Quote # 201702-52321_City of Spokane_Hitachi Renewal 2018-2019.

Quote Expires: 1/30/2017

Company Name: City of Spokane
Contact: *Emma Wright*
Email: ewright@spokanecity.org
Phone: 509.625.6773

Account Executive: ***Craig Schurter***
23403 East Mission Ave., Suite 216 - Spokane, WA 99019 - 509.926.3601
Toll Free 800.881.0962 - Order Fax 888.729.0997

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Line Item	Part Number	Description	Serial Number	Start Date	End Date	Qty.	Unit Sale Price	Ext. Sale Price
		City of Spokane Hitachi Renewal - 2018 to 2019						
1		***HUS VM Hardware***						***10,212.73***
2		***HUS VM Software***						***15,612.59***
3		***HUS VM-FM Hardware***						***5,364.59***
4		***HUS VM-FM Software***						***1,907.41***
4		***HUS 150 Hardware***						***18,622.70***
5		***HUS 150 Software***						***1,468.39***
6		***Brocade 6520***						***4,170.44***
		GRAND TOTAL:						***57,358.84***

Line Item	Part Number	Description	Serial Number	Start Date	End Date	Qty.	Unit Sale Price	Ext. Sale Price
	Solution Line Item Detail:							
	HUS VM Hardware							
7	***043-992327-01.P***	SVC HUS VM STANDARD YR-B+ 1MO	211316	2/1/2018	1/31/2019	1	3,371.56	3,371.56
8	***043-992342-01.P***	SVC HUS VM DBS STANDARD YR-B+ 1MO	211316	2/1/2018	1/31/2019	3	1,710.29	5,130.88
9	***043-992342-01.P***	SVC HUS VM DBS STANDARD YR-B+ 1MO	211316	2/1/2018	1/31/2019	1	1,710.29	1,710.29
		SUBTOTAL:						***10,212.73***
	HUS VM Software							
10	***304-232001-03.P***	SVC MO HUS VM HITACHI BOS BASE LIC (20TB	044-232001-01-130823-016	2/1/2018	1/31/2019	1	1,943.41	1,943.41
11	***304-232001-03L.P***	SVC MO HUS VM HITACHI BOS UNLMTD CAP ACT	044-232001-01-130823-016	2/1/2018	1/31/2019	1	0.00	0.00
12	***304-232001-060.P***	SVC MO HUS VM HITACHI BOS 60TB BLOCK LIC	044-232001-01-130823-016	2/1/2018	1/31/2019	1	4,023.66	4,023.66
13	***304-232003-03.P***	SVC MO HUS VM HSC MOBILITY BASE LIC (20T	044-232003-01-130905-005	2/1/2018	1/31/2019	1	2,001.07	2,001.07
14	***304-232003-03L.P***	SVC MO HUS VM HCS MOBILITY UNLMTD CAP AC	044-232003-01-130905-005	2/1/2018	1/31/2019	1	0.00	0.00
15	***304-232003-060.P***	SVC MO HUS VM HCS MOBILITY 60TB BLOCK LI	044-232003-01-130905-005	2/1/2018	1/31/2019	1	3,483.95	3,483.95
16	***304-232004-03.P***	SVC MO HUS VM HITACHI LOCAL REPLICATION	044-232004-01-130715-003	2/1/2018	1/31/2019	1	1,158.88	1,158.88
17	***304-232004-03L.P***	SVC MO HUS VM HITACHI LOCAL REPLICATION	044-232004-01-130715-003	2/1/2018	1/31/2019	1	0.00	0.00
18	***304-232004-060.P***	SVC MO HUS VM HITACHI LOCAL REPLICATION	044-232004-01-130715-003	2/1/2018	1/31/2019	1	3,001.61	3,001.61
		SUBTOTAL:						***15,612.59***
	HUS VM-FM Hardware							
19	***043-992314-01.P***	SVC FILE MODULE SMU STANDARD YR-B+ 1MO	S000820120000862	2/1/2018	10/31/2018	1	391.61	391.61
20	***043-992178-01.P***	SVC FILE MODULE M1 STANDARD YR-B+ 1MO	M2SEKW1335052	2/1/2018	1/31/2019	1	2,486.49	2,486.49

Line Item	Part Number	Description	Serial Number	Start Date	End Date	Qty.	Unit Sale Price	Ext. Sale Price
21	043-992178-01.P	SVC FILE MODULE M1 STANDARD YR-B+ 1MO	M2SEKW1335093	2/1/2018	1/31/2019	1	2,486.49	2,486.49
		SUBTOTAL:						***5,364.59***
	HUS VM-FM Software							
22	304-230404-03.P	SVC MO HUS/HUS VM FM-M1 VALUE SW BUNDLE	M2SEKW1335052	2/1/2018	1/31/2019	1	511.32	511.32
23	304-230447-03.P	SVC MO HUS/HUS VM FM-M1 SW LIC - ISCSI -	M2SEKW1335052	2/1/2018	1/31/2019	1	442.39	442.39
24	304-230441-03.P	SVC MO HUS/HUS VM FM-M1 SW LIC - 1 TB LI	M2SEKW1335052	2/1/2018	1/31/2019	10	0.00	0.00
25	304-230404-03.P	SVC MO HUS/HUS VM FM-M1 VALUE SW BUNDLE	M2SEKW1335093	2/1/2018	1/31/2019	1	511.32	511.32
26	304-230447-03.P	SVC MO HUS/HUS VM FM-M1 SW LIC - ISCSI -	M2SEKW1335093	2/1/2018	1/31/2019	1	442.39	442.39
		SUBTOTAL:						***1,907.41***
	HUS 150 Hardware							
27	043-992031-01.P	HUS 150 SVC STANDARD UPG YR-B+ 1MO	93042439	2/1/2018	1/31/2019	1	3,371.41	3,371.41
28	043-992055-01.P	HUS DBL SVC STANDARD UPG YR-B+ 1MO	93042439	2/1/2018	1/31/2019	2	855.22	1,710.44
29	043-992043-01.P	HUS DBS SVC STANDARD UPG YR-B+ 1MO	93042439	2/1/2018	1/31/2019	5	1,710.44	8,552.20
30	043-992043-01.P	HUS DBS SVC STANDARD UPG YR-B+ 1MO	93042439	2/1/2018	1/31/2019	1	1,710.44	1,710.44
31	043-992043-01.P	HUS DBS SVC STANDARD UPG YR-B+ 1MO	93042439	2/1/2018	1/31/2019	1	1,710.44	1,710.44
32	043-992043-01.P	HUS DBS SVC STANDARD UPG YR-B+ 1MO	93042439	1/1/2019	1/31/2019	1	142.52	142.52
33	043-992043-01.P	HUS DBS SVC STANDARD UPG YR-B+ 1MO	93042439	4/1/2018	1/31/2019	1	1,425.24	1,425.24
		SUBTOTAL:						***18,622.70***
	HUS 150 Software							
34	304-230199-03.P	SVC MO HUS 150 BASE OPERATING SYSTEM M L	044-230199-01-130823-043	2/1/2018	1/31/2019	1	1,439.56	1,439.56
35	304-230200-03.P	SVC MO HUS 150 BOS SECURITY EXTENSION LI	717082613-007	2/1/2018	1/31/2019	1	28.83	28.83
		SUBTOTAL:						***1,468.39***
	Brocade 6520							
36	301-003492-01.P	SVC STD BROCADE 6520 SWITCH	CHQ2533L023	11/1/2018	1/31/2019	1	201.55	201.55
37	6520SVC-SWMAINT.P	SVRS, BROCADE HD6520 MAINTENANCE MONTHLY	CHQ2533L023	11/1/2018	1/31/2019	1	374.30	374.30
38	301-003493-01.P	SVC PREM BROCADE 6520 SWITCH	CHQ2534J00J	2/1/2018	1/31/2019	1	1,151.71	1,151.71

Line Item	Part Number	Description	Serial Number	Start Date	End Date	Qty.	Unit Sale Price	Ext. Sale Price
39	***6520SVC-SWMAINT.P***	SVRS, BROCADE HD6520 MAINTENANCE MONTHLY	CHQ2534J00J	2/1/2018	1/31/2019	1	1,497.22	1,497.22
40	***301-003492-01.P***	SVC STD BROCADE 6520 SWITCH	CHQ2544L005	11/1/2018	1/31/2019	1	201.55	201.55
41	***6520SVC-SWMAINT.P***	SVRS, BROCADE HD6520 MAINTENANCE MONTHLY	CHQ2544L005	11/1/2018	1/31/2019	1	374.30	374.30
42	***NASANPLU-SWMAINT.P***	SRVS, B.N.A SAN PLU BACKLINE SUPPORT	BVH00009188	11/1/2018	1/31/2019	1	369.80	369.80
		SUBTOTAL:						***4,170.44***

Prepared by: **Sana Fulwider for Craig Schurter**

Please contact the person listed above at Structured for any questions regarding this quotation.

Line Item	Part Number	Description	Serial Number	Start Date	End Date	Qty.	Unit Sale Price	Ext. Sale Price

Notes:

1. Prices do not include shipping charges. All shipping charges are FOB origin and will be added at time of invoice.
2. Prices do not include tax. All applicable sales taxes will be added at time of invoice.
3. Payment terms are Cash, Visa, or COD. Net 20 day terms are available with approved credit.
Structured Communication Systems, Inc. Standard Terms & Conditions apply to this and all quotations. A copy is available upon request.
4. All quotes and proposals are calculated using US Dollars.
5. Quotes are valid for 30 days. Structured reserves the right to adjust prices at any time according to manufacturer price changes. In the event that the expiration date has been exceeded, please contact your Account Representative for an updated quote.
6. **Remit To Address:** 12901 SE 97th Ave Suite 400, Clackamas OR, 97015

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Briefing Paper
Finance

Division & Department:	Engineering Services; Public Works
Subject:	Engineering Project No. 2017145 Monroe St. – Indiana to Kiernan
Date:	January 29, 2018
Contact (email & phone):	Dan Buller (dbuller@spokanecity.org, 625-6391)
City Council Sponsor:	
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	PIES
Type of Agenda item:	☒ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	The project is in the 6 Year Street Plan and is consistent with the Emerson-Garfield Neighborhood Plan and the City's Comprehensive Plan.
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of construction contracts (once bids are opened and recommendation to award submitted to council for approval)

Background/History:

- The Monroe St. – Indiana to Kiernan project has been planned and been the subject of significant discussion, public outreach, and coordination with area businesses, residents, and property owners over the last several years. The project consists of full street reconstruction, sidewalks, bumpouts, and various utility improvements. The project also narrows the current five lanes to three lanes

Executive Summary:

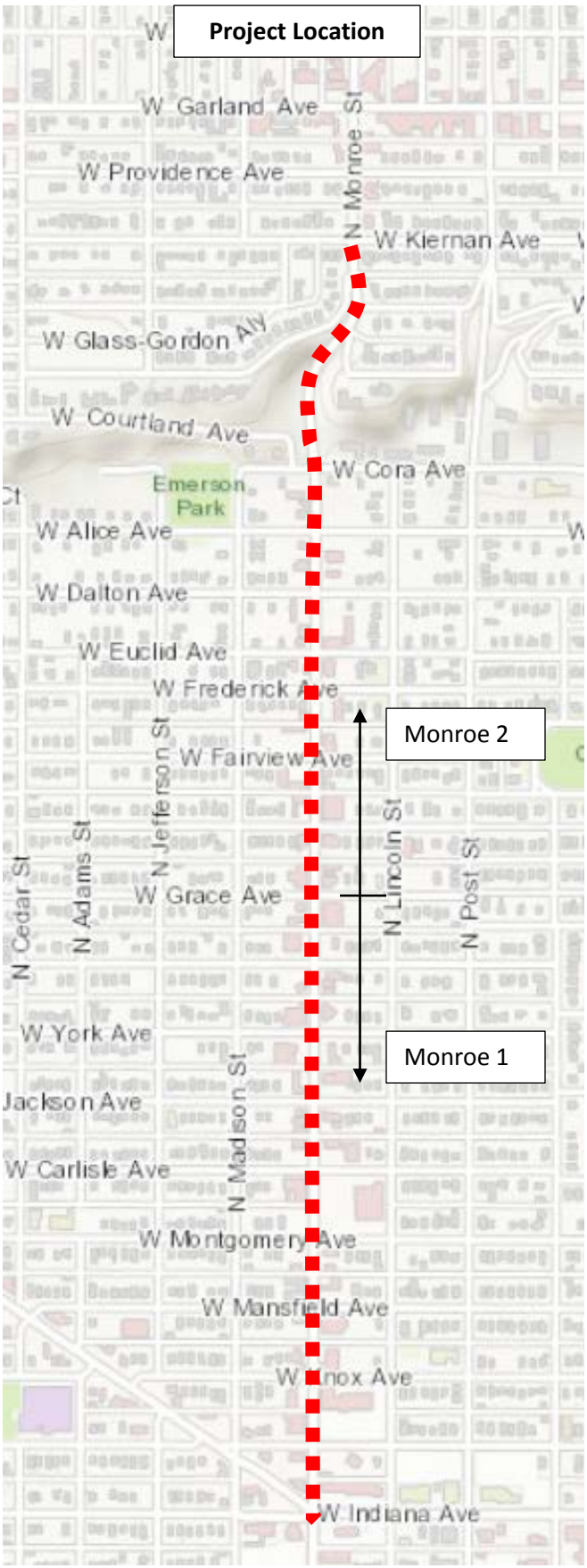
- This project has been divided into and will be bid as two projects, the portion between Indiana and Grace being one project (Monroe 1), the portion between Grace and Kiernan being the other project (Monroe 2). See attached exhibit.
- Both projects will be constructed simultaneously under separate contracts in order to ensure that the project is completed in a single year.
- Traffic will be detoured around the project but provisions are included in the detour plan to improve access to area businesses.

Budget Impact:

Approved in current year budget? ☒Yes ☐No ☐N/A
Annual/Reoccurring expenditure? ☐Yes ☒No ☐N/A
If new, specify funding source:
Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒Yes ☐No ☐N/A
Requires change in current operations/policy? ☐Yes ☒No ☐N/A
Specify changes required:
Known challenges/barriers:


Project Location
W Garland Ave
N Monroe St
W Providence Ave
W Kiernan Ave
W Glass-Gordon Aly
W Courtland Ave
W Cora Ave
Emerson Park
W Alice Ave
W Dalton Ave
W Euclid Ave
W Frederick Ave
Monroe 2
W Fairview Ave
N Jefferson St
N Adams St
N Cedar St
N Lincoln St
N Post St
W Grace Ave
W York Ave
Monroe 1
Jackson Ave
N Madison St
W Carlisle Ave
W Montgomery Ave
W Mansfield Ave
W Knox Ave
W Indiana Ave

Briefing Paper
FINANCE AND ADMINISTRATION COMMITTEE

Division & Department:	Finance
Subject:	Business Registration Annual Fee Adjustment per SMC 08.02.0206
Date:	1/29/2018
Contact (email & phone):	cmarchand@spokanecity.org; 625-6369
City Council Sponsor:	
Executive Sponsor:	Tim Dunivant
Committee(s) Impacted:	Finance and Administration Committee
Type of Agenda item:	☐ Consent ■ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	Budget
Strategic Initiative:	N/A
Deadline:	Review annually each January per SMC 08.02.0206
Outcome: (deliverables, delivery duties, milestones to meet)	Determination of 2018 Business Registration Fee Amount

Background/History: SMC 08.02.0206 states: "Effective January 1, 2011, and the first of January of each year thereafter, the various business registration fees set forth above shall be adjusted by the City of Spokane Treasurer's Office for an amount equal to the consumer price index adjustment of the previous July – July U.S. All City Average (CPI-U and CPI-W). The newly determined amount shall be rounded up to the nearest dollar. In addition, the adjusted fees shall be presented to the City Council for approval and a copy of the approved fees filed with the City Treasurer before becoming effective. The annual fee adjustment shall not apply to the additional fee per personnel set forth in subsection (C) of this section."

As noted in the above SMC, the CPI increase only applies to the basic registration fee and not to the personnel fees**. The regular registration fee is currently $113. Businesses qualifying for a reduced fee license currently pay $56.50.**

Executive Summary:

- The CPI figures for July – July (CPI-U = 1.7%; CPI-W – 1.6 %) would result in a 1.65% increase in the basic registration fee.
- If adjusted, the new registration fees would be:
  Regular business registration fee – from $113 to $115 (rounded up from $114.86)
  Reduced registration fee – from $56.50 to $58 (rounded up from $57.43)
- If Council were to move forward with this adjustment, BLS requires **seventy-five (75) days** advance notice. That would make for an **effective date of mid-April** if we bring this forward for Council action now.
- For 2018, the change would provide for $28,000 of additional revenue. This increase is fairly minimal so Administration in not recommending this change for 2018.
- An alternative would be to revise SMC 08.02.0206 to allow the City to "bank" these smaller CPI adjustments in order to make an adjustment every few years instead of annually. This cumulative adjustment contingency could be limited to a maximum number of years; for example, "not to exceed three years." This would keep any increases from being too substantial in a single year and also avoid taking deminimus increases every year.

Budget Impact:

Approved in current year budget? ☐ Yes ☐ No ■ N/A Annual/Reoccurring expenditure? ☐ Yes ☐ No ■ N/A If new, specify funding source: Other budget impacts: (revenue generating, match requirements, etc.)	
<u>Operations Impact:</u> Consistent with current operations/policy? ■ Yes ☐ No ☐ N/A Requires change in current operations/policy? ☐ Yes ■ No ☐ N/A Specify changes required: Known challenges/barriers:	

Briefing Paper
City of Spokane
Library
Budget Allocation Request
FY 2018

Subject

The Spokane Public Library is requesting an emergency budget ordinance for the 24/7 Library to placed outside of the West Central Community Center in the amount of $250,000. The structure is tentatively scheduled to be installed and available to the public by late April/early May of 2018.

Background

The Spokane Public Library is actively working to reimagine 21st Century library needs and how to further our community outreach to deliver on our mission of providing high quality education to all. One of our first steps was to reach out to community partners and identify any service gaps we may have and looking to our Community Centers was a natural first step.

Through extensive cardholder analysis, it came to our attention that our service to the West Central Community has been lacking. Currently, we serve less than 25% of households for all income levels in the area immediately surrounding WCCC. Of those nonusers 40-50% have children in their households. Many citizens in this area have a shortage of affordable transportation options to access resources at our Downtown and Shadle branches. Sadly, this is due to the predominate household income category being under $15,000 (21.9%). Also, this is the only community center in the city of Spokane without a library on its campus.

After some brainstorming and examination of potential emerging new library services, we identified the 24/7 Library as the answer. Here all citizens can have free and open access to a wide range of materials specifically selected to meet the needs of the community. Library staff will supply the 24/7 Library with a wide range books and DVD's for checkout. Citizens will simply scan their library card and choose the materials they wish to checkout in a fashion very similar to a Redbox or a vending machine. Customers will also be able to access this system through our website and request materials to be specifically placed on hold at the 24/7 Library for pickup at their convenience.
The 24/7 Library will also have Wi-Fi capabilities and customers can use the Library's free Wi-Fi to access the internet and download materials from the Spokane Public Library. If a citizen does not have a library card, they can sign up for one using the computer at the library at any time.

Impact if additional budget allocation not approved

We have the funding secured and this is to allow capacity in our budget to expend already procured funds.

Funding (if available)

This majority of this funding has already been secured through a combination of federal grant dollars and corporate donations. We have several 'asks' for this project still pending.

Funders Include:

CDBG Funds	$82,000
Numerica	$50,000
Wal-Mart Foundation	$36,000
Avista Foundation	$15,000
SFCU	$1,000
WCCC	$1,000
	$185,000

Briefing Paper
FINANCE AND ADMINISTRATION COMMITTEE

Division & Department:	Finance
Subject:	Annual Encumbrance Carryover Ordinance
Date:	1/29/2018
Contact (email & phone):	cmarchand@spokanecity.org; 625-6369
City Council Sponsor:	
Executive Sponsor:	Tim Dunivant
Committee(s) Impacted:	Finance and Administration Committee
Type of Agenda item:	☒ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	Budget
Strategic Initiative:	N/A
Deadline:	Annually, following closure of the prior fiscal year
Outcome: (deliverables, delivery duties, milestones to meet)	Review of proposed Ordinance to carryover prior year encumbered budget for outstanding expenditures.

Background/History: At the end of the 2017 fiscal year there were various unexpended appropriations for uncompleted programs, improvements in progress, unfilled orders for material, equipment and supplies and unfulfilled contracts for personal services, all properly budgeted and contracted for, and various outstanding grants, bond projects, and capital projects; and in order to complete such programs and pay such claims it is necessary that the various funds be re-appropriated in the 2018 budget.

Executive Summary:

- An ordinance carrying over from 2017 fiscal year and re-appropriating various funds for the use of certain departments and divisions of the City government and appropriating various outstanding grants of the City of Spokane.
- This action carries over budget authority for the items noted above, budgeted for in 2017 but not completed at year-end, and appropriates various outstanding grants and capital expenditures in the current year budget, thereby amending Ordinance No. C-35565, passed December 11, 2017.

Budget Impact:

Approved in current year budget? ☐ Yes ☐ No ☒ N/A
Annual/Reoccurring expenditure? ☐ Yes ☐ No ☒ N/A
If new, specify funding source:
Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy? ☒ Yes ☐ No ☐ N/A
Requires change in current operations/policy? ☐ Yes ☒ No ☐ N/A
Specify changes required:
Known challenges/barriers:

BRIEFING PAPER

Asset Management Department

4/11/2018

Subject:

2018 citywide facility parking lot repair and maintenance project

Background:

The City of Spokane owns a wide variety of facilities across the City. These facilities range from city libraries, parks, utility locations, and community centers to police precincts and City Hall. Approximately 75 of these facilities have paved parking areas. These parking areas are currently in various conditions of disrepair and are in need of differing levels of preventative maintenance.

In 2017 City staff oversaw pavement repair and maintenance efforts at 12 of the 75 facilities across the community. This work was completed under a $200,000 master contract in coordination with each of the affected departments such as Fire, Police, Library, and Parks.

Funding has been identified to allow for the completion of an additional $200,000 worth of paving maintenance during the 2018 paving season. City staff intends to release an RFP for the completion of the work in early 2018, for work to be completed throughout the 2018 paving season. The request for bids will identify a list of the various common work items and associated unit costs for each. This format allows for the development of individual scopes of work for each unique location.

This contract will be developed in a master contract format, providing the flexibility necessary to complete as much work as possible at a wide variety of locations during the paving season, while working around various public events at these locations and accounting for the differing levels of work needed at each site.

Each of the City parking areas were audited in 2014 and ranked based on the condition of the pavement. It is the intent of staff to utilize this data to create individual task assignments for work to be completed in 2018 beginning with paved areas with the worst condition rankings that remain after the work completed in 2017.

For further information on this subject contact Ed Lukas, Asset Management Director, x6286

Impact:

While paved parking areas see a much lower rate of wear and tear compared to city arterials and residential streets, all pavement requires maintenance to extend wear life. The majority of City parking lots have had maintenance deferred for many years. This contract bid process is anticipated to be repeated over multiple years to establish a program of continual maintenance of our paved areas. This effort will rebuild deficient areas and provide additional life for newer lots before they begin to break down.

Briefing Paper
(Finance and Technology Committee)

Division & Department:	Innovation and Technology Services Division
Subject:	Hyland Software, Inc. Annual Maintenance
Date:	January 29, 2018
Contact (email & phone):	Michael Sloon, msloon@spokanecity.org, 625-6468
City Council Sponsor:	
Executive Sponsor:	Eric Finch and Michael Sloon
Committee(s) Impacted:	Finance and Technology Committee
Type of Agenda item:	■ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	ITSD – OnBase Annual Software Support
Strategic Initiative:	
Deadline:	March 31, 2019
Outcome: (deliverables, delivery duties, milestones to meet)	Ongoing support

Background/History: *Provide brief history e.g. this is the 3rd and final 5 year extension of the contract which was put in place in 2007.*

Hyland Software supports the City's OnBase document imaging system which is utilized by various City Departments. Hyland Software was selected and implemented in 2009 for the City of Spokane's Enterprise Document Imaging and Management System. Hyland Software is the only supplier of OnBase licensing. This contract includes software assurance for Hyland Software.

Executive Summary:

- *Requesting $66,635.67 including tax for the renewal of this contract.*
- *2017 contracted amount was $68,652.05*
- *Utilizes budget account # 5300-73300-18850-54820*

Budget Impact:

Approved in current year budget? ■ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ■ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy?	☐ Yes	☐ No	☐ N/A
Requires change in current operations/policy?	☐ Yes	■ No	☐ N/A

Specify changes required:

Known challenges/barriers:

Briefing Paper
(Finance and Technology Committee)

Division & Department:	Innovation and Technology Services Division
Subject:	Structured Communications Systems Inc. Hitachi Support
Date:	January 29, 2018
Contact (email & phone):	Michael Sloon, msloon@spokanecity.org, 625-6468
City Council Sponsor:	
Executive Sponsor:	Eric Finch and Michael Sloon
Committee(s) Impacted:	Finance and Technology Committee
Type of Agenda item:	■ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	ITSD – continued Hardware and Software Support for the Hitachi SAN system.
Strategic Initiative:	
Deadline:	January 31, 2019
Outcome: (deliverables, delivery duties, milestones to meet)	Ongoing support

Background/History: *Provide brief history e.g. this is the 3rd and final 5 year extension of the contract which was put in place in 2007.*

The Hitachi SAN system provides management for all data storage, accounts, and timely backups of data/files, facilitates easier and faster restores of data, and provides for establishment of a business continuity site. Structured Communications Systems, Inc. was the selected vendor to provide maintenance and support for Hitachi equipment and software from RFP 3884-12.

Executive Summary:

- *Requesting $62,406.42 including tax for the renewal of this contract for continued coverage.*
- *2017 contracted amount was $81,019.15.*
- *Utilizes budget account # 5300-73500-18850-54804*

Budget Impact:

Approved in current year budget? ■ Yes ☐ No ☐ N/A
Annual/Reoccurring expenditure? ■ Yes ☐ No ☐ N/A
If new, specify funding source:
Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:

Consistent with current operations/policy?	■ Yes	☐ No	☐ N/A
Requires change in current operations/policy?	☐ Yes	■ No	☐ N/A
Specify changes required:			
Known challenges/barriers:			

Briefing Paper
(Finance and Technology Committee)

Division & Department:	Innovation and Technology Services Division
Subject:	Structured Communications Systems Inc. Veritas and Netbackup
Date:	January 29, 2018
Contact (email & phone):	Michael Sloon, msloon@spokanecity.org, 625-6468
City Council Sponsor:	
Executive Sponsor:	Eric Finch and Michael Sloon
Committee(s) Impacted:	Finance and Technology Committee
Type of Agenda item:	■ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	ITSD – continued Veritas Support and Netbackup Annual Maintenance.
Strategic Initiative:	
Deadline:	January 31, 2019
Outcome: (deliverables, delivery duties, milestones to meet)	Ongoing support

Background/History: *Provide brief history e.g. this is the 3rd and final 5 year extension of the contract which was put in place in 2007.*

Terms and conditions are in compliance with Master Contract OPR2012-0938. Netbackup Cross Platform Share (licenses to run multi-platform through SAN for backup), Enterprise Vault Products (aids in electronic mail and other digital file data), and Cluster Server (high availability for failover of centralized backup system) are centralized backup softwares utilized by the City of Spokane. The contract provides 24 hours a day, 7 days a week, toll free support.

Executive Summary:

- *Requesting $98,286.39 including tax for the renewal of this contract for continued coverage.*
- *2017 contracted amount was $108,724.35*
- *Utilizes budget account # 5300-73500-18850-54820*

Budget Impact:

Approved in current year budget? ■ Yes ☐ No ☐ N/A

Annual/Reoccurring expenditure? ■ Yes ☐ No ☐ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)			
<u>Operations Impact:</u>			
Consistent with current operations/policy?	■ Yes	☐ No	☐ N/A
Requires change in current operations/policy?	☐ Yes	■ No	☐ N/A
Specify changes required:			
Known challenges/barriers:			

Hyland

Hyland Software, Inc.
28500 Clemens Road
Westlake, OH 44145
United States of America

MAINTENANCE INVOICE

LE01-020483

BILL TO City of Spokane, WA
808 W. Spokane Falls Blvd.
Spokane, WA 99201
United States of America

SHIP TO City of Spokane, WA
808 W. Spokane Falls Blvd.
Spokane, WA 99201
United States of America

INVOICE DATE	01/11/2018
PO NUMBER	
CONTRACT NUMBER	
DUE DATE	03/31/2018
FEDERAL TAX ID	34-1699247
BILL TO CUSTOMER NO.	10294

Customer No.	Customer Name	OnBase Version	Salesperson
10294	City of Spokane, WA	17.0.0	

Maintenance Period: 04/01/2018 - 03/31/2019

	Product Code	Description	Quantity	Unit Price	Extended Price
1	AEMPI2	Enterprise Application Enabler Maintenance	1	8,060.45	8,060.45
2	CTMPC1	Concurrent Client (1-100) Maintenance	5	225.69	1,128.45
3	CTMPC1	Concurrent Client (1-100) Maintenance	61	225.69	13,767.09
4	DIMPW2	Production Document Imaging (Kofax or Twain) (2+) Maintenance	1	483.63	483.63
5	DIMPW2	Production Document Imaging (Kofax or Twain) (2+) Maintenance	1	483.63	483.63
6	DMMPI1	EDM Services Maintenance	1	806.05	806.05
7	DPMPW1	Document Import Processor Maintenance	1	806.05	806.05
8	DSMPI1	Distributed Disk Services Maintenance	1	806.05	806.05
9	DXMPI1	Integration for DocuSign eSignature Maintenance	1	2,418.14	2,418.14
10	IDMPC1	Full-Text Indexing Concurrent Client for Autonomy IDOL Maintenance	1	48.36	48.36
11	IDMPI1	Full-Text Indexing Server for Autonomy IDOL Maintenance	1	1,612.09	1,612.09
12	AGMPI1	Integration for ESRI ArcGIS Desktop Maintenance	1	1,128.46	1,128.46
13	ISMPW1	Production Document Imaging (ISIS or TWAIN) (1) Maintenance	1	1,000.00	1,000.00
14	ISMPW2	Production Document Imaging (ISIS or TWAIN) (2+) Maintenance	6	400.00	2,400.00
15	OBMPW1	Multi-User Server Maintenance	1	1,289.67	1,289.67
16	OCMPW1	Batch OCR Maintenance	1	241.81	241.81
17	OMMPW1-IPAD	Mobile Access for iPad Maintenance	1	806.05	806.05

This proforma invoice is for maintenance fees which cover technical support and the latest upgrades and enhancements for the billing period. If you have any questions regarding this invoice or you elect to discontinue maintenance coverage please contact your account manager or email maintenance@onbase.com. To continue maintenance coverage, please process this invoice for payment.
*A 10% reinstatement fee will be charged for maintenance fees received more than 30 days after the due date.

EAR 758.6: To the extent applicable, these commodities, technology, or software were exported from the United States in accordance wih the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.

Hyland

Hyland Software, Inc.
28500 Clemens Road
Westlake, OH 44145
United States of America

MAINTENANCE INVOICE

LE01-020483

	Product Code	Description	Quantity	Unit Price	Extended Price
18	PDFMPI1	PDF Framework Maintenance	1	483.63	483.63
19	PRMPI1	Physical Records Management Maintenance	1	2,418.14	2,418.14
20	PTMPC1	Virtual Print Driver Maintenance	1	806.05	806.05
21	STMPI1	StatusView Maintenance	1	0.00	0.00
22	UFMPI1	Unity Forms Maintenance	1	0.00	0.00
23	AIMPW3	Desktop Document Imaging (Unlimited) Maintenance	5	241.81	1,209.05
24	UIMPI1	Unity Integration Toolkit Maintenance	1	1,612.09	1,612.09
25	UNMPI1	Unity Client Server Maintenance	1	1,612.09	1,612.09
26	VLMPC1	WorkView Concurrent Client SL (1-20) Maintenance	3	241.81	725.43
27	WLMPC1	Workflow Concurrent Client SL (1-20) Maintenance	20	354.66	7,093.20
28	WLMPC2	Workflow Concurrent Client SL (21-50) Maintenance	1	290.18	290.18
29	WTMPI1-AS	Conversion From Microsoft Office To Image Framework (Aspose) Maintenance	1	483.63	483.63
30	WTMPW1	Web Server Maintenance	1	1,612.09	1,612.09
31	AIMPW3	Desktop Document Imaging (Unlimited) Maintenance	1	241.81	241.81
32	AIMPW3	Desktop Document Imaging (Unlimited) Maintenance	1	241.81	241.81
33	APMPQ3	Query API (Initial 500 queries/hour) (OnBase Unity/Core) Maintenance	1	1,612.09	1,612.09
34	CLMPW1	COLD/ERM Maintenance	1	1,612.09	1,612.09
35	CMMPI1	Configuration Migration Utility Maintenance	1	0.00	0.00
36	CTMPC1	Concurrent Client (1-100) Maintenance	1	225.69	225.69

Electronic Remittance Information		
Mail Checks to: Hyland Software, Inc. 28500 Clemens Rd Westlake, OH 44145	*Wire Transfer:*	
	Swift Code:	KEYBUS33
	Routing No:	041001039
	Account No:	359681326518
	Account Name:	Hyland Software, Inc.

Subtotal	59,565.05 USD
Tax	5,241.73 USD
Total Invoice Amount	**64,806.78 USD**
Balance Due	**64,806.78 USD**

For billing inquiries, please call 440-788-5045 and select Option 1 for Accounts Receivable or email accountsreceivable@hyland.com.

This proforma invoice is for maintenance fees which cover technical support and the latest upgrades and enhancements for the billing period. If you have any questions regarding this invoice or you elect to discontinue maintenance coverage please contact your account manager or email maintenance@onbase.com. To continue maintenance coverage, please process this invoice for payment.
*A 10% reinstatement fee will be charged for maintenance fees received more than 30 days after the due date.

EAR 758.6: To the extent applicable, these commodities, technology, or software were exported from the United States in accordance wih the Export Administration Regulations. Diversion contrary to U.S. law is prohibited.

Hyland

Hyland Software, Inc.
28500 Clemens Road
Westlake, OH 44145
United States of America

MAINTENANCE INVOICE

LE01-020635

BILL TO City of Spokane, WA
808 W. Spokane Falls Blvd.
Spokane, WA 99201
United States of America

SHIP TO City of Spokane, WA
808 W. Spokane Falls Blvd.
Spokane, WA 99201
United States of America

INVOICE DATE	01/11/2018
PO NUMBER	
CONTRACT NUMBER	
DUE DATE	03/31/2018
FEDERAL TAX ID	34-1699247
BILL TO CUSTOMER NO.	10294

Customer No.	Customer Name	OnBase Version	Salesperson
10294	City of Spokane, WA	17.0.0	

Maintenance Period: 04/01/2018 - 03/31/2019

	Product Code	Description	Quantity	Unit Price	Extended Price
1	AMMPW1	Agenda Management Maintenance	1	806.05	806.05
2	GWMPI1	Public Sector Constituency Web Access Maintenance	1	391.29	391.29
3	WTMPI1	Conversion From Microsoft Office To Image Framework Maintenance	1	483.63	483.63

Electronic Remittance Information

Mail Checks to:
Hyland Software, Inc.
28500 Clemens Rd
Westlake, OH 44145

Wire Transfer:
Swift Code: KEYBUS33
Routing No: 041001039
Account No: 359681326518
Account Name: Hyland Software, Inc.

Subtotal	1,680.97 USD
Tax	147.92 USD
Total Invoice Amount	**1,828.89 USD**
Balance Due	**1,828.89 USD**

For billing inquiries, please call 440-788-5045 and select Option 1 for Accounts Receivable or email accountsreceivable@hyland.com.

This proforma invoice is for maintenance fees which cover technical support and the latest upgrades and enhancements for the billing period. If you have any questions regarding this invoice or you elect to discontinue maintenance coverage please contact your account manager or email maintenance@onbase.com. To continue maintenance coverage, please process this invoice for payment.
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BRIEFING PAPER
Southside Senior Activity Center
January 11, 2018

Subject
Retirement and refinance of debt previously guaranteed by the Spokane Park Board in connection with construction financing for the Southside Senior Activity Center.

Background
In 1998, the Water Department ("Water") and Parks Department ("Parks") signed a memorandum of understanding in which Water agreed to lease certain land to Parks for the then future site of the Southside Senior Activity Center ("SSAC"), in exchange for certain landscape maintenance services. In turn, Parks subleased Water's land to SSAC along with some additional land belonging to Parks to make up the site for the SSAC (the "Lease").

Thereafter, over $1 million was raised towards the cost of constructing the SSAC. Washington Trust Bank agreed to loan SSAC approximately $650,000, the difference between total construction costs and the funds that had been raised (the "Loan"). Parks allowed SSAC to use the Lease as collateral for the Loan by consenting to an assignment of SSAC's lease to the Bank for security purposes. In the event of a default on the Loan, the Bank can step into SSAC's rights under the Lease and sublease the premises in order to repay the Loan.

Over the years, Parks has paid Water annual rent of approximately $9450.00 for Water's portion of the SSAC site (in lieu of aforementioned landscape maintenance services). SSAC has paid Parks annual rent of $1.

SSAC has paid down the original approximate $650,000 loan on the building to $139,620.07; however SSAC has recently fallen in arrears and defaulted on the Loan. The Bank has refrained from exercising its foreclosure rights while SSAC and the City have explored options. In order to protect its property interests, Water has offered to extend an interfund Loan to Parks sufficient to retire the Bank Loan on the condition that Parks increases the rent it pays to Water in an amount sufficient to amortize the interfund loan.

The interfund loan amortization is calculated at the balance owing Washington Trust Bank of $139,711.59 at January 31, 2018 amortized over 15 years at 3.40% (assuming use of the standard Spokane Investment Pool lending rate calculation) resulting in a monthly interfund loan payment from Parks to Water for $989.22 (see loan calculations attached hereto).

SSAC agrees that in return for having its loan from Washington Trust Bank retired, it will concurrently release any ownership interest it has in the building to City Water and Parks subject to the remaining lease term now in place (through 2048 plus two 10-year extension options through 2068). As a result of this proposed arrangement, it is agreed that SSAC's net monthly lease payment will match the related loan amortization of $989.22 monthly for the first 15 years and $500.00 monthly thereafter.

Action
To avoid a foreclosure by Washington Trust Bank and resulting compromise of the City's ownership, use and policy objectives with respect to the SSAC property, approve an interfund

Information contact: James Richman, Assistant City Attorney, 625-6225, jrichman@spokanecity.org

CONFIDENTIAL

loan to be extended from Water to Parks in the principal sum of $139,711.59 in order for Parks to pay off the remaining Washington Trust Bank loan.

Parks will fund repayment of the new loan from Water with the rent received from SSAC. Mechanically, Parks plans to receive its rent by decreasing its annual budget allocation to SSAC, (currently $115,758) by the amount of annual rent due from SSAC (i.e. first 15 years: $989.22 monthly; remaining term: $500 monthly). In the event there is no budget allocation from Parks to SSAC in any future lease year, SSAC will pay monthly rent directly to Parks.

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Briefing Paper
Finance

Division & Department:	Engineering Services; Public Works
Subject:	Partial Vacation of Erie St. South of Front Ave.
Date:	January 29, 2018
Contact (email & phone):	Eldon Brown (ebrown@spokanecity.org , 625-6305)
City Council Sponsor:	Candace Mumm
Executive Sponsor:	Scott Simmons
Committee(s) Impacted:	PIES
Type of Agenda item:	☒ Consent ☐ Discussion ☐ Strategic Initiative
Alignment: (link agenda item to guiding document – i.e., Master Plan, Budget , Comp Plan, Policy, Charter, Strategic Plan)	Section 17G.080.020 of the Spokane Municipal Code and Chapter 35.79 of RCW regarding street vacations
Strategic Initiative:	Innovative Infrastructure
Deadline:	
Outcome: (deliverables, delivery duties, milestones to meet)	Approval of vacation once submitted to council

Background/History:
The proposed vacations (see attached exhibit) are part of the ROW acquisition for and construction of MLK Jr. Blvd.

Executive Summary:
Proposed vacation area 1, if approved by council, would revert to Eric Brown and be exchanged for other property we need from Eric Brown.

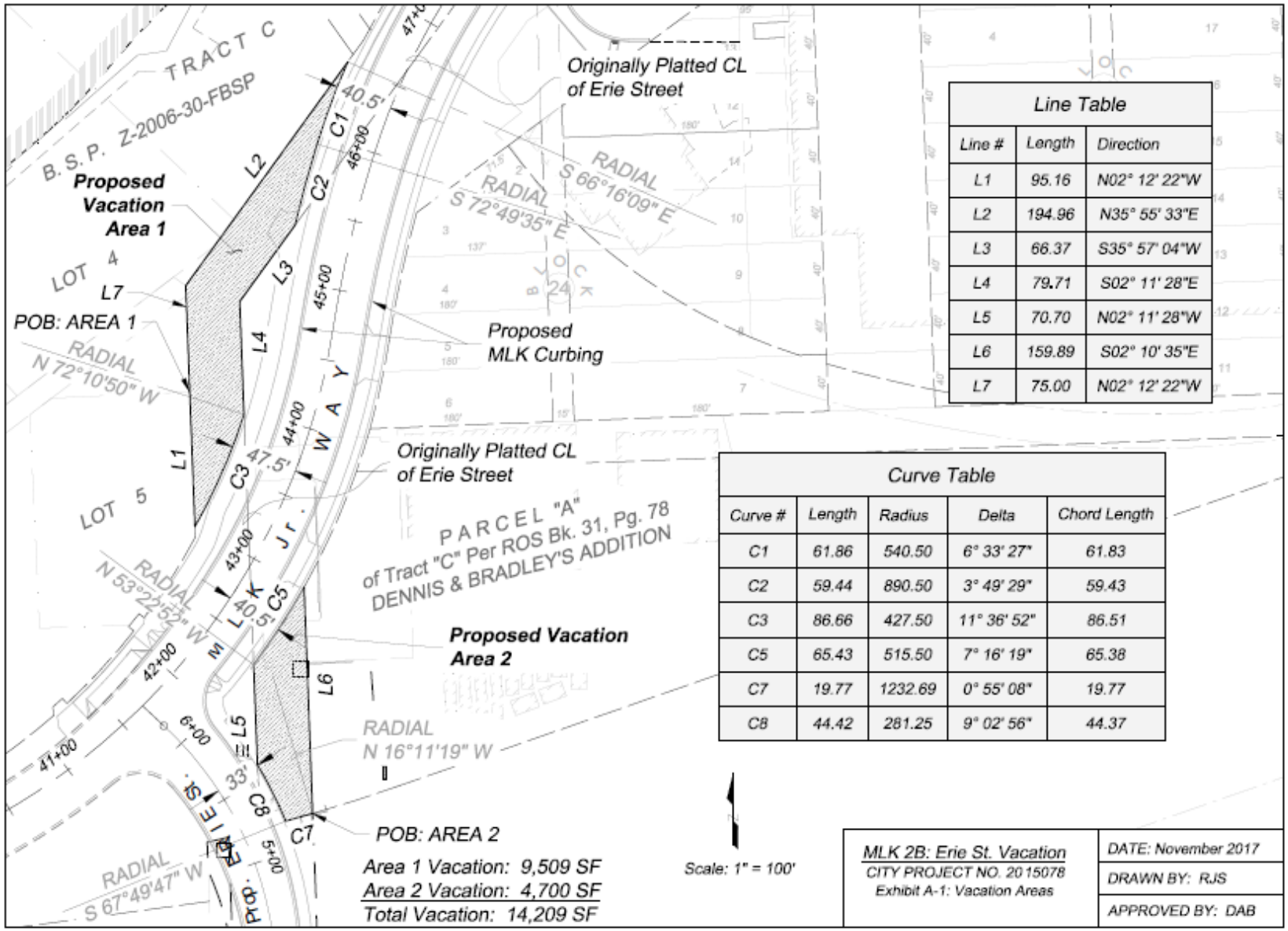
Proposed vacation area 2, if approved by council, would revert to Ron Brown (owner of Brown Building Materials) and be used to construct additional parking to offset parking which will be eliminated by the proposed MLK Jr. Blvd project.

Because both proposed vacations are necessary to construct the project, staff proposes to collect no money in exchange for these vacations.

This vacation would not be finalized until the condemnation proceedings/ROW acquisition from Ron Brown have reached their conclusion.

Budget Impact:
Approved in current year budget? ☐Yes ☐No ☒N/A
Annual/Reoccurring expenditure? ☐Yes ☒No ☐N/A
If new, specify funding source:
Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impact:
Consistent with current operations/policy? ☒Yes ☐No ☐N/A
Requires change in current operations/policy? ☐Yes ☒No ☐N/A
Specify changes required:
Known challenges/barriers:



Line Table		
Line #	Length	Direction
L1	95.16	N02° 12' 22"W
L2	194.96	N35° 55' 33"E
L3	66.37	S35° 57' 04"W
L4	79.71	S02° 11' 28"E
L5	70.70	N02° 11' 28"W
L6	159.89	S02° 10' 35"E
L7	75.00	N02° 12' 22"W

Curve Table				
Curve #	Length	Radius	Delta	Chord Length
C1	61.86	540.50	6° 33' 27"	61.83
C2	59.44	890.50	3° 49' 29"	59.43
C3	86.66	427.50	11° 36' 52"	86.51
C5	65.43	515.50	7° 16' 19"	65.38
C7	19.77	1232.69	0° 55' 08"	19.77
C8	44.42	281.25	9° 02' 56"	44.37

REVISED - FINANCE & ADMINISTRATION COMMITTEE MEETING
AGENDA FOR
January 29, 2018
1:15 p.m. – City Council Briefing Center

The Spokane City Council's Finance & Technology Committee meeting will be held at **1:15 p.m. on January 29, 2018** in City Council Briefing Center –Lower Level City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council.

The meeting will be open to the public, with the possibility of moving or reconvening into executive session only with the members of the City Council and the appropriate staff. No legislative action will be taken. No public testimony will be taken and discussion will be limited to appropriate officials and staff.

AGENDA

I. Call to Order

II. Approval of Minutes from December 18, 2017 Meeting

III. Council Requests

• Procurement Update Ordinance (5 – 10 min)	CP Stuckart
• Audit Cause Analysis	CP Stuckart/Hughes
• Reinstatement of the Economic Development Director Position	Lori Kinnear
• Internet Sales Tax Revenue Update	Mumm/Cooley

IV. Staff Requests

1. Monroe Street Engineering Project 10 minutes	Adams/Buller
2. 2018 Master Paving Maintenance Contract	Dave Steele
3. Southside Senior Activity Center Re-finance	Gavin Cooley
4. Financial Update	Gavin Cooley
5. IT Update	Eric Finch

V. Consent Items

• Spokane Public Library Special Budget Ordinance	Rae-Lynn Barden
• Partial Vacation of Erie Street south of Front St	Eldon Brown
• Veritas Support and Netback Annual Maintenance	Eric Finch
• Hardware and Software Support for the Hitachi SAN System	Eric Finch
• OnBase annual Software Support	Eric Finch
• Business Registration Annual Fee Adjustment	Crystal Marchand
• Annual Encumbrance Carryover	Crystal Marchand

VI. Executive Session:

VII. Adjournment:

Next Finance & Technology Committee meeting will be on Monday, February 19, 2018.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: ***The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.***

STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
01/29/2018 - FINAL

Attendance

Council Member Candace Mumm, Council Member Karen Stratton, Council Member Lori Kinnear, Council Member Kate Burke, Council Member Mike Fagan, Council Member Breean Beggs, Council President Ben Stuckart, Tim Dunivant, Gavin Cooley, Debra Robole, Eric Finch, Anna Everano, Brian McClatchey, Adam McDaniel, Skyler Oberst, Kandace Watkins, Sally Stopher, Scott Simmons, Eldon Brown, Cindy Kinzer, Rae-Lynn Barden, Jonathan Adams, Dave Steele, Michelle Hughes, Mike Ormsby, Ed Lukas, Crystal Marchand, Laura Williams

Approval of Minutes:

Meeting Minutes for December 2017 were approved.

Agenda Items:

1. **Procurement Update Ordinance – Council President Stuckart**

   Council President Stuckart briefed the Committee regarding this item. Please see the attached ordinance. There were questions regarding all Legal contracts going to City Council for approval. This is a topic for discussion. The practice has been that every time there was a contract over $50,000 it was brought before City Council for approval. Mike Ormsby, City Attorney, tries to brief Council on all legal contracts. Discussion ensued.

2. **Audit Cause Analysis – Council President Stuckart**

   Council President Stuckart briefed the Committee regarding this item. Tim Dunivant, Director of Finance & Administration presented the Root Cause & Correction Action Analysis. Please see attached. These will be posted to the City's website.

3. **Reinstatement of the Economic Development Director Position – Lori Kinnear**

   Council Member Lori Kinnear briefed the Committee regarding this item. This position was removed from the 2018 budget but since that time there has been a lot of activity and would like to see this position added back into the budget. Discussion ensued.

4. **Internet Sales Tax Revenue Update – Mumm/Cooley**

   Council Member Mumm briefed the Committee regarding this item. Please see attached spreadsheet.

5. **Monroe Street Engineering Project – Jonathan Adams**

   Jonathan Adams, Engineering Services, briefed the Committee regarding this item. Please see attached briefing paper. The project was broken into 2 phases. Bids for these projects will be opened February 12th and 19th. There will be no evening construction.

6. **2018 master Paving Maintenance Contract – Dave Steele**

   Dave Steele, Asset Management, briefed the Committee regarding this item. Please see attached briefing paper.

7. **Southside Senior Activity Center Re-Finance – Gavin Cooley**

   Gavin Cooley, Chief Financial Officer briefed the committee regarding this item. Please see attached briefing paper.

8. **Financial Update – Gavin Cooley/Tim Dunivant**

   Gavin Cooley, Chief Financial Officer and the Tim Dunivant, Director of Finance and Administration, briefed the Committee regarding this item. Please see the attached presentation.

9. **IT Update – Eric Finch**

   Eric Finch, CITO, briefed the Committee regarding this item.

Consent Items:

- Partial Vacation of Erie Street South of Front Street – Eldon Brown
- Veritas Support and Netback Annual Maintenance – Eric Finch
- Hardware and Software Support for the Hitachi SAN System – Eric Finch
- OnBase annual Software Support – Eric Finch
- Business Registration Annual Fee Adjustment – Crystal Marchand
- Annual Encumbrance Carryover – Crystal Marchand

These items will be brought before the City Council for approval. Please see attached briefing papers.

Strategic Plan Session

Executive Session:

There was no Executive Session at this meeting.

Adjournment

The meeting was adjourned at 2:06 p.m.

Prepared by:

Laura Williams

Approved by:

_____

Chair

For further information contact: Laura Williams, 625-6585

November and December 2017 GRANT REPORT

Washington Traffic Safety Commission (WTSC) – Law Enforcement Liaison Program

- Dept.: Police
- Stage: Awarded
- Pending ($): $2,000.00
- Project Lead: Justin Lundgren, Erika Wade / Angie Chirowamangu
- Briefed to Council or Committee: Yes
- Match Required: No
- Sustainability No
- Federal Award: Yes, Department of Transportation, CFDA 20.00
- Grant Period: 10/10/2017 – 09/30/2018
- Info: WTSC is providing funding for related expenses for the Law Enforcement Liaison Program (LEL). Scope of work includes soliciting law enforcement agencies to participate in High Visibility Mobilizations, assist WTSC in developing new programs, and provide WTSC with statistics and quarterly reports related to the mobilizations as it relates to grant reimbursement. Costs for the work to be provided include employee salaries and benefits - $1,000 and travel - $1,000 for a total funding of $2,000.

ATF – Federal Training (Donation) Grant

- Dept.: Fire
- Stage: Awarded
- Pending ($): Varies
- Project Lead: David Stockdill and Kim Orlob
- Briefed to Council or Committee: No, was given a waiver.
- Match Required: No
- Sustainability No
- Federal Award: Yes, Department of Justice – ATF Division
- Grant Period: 12/3/2017 – 12/16/2017 (Date of Travel for Training)
- Info: Grant / Donation include attendance to Advanced Origin and Cause/Courtroom Testimony Program (Arson-CS-0002). Tuition, lodging and per diem costs for this program are covered by ATF. Students and their organizations are responsible for travel costs to and from the training facility location in Huntsville, AL. This intense course of study consisting of a two-week period with ten days of classroom/range instruction.

Washington Traffic Safety Commission (WTSC) – Candidate DUI Court Grant

- Dept.: Municipal Court
- Stage: Applying
- Pending ($): Unknown (Est. $50,000)
- Project Lead: Howard Delaney, Hans Horstketter, and Kim Orlob
- Briefed to Council or Committee: Yes, Public Safety January 8th, 2018
- Match Required: No
- Sustainability: No
- Federal Award: No
- Grant Period: Unknown
- Info: WTSC has offered to continue their support of the Spokane Municipal DUI Court by offering a candidate court grant in the amount of $50,000 to ensure we follow best practices until the next grant cycle begins October, 2018. Expenses to include: Travel, training, conference registration fees, Alco-Sensor FST portable breathalyzer, Alco-Sensor FST calibrating equipment, office equipment and

office supplies. Additional expenses will include printing DUI Court Participant Handbooks, brochures, posters, bus passes, and for urinalysis testing. Immediate funding will be at the City's expense. However, the City will be reimbursed 100% of the approved expenses through the WTSC when receipts of payment are submitted to WTSC.

Walmart Community Grant

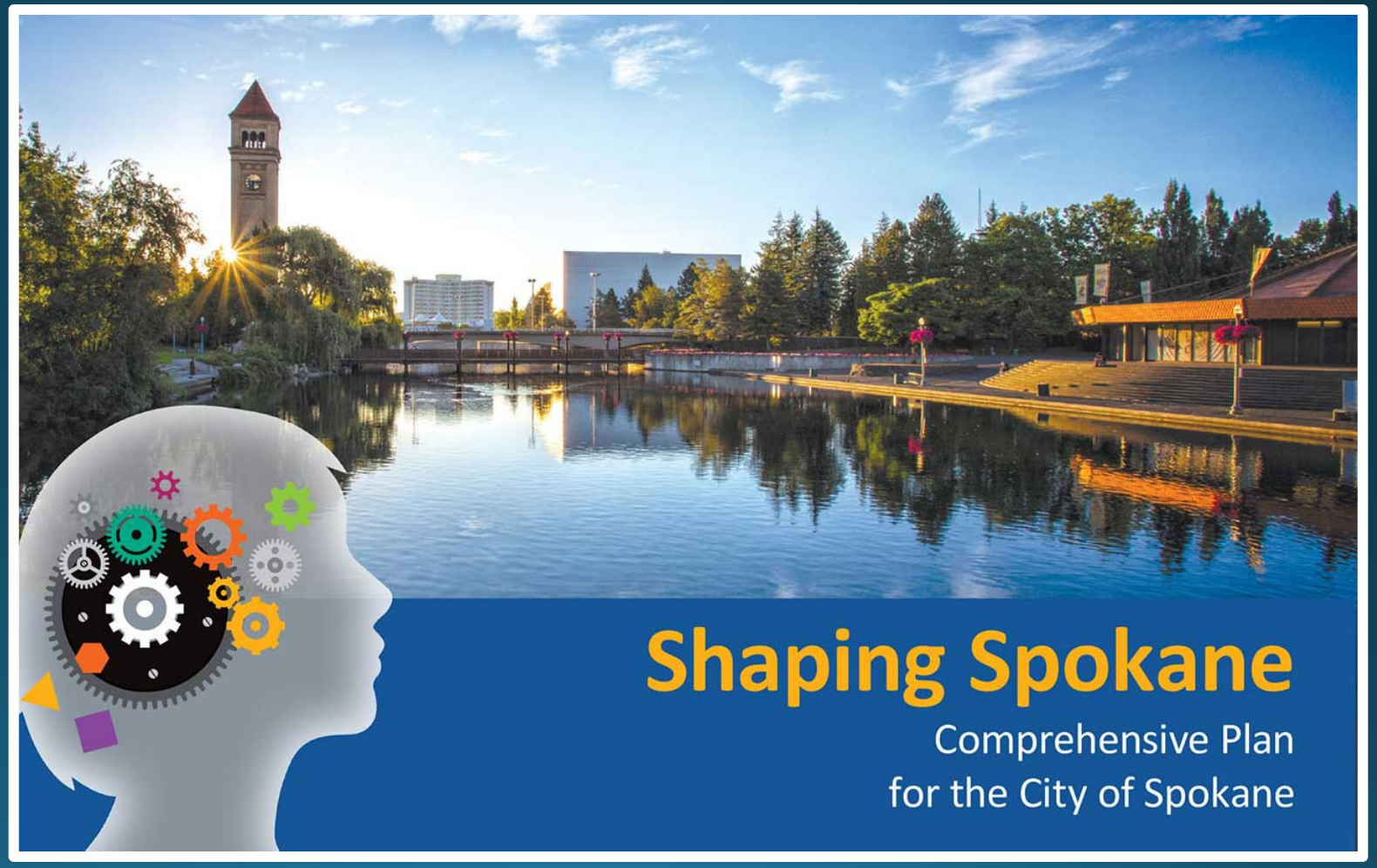
- Dept.: CHHS
- Stage: Awarded
- Pending ($): $1,000
- Project Lead: Tija Danzig
- Briefed to Council or Committee: Unknown
- Match Required: No
- Sustainability No
- Federal Award: No
- Grant Period: None
- Info: $1,000 Community Grant through a local Walmart to support the purchase of tablets for the Point in Time Count. Walmart along with other funding in CHHS will be used to purchase tablets.

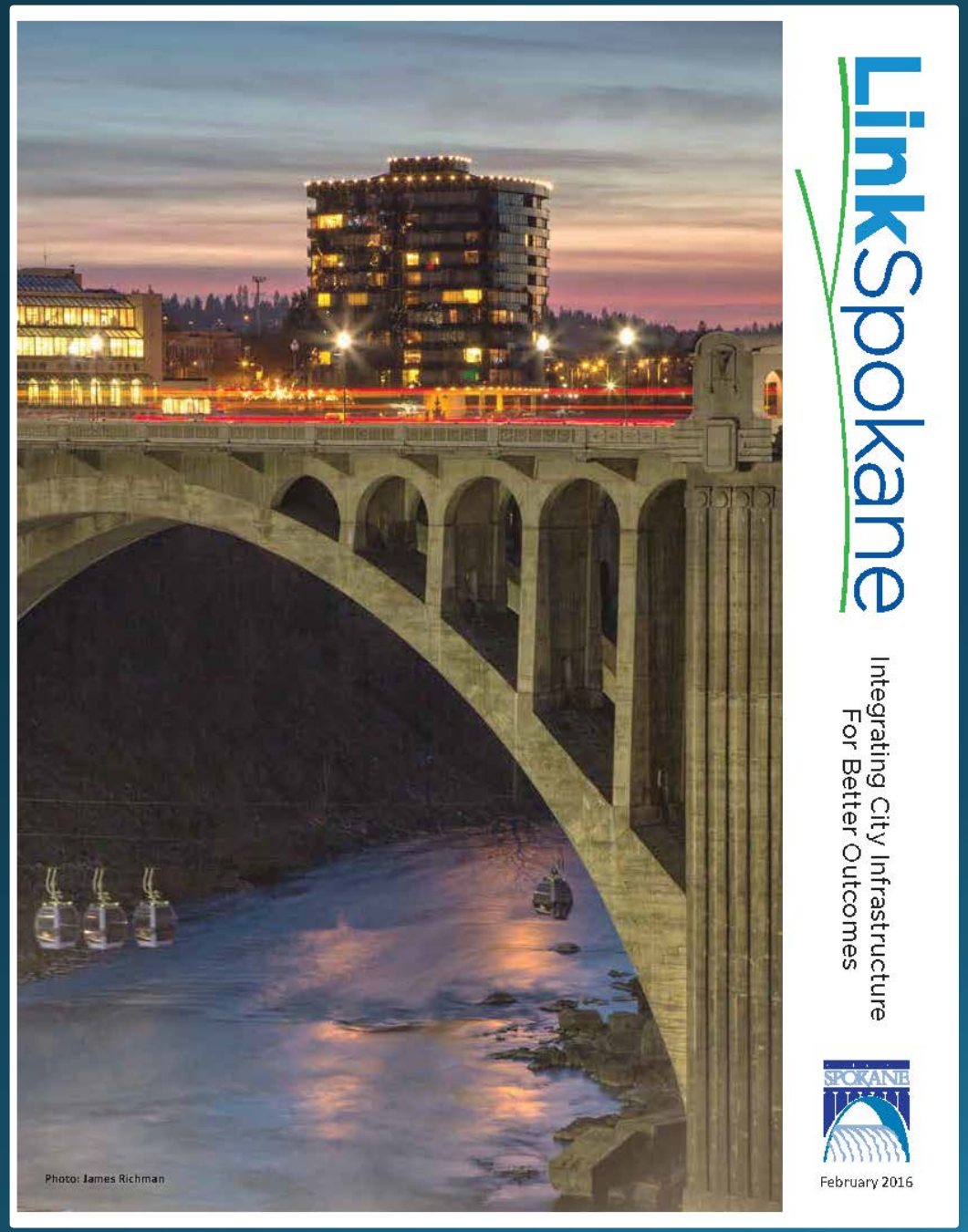
City of Spokane Planning Services Department

2017 Accomplishments

Comprehensive Plan

Comprehensive Plan Update

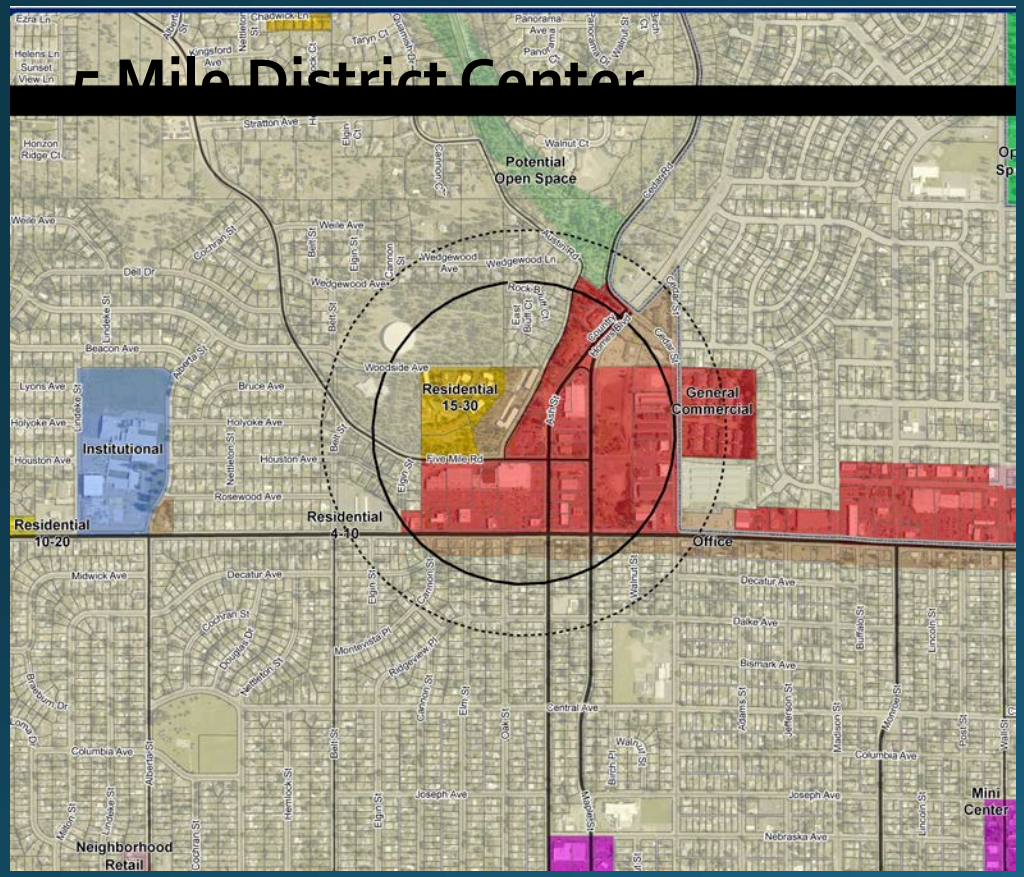


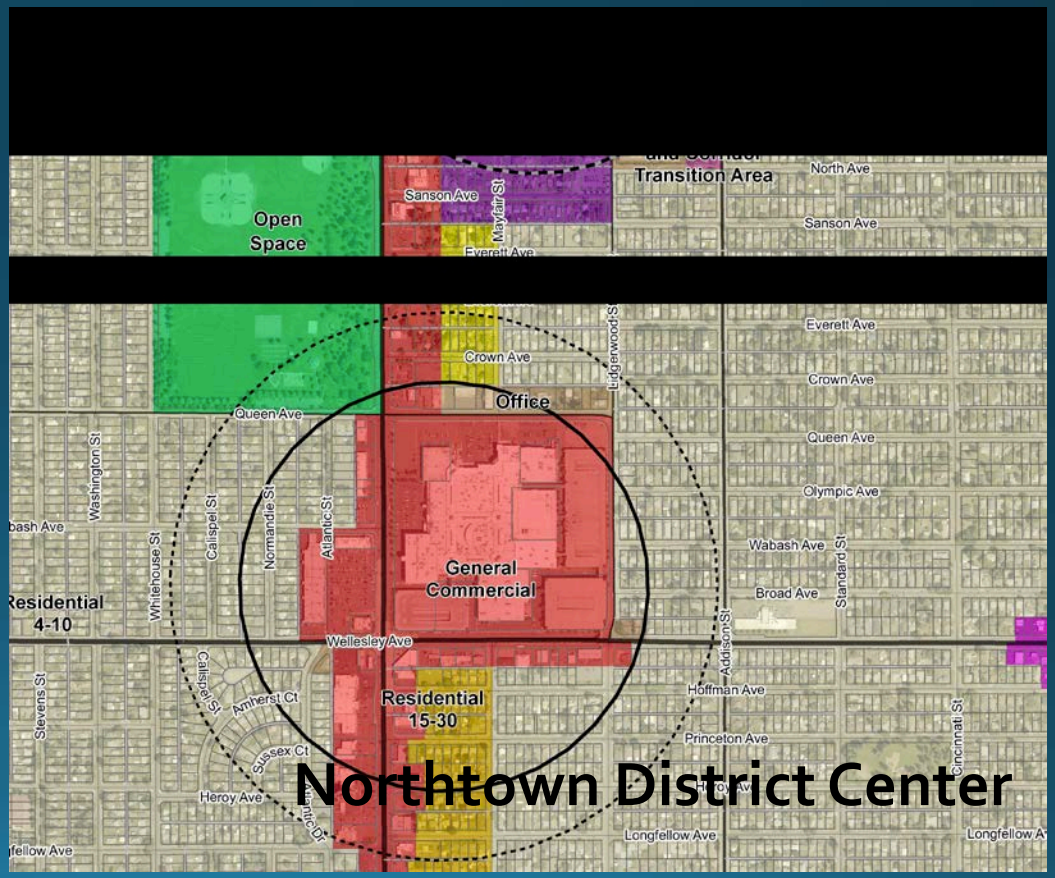


LINK Spokane

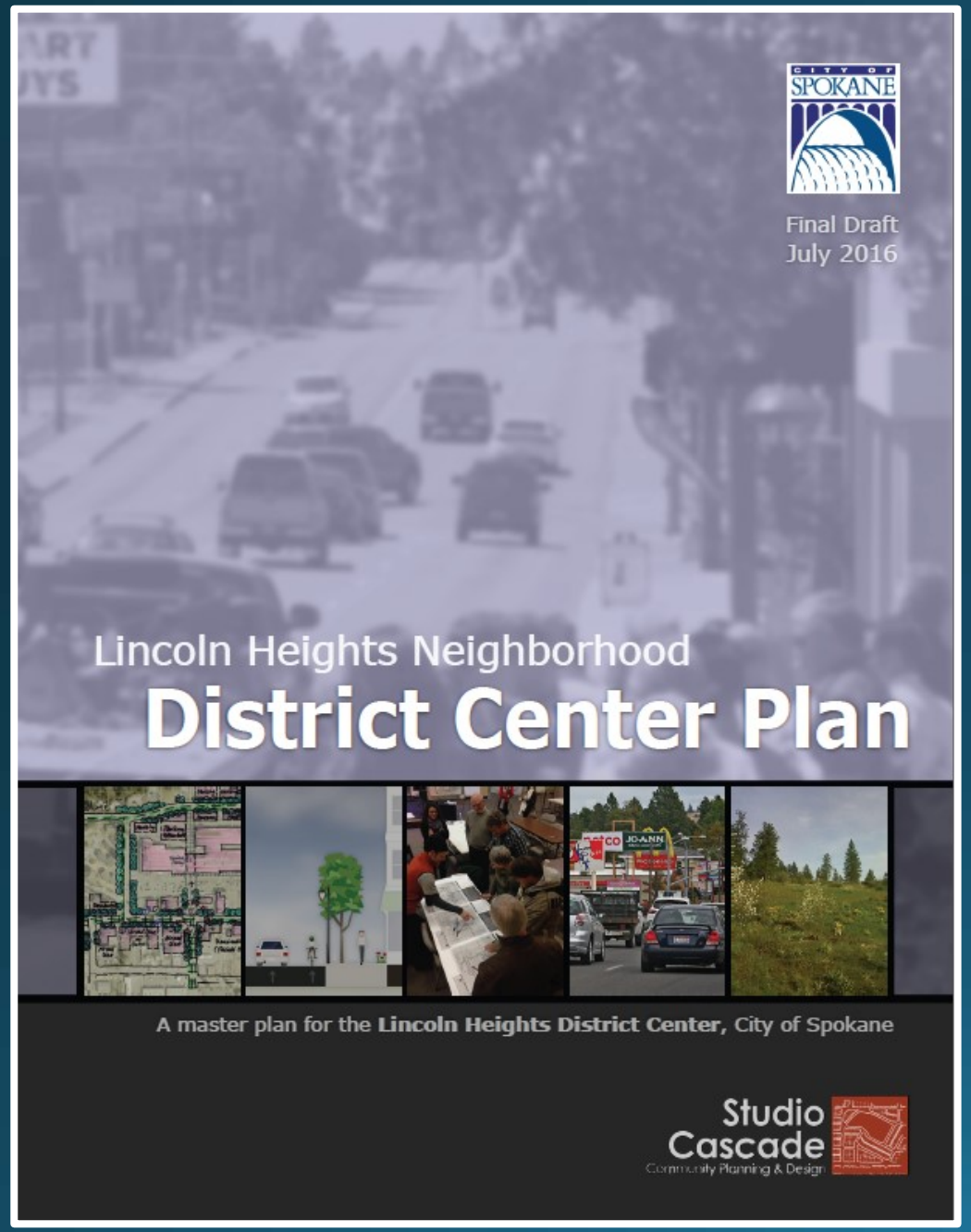
Wetlands Ordinance

New Center Designation



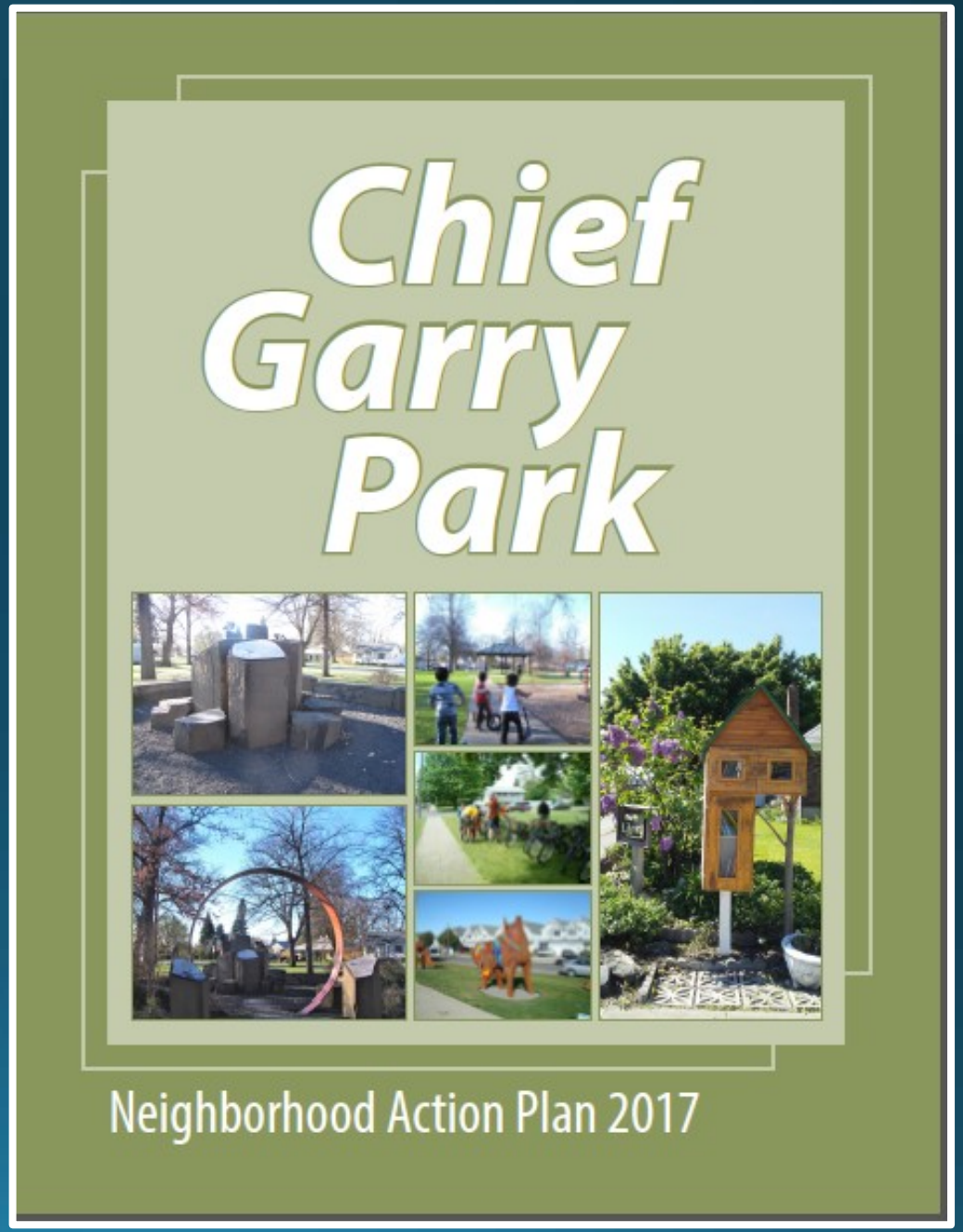


Neighborhood Planning



Lincoln Heights District Center Plan

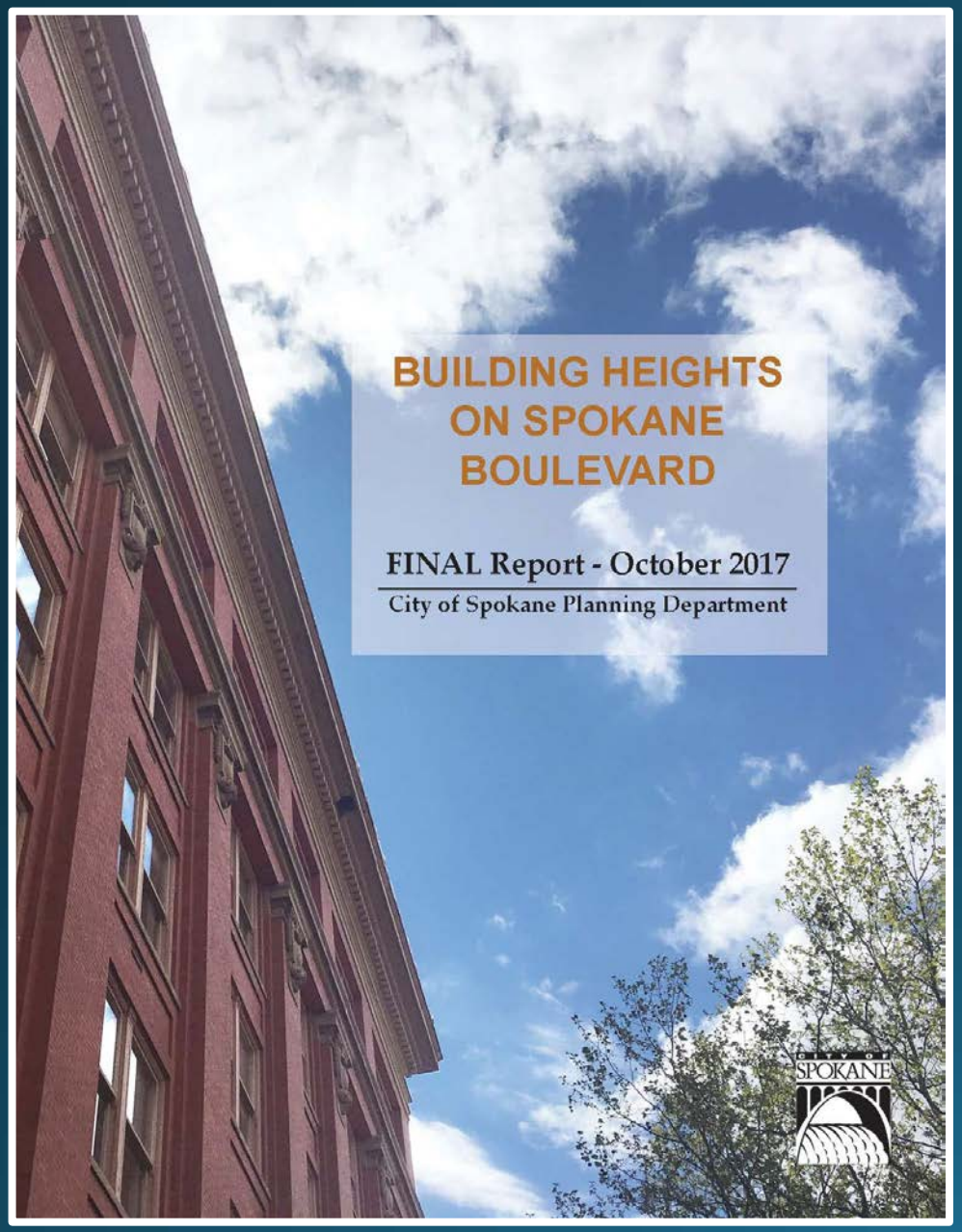
Chief Garry Neighborhood Plan



Code Amendments

SMC 17G Comp Plan Docketing

Sign Code Update



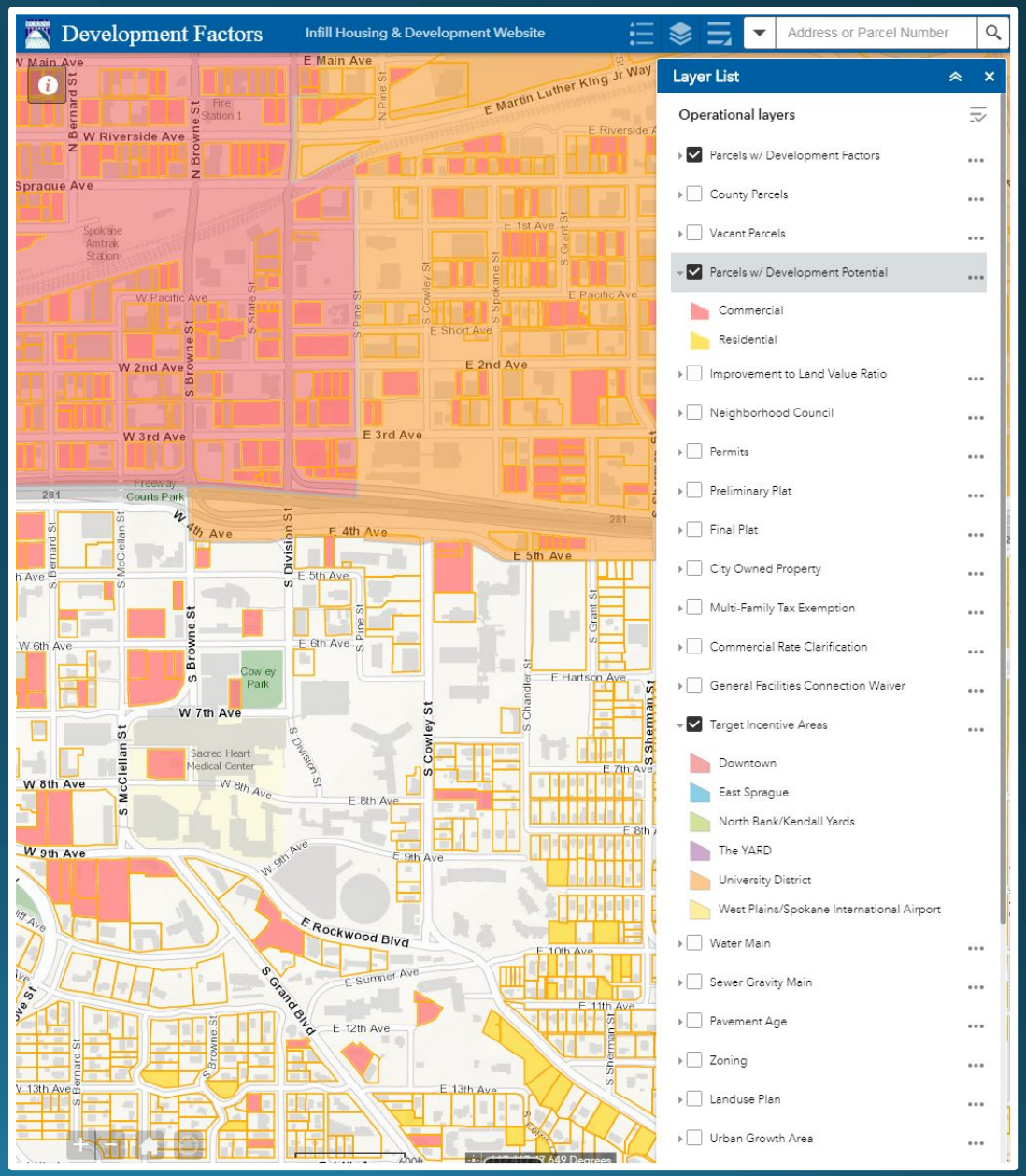
Spokane Falls Building Height Study

Infill Project

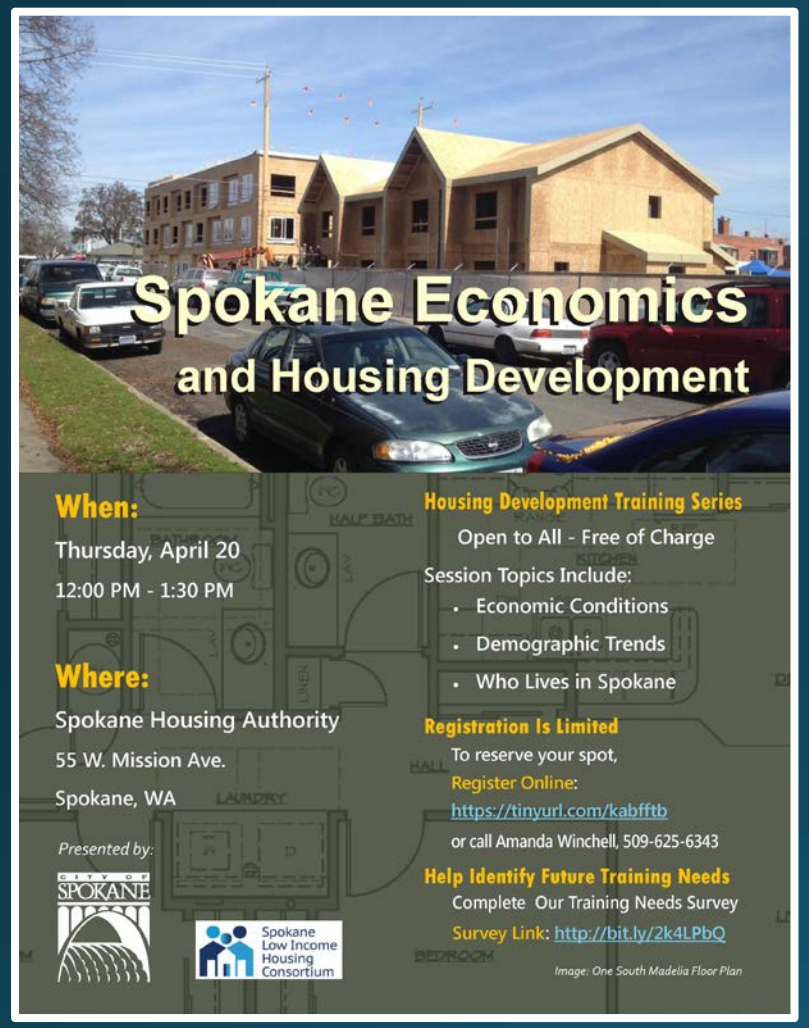
Existing Commercial Structures

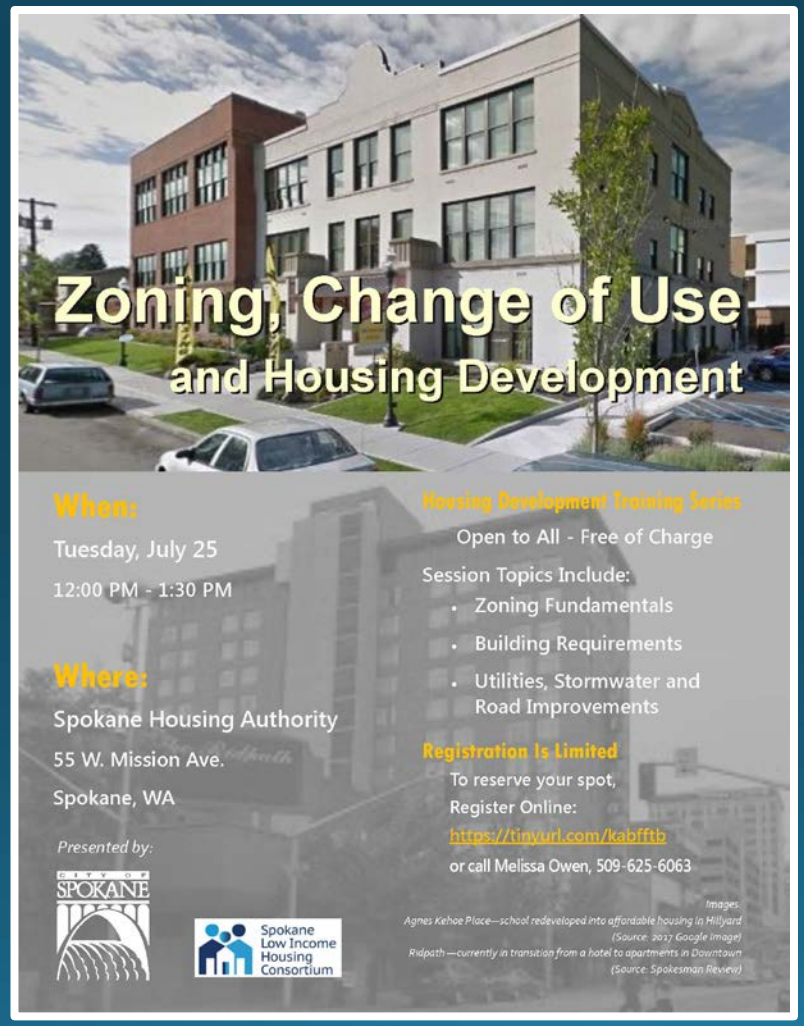
Compact Development, Cottage Housing & Pocket Residential

Infill Development Opportunities Map Tool

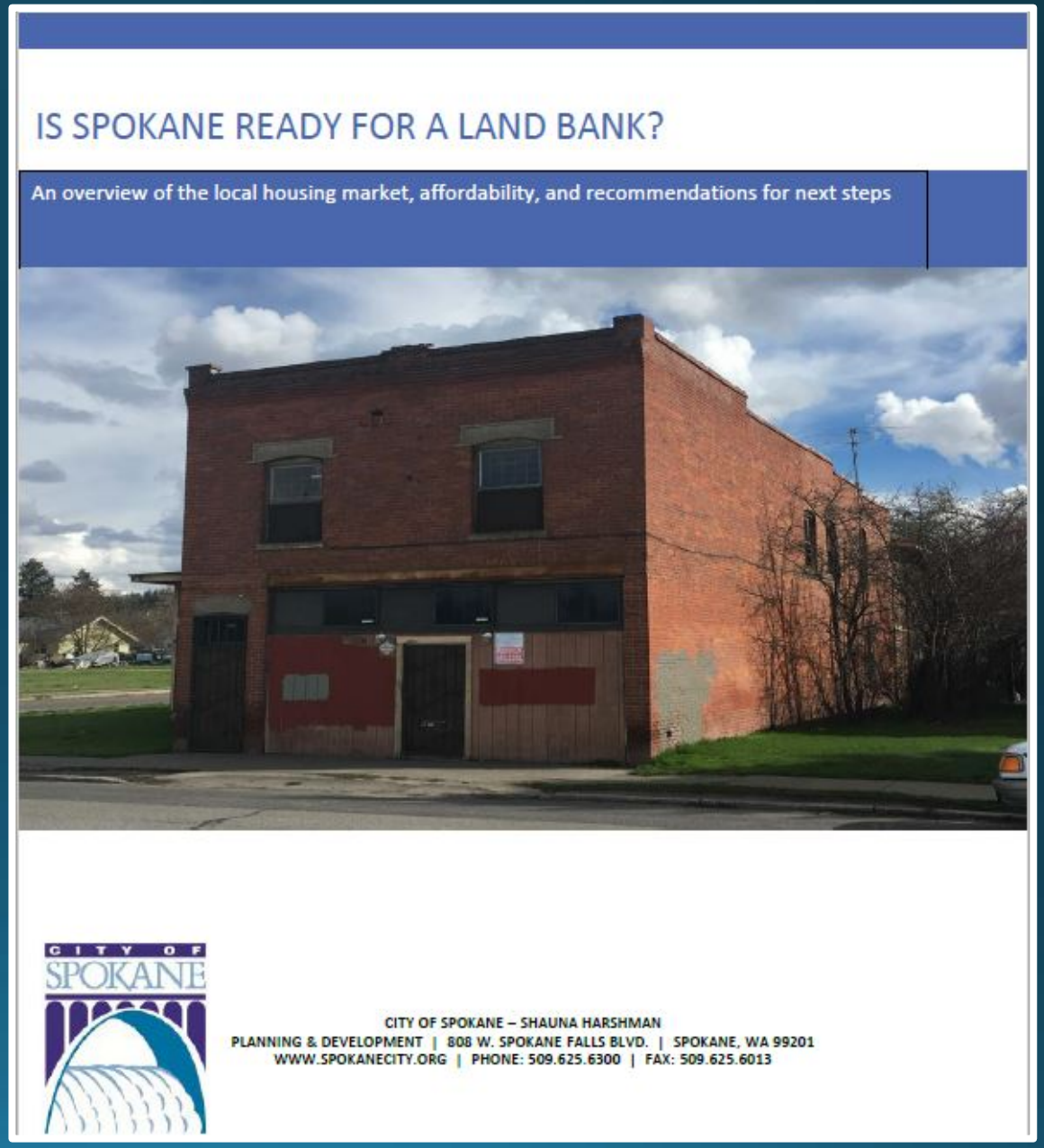


Infill Housing Brownbags





Land Banking Feasibility Analysis



Economic Development

The YARD Redevelopment Master Plan

Public Development Authorities

THE YARD

University District

Business Improvement Districts

Incentives

Invest with us!

Property Tax Exemption

Only in the City of Spokane

Only in Designated Infill Target Areas

Get an 8 or 12 year Property Tax Exemption

Construct Qualifying New Quality Multi-Family Housing

(4 units or more in 1 building)

Check before you buy • Apply before a permit

City of Spokane Planning Services

509.625.6300 • Incentives@SpokaneCity.org

Customized Toolbox

Contact your City Specialist for more info on available incentives and a customized package of all available tools for development.

Commercial Rate Clarification

A 10-unit commercial to residential conversion project can net approx. **$6,400** in annual utility rate savings.

Urban Utility Installation

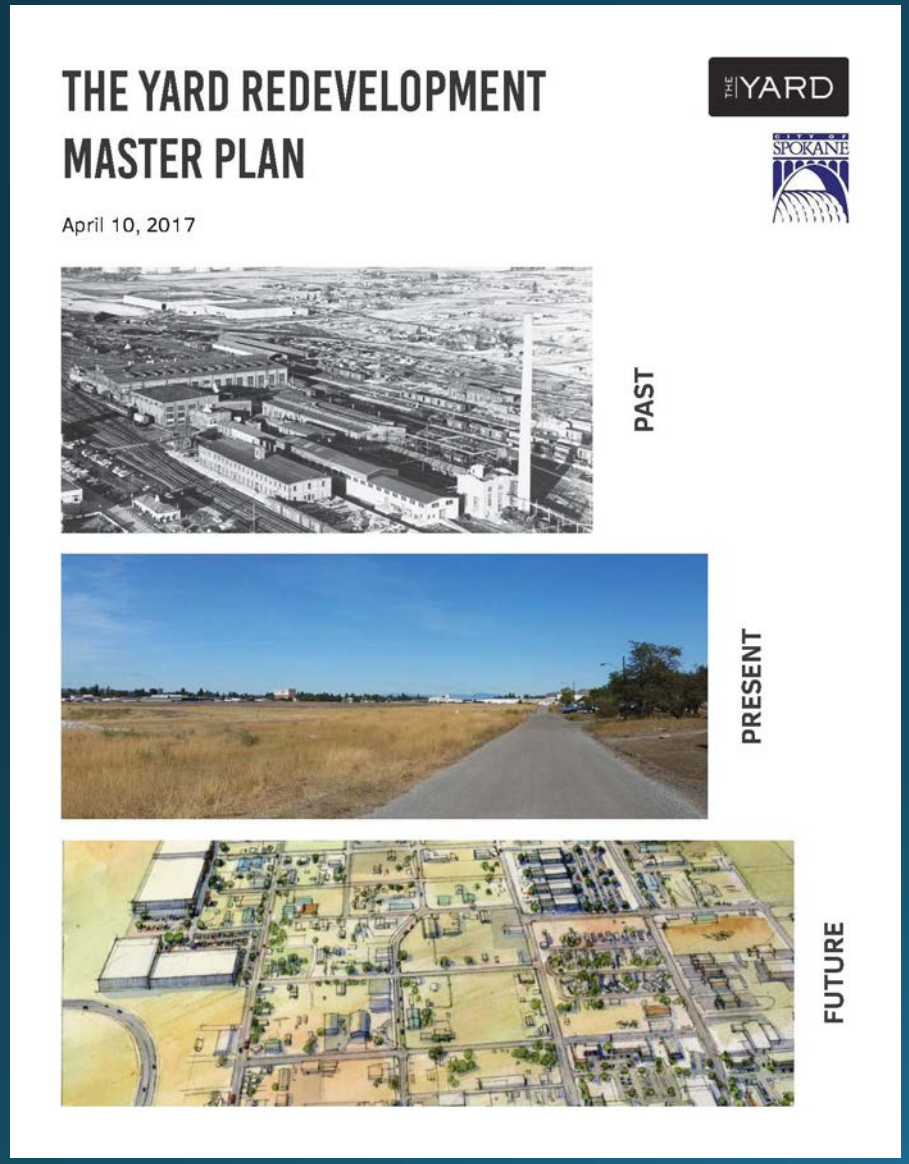
New or up-sized utility connections can save between **$10,000** and **$40,000** in reimbursements from the City.

Projects of City-Wide Significance

Brownfield Program

Riverfront Park EPA Grants

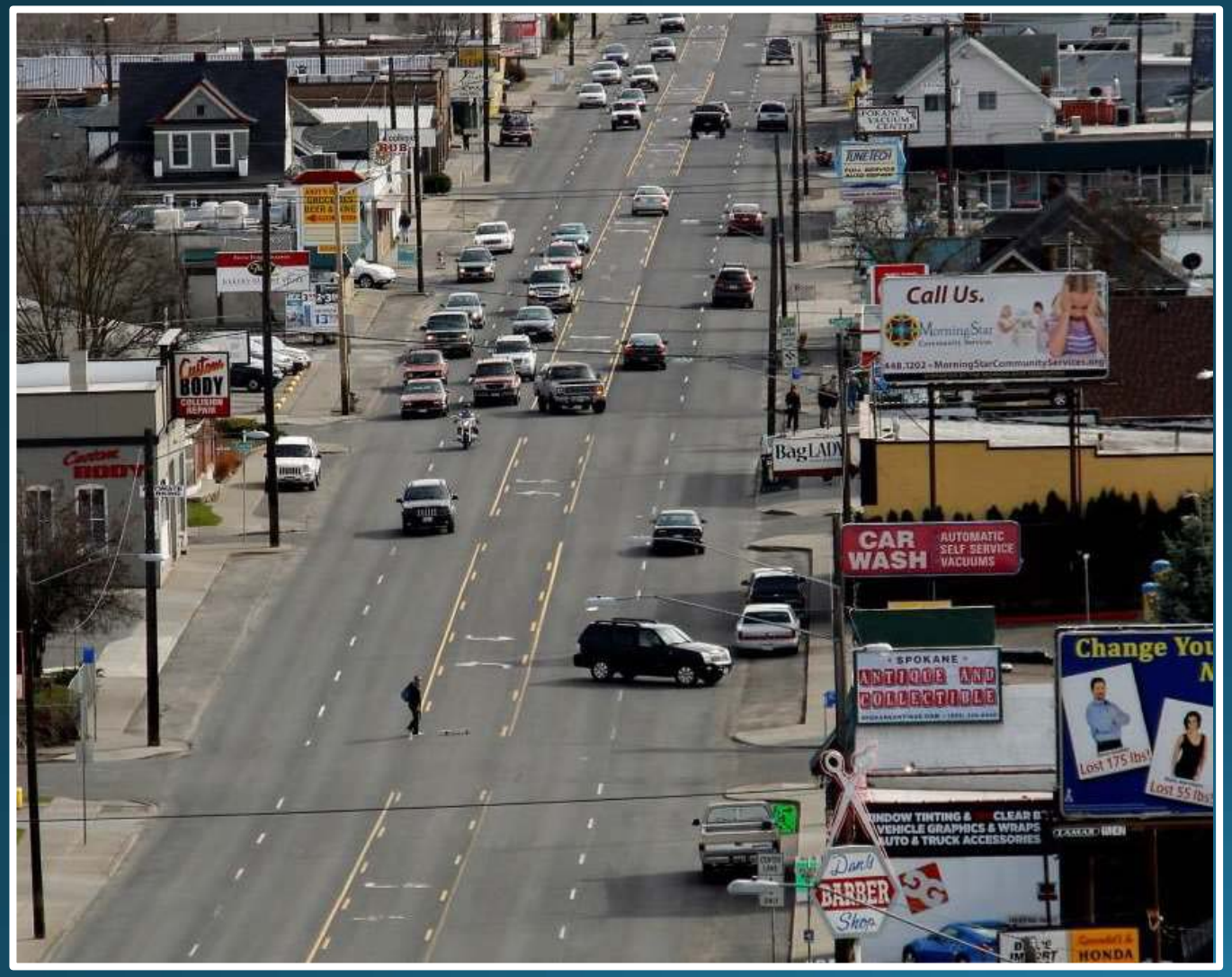
EPA Area Wide Planning Grant Closeout



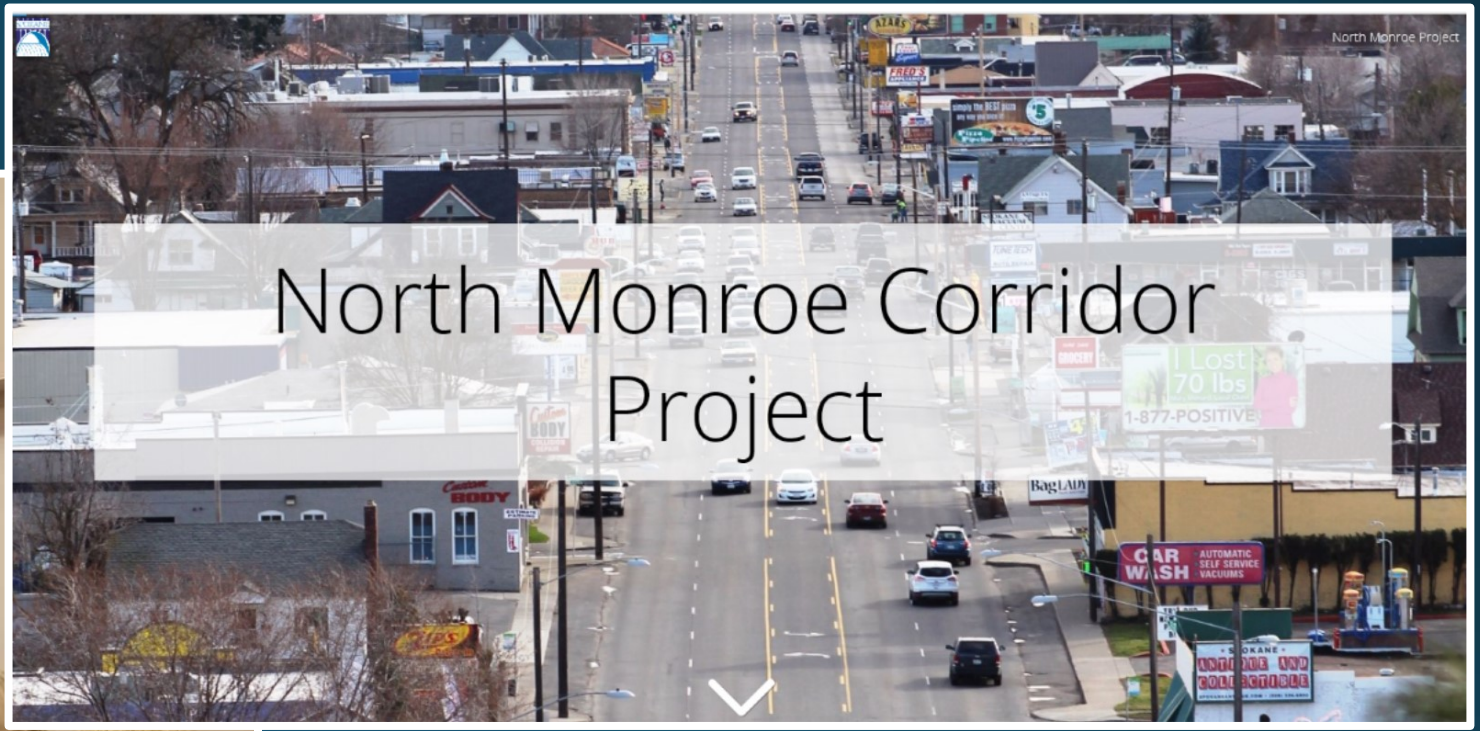
Beck's Phase I & II

Integrated Infrastructure Project Support

North Monroe Project



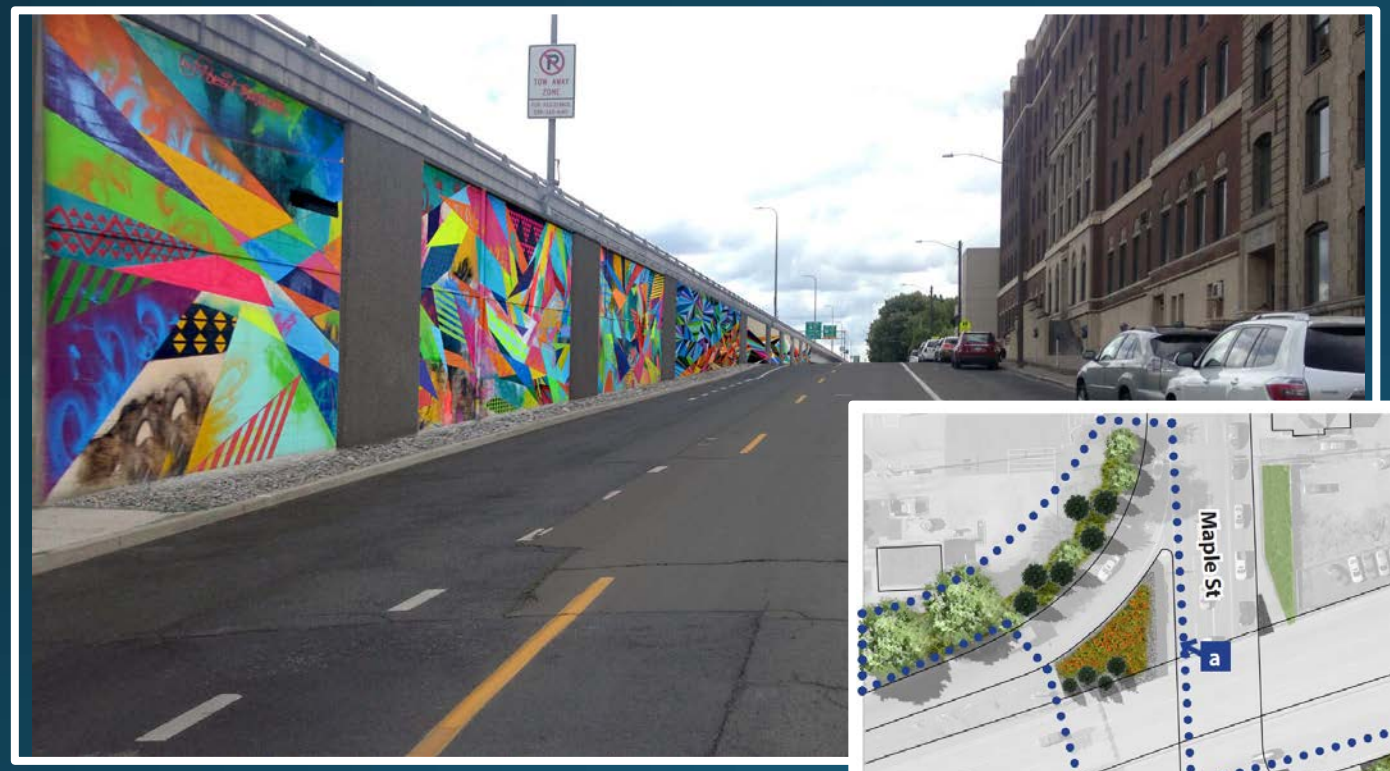
Outreach & Engagement

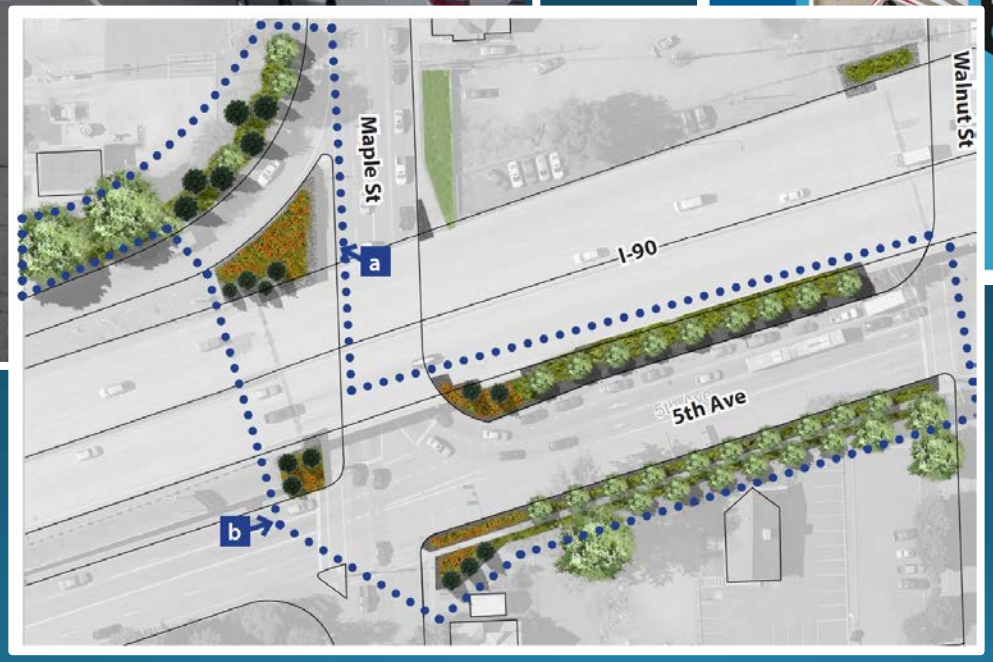


Business Assistance Program Development

East Sprague Re-Build

I-90 Gateway Projects





WSDOT Coordination

NSC Placemaking

Latah Creek Trail Design Charette

Design Review

Mayor's Urban Design Awards

Spokane Mayor's

Urban Design Awards

Celebrating the designs that invigorate our city.

The Mayor's Urban Design Awards will be held on Thursday, October 19, 2017 @ 5:30p.m. at the Saranac Commons | 19 W Main Ave

The event is free and open to the public. All citizens who would like to learn more about good urban design to are encouraged to attend.

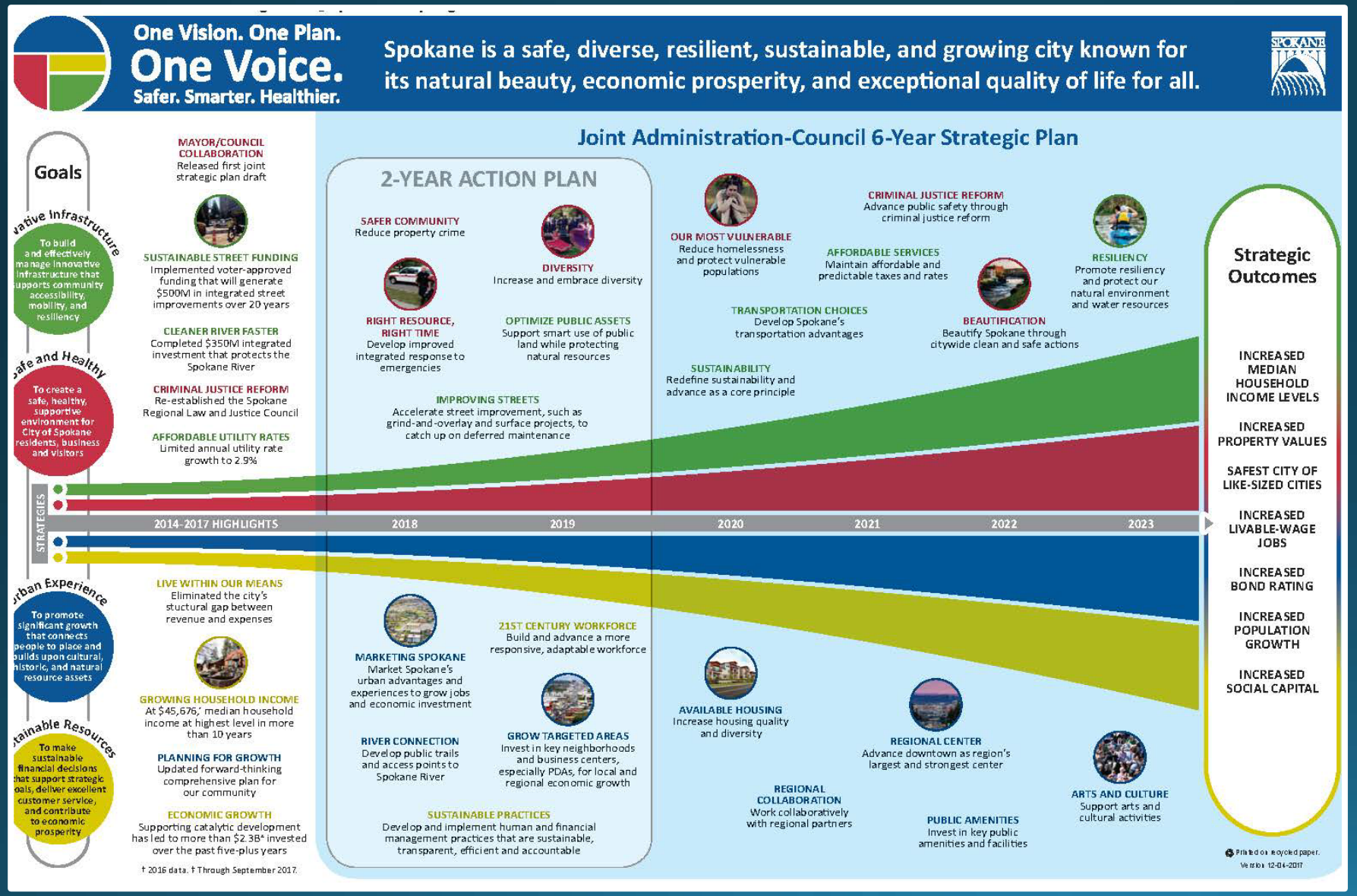
For more info: http://bit.ly/2hYp0dA

Moving north along Wall Street, the building faces northward toward Riverfront Park. Customers at STCU and Rocket Bakery enjoy great views of the lush park and a feeling of being integral to the site.

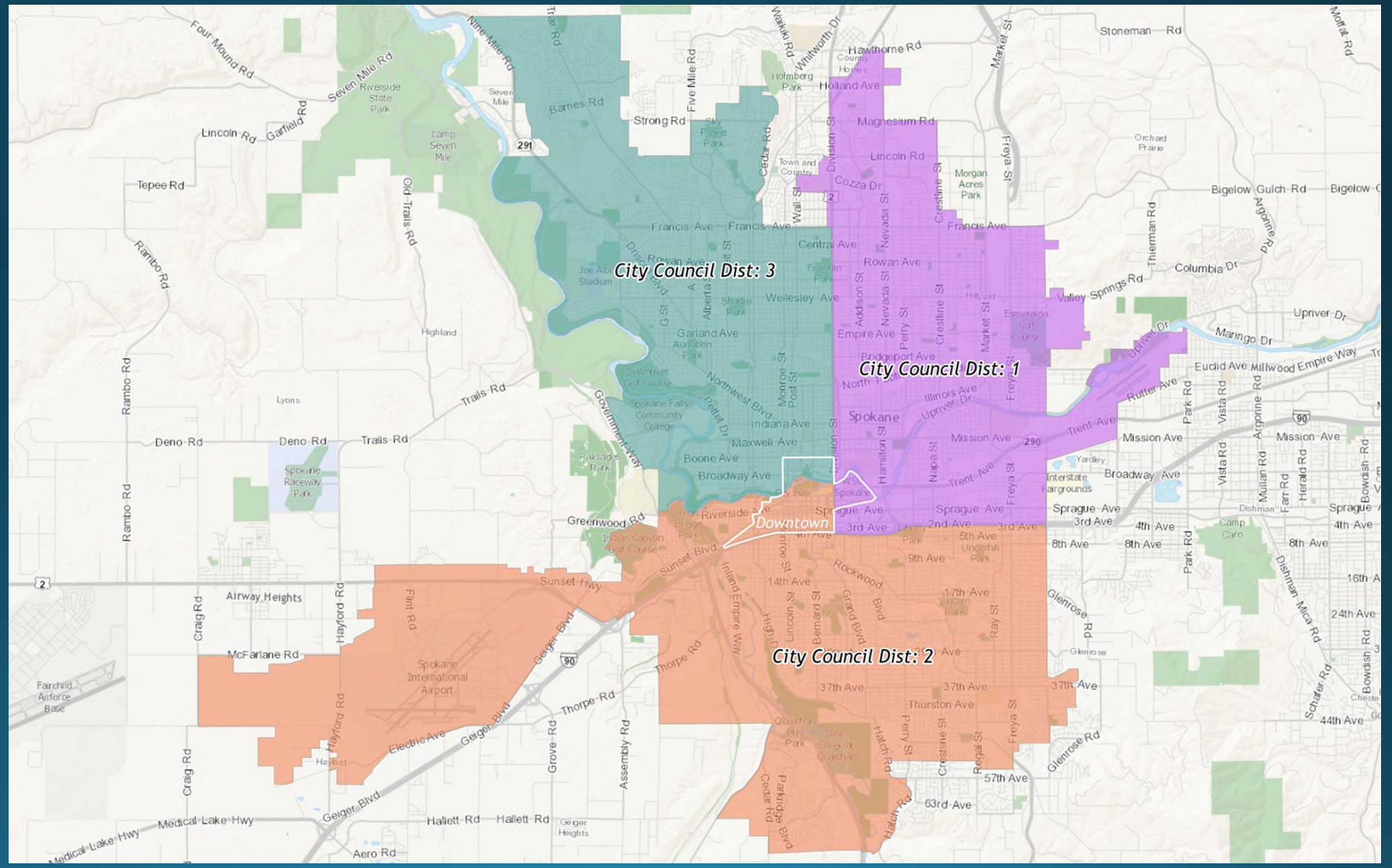
Design Review Applications

Other Key Collaborations

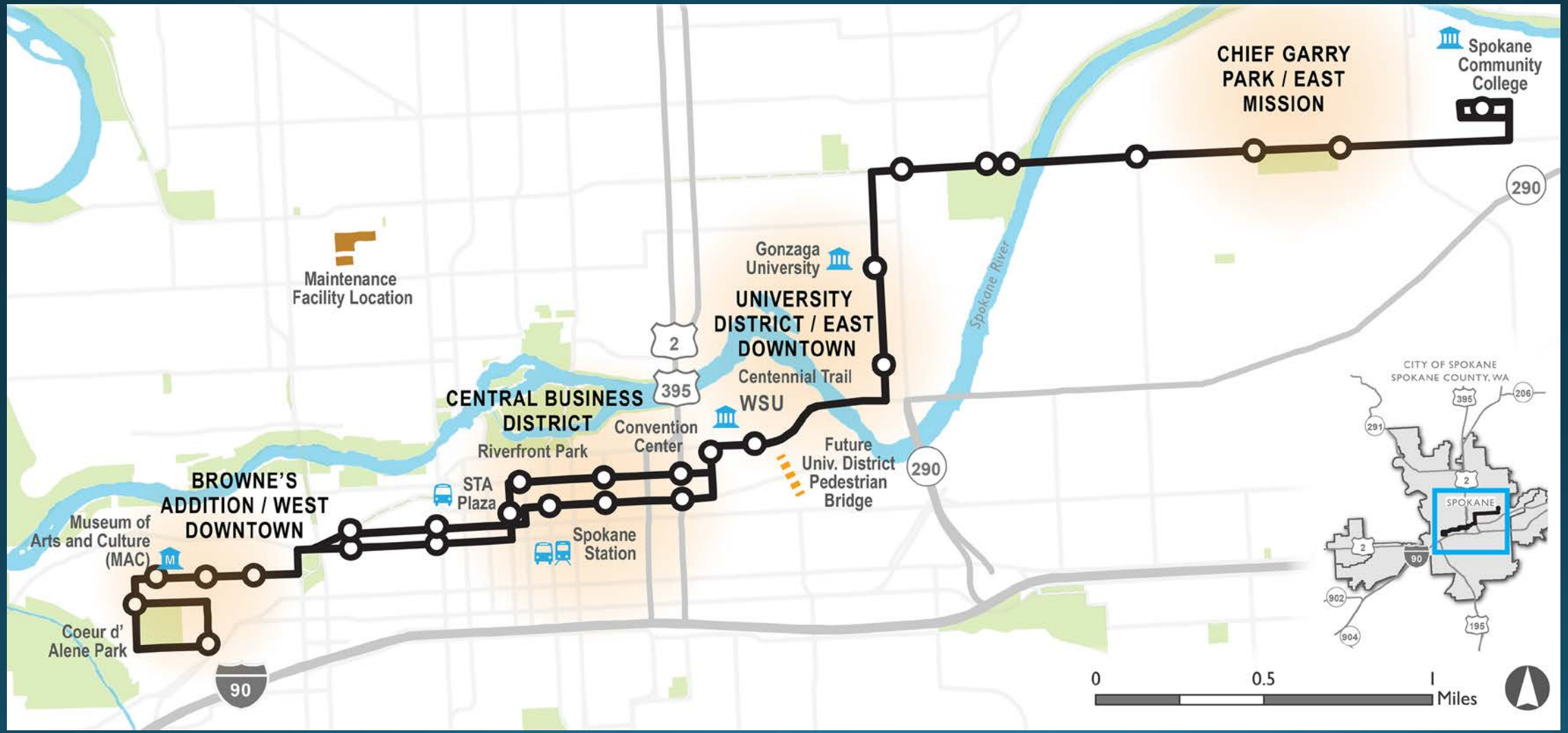
Strategic Plan Development & Outreach



Spokane Matters



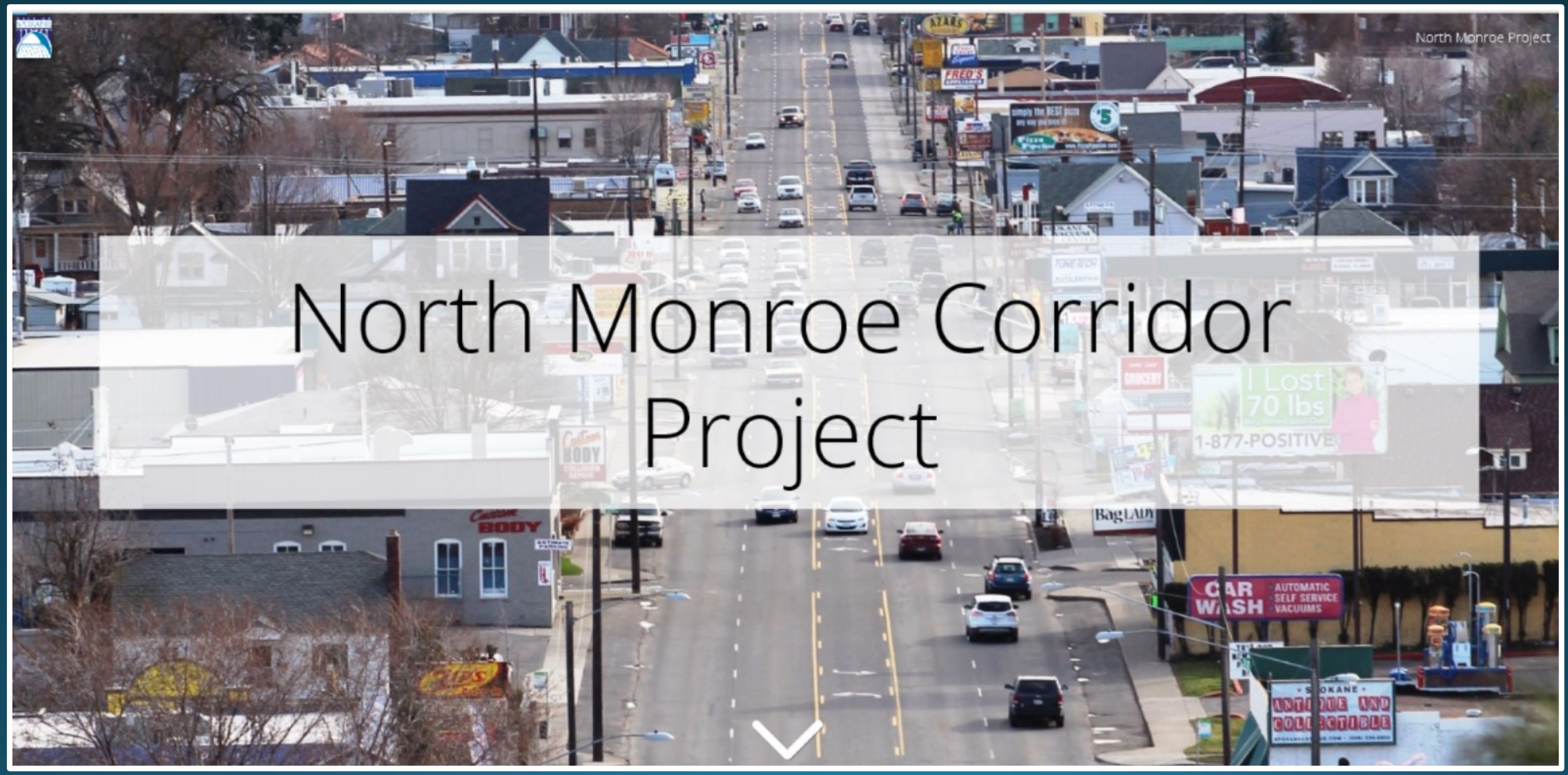
CCL Infrastructure Scoping



Public Engagement

Outreach, Outreach, Outreach….

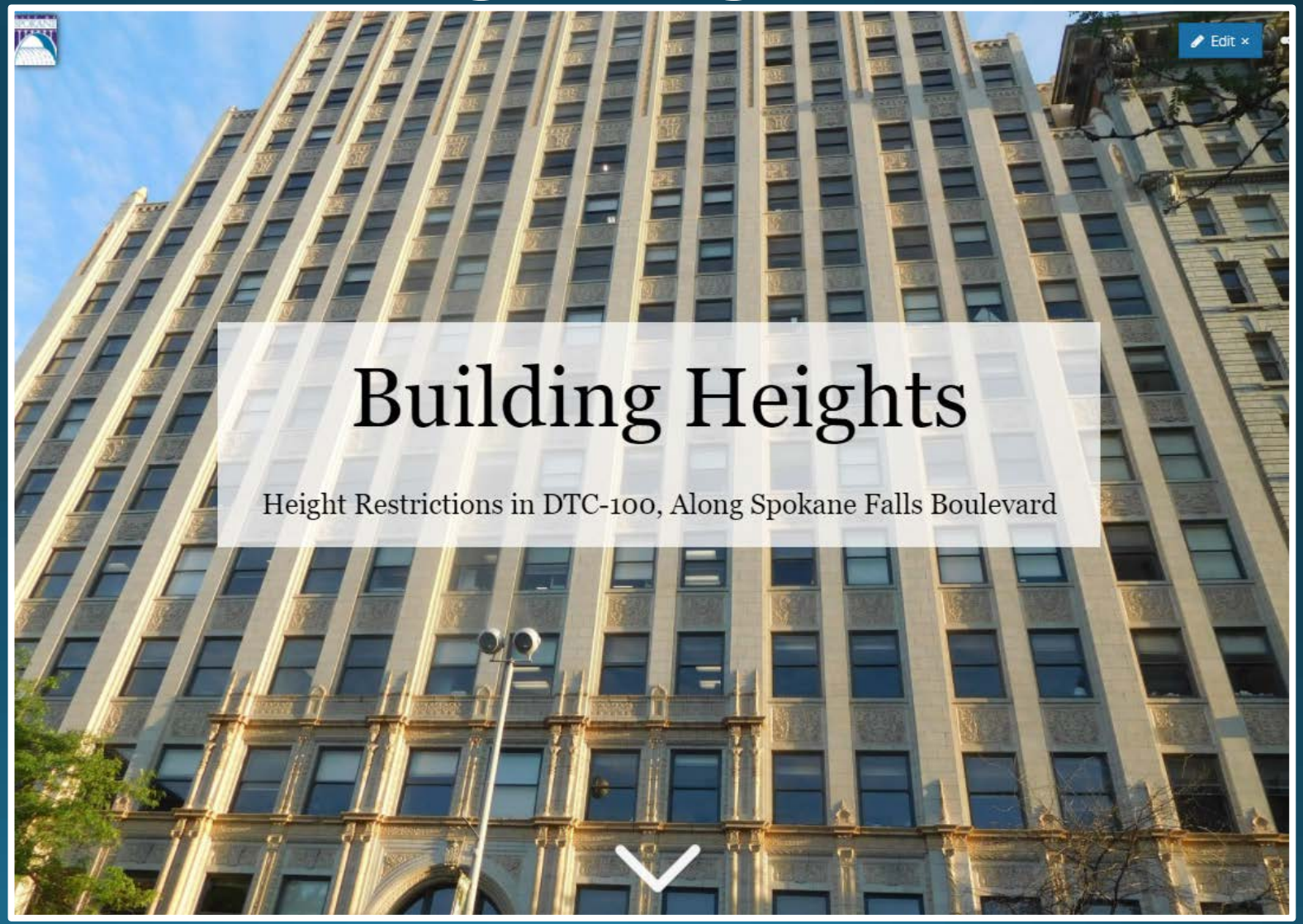
North Monroe Story Board



ESRI National Award

University District

Spokane Falls Building Heights



City of Spokane Planning Services Department

2018 Priorities

One Vision. One Plan. One Voice.

Safer. Smarter. Healthier.

Spokane is a safe, diverse, resilient, sustainable, and growing city known for its natural beauty, economic prosperity, and exceptional quality of life for all.

Joint Administration-Council 6-Year Strategic Plan

Goals

Innovative Infrastructure
To build and effectively manage innovative infrastructure that supports community accessibility, mobility, and resiliency

Safe and Healthy
To create a safe, healthy, supportive environment for City of Spokane residents, business and visitors

Urban Experience
To promote significant growth that connects people to place and builds upon cultural, historic, and natural resource assets

Sustainable Resources
To make sustainable financial decisions that support strategic goals, deliver excellent customer service, and contribute to economic prosperity

2014-2017 HIGHLIGHTS

MAYOR/COUNCIL COLLABORATION
Released first joint strategic plan draft

SUSTAINABLE STREET FUNDING
Implemented voter-approved funding that will generate $500M in integrated street improvements over 20 years

CLEANER RIVER FASTER
Completed $350M integrated investment that protects the Spokane River

CRIMINAL JUSTICE REFORM
Re-established the Spokane Regional Law and Justice Council

AFFORDABLE UTILITY RATES
Limited annual utility rate growth to 2.9%

LIVE WITHIN OUR MEANS
Eliminated the city's stuctural gap between revenue and expenses

GROWING HOUSEHOLD INCOME
At $45,676,† median household income at highest level in more than 10 years

PLANNING FOR GROWTH
Updated forward-thinking comprehensive plan for our community

ECONOMIC GROWTH
Supporting catalytic development has led to more than $2.3B‡ invested over the past five-plus years

† 2016 data. ‡ Through September 2017.

2-YEAR ACTION PLAN

SAFER COMMUNITY
Reduce property crime

DIVERSITY
Increase and embrace diversity

RIGHT RESOURCE, RIGHT TIME
Develop improved integrated response to emergencies

OPTIMIZE PUBLIC ASSETS
Support smart use of public land while protecting natural resources

IMPROVING STREETS
Accelerate street improvement, such as grind-and-overlay and surface projects, to catch up on deferred maintenance

MARKETING SPOKANE
Market Spokane's urban advantages and experiences to grow jobs and economic investment

21ST CENTURY WORKFORCE
Build and advance a more responsive, adaptable workforce

RIVER CONNECTION
Develop public trails and access points to Spokane River

GROW TARGETED AREAS
Invest in key neighborhoods and business centers, especially PDAs, for local and regional economic growth

SUSTAINABLE PRACTICES
Develop and implement human and financial management practices that are sustainable, transparent, efficient and accountable

OUR MOST VULNERABLE
Reduce homelessness and protect vulnerable populations

CRIMINAL JUSTICE REFORM
Advance public safety through criminal justice reform

AFFORDABLE SERVICES
Maintain affordable and predictable taxes and rates

TRANSPORTATION CHOICES
Develop Spokane's transportation advantages

BEAUTIFICATION
Beautify Spokane through citywide clean and safe actions

RESILIENCY
Promote resiliency and protect our natural environment and water resources

SUSTAINABILITY
Redefine sustainability and advance as a core principle

AVAILABLE HOUSING
Increase housing quality and diversity

REGIONAL CENTER
Advance downtown as region's largest and strongest center

REGIONAL COLLABORATION
Work collaboratively with regional partners

PUBLIC AMENITIES
Invest in key public amenities and facilities

ARTS AND CULTURE
Support arts and cultural activities

Strategic Outcomes

- INCREASED MEDIAN HOUSEHOLD INCOME LEVELS
- INCREASED PROPERTY VALUES
- SAFEST CITY OF LIKE-SIZED CITIES
- INCREASED LIVABLE-WAGE JOBS
- INCREASED BOND RATING
- INCREASED POPULATION GROWTH
- INCREASED SOCIAL CAPITAL

STRATEGIES

2018 2019 2020 2021 2022 2023

Printed on recycled paper.
Version 12-04-2017

Key Projects & Programs

- Downtown Plan Update
  Advance downtown as region's largest and strongest center
- Infill Housing Code Amendments
  Increase housing quality and diversity; invest in key neighborhoods & business centers
- Shoreline Access Plan
  Develop public trails and access points to Spokane River
- Subarea Planning
  Invest in key neighborhoods and business centers, especially PDAs

Key Projects & Programs (cont.)

- Brownfield Program

  Protect our natural environment; invest in key public amenities and facilities

- Economic Development Program

  Invest in key neighborhoods and business centers, especially PDAs; work collaboratively with regional partners

- NSC Placemaking & Community Engagement

  Work collaboratively with regional partners; invest in key public amenities and facilities

Company Name: City of Spokane
Phone: (509) 625-6478
Contact: Christina Coty
Email: ccoty@spokanecity.org

Account Executive: Craig Schurter
23403 East Mission Ave., Suite 216
Spokane, WA 99019
Toll Free 800.881.0962 - Order Fax 888.729.0997

Solution Summary	Unit List Price	Ext. Sale Price
Q-00008866		
Annual Veritas Renewal 02/01/2018 - 01/31/2019	$ 90,336.76	$ 90,336.76
Grand Total		**$ 90,336.76**

Line Item	Part Number	Description	Serial Number	Start Date	End Date	Qty.	Unit List Price	Unit Sale Price	Ext. Sale Price
	Annual Veritas Renewal 02/01/2018 - 01/31/2019								
1	11142-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP OPT LIBRARY BASED TAPE DRIVE XPLAT 1 DRIVE ONPREMISE STANDARD PERPETUAL LICENSE GOV		2/1/2018	1/31/2019	2	$ 570.98	$ 570.98	$ 1,141.96
2	12584-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP ENT CLIENT WLS 1 SERVER HARDWARE TIER 4 ONPREMISE STANDARD PERPETUAL LICENSE GOV		2/1/2018	1/31/2019	2	$ 1,162.72	$ 1,162.72	$ 2,325.44
3	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV		2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08
4	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV		2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08
5	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV		2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04
6	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV		2/1/2018	1/31/2019	16	$ 113.04	$ 113.04	$ 1,808.64
7	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV		2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08
8	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD		2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04

		PERPETUAL LICENSE GOV						
9	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04
10	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08
11	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04
12	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04
13	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08
14	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	7	$ 113.04	$ 113.04	$ 791.28
15	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08
16	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04
17	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR	2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08

		NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV						
18	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	5	$ 113.04	$ 113.04	$ 565.20
19	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08
20	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04
21	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	3	$ 113.04	$ 113.04	$ 339.12
22	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04
23	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08
24	14588-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR ENTERPRISE VAULT E-DISCOVERY STD ED 1 USER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	10	$ 6.58	$ 6.58	$ 65.80
25	14588-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR ENTERPRISE VAULT E-DISCOVERY STD ED 1 USER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2,000	$ 6.58	$ 6.58	$ 13,160.00

26	14081-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR ENTERPRISE VAULT EMAIL MGMT 1 USER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2,000	$ 7.87	$ 7.87	$ 15,740.00
27	12855-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP DEDUPLICATION DATA PROTECTION OPTIMIZATION OPT XPLAT 1 FRONT END TB ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	16	$ 570.60	$ 570.60	$ 9,129.60
28	12487-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR INFOSCALE STORAGE WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	12	$ 124.89	$ 124.89	$ 1,498.68
29	12250-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP ENT SERVER WLS 1 SERVER HARDWARE TIER 2 ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 1,044.30	$ 1,044.30	$ 1,044.30
30	14081-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR ENTERPRISE VAULT EMAIL MGMT 1 USER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	10	$ 7.87	$ 7.87	$ 78.70
31	12487-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR INFOSCALE STORAGE WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	16	$ 124.89	$ 124.89	$ 1,998.24
32	12487-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR INFOSCALE STORAGE WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	32	$ 124.89	$ 124.89	$ 3,996.48
33	12487-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR INFOSCALE STORAGE WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	16	$ 124.89	$ 124.89	$ 1,998.24
34	12487-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR	2/1/2018	1/31/2019	16	$ 124.89	$ 124.89	$ 1,998.24

		INFOSCALE STORAGE WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE GOV						
35	12487-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR INFOSCALE STORAGE WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	16	$ 124.89	$ 124.89	$ 1,998.24
36	12487-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR INFOSCALE STORAGE WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	80	$ 124.89	$ 124.89	$ 9,991.20
37	12487-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR INFOSCALE STORAGE WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	6	$ 124.89	$ 124.89	$ 749.34
38	12487-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR INFOSCALE STORAGE WIN 1 CORE ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	6	$ 124.89	$ 124.89	$ 749.34
39	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04
40	12260-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP OPT NDMP XPLAT 1 SERVER HARDWARE TIER 4 ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 2,906.81	$ 2,906.81	$ 2,906.81
41	12255-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP ENT CLIENT WLS 1 SERVER HARDWARE TIER 3 ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 785.91	$ 785.91	$ 785.91
42	14731-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP ENT CLIENT WLS 1 SERVER HARDWARE TIER 2 ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	7	$ 592.13	$ 592.13	$ 4,144.91

43	14731-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP ENT CLIENT WLS 1 SERVER HARDWARE TIER 2 ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 592.13	$ 592.13	$ 592.13
44	11150-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP ENT CLIENT UX 1 SERVER HARDWARE TIER 1 ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2	$ 968.94	$ 968.94	$ 1,937.88
45	12584-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP ENT CLIENT WLS 1 SERVER HARDWARE TIER 4 ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2	$ 1,162.72	$ 1,162.72	$ 2,325.44
46	12497-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR INFOSCALE AVAILABILITY UX 1 SERVER HARDWARE TIER B ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2	$ 1,259.62	$ 1,259.62	$ 2,519.24
47	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	1	$ 113.04	$ 113.04	$ 113.04
48	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	2	$ 113.04	$ 113.04	$ 226.08
49	11466-M3-24	ESSENTIAL 24 MONTHS RENEWAL FOR NETBACKUP STD CLIENT XPLAT 1 SERVER ONPREMISE STANDARD PERPETUAL LICENSE GOV	2/1/2018	1/31/2019	5	$ 113.04	$ 113.04	$ 565.20
		Subtotal						*$ 90,336.76*

Prepared by: Dana Fulwider

Please contact the person listed above at Structured for any questions regarding this quotation.

Notes:
1. Prices do not include shipping charges. All shipping charges are FOB origin and will be added at time of invoice.
2. Prices do not include tax. All applicable sales taxes will be added at time of invoice.
3. Payment terms are Cash, Visa, or COD. Net 20 day terms are available with approved credit. Structured Communication Systems, Inc. Standard Terms & Conditions apply to this and all quotations. A copy is available upon request.
4. All quotes and proposals are calculated using US Dollars.
5. Quotes are valid for 30 days. Structured reserves the right to adjust prices at any time according to manufacturer price changes. In the event that the expiration date has been exceeded, please contact your Account Representative for an updated quote.
6. **Remit To Address:**12901 SE 97th Ave Suite 400, Clackamas OR, 97015

This Quotation contains information that is privileged and confidential. The information contained in this Quotation is intended only for use of the person to whom it is addressed. If the reader of this quotation is not (1) the intended recipient or (2) the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited.

WHEN PLACING YOUR ORDER, PLEASE FAX OR EMAIL TO: 888-729-0997 or fax@structured.com

Please fill out all of the below information to ensure that your order is processed as efficiently as possible.

Signature: _____ Date: _____

	Shipping Address:	Billing Address:
Street:		
City, ST Zip:		
Contact:		
Phone:		
Email:		

Preferred Shipping Method: Ground_____ 2nd Day_____ Overnight_____

Date Needed:

Customer Reference / Purchase Order Number:_____

Root Cause & Corrective Action Analysis: *#1 Auditor's Finding – Inadequate internal controls in place to ensure accurate reporting of its financial statements*

Issue:
Deficiencies in internal controls over financial reporting.

Team:
Michelle Hughes, Tim Dunivant, Crystal Marchand, Penny Brown, Sally Stopher

Problem identified:
The City did not have a process to properly research and implement new Governmental Accounting Standards Board (GASB) accounting standards or properly report financial statement balances per existing standards. The City also did not implement a system of controls that would provide assurance the financial statements were prepared in accordance with generally accepted accounting principles. The City neglected to provide adequate review to detect and correct errors prior to submitting our financial statements for audit.

Gather and Confirm Data/Diagnose:
Working with the State Auditor's Office to thoroughly review the Audit, as well as steps taken to correct all items noted in the audit report, helped us develop additional review procedures to improve our control processes in order to identify and correct potential errors going forward. The Audit and subsequent review process also identified the need for additional research and training in order to ensure a more thorough and comprehensive review of our financial statements.

Determine root cause:
Lack of a centralized process, inadequate research, training deficiencies, and insuffient time allocated to review the draft statements were significant root causes for the City's financial statement errors. Financial statements were turned over to the auditors two months earlier than required thereby eliminating the opportunity to conduct adequate research, analysis, and overall review of the financial statements.

Determine corrective action:
Continue to develop documented preparation and review procedures. Establish a schedule that allows sufficient time for required research, analytical procedures, and a comprehensive review of our draft statements. Ensure that staff are adequately trained and have documented their review of applicable accounting standards.

Implement corrective action:
- October 2017 – City utilizing the new State Auditor's "Checklist for Accounting Starndards Changes" to help identify new or updated accounting standards that may impact our financial reporting.
- Year-end procedures now require review of all prior year findings and recommendations to minimize chances or reoccuring issues.
- Beginning in fall 2017, Chief Accountant participating in trainings to identify accounting standard changes and other training specific to financial statement preparation.
- 2018 – Identify subject matter experts for various components of financial statements and provide training to support proper reporting.
- Maintain consistent deadlines to allow adequate review of financial statements before submitting to the State Auditor.

Evaluate corrective action:

Facilitated and reported by:
Michelle Hughes, Chief Accountant

Root Cause & Corrective Action Analysis: *#2 Auditors Finding – Inadequate internal controls in place to ensure accurate reporting on the Schedule of Federal Awards*

Issue:
Grant/Loan Expenditures not reported on the Schedule of Federal Awards; Expenditures reported as Federal Expenses that should not have been reported as such.

Team:
Michelle Hughes, Skyler Brown, Sally Stopher, Angela Cline, Program Managers

Problem identified:
Lack of controls, checklist or process to ensure that all expenditures that are or could be federal grant/ loan expenditures are reported. This process would also help identify all nonfederal grant/loan expenditures that should not be reported on the Schedule of Federal awards.

Gather and Confirm Data/Diagnose:
It was found that non-federal grant/loan expenditures were reported on the Schedule of Federal Awards and inversely Federal grant/loan expenditure were omitted from the Schedule of Federal Awards.

Determine root cause:
There was no process to ensure expenditures were not reported as federal after they were identified to be non-federal due to not meeting a grant requirement. Loan draws were not done timely and expenses went unrecognized as federal grant/loan expenditures.

Determine corrective action:
Additional measures of internal controls have been put into place including the development of master files accessible by both programmatic and accounting staff. Additional measures have also been implemented to ensure that loan payment requests are completed in a timely manner to ensure all federal loan costs are properly recognized and reported on the SEFA appropriately.

Implement corrective action:
December of 2017 development of a new grant accountability worksheet and improve the process in which it will be reconciled the information back to the general ledger. Improvement in coding expenditures to easily identify and expenditure that is grant/loan related. In late February if 2018 having managers compile the information and one central location for the preparation of the Schedule of Federal Awards will maintain consistency in reporting as well.

Evaluate corrective action:

Facilitated and reported by:

Michelle Hughes, Chief Accountant

Root Cause & Corrective Action Analysis: *#3 Auditors Finding – Inadequate internal control to ensure compliance with federal suspension and debarment requirements*

Issue:
The City entered into contracts without documenting that selected contractors were not suspended or debarred from federally funded work.

Team:
Michelle Hughes, Sally Stopher, Skyler Brown, Dan Buller, Program Managers

Problem identified:
Lack of controls to ensure that suspension and debarment status was either, verified and documented or contract language included to certify compliance prior to contract completion.

Gather and Confirm Data/Diagnose:
It was found that while the contractors used for City work were neither debarred nor suspended by the federal government, the contracts reviewed did not contain the necessary debarment and suspension language and did not include suspension and debarment verification as required.

Determine root cause:
There was not an adequate process to ensure required suspension and debarment processes were followed.

Determine corrective action:
Suspension and debarment language, including required lower tier transaction verification requirements shall be added to all City contracts regardless of contract funding.

Implement corrective action:
Corrective action was implemented for all contracts initiated after the completion of the 2016 audit.

Evaluate corrective action:

Facilitated and reported by:

Sally Stopher, Director of Grants, Contracts and Purchasing

ORDINANCE NO _____

An ordinance amending Ordinance No. C-35565, passed the City Council December 11, 2017, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2018, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2018, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2018 budget Ordinance No. C-35565, as above entitled, and which passed the City Council December 11, 2017, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0100-99999	General Fund	
	99999-	Unappropriated Reserves	$ 168,000
TO:	0750-30210	Economic Development	
	58700-07980	Director (from 0 to 1 positions)	$ 129,000
	58700-52110	Social Security	10,000
	58700-52210	Retirement	11,600
	58700-52310	Medical	15,000
	58700-52320	Dental	1,200
	58700-52330	Life Insurance	800
	58700-52340	LTD	400
			$ 168,000

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need create a Director position in Economic Development, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

Passed the City Council _____

_____
Council President

Attest:_____
City Clerk

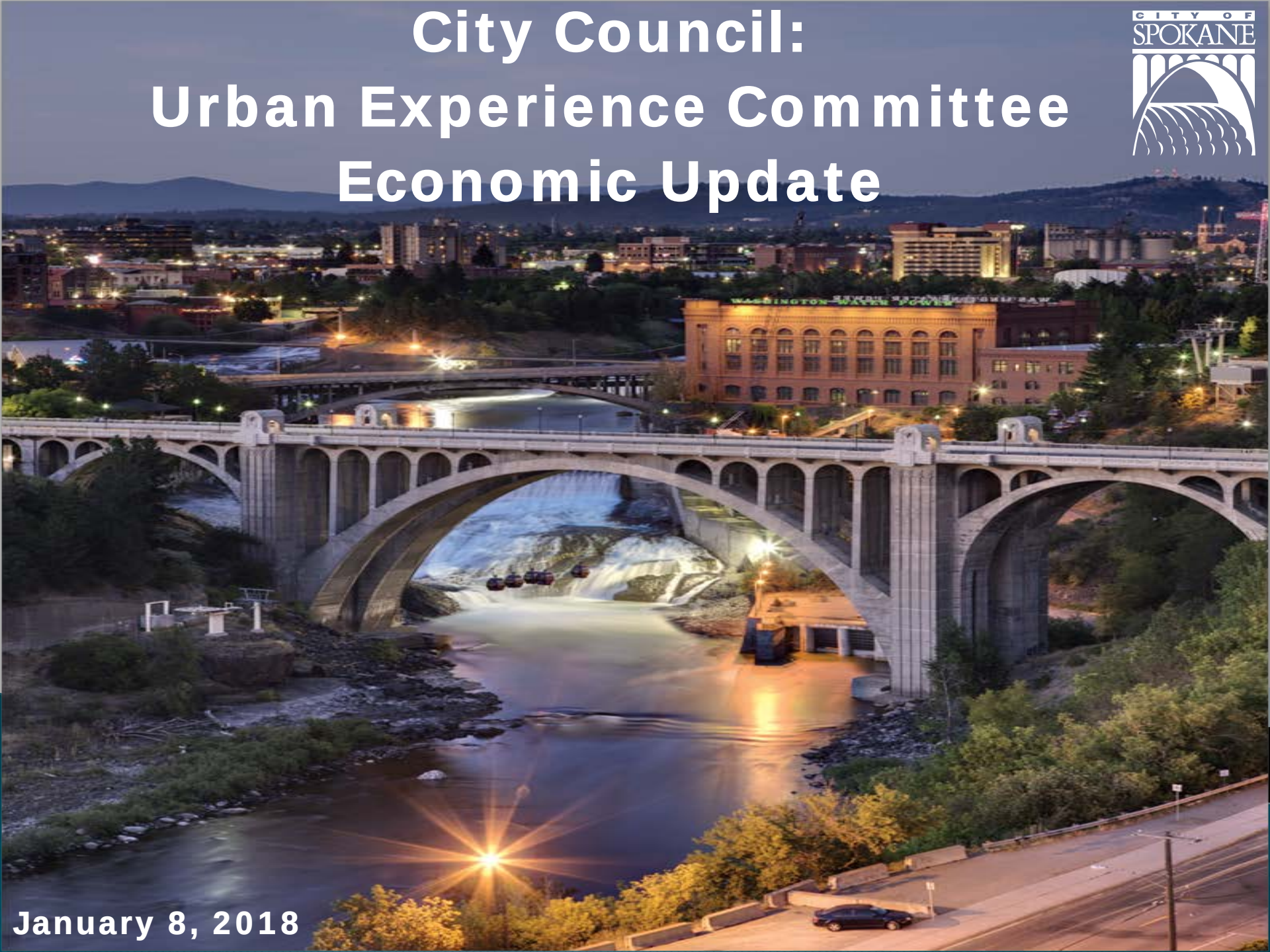
Approved as to form:_____
Assistant City Attorney

_____ _____
Mayor Date

_____

Effective Date

City Council:
Urban Experience Committee
Economic Update

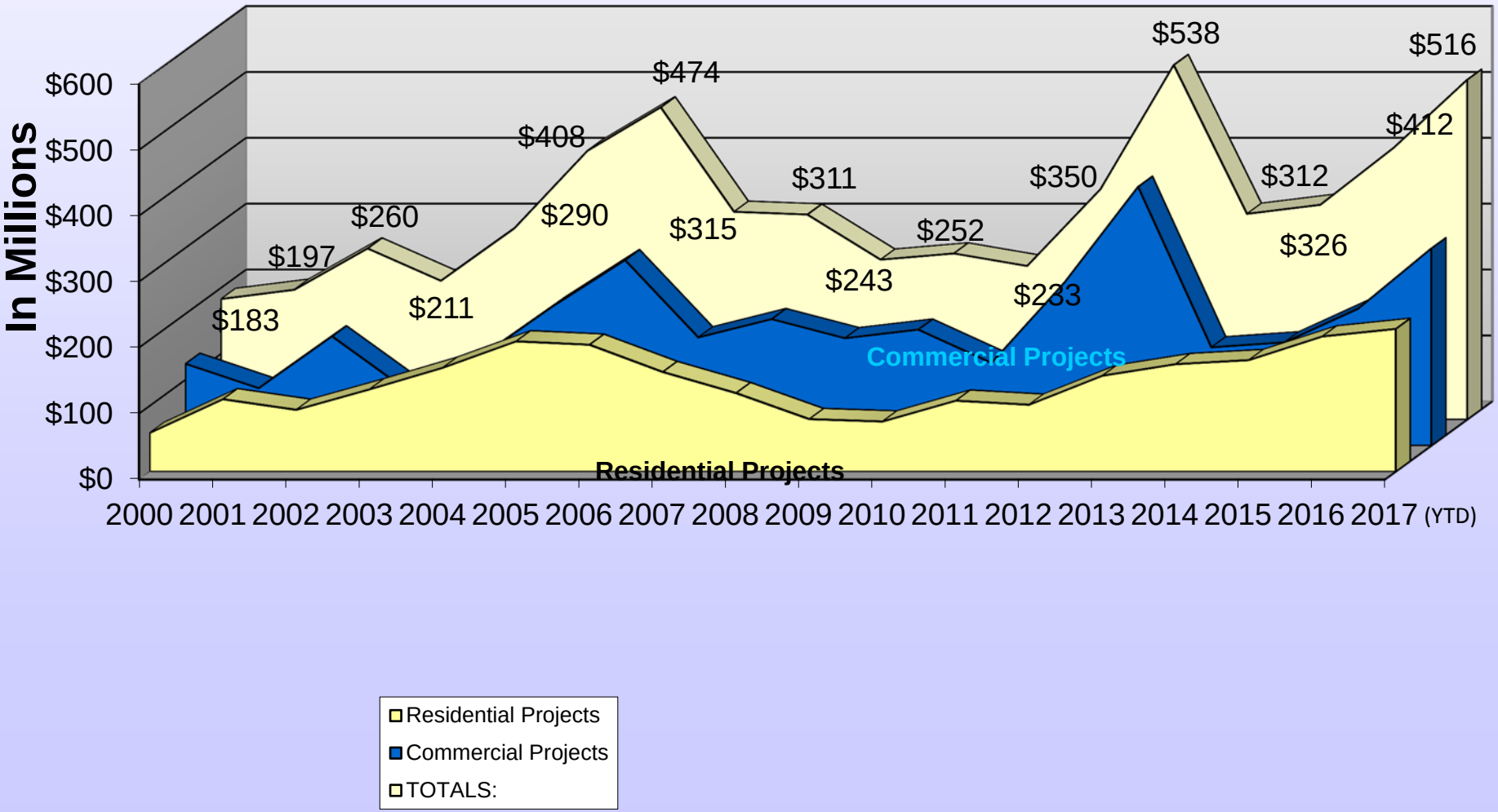


January 8, 2018

City of Spokane Permit Activity

- **Total Permit Activity down 8% (vs. down 8% last month)**
  - 19,556 permits were issued in 2017 compared to 21,262 that were issued in 2016. Permit volume is up 14% over 2015.
- **New Single Family Residences down 11% (vs. down 10% last month)**
  - There were 327 SFR permits issued in 2017 and 366 permits issued in 2016. SFR permits are down 3% from 2015 when 336 permits were issued.
- **Construction Valuation up 24% (vs. up 20% last month)**
  - The valuation of permits issued in was $515.6M, the valuation for permits issued in 2016 was $412M. Valuations are up 58% from 2015.

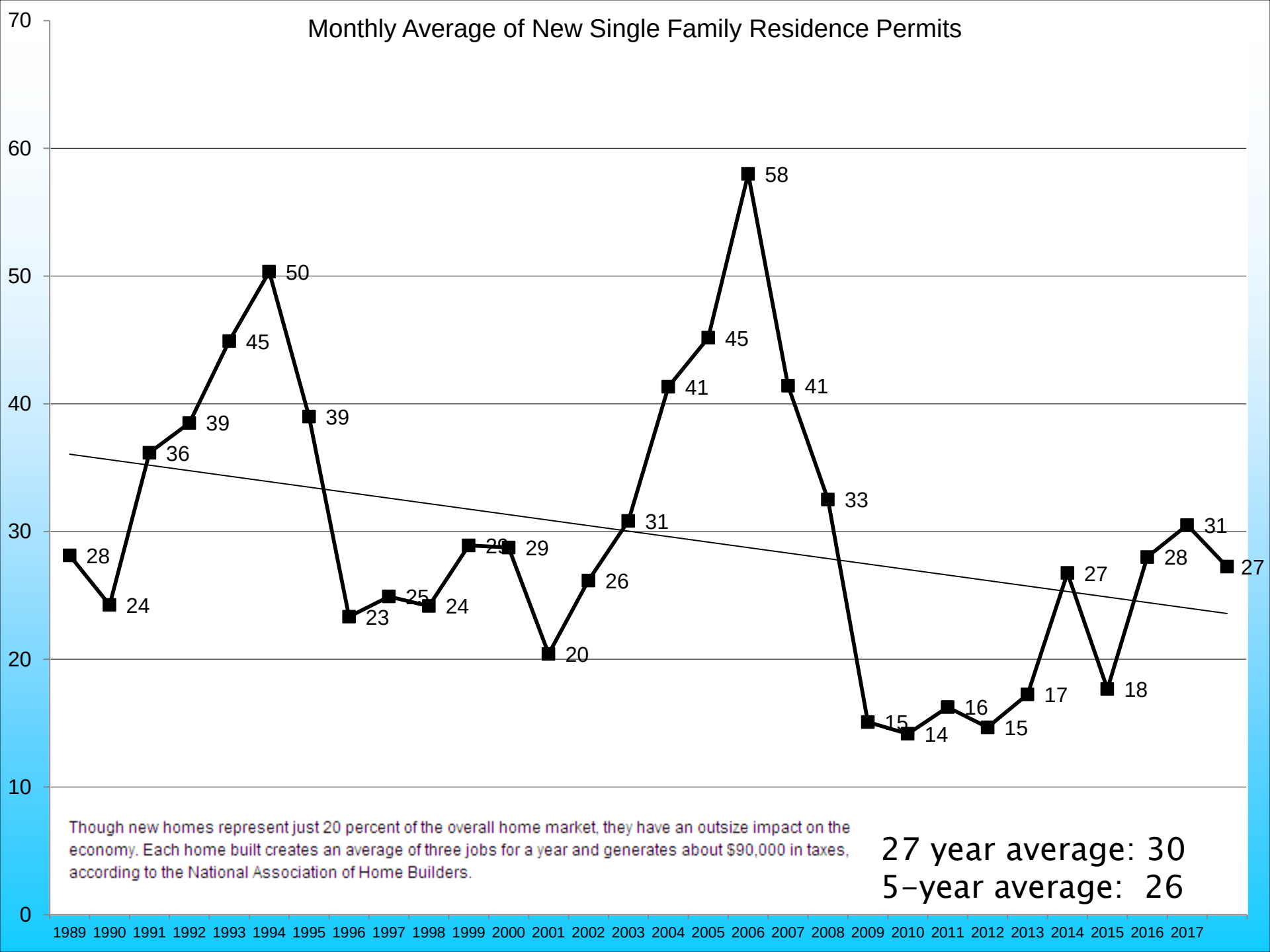
Yearly Construction Valuations

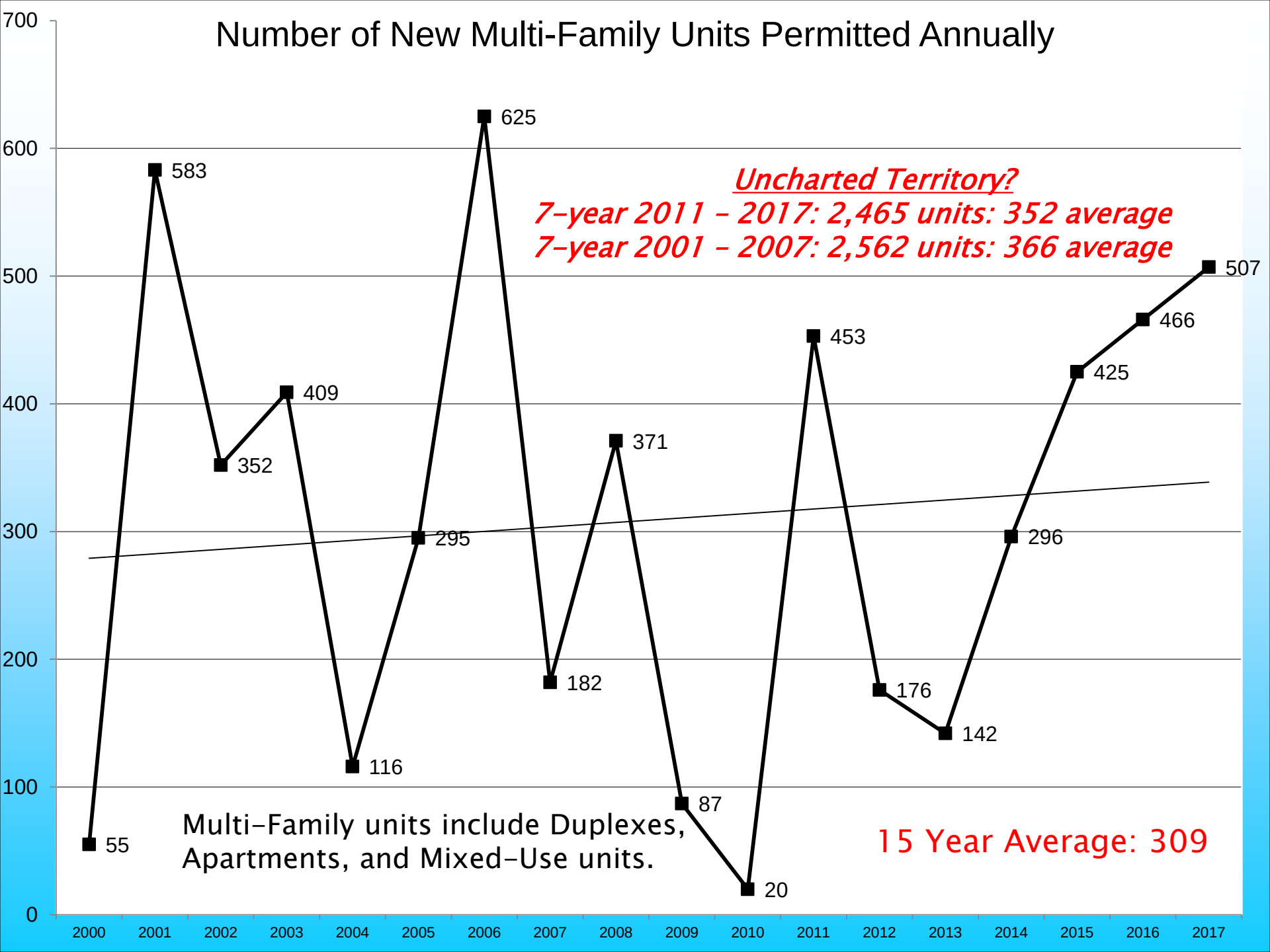


Construction Valuation Comparison of Publicly and Privately Funded Projects

In Millions of Dollars

	Private	Public	Total	Public %
2017	$ 458	$ 57	$ 516	11%
2016	$ 350	$ 63	$ 413	15%
2015	$ 291	$ 35	$ 326	11%
2014	$ 253	$ 57	$ 310	18%
2013	$ 440	$ 98	$ 538	18%
2012	$ 235	$ 114	$ 349	33%
2011	$ 182	$ 51	$ 233	22%
2010	$ 142	$ 110	$ 252	44%
2009	$ 150	$ 93	$ 243	38%
2008	$ 282	$ 30	$ 312	10%
Averages:	**$ 278**	**$ 71**	**$ 349**	**20%**


Monthly Average of New Single Family Residence Permits
70
60
50
40
30
20
10
0
28
24
36
39
45
50
39
23
25
24
29
29
20
26
31
41
45
58
41
33
15
14
16
15
17
27
18
28
31
27
1989 1990 1991 1992 1993 1994 1995 1996 1997 1998 1999 2000 2001 2002 2003 2004 2005 2006 2007 2008 2009 2010 2011 2012 2013 2014 2015 2016 2017
Though new homes represent just 20 percent of the overall home market, they have an outsize impact on the economy. Each home built creates an average of three jobs for a year and generates about $90,000 in taxes, according to the National Association of Home Builders.
27 year average: 30
5-year average: 26


Number of New Multi-Family Units Permitted Annually
700
600
500
400
300
200
100
0
2000
2001
2002
2003
2004
2005
2006
2007
2008
2009
2010
2011
2012
2013
2014
2015
2016
2017
55
583
352
409
116
295
625
182
371
87
20
453
176
142
296
425
466
507
Uncharted Territory?
7-year 2011 - 2017: 2,465 units: 352 average
7-year 2001 - 2007: 2,562 units: 366 average
Multi-Family units include Duplexes, Apartments, and Mixed-Use units.
15 Year Average: 309

Construction Valuation Comparisons

	City	Valley	County	Total	City %
2017	$ 515,642,426	$ 273,460,000	$ 309,626,794	$ 1,098,729,220	47%
2016	$ 412,764,824	$ 262,450,000	$ 272,716,073	$ 947,930,897	44%
2015	$ 325,863,780	$ 98,180,000	$ 256,109,833	$ 680,153,613	48%
2014	$ 312,104,458	$ 111,876,535	$ 225,905,141	$ 649,886,134	48%
2013	$ 534,607,011	$ 173,820,000	$ 317,800,000	$ 1,026,227,011	52%
2012	$ 349,474,428	$ 111,594,294	$ 221,030,312	$ 682,099,034	51%
2011	$ 233,012,833	$ 65,378,378	$ 245,839,900	$ 544,231,111	43%
2010	$ 252,003,323	$ 86,463,600	$ 186,776,741	$ 525,243,664	48%
2009	$ 242,594,589	105192518	$ 178,725,029	$ 526,512,136	46%

COMPARISON OF PROJECTS FROM 2017 & 2016

Largest Projects of 2017	Valuation		Valuation	Largest Projects of 2016
Myrtle Woldson Performing Arts Center	$34,658,000	1	$26,400,000	Salk School Replacement - Phase 2
UHS Behavioral Health	$26,000,000	2	$15,068,458	Highline Apartments
Copper River Apartments	$27,397,406	3	$13,282,949	Hampton Inn & Suites
Franklin Elementary TI & Addition	$20,200,000	4	$12,301,588	Palouse Trails Apartments
Macy's Shell	$20,000,000	5	$12,000,000	RPWRF NLT Project
Center for Athletic Achievement	$18,000,000	6	$11,499,999	North Central High School Addn
SFCC Gym Addition and Reno	$13,200,000	7	$8,100,000	GU Jesuit Residence Center
Riverview Lofts	$11,783,348	8	$8,000,000	St. Joseph's Care Center
Iron Bridge	$11,751,170	9	$5,167,307	Kendall Yards Elm Street Apts
Holy Names Haven	$10,054,859	10	$4,900,000	One South Madelia
	$193,044,783		**$116,720,301**	

COMPARISON OF PROJECTS ISSUED with PROJECTS IN PLAN REVIEW

Largest Projects of 2017	Valuation		Valuation	Largest Projects in Review
Myrtle Woldson Performing Arts Center	$34,658,000	1	$20,000,000	SCC Main Bldg - South Wing
UHS Behavioral Health	$26,000,000	2	$14,200,000	Shiloh Hills Elementary
Copper River Apartments	$27,397,406	3	$11,611,584	Avista Parking Garage
Franklin Elementary TI & Addition	$20,200,000	4	$6,500,000	Otis Hotel TI - Remodel Rooms
Macy's Shell	$20,000,000	5	$3,800,000	RFP - Howard Street Promenade
	$128,255,406		**$56,111,584**	

Proposed Projects:

The Falls	2020 Construction	$60,000,000
Integrated Science & Engineering	Spring 2018	$36,000,000
Touchmark Memory Care	Late 2018	$15,000,000
Medical Professional Offices	Winter 2017	$12,000,000
SIA Springhill	Spring 2019	$10,000,000
6th & Jefferson Condos	2018	$6,300,000
1320 N. Ruby Student Housing	TBD	$3,450,000
Cedar III Apartments	Fall 2017	$3,000,000
Regal Commons – Phase II	Fall 2017	$3,000,000
ESD 101 Conference Center	Winter 2018	$2,500,000

Largest Projects Issued in 2017

- **Myrtle Woldson Performing Arts Center –** 211 E. Desmet – A new performing arts center with two floors, five levels, a 750 seat theater, and a rehearsal hall with 150 seats.
- **UHS Behavioral Health** – 104 W. 5th Avenue – New 100 bed psychiatric hospital.
- **Copper River Apartments** – 2911 Fort George Wright Dr. – New apartment project on Sisters of Holy Names property. 240 units in 10 buildings, a clubhouse, garages, carports, and associated buildings.
- **Franklin Elementary Modernization and Addition** – 2627 E. 17th Avenue – Remodel of 1909 Building, Demolition of 1951 building addition and portable building. Construction of a 46,000 sf addition and expanded parking lot.
- **Macy's Redevelopment Shell** – 608 W. Main – Core and shell to include building envelope and core structures surrounding stairs, elevators.

Largest Projects Issued in 2017

- **Center for Athletic Achievement –** 702 E. Cataldo – New building construction and remodel of Martin Centre.
- **SFCC Gymnasium Addition and Renovation** – 3410 W. Fort George Wright Dr. – Demolition of existing locker rooms/classrooms. Renovate existing competition gym and fitness center. Construct a new 2-story addition, approximately 24,000 sf.
- **Riverview Lofts –** 1601 E. Mission – 80 Unit apartment project with 4 buildings, a clubhouse and garages.
- **Iron Bridge IV Shell –** 731 N. Iron Bridge – Three story concrete tilt up with brick face.
- **Holy Names Haven –** 1935 N. Holy Names Ct. – 76-units in 4 buildings with clubhouse, maintenance building, and associated site improvements.

Largest Projects in Plan Review

- **SCC Main Building Renovation** – 1810 N. Greene St. – Partial renovation of the existing instructional spaces and a 6,000 sf addition.
- **Shiloh Hills Elementary School Addition and Modernization** – 505 E. Stonewall – 11,000 sf addition and modernization of existing elementary school including parking reconfiguration and site work
- **Avista Corporation Parking Garage – 1411 E. Mission Ave – New 500 stall parking garage ($11.6M)**
- **Otis Hotel** – 110 S. Madison – Tenant improvement to remodel rooms, remove some walls to reduce the number of rooms from 41 to 29 per floor.
- **Riverfront Park – Howard Street Promenade – 507 N. Howard – Park improvements including civil, lighting and electrical, sidewalks, planting, and irrigation. ($3.8m)**

Proposed Projects Descriptions

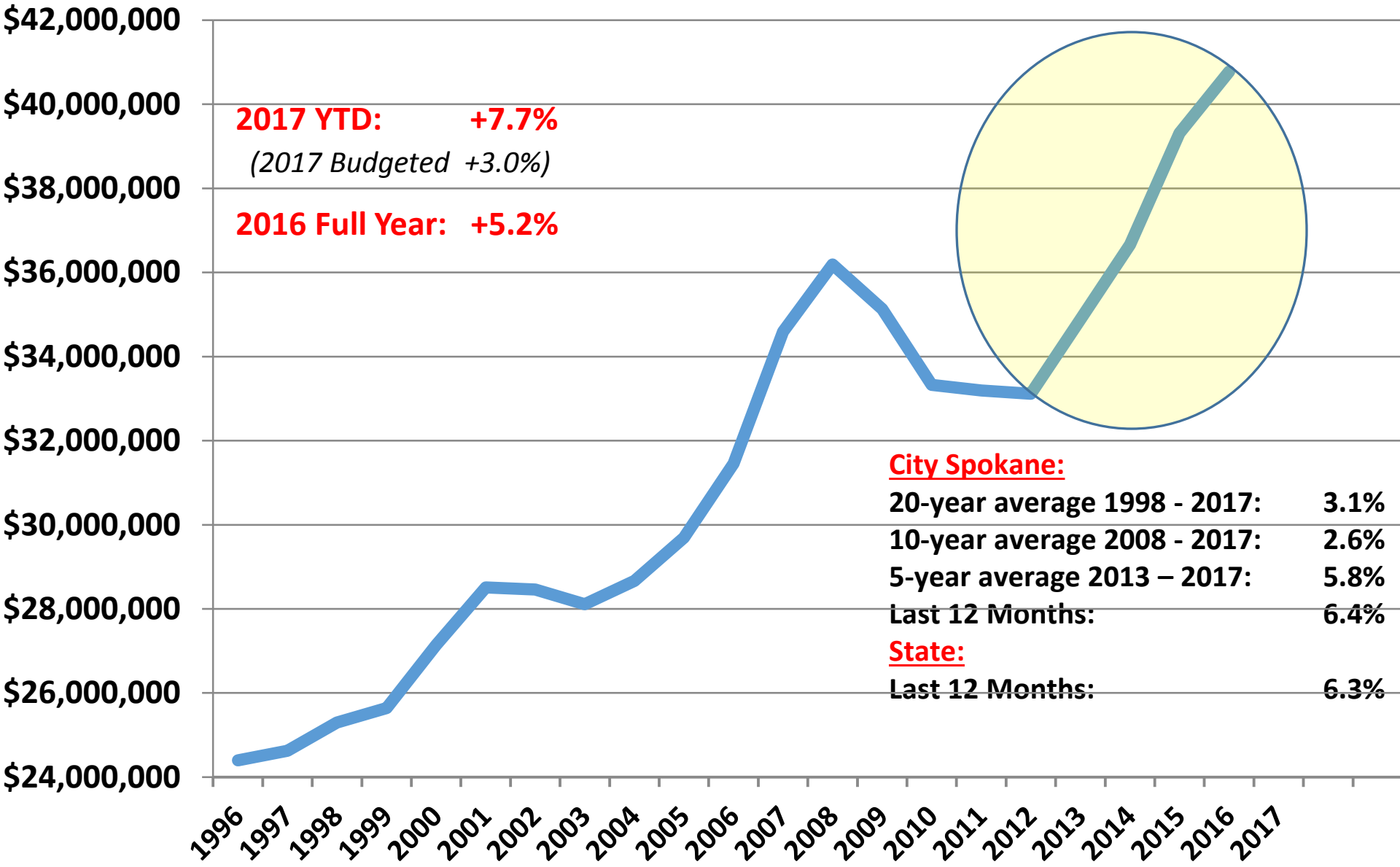
- **The Falls –** 829 W. Broadway – Mixed use building with retail, office, and residential (rent & condo). The scope of work is a structure with two 13 floor towers and a podium building over below grade parking.
- **Integrated Science and Engineering –** 502 E. Boone Ave – New mixed use university classroom and lab building with three levels.
- Touchmark Memory Care – 2929 S. Waterford Drive – New 12,000 sf resident/community use health and fitness center and a new two-story memory care building of approximately 63,000 sf. Site development is also included. ($15m)
- **Medical Professional Offices –** 307 W. 4th Ave. – New medical office building with six floors and a parking garage with 3.5 floors and a basement.
- SIA Springhill – 9000 W. Airport Drive – New 4-story hotel and associated parking lot and site work. ($10m)

Proposed Projects Descriptions

- **6th & Jefferson Condos –** 1128 W. 6th. – A new 36-42 unit condo building with 4 floors of residential over 2 floors of parking.
- **1320 N. Ruby Student Housing –** 1320 N. Ruby – Five story multi-family/student housing, 20 units in one building over parking.
- **Cedar III Apartments** – 6619 N. Cedar – 36-units in 3 buildings and associated site/drainage improvements.
- **Regal Commons Phase II –** 5415 S. Regal – Phase 2 of the development includes 4 buildings including a grocery store, parking, and associated site improvement.
- **ESD 101 Conference Center** – 4202 S. Regal Street – One story addition to an existing conference center building.

LOCATION	Nov	Oct	Sep	Aug	July	June	May	April	March	Feb	Jan	Dec 16'	Nov
BENTON COUNTY	-41.88%	-15.57%	-12.81%	-3.46%	-7.87%	48.55%	7.21%	-1.98%	-4.21%	-16.35%	42.11%	18.89%	29.1%
KENNEWICK	5.41%	3.58%	7.99%	2.35%	-1.90%	0.24%	2.93%	-2.10%	-0.14%	-10.99%	-2.64%	-0.79%	3.7%
CHELAN COUNTY	-18.82%	-23.45%	-14.75%	-13.59%	-3.10%	-18.42%	-23.94%	-30.46%	-36.26%	-21.09%	-17.77%	-14.06%	7.1%
WENATCHEE	-1.16%	13.88%	8.64%	2.94%	4.23%	12.35%	24.88%	14.26%	19.67%	10.73%	23.20%	9.01%	12.4%
CLARK COUNTY	10.63%	12.59%	6.88%	9.73%	7.71%	11.73%	17.34%	7.44%	6.41%	4.20%	7.98%	11.12%	11.3%
VANCOUVER	10.76%	19.19%	9.20%	3.87%	6.99%	5.39%	9.56%	7.56%	7.40%	2.12%	6.29%	4.12%	8.0%
KING COUNTY	11.28%	8.83%	7.44%	5.98%	4.38%	1.57%	-2.54%	-1.93%	2.96%	-0.46%	10.80%	-2.99%	8.8%
BELLEVUE	7.31%	7.07%	3.04%	5.94%	5.23%	3.61%	-3.40%	5.21%	13.73%	7.80%	5.84%	1.87%	7.2%
SEATTLE	7.95%	9.75%	3.50%	4.80%	3.99%	4.77%	4.11%	1.47%	7.37%	5.46%	9.14%	3.67%	9.3%
PIERCE COUNTY	15.06%	12.30%	8.44%	10.12%	9.26%	9.94%	11.94%	4.08%	9.96%	1.69%	10.51%	7.81%	10.0%
TACOMA	3.95%	11.23%	8.50%	10.77%	10.18%	13.11%	5.90%	5.17%	7.67%	3.05%	19.99%	15.36%	1.8%
SNOHOMISH COUNTY	10.37%	8.06%	6.88%	5.08%	3.96%	5.96%	9.21%	3.51%	5.51%	5.05%	11.29%	5.28%	10.0%
EVERETT	16.53%	4.28%	5.21%	-0.07%	-4.17%	2.44%	2.44%	0.71%	-0.16%	-0.47%	3.02%	-1.31%	8.1%
SPOKANE - COUNTY	13.80%	15.36%	10.33%	14.41%	16.60%	8.06%	12.01%	-0.19%	5.86%	-0.87%	2.65%	7.97%	6.6%
SPOKANE - CITY	**6.10%**	**10.99%**	**7.45%**	**18.49%**	**10.35%**	**8.18%**	**10.20%**	**-1.92%**	**7.19%**	**-1.46%**	**8.20%**	**1.19%**	**5.7%**
SPOKANE VALLEY	11.53%	7.06%	4.12%	7.14%	7.53%	8.91%	6.72%	-0.13%	5.91%	0.82%	4.03%	6.93%	12.6%
WALLA WALLA COUNTY	51.90%	11.75%	12.19%	49.55%	-10.61%	12.46%	71.18%	30.76%	5.35%	-15.35%	13.81%	23.11%	3.7%
WALLA WALLA	2.65%	7.40%	1.09%	-2.26%	-1.86%	-6.13%	0.47%	-6.05%	-3.71%	4.12%	-6.99%	0.67%	4.3%
WHITMAN COUNTY	61.28%	-2.36%	-7.30%	27.16%	6.40%	0.98%	11.24%	-3.04%	-3.18%	1.21%	6.39%	13.56%	13.0%
PULLMAN	-17.50%	-0.40%	5.87%	-4.68%	-2.16%	11.77%	5.50%	6.71%	20.06%	0.66%	34.26%	71.63%	15.5%
YAKIMA COUNTY	0.59%	3.41%	13.01%	4.64%	2.53%	1.56%	3.93%	-0.38%	2.71%	-12.68%	-7.90%	8.70%	-9.0%
YAKIMA	-4.06%	5.39%	3.78%	-1.68%	-1.76%	2.79%	7.73%	-8.34%	3.68%	-10.50%	-2.98%	0.19%	4.7%
SUBTOTAL	7.46%	8.91%	5.49%	6.40%	4.95%	5.98%	4.97%	1.45%	5.98%	1.72%	8.75%	4.01%	8.2%
ALL OTHERS	9.94%	6.53%	5.12%	4.33%	5.22%	6.19%	5.94%	1.13%	6.97%	1.80%	6.47%	2.33%	9.1%
STATEWIDE	**8.63%**	**7.77%**	**5.31%**	**5.39%**	**5.08%**	**6.08%**	**5.43%**	**1.30%**	**6.45%**	**1.76%**	**7.66%**	**3.20%**	**8.6%**

Sales Tax History: Year-Over-Year Collections



General Fund – Revenues Through October 2017

Revenues//	Year-to-date	Budgeted YTD	Over / Under Budget	Variance Prior Month	Increase / (decrease)
Sales Tax - General Fund Only	33,731,904	31,175,170	2,556,734	2,260,595	296,139
Admissions Tax	783,090	804,561	(21,472)	(22,694)	1,222
Private Utility Tax/Franchise Fees	25,629,043	25,198,407	430,636	492,175	(61,539)
Utility Tax - Water	7,614,192	7,647,868	(33,676)	(106,844)	73,167
Utility Tax - Sewer	15,597,419	16,292,898	(695,479)	(682,106)	(13,373)
Utility Tax - Solid Waste (Interfund)	8,273,071	8,182,716	90,355	48,797	41,558
Utility Tax – Stormwater	1,349,163	1,347,696	1,467	139	1,327
Utility Tax - IF Electric	379,746	375,964	3,781	(1,253)	5,034
Other Bus License/Permit Revenue	3,891,785	3,540,524	351,261	389,170	(37,909)
Interest Revenue	7,601,879	6,100,000	1,501,879	2,010,213	(508,333)
Traffic & Parking Violations	2,281,095	2,014,424	266,671	233,166	33,505
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	107,132,386	102,680,229	***4,452,157***	4,621,358	(169,201)

Projection Through Year-end 2017

Gross Surplus / (Shortfall)	**4,452,157**
Incremental Variances to Year End:	
Sales Tax - General Fund Only	**100,000**
Utility Tax - Sewer / ICM	**525,000**
Other Bus License/Permit Revenue	**-**
Traffic & Parking Violations	

Through Year-end 2017	**5,027,157**