

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
07/20/2020

Attendance

Council Member Candace Mumm, Council Member Lori Kinnear, Council President Breean Beggs, Council Member Becky Wilkerson, Council Member Michael Cathcart, Council Member Karen Stratton, Council Member Kate Burke, Tonya Wallace, Paul Ingiosi, Sally Stopher, Tyler Benner, David Stockdill, Jennifer Hammond, Brian Schaeffer, Hannahlee Allers, Jake Hensley, Tim Szambelan, Marlene Feist, Brian McClatchey, Dusty Fredrickson, Kara Odegard, David Paine, Michelle Hughes, Carly Cortright.

Meeting started at 1:15 p.m.

This meeting was conducted through Web Ex

Approval of Minutes:

Meeting Minutes for June were approved.

Agenda Items:

1. SIP Loan and SBO for Dental Clinic at ECCC – Michelle Hughes

Michelle Hughes, Director of Accounting, briefed the Committee regarding this item. Please see attached briefing paper and SBO.

2. Comcast Franchise Update – Marlene Feist

Marlene Feist, Public Works & Utilities, briefed the Committee regarding this item. Please see attached briefing paper.

3. Ecology River Variance – CP Beggs

Council President Beggs briefed the Committee regarding this item. Please see attached briefing paper.

4. COVID Cost Update – Sally Stopher/Tyler Benner

Sally Stopher, Director of Grants, Contracts & Purchasing, briefed the Committee regarding this item. Please see attached presentation.

5. Public Safety SIP Proposal – Tonya Wallace

Tonya Wallace, Chief Financial Officer, briefed the Committee regarding this item. Please see attached presentation.

6. Sales Tax Detail by Sector – Tyler Benner

Tyler Benner, Internal Auditor, briefed the Committee regarding this item. Please see attached presentation.

7. 2020 Cost Containment Report – Tonya Wallace

Tonya Wallace, Chief Financial Officer, briefed the Committee regarding this item. Please see attached presentation.

8. Quarterly Investment Report

Jake Hensley, Treasury Manager, briefed the Committee regarding this item. Please see attached report.

9. General Fund Update – Paul Ingiosi

Paul Ingiosi, Director of Management & Budget, briefed the Committee regarding this item. Please see attached presentation.

Consent Items:

The Committee would like to take the Comcast Update and the SIP Loan for the Dental Clinic at the ECCC off the consent agenda and move it to discussion.

Adjournment

The meeting was adjourned at 3:04 p.m.

Prepared by:

Laura Williams

Approved by:

Candace Mumm

Chair

For further information contact: Laura Williams, 625-6585

Next Finance & Administration meeting will be on Monday, September 21, 2020 at 1:15 p.m.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: *The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.*

“A good financial plan is a road map that shows us exactly how the choices we make today will affect our future” – Alexa Von Tobel