

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance & Administration Committee**  
**07/16/2018 - FINAL**

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**Attendance**

Council President Ben Stuckart, Council Member Lori Kinnear, Council Member Mike Fagan, Council Member Breean Beggs, Council Member Karen Stratton, Chris Cavanaugh, Joan Hamilton, Rick Romero, Mike Ormsby, Sally Stopher, Angie Cline, Jeff Humphrey, Anna Everano, Mike Sloon, Katherine Miller, Brian McClatchey, Michelle Hughes, Jacob Fraley, Kandace Watkins, Kim Orlob, Dave Steele, Ed Lukas, Scott Simmons, Kris Becker, Jacque West, Laura Williams

Non City Employees: Toby Hatley- Citizen, Kip Hill – Spokesman-Review

Meeting started at 1:18 p.m.

**Approval of Minutes:**

Meeting Minutes for June 2018 were approved.

**Agenda Items:**

**1. Nelson Center Gym Update – Chris Cavanaugh**

Chris Cavanaugh, Human Resources Director, briefed the Committee regarding this item. Currently there are 235 permanent employees at the Nelson Center. No additional construction is needed to add a gym to the facility. Estimated cost for remodel and equipment is \$38,000. The Departments that inhabit the Nelson Center have promised to pay for the gym costs.

**2. First Floor City Hall – Council President Stuckart**

Council President Stuckart expressed his concern regarding the noise using the new conference rooms on the first floor. Ed Lukas, Asset Management Director, responded that they are hoping to mitigate the noise factor by using white noise machines and then re-evaluating when those have been installed. The Committee would like to know the costs for the remodel of the Police Ombudsmans Office and the City Clerk's Office. As the details are more firm they will bring this information back to the Committee.

**3. 6<sup>th</sup> Floor City Hall Employee Lunch Room – Chris Cavanaugh**

Chris Cavanaugh, Director of Human Resources, briefed the Committee regarding this item. The City is currently trying to bring in a Fresh Market Concept. We do not have any costs yet for this item. Those will be brought forward as we continue with the process.

#### **4. SBO Economic Development Temp/Seasonal Budget – CP Stuckart**

Council President Stuckart briefed the committee regarding this item. An SBO will be brought forward for Council approval to create temp/seasonal money.

#### **5. Strategic Investments – Rick Romero**

Rick Romero, Economic Development, briefed the Committee regarding this item. Please see attached briefing papers and Special Budget Ordinances.

#### **6. City Hall Exterior Repair – Ed Lukas**

Ed Lukas, Asset Management Director, briefed the Committee regarding this item. Please see attached briefing paper and contract.

#### **7. Financial Update – Sally Stopher**

Sally Stopher, Director of Grants Management, Contracts & Purchasing, briefed the Committee regarding this item. Please see attached presentation. Council President would like to see the assumption for the end of the year balances with the Financial Update next month.

#### **Consent Items:**

The consent items were approved and moved forward.

#### **Strategic Plan Session**

#### **Executive Session:**

There was no Executive Session at this meeting.

#### **Adjournment**

The meeting was adjourned at 2:03 p.m.

#### **Prepared by:**

Laura Williams

#### **Approved by:**

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**Chair**

For further information contact: Laura Williams, 625-6585