

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
March 15, 2021

Attendance

llp
7/14/21
Betsy

Council Member ~~Becky~~ Wilkerson, Council Member Candace Mumm, Council President Breean Beggs, Council Member Karen Stratton, Council Member Kate Burke, Council Member Lori Kinnear, Council Member Michael Cathcart, Tonya Wallace, Hannahlee Allers, Amie Blain, Amber Richards, Brian McClatchey, Carly Cortright, Erica Jacobo, George Dahl, John Delay, Kyle Twohig, Mark Carlos, Michael Lowdon, Michael Sloon, Michelle Hughes, Paul Ingiosi, Sarah Nuss, Shauna Harshman, and Timothy Dunivant

I. Call to Order

This meeting started at 1:17 PM and was conducted through Webex.

II. Approval of Minutes

Meeting Minutes for February 22, 2021 were unanimously approved.

III. Consent Items Approved without Discussion:

- A. Cold Mix Annual Value Blanket
- B. Miscellaneous Stock Steel Annual Value Blanket
- C. On-Call Arborist Contract Amendment
- D. Copiers Northwest, Inc. Master Contract
- E. Sewer Bend Value Blanket Renewal

IV. Discussion Requests

- A. Federal Lobbyist Contract – CP Beggs
CP Beggs explained the background, and CM Mumm supported the need for the position. Please see the agenda packet for documents submitted to the committee.
- B. Budget Software – Tonya Wallace
Tonya Wallace explained the need for the software for the City's budget process, and shared the attached presentation. CM Cathcart and Tonya discussed the timeline of public accessibility. CM Cathcart suggested implementing the system in a BETA mode initially for public visibility, with disclaimers. CM Kinnear discussed department head accountability. CM Mumm acknowledged the cost savings over the years due to not purchasing software, as well as the need for a better option going forward. CP Beggs advised he supports this initiative, and discussed with Tonya that he would like the City Council to have the opportunity to be involved with the project. Tonya confirmed they will have the opportunity. Please see the agenda packet for documents submitted to the committee.
- C. Closing Identified Funds – Michelle Hughes
Michelle Hughes explained the three funds the Finance department is recommending closing due to obsolescence, and moving money within those funds to the Asset Management Fund for capital outlay since its budget was cut within the 2021 budgetary process. Please see the agenda packet for documents submitted to the committee.