

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
10/19/2020

Attendance

Council Member Lori Kinnear, Council President Breean Beggs, Council Member Betsy Wilkerson, Council Member Michael Cathcart, Council Member Kate Burke, Tonya Wallace, Paul Ingiosi, Hannahlee Allers, Mike Ormsby, Brian McClatchey, Tim Dunivant, Amber Richards, Kandace Watkins, Brian Schaeffer, Mark Richard, Mike Piccolo, Christopher Green, David Paine, Dustin Fredrickson, Eric Finch, Jacob Hensley, Jennifer Hammond, Michelle Hughes, Paul Warfield, Stephen Burns, and Amie Blain.

Meeting started at 1:19 p.m.

This meeting was conducted through Webex.

Approval of Minutes

Meeting Minutes for September were approved unanimously.

Agenda Items

III. Consent Items approved without discussion:

- A. 2021 East Sprague BID Assessment Process**
- B. Infinite Innovations – 2020 Contract Extension (SC 2020-0028)**
- C. Volt Workforce Solutions – Contract Funding Extension for 2020**
- D. Public Utilities Property Sale to Gonzaga Haven**

IV. Discussion Items

a) 2021 Downtown Spokane BID Assessment Process – Mike Piccolo

This item was moved from Consent to Discussion. Mike Piccolo discussed that a request has been made to modify the boundaries and explained the process to move forward. CM Cathcart, CP Beggs, and Mark Richard discussed issues and challenges regarding loss of revenue for businesses and various areas requesting assistance. Please see the attached documents.

b) SBO Engineering Construction Management Relocation – Michelle Hughes

Michelle Hughes explained a requested has been made to increase the cost and is pulling this item from the agenda.

c) SIP Engineering Construction Management Relocation – Michelle Hughes

Michelle Hughes explained a requested has been made to increase the cost and is pulling this item from the agenda.

d) Public Safety SIP Loan Resolution – Michelle Hughes

Michelle Hughes is requesting a resolution to draw funds and bond documents to start on a payment schedule. CM Kinnear advised about a prior discussion regarding avoiding using SIP loans to fund Public Safety. CP Beggs advised that the administration said it would not continue using loans. Tim Dunivant advised that a SIP loan had been expected for the year 2020. Please see the agenda packet for submitted documents to the committee.

e) Proposed Interlocal – Combined Communications Bldg. Operation – Mike Ormsby

Mike Ormsby stated this was on an earlier item on Public Safety. He said this is for the same users, but with a different entity using a pro-rata division of expenses. It is retroactive to July 2020. CP Beggs and Mike Ormsby discussed who is in charge of approving capital expenditures and how the costs are shared between the entities. Please see the agenda packet for submitted documents to the committee.

f) Purchase of Police K8s – David Paine

David Paine explained the purchase request of two Police K8s using Behavioral Grant money in order to prevent losing the funds. CP Beggs and David discussed the option and challenges of using electric models. Please see the agenda packet for submitted documents to the committee.

g) Purchase of Police Tahoes – David Paine

David Paine advised a 2018 JAG Grant and leftover SIP funds will be funding the purchase of two Police Tahoes. CP Beggs and David discussed the option and challenges using electric models. CM Cathcart and David discussed the mileage placed on a police vehicle within a shift and whether the vehicle would require being recharged within the shift. They also discussed the increased levels of acceleration for electric vehicles. DC charge stations cost approximately \$150,000 and can charge an electric vehicle within 20 to 40 minutes. Standard charge stations cost approximately \$10,000 and can charge an electric vehicle between 4 and 5 hours. Please see the agenda packet for submitted documents to the committee.

h) Water Department Parking Lot – Stephen Burns

Stephen Burns advised Catholic Charities is closing on the property on Oct. 31, and we need to vacate the property. He advised this cost was not included in the budget. CM Burke asked about information regarding Catholic Charities helping with a parking option. She also asked about an option to relocate employees. Steve advised that Code Enforcement is also located in the building and will need to make arrangements. CM Cathcart and Steve discussed the funding and costs for the construction of the parking lot. Please see the agenda packet for submitted documents to the committee.

V. Standing Topic Items

1. Quarterly Overtime Updates for Uniform – Jennifer Hammond and Brian Schaeffer

Jennifer Hammond and Brian Schaeffer briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

2. Intra-fund Budget Transfer Report and General Fund Update – Paul Ingiosi

Paul Ingiosi, Director of Management & Budget, briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

3. Monthly General Fund Report – Paul Ingiosi

Paul Ingiosi, Director of Management & Budget, briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

4. Financial Update – Paul Ingiosi

Paul Ingiosi, Director of Management & Budget, briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

5. Budget Update – Process – Paul Ingiosi

Paul Ingiosi, Director of Management & Budget, briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

6. Quarterly Investment Update – Jake Hensley

Jake Hensley briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

7. SIP Loan Update (Jan., April, July, Oct.) – Jake Hensley

Jake Hensley briefed the Committee regarding this item. Please see the agenda packet for submitted documents to the committee.

Adjournment

The meeting was adjourned at 2:45 p.m., next meeting is scheduled for November 16, 2020 at 1:15 p.m.

Prepared by:

Amie Blain

Approved by:

Candace Mumm
Candace Mumm (Nov 18, 2020 15:35 PST)

Chair

Council Member Candace Mumm

For further information contact: Kandace Watkins, 625-6718






finadm-minutes-2020-09-21

Final Audit Report

2020-11-18

Created:	2020-11-16
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