3%	(2,400,395)
Intergovernmental Revenues	4,064,023	372,738	1,154,791	782,053	209.8%	97,581
<i>Marijuana Use Tax</i>	440,000	108,997	113,642	4,645	4.3%	1,558
Fines & Forfeits	2,098,650	1,272,251	804,231	(468,020)	-36.8%	52,594
<i>Traffic & Parking Violations</i>	1,830,500	1,123,285	694,000	(429,285)	-38.2%	61,588
Other Taxes	1,395,800	411,036	146,310	(264,726)	-64.4%	(84,638)
<i>Admission Tax</i>	1,050,000	433,226	77,086	(356,140)	-82.2%	(75,970)
Operating Transfer-In	3,074,108	0	0	0		0
Non-Budgeted/Other	40,000	0	2,695	2,695		
TOTAL	207,941,268	60,906,277	60,494,245	(412,032)	-0.7%	1,562,030

Monthly General Fund Report – Taxable Sales

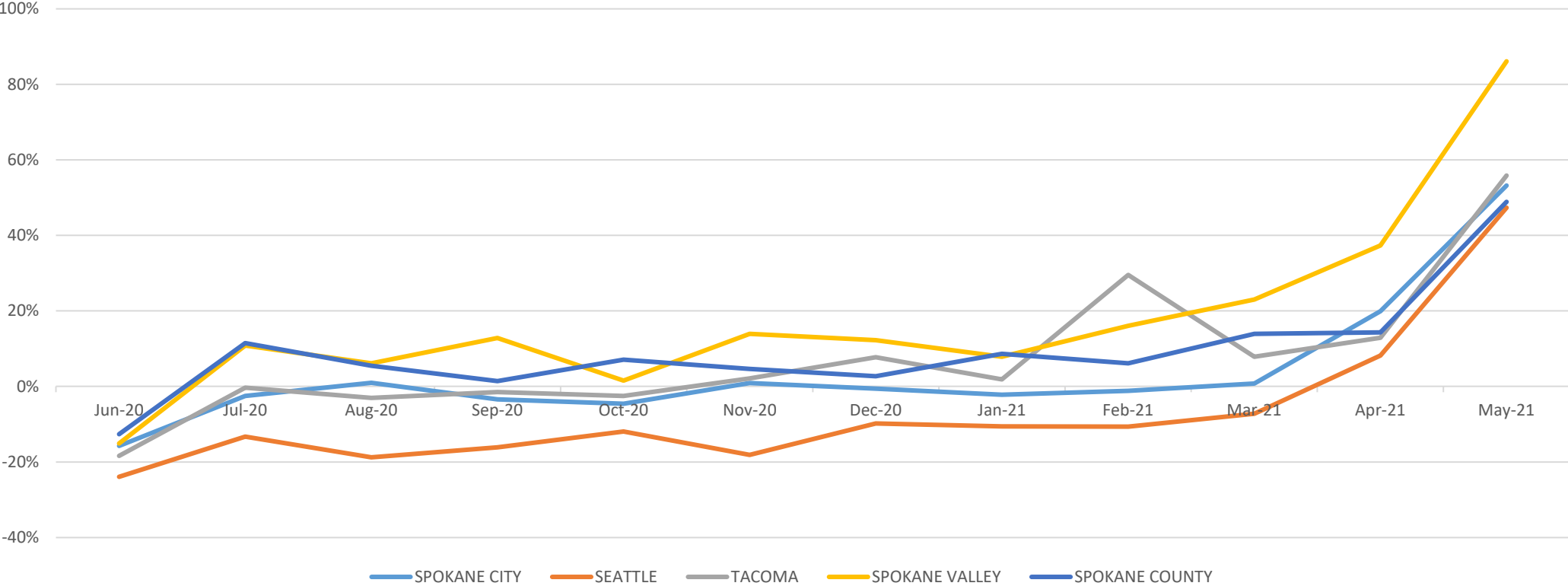
- Taxable Sales for March 2021 were up 53.5% compared to March 2020
- Through March:
 - Retail Trade +68%
 - Construction +27%
 - Accommodation and Food Services +66%
- Total Taxable Sales for March were approximately \$611 million, an increase of \$213 million over 2020



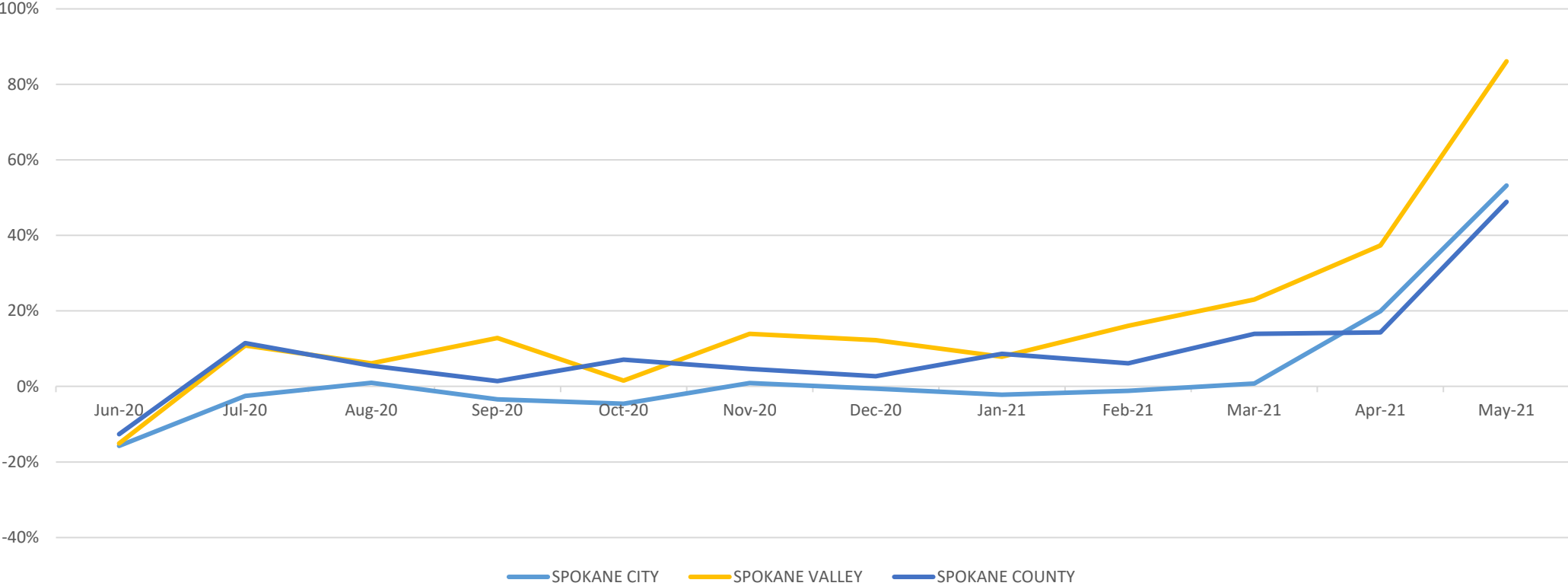
Monthly General Fund Report – Sales Tax

SALES TAX REPORT		2020								2021				
	Approx. Annual (\$ in millions)	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY
BENTON COUNTY	\$ 12.3	-2%	-13%	-37%	-11%	-1%	-4%	3%	13%	-6%	8%	29%	32%	59%
KENNEWICK	\$ 20.2	-19%	-18%	0%	-7%	11%	-5%	6%	9%	5%	8%	11%	9%	57%
CLARK COUNTY	\$ 40.1	-10%	-4%	3%	9%	16%	13%	14%	14%	17%	18%	21%	22%	52%
VANCOUVER	\$ 43.4	-16%	-12%	5%	1%	8%	3%	8%	11%	12%	8%	13%	17%	55%
KING COUNTY	\$ 132.0	-22%	-13%	-3%	-8%	-3%	-2%	-3%	-1%	-1%	1%	-2%	16%	45%
SEATTLE	\$ 237.7	-28%	-24%	-13%	-19%	-16%	-12%	-18%	-10%	-11%	-11%	-7%	8%	47%
PIERCE COUNTY	\$ 69.0	-13%	-3%	13%	11%	19%	9%	15%	14%	26%	19%	15%	38%	55%
TACOMA	\$ 49.5	-25%	-18%	0%	-3%	-1%	-3%	2%	8%	2%	30%	8%	13%	56%
SPOKANE COUNTY	\$ 35.9	-5%	-13%	11%	5%	1%	7%	5%	3%	9%	6%	14%	14%	49%
SPOKANE CITY	\$ 49.5	-20%	-16%	-3%	1%	-3%	-5%	1%	-1%	-2%	-1%	1%	20%	53%
SPOKANE VALLEY	\$ 25.1	-17%	-15%	11%	6%	13%	2%	14%	12%	8%	16%	23%	37%	86%
YAKIMA COUNTY	\$ 13.7	-2%	7%	4%	5%	6%	8%	6%	5%	2%	9%	6%	8%	35%
YAKIMA CITY	\$ 18.7	-12%	-7%	3%	6%	5%	2%	8%	7%	4%	9%	14%	8%	47%

Monthly General Fund Report – Sales Tax



Monthly General Fund Report – Sales Tax



Monthly General Fund Report - Expense

- Through May 2021, total General Fund expenses are approximately \$5.8 million below budget (-6.7%)
- By category:
 - Salary & Benefits -17%
 - Supplies -18%
 - Services +14%
- Weirdness in January and May due to SPD retro payment

