### Equity Subcommittee

**Tuesday, April 2, 2024**  
9:30-11am  
City Hall Lobby, RM Tribal Room  

#### Meeting Link  
+1 323-618-1887  
Phone Conference ID: 994 148 536#

**TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE**

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Presenter</th>
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<tbody>
<tr>
<td>9:30</td>
<td>Land Acknowledgement, attendance</td>
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<tr>
<td>9:35</td>
<td>Approve February, March Minutes</td>
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<tr>
<td>9:40</td>
<td><strong>Subcommittee Briefing Session:</strong></td>
<td>Chair Dixit</td>
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<td>9:40</td>
<td>Subcommittee Recruitment/ Vote on Members</td>
<td>Chair Dixit</td>
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<td>10:00</td>
<td>Equity Subcommittee Retreat</td>
<td>Chair Dixit</td>
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<td>10:10</td>
<td>Share Successes – April events</td>
<td>All</td>
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<td>10:25</td>
<td>Resolution Concerning the Human Rights and Basic Dignity of Individuals Experiencing Homelessness</td>
<td>Commissioner Peace</td>
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<td>10:40</td>
<td>Recruitment for Police and Fire Department Chiefs</td>
<td>Maggie Yates</td>
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**Standing Update(s):**

- Council Liaison Update
- Share successes in life, work, or advancing equity
- Recruitment,

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<tr>
<td>11:00</td>
<td><strong>Adjournment</strong></td>
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1) Next Equity Subcommittee Meeting, May 7th, at 9:30am, City Hall, Tribal Room (1st floor)

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**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509-625-6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.
Equity Subcommittee Minutes
February 6, 2024

Attendance: Sarah Dixit (Chair), Stephaine Courtney (Vice Chair), Nico, Howl, Madalyn, Ana Trusty, Tyler Tamoush, Jordan Feyerherm, Danny Harris, Kiana McKenna, Jesus Torrez, John Alder, KJ January

Staff: Council Member Lili Navarrete, Council Member Kitty Klitzke, Marcia Davis, Alex Gibilisco, Andres Grageda, Mark Carlos, Nicolette Ocheltree, Lisa Gardner, Jerrall Haynes,

Meeting was called to order at 9:32

Land Acknowledgment

Approving December Minutes
Jesus Torres moved; Tyler seconded. The minutes were approved unanimously.

Approving November Minutes
Jesus Torres moved; John seconded. The minutes were approved unanimously.

Marcia Davis (Integrated Capital Management) – Financial Background to Water, Sewer & Stormwater Planning [please see attached presentation]

Marcia presented how Capital Planning and the Comprehensive Plan aim at keeping systems going that aren’t found in nature like pipes and stormwater drainage. Capital Management is doing public outreach to ensure that their processes and plans are inclusive and responsive to community needs. They are also going to present to the Sustainability Action Subcommittee. It was suggested that they talk specifically to the Environmental Justice Workgroup.

They are developing outreach to impacted communities and neighborhoods with low participation. It was suggested that they go to cultural festivals and that they have materials in different languages.

Jerrall Haynes – Civil Rights Director

The Department of Diversity, Equity & Inclusion is now hiring and seeking applicants from diverse backgrounds and lived experiences. Jerrall is also looking at the City of Spokane’s Diversity Plan which is overdue for an update as well as the city’s ADA Plan and Title VI Plan.

Community members and city staff are encouraged to support the newly established office by invoking it and promoting the functions of the office within the community. The Office is working with the Mayor’s Communications team to reach out to the community at large and to youth at community festivals.
In the aftermath of the rainbow crosswalk defacement, Jerrall worked with the police department, Odyssey Youth Movement and the Human Rights Commission on prevention and culturally appropriate responses should the incident happen again.

It was brought up that it will be a community effort to combat hate crimes and civil rights complaints just as this historic appointment was fought for by Spokane City Council, the Spokane NAACP and other community groups. It was brought up that even nonprofits of color face discrimination in the application process.

**Workplan**

- Procurement
- Institute for Belonging
- Inviting DEI Directors from higher education
- SPD English as a second language training
- Bringing City Council to underrepresented communities
- Council is working with community centers
- Joint meeting with Housing Action Subcommittee
- Equity Subcommittee is looking for more members. [Apply here](#).

**Council Members Navarrete & Klitzke -- New Council Members**

Council Member Klitzke is the new council member from District 3 which is the Northwest part of Spokane. It is statistically the Whitest and oldest district with a lot of retirees. Average age of North Indian Trail is 80 years old. This comes with a lot of anxiety over senior housing and aging in place.

Council Member Klitzke has committed to working with her seatmate Council Member Zappone to host townhalls throughout their district. Everyone is invited to attend.

She is particularly interested in land use and transportation and invited the subcommittee to collaborate with her about those issues as her strengths and lived experience. CM Klitzke also encouraged the subcommittee to be involved in Washington Department of Transportation community workshops and a couple of workshops that are coming up involving West Central.

Council Member Navarrete said that she is only a week into her appointment but comes from an activist background so is familiar with many issues facing District 2. She had previously worked with her seatmate Council Member Paul Dillon. As the first immigrant to serve on City Council in recent history, she is committed to diversity and inclusion initiatives and is aiming to bring more diverse voices to the Dais and committed to reaching out to communities by visiting them in person. Council Member Navarrete is also passionate about language access in government and helping those experiencing homelessness.

**Meeting was adjourned at 11am**

**Next meeting will be March 5th at 9:30am via Teams and in the Tribal Conference Room at City Hall**
Financial Background to Water, Sewer & Stormwater Planning

Equity Subcommittee
February 6, 2024
YOUR WATER HARD AT WORK
Take a journey through Spokane’s Water System

1. PUMP STATION

2. WATER STORAGE

3. WATER USED AT HOME

4. WASTEWATER

5. CSO TANK

6. STORM DRAIN

7. WASTEWATER TREATMENT

WATER WISE SPOKANE
Relationship of Plans and Rates

Comprehensive Plan

Capital Facility Plans
20-year horizon

Needs  Projects  Finances

Rate Setting
Goal: Interconnecting Multiple Plans

System Plans
Water, Sewer & Stormwater

Strategy for Water, Sewer & Stormwater
Capital improvement plan and process to adapt to changes for a more resilient future

Capital Facility Plan
Spokane 2026 Comprehensive Plan
## Capital Plan Strategy

Develop a plan for the Water, Sewer, and Stormwater systems to establish a generational legacy that is **Sustainable**, **Resilient**, **Affordable**, and **Living & Adaptable**.

Endorsed by Key Stakeholders
Objectives

Develop capital facility plans for water, sewer, and stormwater to meet customer needs for the next 20 years.

Create a living process to adapt to change.
Objective 1: Select Projects

Identify issues and challenges

- Technical and planning documents
- Staff experience
- Engineering evaluation

Select projects that deliver LOS

- Correct existing deficiencies
- Address future growth
- Comply with regulation
- Utilize best management practices
- Fulfill community expectations

Prioritize for funding and construction

- Prioritize based on risk
- Scheduled based on
  - project type
  - realistic cost
  - # projects/yr

How can we prioritize?
Prioritize Projects using Multiple Objective Decision Analysis (MODA)

MODA is a process to assess and compare different options based on multiple criteria

- Defines context and goals aligned with Spokane’s values and mission
- Builds credibility by providing objective and transparent documentation
- Increases resiliency by responding to changing conditions & needs over time
- Provides a feedback loop to guide future system planning
- Creates a living process allowing us to adapt over time
Steps used to develop MODA criteria

**Understand Risk**
- Utility goals
- Risk Tolerance
- Consequence of Failure
- Level of Service

**Conduct Interviews**
- City Staff & Administration
- Mayor
- Council
- External Stakeholders

**Develop Criteria**
- Review City Planning Documents & Policy
- Public Works Goals
- Industry Best Practices

**Review Criteria & Process**
- Public Works leadership and staff
- Council
- External TAC
- Public
Objective 2: A process to adapt

Expenditure → Time → Response (to change)

Utopia (too expensive)

Trigger (decision point)

Dystopia (too much risk)

Current pathway
# Risk vs Issues

<table>
<thead>
<tr>
<th>Risk (Drivers of Uncertainty)</th>
<th>Issue (Decision Point or Trigger)</th>
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<tbody>
<tr>
<td><strong>Definition</strong></td>
<td>event or situation that could occur and cause negative impact</td>
</tr>
<tr>
<td><strong>Example</strong></td>
<td>When you are home, you see a snowstorm in the forecast, so you decide to stay in</td>
</tr>
</tbody>
</table>
| **Response** | • Stay home  
• Ride the bus  
• Go for it! |
| | event or situation that is already occurring and causing negative impact |
| | A snowstorm occurs when you are outside, so you decide to seek shelter |
| | • Seek shelter  
• Call a friend  
• Panic!! |
Expectations from Public Outreach

• Validation of the process—does it make sense to you

• Comments on
  • Drivers of change, decisions points, and responses
  • Level of Service

• Worth of Investments
  • in Capital Projects
  • In Management Actions
  • In future studies
Questions?

Comments.

Concerns!

Thank you for your time and participation!
Call to Order: 9:30am

Attendance

Committee Members Present:
Sarah Dixit (Chair), Stephaine Courtney (Vice Chair), Jesus Torrez, John Alder

Staff/Others Present:
CM Lili Navarrete, CM Paul Dillon, Alex Gibilisco, Howl, Mark Carlos, Andres Grageda, Lindsey Shaw, Tyler Tamoush, Ginny Ramos

Approval of Minutes

➢ No Action Taken
Lack of Quorum Present

Agenda Items

Briefing Items

1. Intro CM Paul Dillon
   ➢ No Action Taken, Discussion Only
   CM Dillon introduced a resolution to declare a state of emergency for fentanyl overdoses.
   Considering banning liquor stores within a certain distance of recovery centers
   Drafting legislation for notification of rent increase
   Gun violence prevention legislation
   Piloting a new model for crisis response; non-officer response for behavioral health, substance abuse, etc.

2. Equity Subcommittee Retreat – Chair Dixit
   ➢ No Action Taken, Discussion Only
   Discuss goals & functions of the Equity Subcommittee
   Ensure that the diversity of Spokane is represented in the subcommittee

3. Equity SC Members and Positions (Chair and Vice Chair) – Alex Gibilisco
   ➢ No Action Taken, Item Postponed

Standing Updates
1. Council Liaison Update – Andres Grageda (CM Navarretes’ LA)
   Youth Behavioral Health group is allocating $1.7 million to different cultural centers that are partnering with schools
   Discussed departments filling out equity questions on briefing papers

2. Share Successes in life, work or advancing equity

3. Recruitment

**Adjournment**
The meeting adjourned at 10:53am.

Prepared by:
Andres Grageda, Assistant to CM Navarrete

Approved by:

_____________________________________
Sarah Dixit
Equity Subcommittee Chair