

**Finance & Administration Committee  
Agenda for 1:15 p.m. Monday, November 20, 2024**

The Spokane City Council's Finance & Administration Committee meeting will be held at **1:15 p.m. on November 20, 2024**, in City Council Chambers, located on the lower level of City Hall at 808 W. Spokane Falls Blvd. The meeting can also be accessed live at [my.spokanecity.org/citycable5/live/](http://my.spokanecity.org/citycable5/live/) and [www.facebook.com/spokanecitycouncil](http://www.facebook.com/spokanecitycouncil) or by calling 1-408-418-9388 and entering the access code #2489 486 3168; meeting password 0320.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Finance & Administration Committee meeting is regularly held every 3<sup>rd</sup> Monday of each month at 1:15 p.m. unless otherwise posted.

The meeting will be open to the public both virtually and in person, with the possibility of moving or reconvening into executive session only with members of the City Council and appropriate staff. No legislative action will be taken. No public testimony will be taken, and discussion will be limited to appropriate officials and staff.

**AGENDA ATTACHED**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlovmaster@spokanecity.org](mailto:mlovmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# City Council Standing Committee - Finance & Administration

Team City Council Standing Committees

City of Spokane

## Agenda - 20 November 2023

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**1**                    **Call to Order**

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**2**                    **Approval of Minutes**

Approval of October 16, 2023, meeting minutes

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**3**                    **Discussion Items**

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**3.1**                **2023 Year-End Budget Adjustment SBOs**

15 min  
*Stratton, Jessica*

RCW 35.33.121 limits annual expenditures to the amounts appropriated for each fund in the budget for the current fiscal year. As such, the Budget Office reviews each fund to identify needed year-end budget amendments. Three SBOs have been created for this purpose.

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**3.2**                **October 2023 Investment Report**

5 min  
*Thorne, Conner*

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**3.3**                **Community Center Facility Assessments – NE, WC, MLK**

*Steele, David*

The Facilities Department in partnership with the CHHS and Purchasing Departments has completed the scoping, procurement, and contract development for completion of detailed facility inventories & assessments for each of the 3 community centers. This work will complete inventories and assessments of the building envelopes, critical HVAC systems and other mechanical equipment, as well as the structural elements of the building such as foundation, walls, and roof. This data will allow for the rapid development of updated itemized capital planning documents for each facility, providing the Facilities Department the information needed to assist each community center in the development of their tactical plans for completing the required work, developing preventative maintenance schedules, etc.

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### **3.4 SMC Grants Change**

5 min  
*Murray, Michelle*

CP Kinnear & CM Stratton - Finance is seeking a change to SMC 07.19.010 regarding the awarding of grants

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### **3.5 Waste to Energy Internal SIP Loan**

5 min  
*Thorne, Conner*

Internal SIP loan request for WTE to acquire 1 Tractor and 2 Loaders. Additional Bond Council documents will be provided prior to the 11/20 F&A meeting.

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### **3.6 Legislative Priorities**

10 min  
*Poulsen, Erik*

Proposed resolution to adopt the legislative priorities for the 2024.

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## **4 Consent Items**

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### **4.1 Grant Acceptance for Pubic Defense**

*Antush, Nicholas*

CM Wilkerson - Acceptance of a grant to provide public defense services at daily inmate first appearance hearings and for investigative services.

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### **4.2 2024 Budget Ordinance**

*Stratton, Jessica*

Budget ordinance using the Mayor's Proposed Budget figures.

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### **4.3 Settlement of Property Damage Claim**

*Jordan, Scott*

CM Wilkerson - Settlement of Property Damage Claim

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### **4.4 Snow & Ice Removal / Landscape Maintenance - Multiple Sites**

*Steele, David*

The Facilities Department in partnership with the Purchasing Department has completed the procurement process for Landscape Maintenance & Snow / Ice Removal at the City of Spokane Intermodal Facility, the Public Defenders / Prosecutors Building, and City Hall. This contract will provide these services for the 3 locations for the next 2 years with optional one-year extensions for a total of 5 years.

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**4.5                    2024 Temporary Utility Tax Rate Increase**

*Wallace, Tonya*

Increasing the rate from 20% to 21% of gross income.

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**4.6                    Purchase of Day Cab Tractor for WTE**

*Giddings, Richard*

CM Wilkerson - Fleet would like to purchase 1 Peterbilt 567 Day Cab Semi Tractor for the Waste to Energy Facility

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**4.7                    Purchase of 2 Wheel Loaders for WTE**

*Giddings, Richard*

CM Wilkerson - Fleet would like to purchase 2 John Deere Wheel Loaders for the Waste to Energy Facility.

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**5                        Executive Session**

Executive Session may be held or reconvened during any committee meeting.

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**6                        Adjournment**

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**7                        Next Meeting**

The next meeting of the Finance & Administration Committee will be held at 1:15 p.m. on February 19, 2024.

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## 1 - Call to Order

## 2 - Approval of Minutes

Approval of October 16, 2023, meeting minutes

| For Decision

### **Attachments**

[F\\_A Committee Minutes 16October\\_2023 Draft.docx](#)

**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Finance & Administration Committee**  
16 October, 2023

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**I. Called to Order: 1:15 PM PST**

Recording of the meeting may be viewed by at <https://vimeo.com/874954212>

**Attendance**

Committee Members Present:

Council President Lori Kinnear, CM Wilkerson (Chair), CM Michael Cathcart (Vice Chair), CM Karen Stratton, CM Zack Zappone, CM Ryan Oelrich, CM Jonathan Bingle (virtual)

Staff/Others Present:

Jessica Stratton, Teri Stripes, Conner Thorne, Kim McCollum, Matt Boston, Michelle Murray, Howard Delaney, Steve MacDonald, Chris Wright, Giacobbe Byrd, Nicolette Ocheltree, Kelly Thomas, Ginny Ramos, Kevin Freibott, Shae Blackwell, Mark Carlos, Lynden Smithson, Garrett Jones.

**Approval of Minutes:**

- Action Taken Council Member Zappone moved to approve, Council Member Stratton seconded. Agenda and minutes were approved unanimously.

**Discussion Items**

1. Q3 2023 Investment Report – Tonya Wallace, Conner Thorne (10 mins)
  - No Action Taken, Presentation Only
2. Quarterly Finance Report – Jessica Stratton (15 mins)
  - No Action Taken, Presentation Only
3. Municipal Court SBO for Safety/Security Upgrades and Maintenance – Howard Delaney - (5 mins)
  - Action Taken, Council Member Wilkerson and Council Member Stratton agreed to sponsor this item to move forward for formal Council consideration.
4. Joint Budget Discussion Ordinance – Matt Boston, Garrett Jones (10 mins)

- Action taken, Council President Kinnear, Councilman Bingle and Councilman Cathcart agreed to sponsor this item to move forward for formal Council consideration.
- 5. NWFHA Contract – Christy Jeffers (5 minutes)
  - Action Taken, Councilwoman Stratton agreed to sponsor this item to move forward for formal Council consideration.
- 6. 1590 Preliminary Discussion – Tonya Wallace, Kim McCullom (10 minutes)
  - No Action Taken, Discussion was had, but a more thorough presentation will take place at Study Session this Thursday the 19<sup>th</sup> of October.

Consent Items

1. 2024 Property Tax Ordinance
2. 2024 Capital Improvement Program (CIP) Ordinance
3. Spokane Airport Board 2024 Budget Joint Resolution
4. N.E. Community Center Lease Extension
5. 2024 East Sprague Business Improvement District Special Assessment
6. 5100 Pre-Approval to Purchase one (1) truck for Engineering Services
7. 2024 Downtown Business Improvement District Special Assessment
8. ARPA Contract with Habitat for Humanity
9. ARPA Small Business Awards
10. Primary Towing Contract
11. Secondary Towing Contract
12. Contract with Clean Energy
13. 5300 ESRI Small Municipal and County Government EA Program
14. 5300 Cisco ISE – State & Local Cybersecurity Grant Award

Executive session None.

**IV. Adjournment** The meeting adjourned at 2:10 PM PST, next meeting will be on the 20th of November, 2023 at 1:15 PM PST

**Prepared by:** Mark Carlos, Assistant to CM Betsy Wilkerson (Committee Chair)

**Approved by:**

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CM Betsy Wilkerson, District 2, Position 2  
Finance & Administration Committee Chair

## 3 - Discussion Items

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## 3.1 - 2023 Year-End Budget Adjustment SBOs

*Stratton, Jessica*

RCW 35.33.121 limits annual expenditures to the amounts appropriated for each fund in the budget for the current fiscal year. As such, the Budget Office reviews each fund to identify needed year-end budget amendments. Three SBOs have been created for this purpose.

| For Discussion

### **Attachments**

[Briefing Paper - General Fund Adjustments.docx](#)

[SBO - General Fund Adjustments.docx](#)

[Briefing Paper - Hotel-Motel Tax Fund.docx](#)

[SBO - Hotel-Motel Tax Fund.docx](#)

[Briefing Paper - Worker's Compensation Fund.docx](#)

[SBO - Workers Compensation Fund.docx](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Finance
<b>Contact Name</b>	Jessica Stratton
<b>Contact Email &amp; Phone</b>	<a href="mailto:jstratton@spokanecity.org">jstratton@spokanecity.org</a> , 509-625-6369
<b>Council Sponsor(s)</b>	CM Wilkerson
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 10min
<b>Agenda Item Name</b>	Year-End Adjustment SBO – General Fund Adjustments
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The Spokane Police Department (SPD) is trending to come in under budget at year’s end. However, the Spokane Fire Department (SFD) is trending to come in over budget at year’s end. In order to right-size the annual budget for both departments, the budgeted operating transfer-in from the Public Safety Personnel fund to Police will be removed and exchanged for a transfer-in to Fire.</p> <p>In the Human Resources department, vacant positions caused the need for outsourcing. Annual budget dollars simply need to be transferred within the department from base wages to contractual services.</p> <p>Estimated construction sales tax for the U-District PDA and the Northeast PDA necessitate an increase in appropriation for payment to them. Un-dispersed PDA taxes reside in the General Fund.</p>
<b>Proposed Council Action</b>	SBO approval 12/4/2023
<b>Fiscal Impact</b>	
Total Cost Remaining This Year: \$400,000	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: The \$400,000 for the PDA tax payments will be funded by General Fund unappropriated fund balance because un-dispersed PDA taxes reside in the General Fund as collected sales tax.	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? n/a – annual budget adjustment process	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? n/a – annual budget adjustment process	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? n/a – annual budget adjustment process	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

n/a – annual budget adjustment process



ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the General Fund, the Public Safety Personnel and Crime Reduction Fund, and the Fire/EMS Fund which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Decrease revenue by \$1,400,000.
  - A) Of the decreased revenue, \$1,400,000 is removed from an operating transfer-in from the Public Safety Personnel and Crime Reduction Fund to the Police department.
- 2) Decrease appropriation by \$1,460,000.
  - A) Of the decreased appropriation, \$60,000 is removed from base wages in the Human Resources department.
  - B) Of the decreased appropriation, \$1,000,000 is removed from social security in the Police department.
  - C) Of the decreased appropriation, \$400,000 is removed from education pay in the Police department.
- 3) Increase appropriation by \$460,000.
  - A) Of the increased appropriation, \$60,000 is provided solely for contractual services in the Human Resources department.
  - B) Of the increased appropriation, \$400,000 is provided solely for contractual services in the CED Division department for PDA tax payments.

Section 2. That in the budget of the Public Safety Personnel and Crime Reduction Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Decrease appropriation by \$1,400,000.
  - A) Of the decreased appropriation, \$1,400,000 is removed from an operating transfer-out to the General Fund Police department.
- 2) Increase appropriation by \$1,400,000.
  - A) Of the increased appropriation, \$1,400,000 is provided solely as an operating transfer-out to the Fire/EMS Fund.

Section 3. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase revenue by \$1,400,000.
  - A) Of the increased revenue, \$1,400,000 is provided solely for an operating transfer-in from the Public Safety Personnel and Crime Reduction Fund.
- 2) Increase appropriation by \$1,400,000.
  - A) Of the increased appropriation, \$1,400,000 is provided solely for uniform overtime.

Section 4. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to adjust the General Fund budget for year-end, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Adopted by the City Council On \_\_\_\_\_  
(Delivered to the Mayor on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.)

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Finance
<b>Contact Name</b>	Jacob Miller
<b>Contact Email &amp; Phone</b>	<a href="mailto:jmiller@spokanecity.org">jmiller@spokanecity.org</a> x6421
<b>Council Sponsor(s)</b>	CM Wilkerson
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion      Time Requested: 2min
<b>Agenda Item Name</b>	Year-End Adjustment SBO – Hotel/Motel Lodging Tax Fund
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The City of Spokane currently levies a special excise tax on any transient accommodations as allowable by RCW 67.28.181. This tax is set to expire in 2043, unless extended by a vote of the people.</p> <p>The City currently uses this tax revenue to provide a portion of the funding for the Spokane Public Facilities District, which owns and operates four facilities including the Spokane Veterans Memorial Arena, the First Interstate Center for the Arts, the Spokane Convention Center, and the new multi-sport venue called The Podium.</p> <p>The accommodations industry has revived and grown following the pandemic which has resulted in increased tax revenues. The payments the City will need to make to the Spokane Public Facilities District are expected to exceed the current budget of nearly \$4.4 million by \$1.0 million by the end of 2023.</p>
<b>Proposed Council Action</b>	Approval of this SBO to create the necessary budget capacity to make payments to the Spokane Public Facilities District, 12/4/2023
<b>Fiscal Impact</b>	
Total Annual Cost: \$1,000,000 (offset by additional actual revenue, net-zero impact to the Hotel/Motel Lodging Tax Fund)	
Total Cost Remaining This Year: \$1,000,000 (offset by additional actual revenue, net-zero impact to the Hotel/Motel Lodging Tax Fund)	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: Hotel/Motel Lodging Tax revenues, dependent on actual utilization	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? n/a	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

n/a

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

n/a

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This is a necessity based on the City's current usage of this tax revenue.

ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Hotel/Motel Lodging Tax Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Hotel/Motel Lodging Tax Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$1,000,000.
- A) Of the increased appropriation \$1,000,000 is provided solely for payments to the Spokane Public Facilities District.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from greater-than-expected Hotel/Motel Lodging Tax revenue which necessitates increased appropriation for payments to the Spokane Public Facilities District, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Finance
<b>Contact Name</b>	Jacob Miller
<b>Contact Email &amp; Phone</b>	<a href="mailto:jmiller@spokanecity.org">jmiller@spokanecity.org</a> x6421
<b>Council Sponsor(s)</b>	CM Wilkerson
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 3min
<b>Agenda Item Name</b>	Year-End Adjustment SBO – Workers’ Compensation Fund
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The City of Spokane currently administers its own Workers’ Compensation program. The purpose of the program is to provide a form of insurance for the wages and benefits of employees that are injured during the course of employment.</p> <p>In 2023 the Workers’ Compensation insurance claims are on track to exceed the current budget of \$4,426,525 by around \$600,000. We need to increase this budget to ensure that all claims can be paid.</p>
<b>Proposed Council Action</b>	Approval of this SBO to create the necessary budget capacity to pay for Worker’s Compensation Insurance Claims, 12/4/2023
<b>Fiscal Impact</b>	
Total Annual Cost: \$600,000	
Total Cost Remaining This Year: \$600,000	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: Other City departments pay premiums for the Workers’ Compensation program.	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? n/a	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? n/a	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? n/a	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This is a necessity based on the City's obligations to employees.

ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Workers' Compensation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Workers' Compensation Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$600,000.
- A) Of the increased appropriation, \$600,000 is provided solely for insurance claim payments.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from greater-than-expected Worker's Compensation insurance claims, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



3.2

5 min

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3.2 - October 2023 Investment Report

*Thorne, Conner*

**Attachments**

[October 2023 Investment Presentation.pdf](#)

[Briefing Paper FA 11.20.23 Investment Report.docx](#)

# City of Spokane

## *Investment Report*

*October – 2023*



November 20, 2023

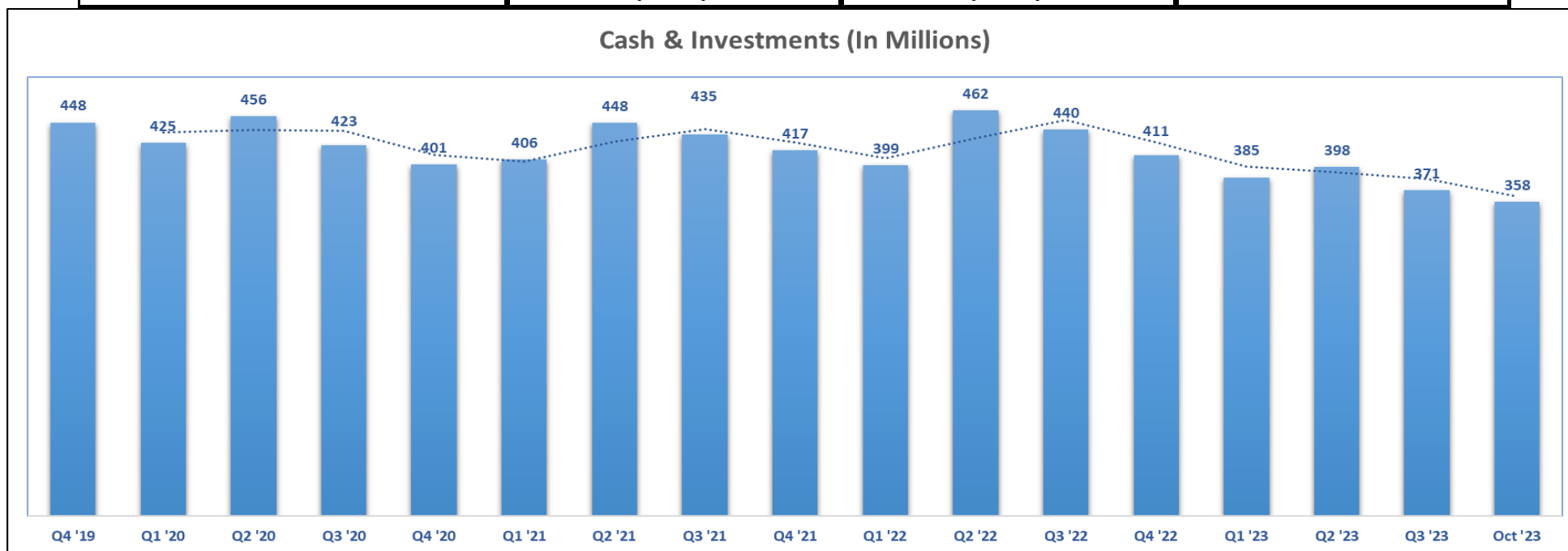
# Topics

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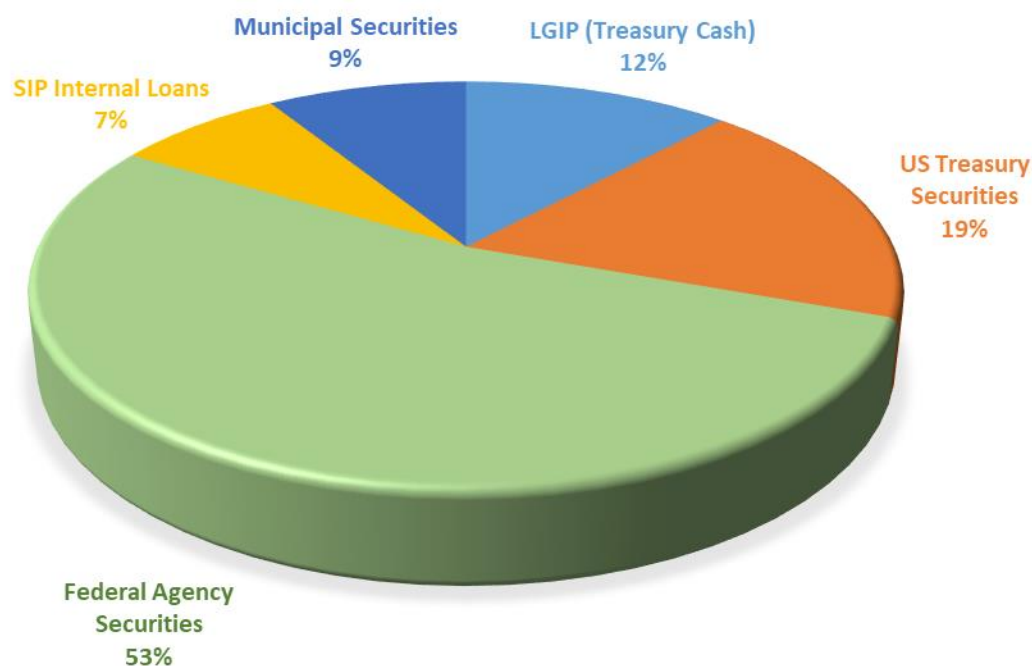
- Current Cash & Investment Balances
- Portfolio Composition
- Portfolio Performance

# Current Cash & Investment Balances

Portfolio Category	September 30, 2023	October 31, 2023	Percent of Total
Cash & Equivalents	58,783,962	45,705,056	12.77%
Fixed Income Investments	284,667,152	284,108,678	79.38%
SIP Internal Loans	27,900,747	28,073,658	7.84%
<b>TOTAL</b>	<b>371,351,860</b>	<b>357,887,392</b>	<b>100.00%</b>



# Portfolio Composition (*positions*)



Top Portfolio Allocations			
Issuer	Actual Composition	Maximum Composition	Policy Compliance
Federal National Mortgage Assoc.	25%	40%	Complies
US Treasury Securities	18%	100%	Complies
Federal Farm Credit Bank	14%	40%	Complies
Federal Home Loan Bank	8%	40%	Complies
LGIP (Treasury Cash)	12%	100%	Complies
Municipal Securities	9%	10%	Complies
SIP Internal Loans	8%	15%	Complies
Private Export Funding Corp	4%	40%	Complies
Federal Home Loan Mortgage Corp	1%	40%	Complies
Federal Agriculture Mortgage Corp	1%	40%	Complies

# Portfolio Composition (*maturities & purchases*)

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## Maturities

*Investment roll-off via security reaching maturity & principal returned to cash*

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- None; next maturity forecasted in Dec '23

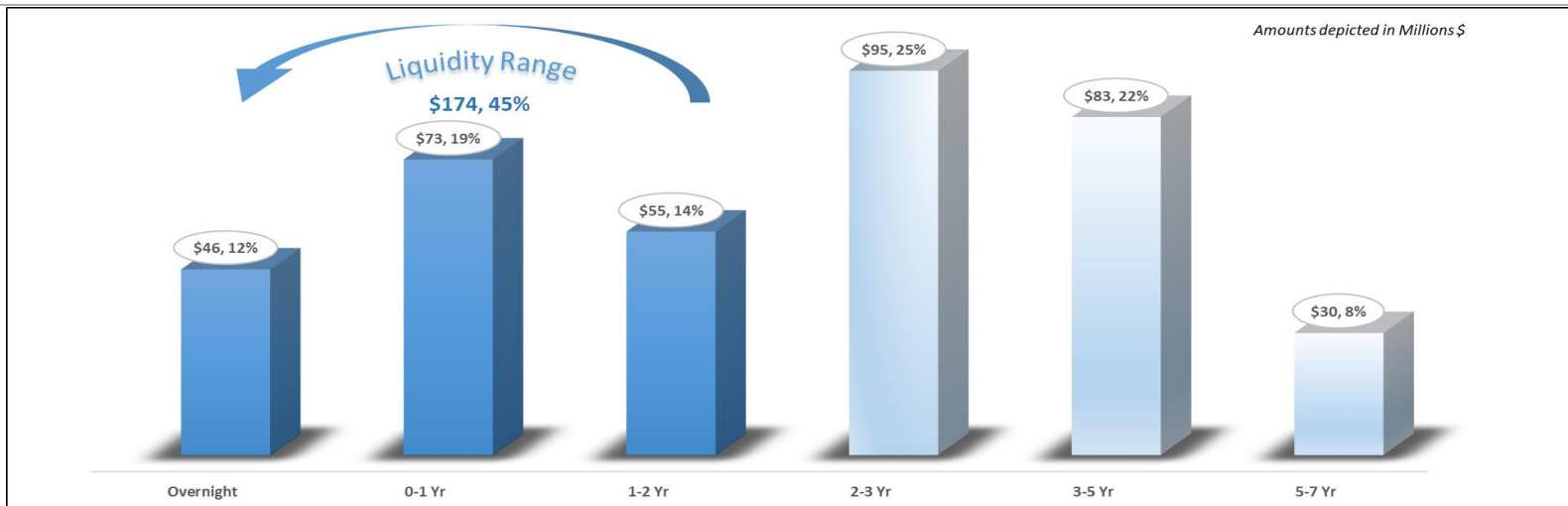
## Purchases

*New Investments added to portfolio via market purchasing activity*

---

- None; All Maturities held in LGIP (*Treasury Cash*)

# Portfolio Composition (*liquidity*)



MATURITY-BASED CASH FLOWS													
Security Issuer	Nov '23	Dec '23	Jan '24	Feb '24	Mar '24	Apr '24	May '24	Jun '24	Jul '24	Aug '24	Sep '24	Oct '24	Total
FAMC	-	5,000,000	-	-	-	-	-	-	-	-	-	-	5,000,000
FFCB	-	-	-	-	-	-	-	-	-	-	-	10,000,000	10,000,000
FHLMC	-	-	-	-	-	-	-	-	-	-	2,735,000	-	2,735,000
PEFCO	-	-	15,000,000	-	-	-	-	-	-	-	-	-	15,000,000
US Treasury	-	5,000,000	-	5,000,000	10,000,000	5,000,000	-	-	5,000,000	-	-	-	30,000,000
<b>Interest Income</b>	<b>332,288</b>	<b>436,750</b>	<b>535,000</b>	<b>641,031</b>	<b>687,500</b>	<b>507,000</b>	<b>332,288</b>	<b>428,125</b>	<b>268,750</b>	<b>637,906</b>	<b>575,000</b>	<b>507,000</b>	<b>5,888,638</b>
<b>Monthly CF</b>	<b>332,288</b>	<b>10,436,750</b>	<b>15,535,000</b>	<b>5,641,031</b>	<b>10,687,500</b>	<b>5,507,000</b>	<b>332,288</b>	<b>428,125</b>	<b>5,268,750</b>	<b>637,906</b>	<b>3,310,000</b>	<b>10,507,000</b>	
<b>Total 12-month Forward: Portfolio Cash Flows</b>													<b>68,623,638</b>

# Portfolio Performance

## Unrealized Gains/Losses

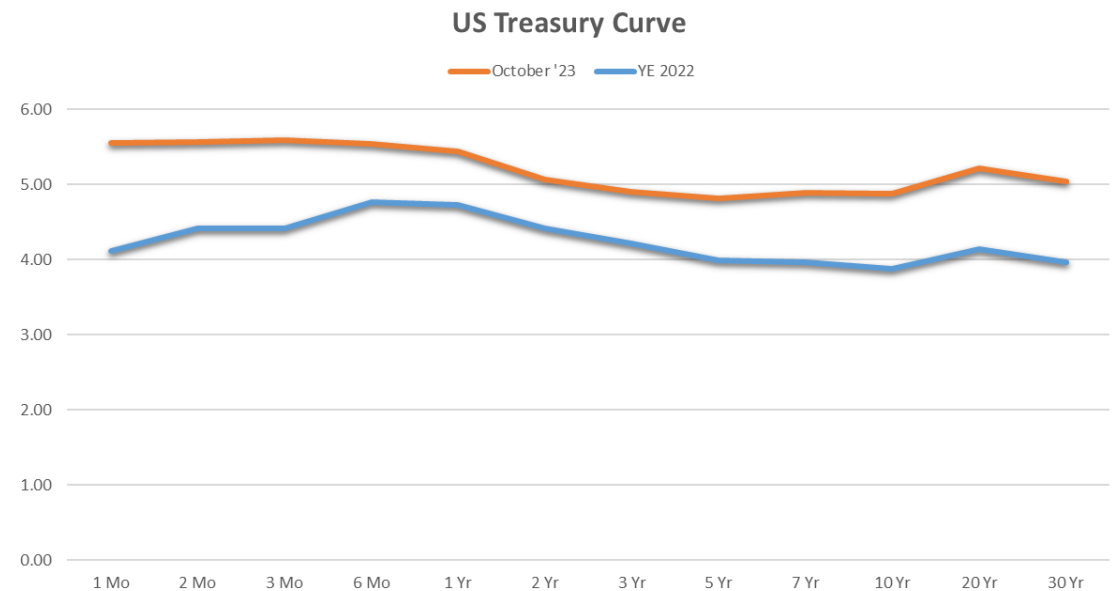
*Impact of market-based interest rates on the value of the portfolio.*

- \$14.84 Million (loss)

## Interest Income

*Income earned from Treasury Cash & Fixed Income positions.*

- \$9.53 Million Year-to-Date





# Portfolio vs SIP Portfolio Index Benchmark

---

## Portfolio Maturity

*Average maturity (in years) for investments in the portfolio.*

- 2.3 Years

## Portfolio Duration

*Average duration (in years) for investments in portfolio.*

- 2.1 Years

## Portfolio Coupon

*Average coupon rate for investments in portfolio.*

- 2.49%

## Portfolio Yield (YTM)

*Weighted Average return if investments held to maturity.*

- 3.20%

## Benchmark Maturity

*Average maturity (in years) for Index.*

- 2.1 Years

## Benchmark Duration

*Average duration (in years) for Index.*

- 1.9 Years

## Benchmark Coupon

*Average coupon rate for investments in Index.*

- 1.68%

## Benchmark Yield (YTM)

*Weighted Average return for Index..*

- 5.01%

# Questions?

---

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Treasury/Finance
<b>Contact Name</b>	Conner Thorne
<b>Contact Email &amp; Phone</b>	wthorne@spokanecity.org, 509-625-6091
<b>Council Sponsor(s)</b>	
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested: 5 Mins
<b>Agenda Item Name</b>	October Investment Report
<b>Summary (Background)</b>	Monthly investment presentation
*use the Fiscal Impact box below for relevant financial information	
<b>Proposed Council Action</b>	N/A
<b>Fiscal Impact</b>	
Total Cost: <a href="#">Click or tap here to enter text.</a>	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: SIP Loan	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.) Savings in annual rental and maintenance fees	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	

## 3.3

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### 3.3 - Community Center Facility Assessments – NE, WC, MLK

*Steele, David*

The Facilities Department in partnership with the CHHS and Purchasing Departments has completed the scoping, procurement, and contract development for completion of detailed facility inventories & assessments for each of the 3 community centers. This work will complete inventories and assessments of the building envelopes, critical HVAC systems and other mechanical equipment, as well as the structural elements of the building such as foundation, walls, and roof. This data will allow for the rapid development of updated itemized capital planning documents for each facility, providing the Facilities Department the information needed to assist each community center in the development of their tactical plans for completing the required work, developing preventative maintenance schedules, etc.

#### **Attachments**

[Committee Briefing Paper - Community Center Facility Assessments.docx](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Facilities Department
<b>Contact Name</b>	Dave Steele
<b>Contact Email &amp; Phone</b>	509-625-6064
<b>Council Sponsor(s)</b>	CM Stratton
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Community Center Facility Assessments – NE, WC, MLK
<b>Summary (Background)</b>  *Use the Fiscal Impact box below for relevant financial information	The Facilities Department in partnership with the CHHS and Purchasing Departments has completed the scoping, procurement, and contract development for completion of detailed facility inventories & assessments for each of the 3 community centers. This work will complete inventories and assessments of the building envelopes, critical HVAC systems and other mechanical equipment, as well as the structural elements of the building such as foundation, walls, and roof. This data will allow for the rapid development of updated itemized capital planning documents for each facility, providing the Facilities Department the information needed to assist each community center in the development of their tactical plans for completing the required work, developing preventative maintenance schedules, etc.
<b>Proposed Council Action</b>	Contract approval
<b>Fiscal Impact</b> Total Expense: \$85,000  Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A Specify funding source: <b>Varies</b>  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring <input type="checkbox"/> N/A  Other budget impacts: (revenue generating, match requirements, etc.) Reduction of long term replacement costs by completing proper ongoing maintenance.	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities?  Each of the Community Centers provides support for a variety of excluded communities, continuing to support the community centers allows for continued investments in these communities.	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Each of the Community Centers provides a wide variety of programs and assistance to the various disparate communities in Spokane, they provided reporting and data related to effectiveness and efficiency back to their various funding sources as part of their ongoing process.

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

Each of the Community Centers provides a wide variety of programs and assistance to the various disparate communities in Spokane, they provided reporting and data related to effectiveness and efficiency back to their various funding sources as part of their ongoing process.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Each of the Community Centers provides support for a variety of excluded communities, continuing to support the community centers allows for continued investments in these communities. This directly supports the Comprehensive Plan along with a multitude of City resolutions, policies, plans.

3.4

5 min

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## 3.4 - SMC Grants Change

*Murray, Michelle*

CP Kinnear & CM Stratton - Finance is seeking a change to SMC 07.19.010 regarding the awarding of grants

| For Discussion

### **Attachments**

[SMC 07.19.010 Update - Grants.docx](#)

[SMC Grants Briefing Paper.docx](#)

**ORDINANCE NO. C - \_\_\_\_\_**

An ordinance relating to the grant acceptance process and amending SMC 07.19.010 of Title 07.19 of the Spokane Municipal Code.

**WHEREAS**, in 2014 the city council adopted Ordinance C-35189, adding SMC 07.19.010 to the Spokane Municipal Code and requiring city departments to secure city council approval before submitting grant applications; and

**WHEREAS**, the general purpose of C-35189 and SMC 07.19.010 was to ensure the City was not obligated to significant direct and indirect financial burdens associated with grants without the city council being fully informed of grant implications prior to the acceptance of funding by the city council, and to ensure the City of Spokane did not seek grants inconsistent with City of Spokane policies or legislative priorities; and

**WHEREAS**, SMC 07.19.010 has proved burdensome and time-consuming for city departments, especially for smaller scale grants, or grant applications with comparatively short application timelines; and

**WHEREAS**, the city council wishes to amend the Spokane Municipal Code so as to harmonize the sound policy decision behind SMC 07.19.010 with practical realities of grant application process, and thereby ensure that grant applications for larger grant awards continue to receive prior council review while relieving smaller grant applications of a cumbersome internal review process.

The City of Spokane does ordain:

Section 1. That SMC section 07.19.010 is amended to read as follows

**Chapter 07.19.010 ((Approval of)) Grant ((Applications)) Acceptance**

**Section 07.19.010 ((Approval of)) Grant ((Applications)) Acceptance**

~~((A. All applications for state or federal grants above the minor contract amount set forth in chapter 7.06 SMC submitted by or behalf of the City of Spokane shall be approved by the City Council prior to submission of the application either in conjunction with the adoption of the annual budget or subsequently as part of the city council's consent agenda.~~

~~B. The grants shall match up the specific project with the funding source. However, the submitting department may include with the adoption of the annual budget up to five projects with unmatched grants to account for unexpected grant opportunities.~~

~~C. The City Council may waive the requirement of having agenda items presented to City Council standing committees in order to place grant application documents on~~



~~the City Council agenda for unanticipated grants with a limited time period for acceptance.~~

~~D. The requirements in the subsection shall not apply to:~~

- ~~1. loans associated with the Washington State Public Works Trust Fund or other state or federal loan programs or~~
- ~~2. financial aid or funding programs that reimburse the City for expenses associated with the City's participation in emergency public safety programs such as reimbursements from the Federal Emergency Management Agency.)~~

A. For purposes of this Chapter, the following definitions apply:

1. The term "department" means the city department or division preparing and submitting a grant application.
2. The term "grant" means any opportunity for funding of City of Spokane projects and programs by federal, state, local or non-public funding sources, whether or not requiring matching or supplemental City of Spokane funds.
3. The term "grant amount" refers to the aggregate amount of the anticipated funding provided to the City under the grant, exclusive of any City matching amount or contribution, and regardless of the number of years of grant funding. Any grant requiring City matching amount or contribution above the minor contract amount set forth in SMC 7.06.060 shall be deemed above the minor contract amount.
4. The term "minor contract amount" means the maximum dollar amount to which the City may commit in any agreement without prior legislative approval, including, but not limited to, the amount set forth in SMC 07.06.060.
5. The term "partnership" means, regardless of how designated, any grant application in which the City (a) expects to share only a portion of the grant award, (b) expects to provide all or a portion of matching funds, including in-kind contributions and/or the use of city assets, for grant awards slated for other parties participating in the application, and/or (c) expects to provide personnel to ensure grant compliance for other parties participating in the application.

B. A department may apply for and accept grants with a grant amount below the minor contract amount without prior city council approval.

C. A department may apply for grants above the minor contract amount. However, each grant award above the minor contract amount must be approved by the city council before the execution of documents committing the City to grant terms.

conditions, and funding, and city council must be advised at time of council review of any city matching funds requirements. Department staff shall prepare materials necessary for council consideration and ensure that such materials are submitted consistent with city council rules of procedure.

D. The department must provide the city council with a summary of the grant evaluation that was conducted during the application process. Various elements of a grant evaluation include any future fiscal burden or long-term expenditures, additional and/or permanent staffing, staff support, indirect costs, local funding match, or in-kind match, and any other ongoing operating and maintenance impact.

E. Notwithstanding anything to the contrary in this section, city council approval is required prior to any grant application submitted in partnership with another organization (private or public) to obtain a letter of support. The City will not be bound by partnership grant award terms, conditions or funding not approved by the city council in advance.

F. If a budget appropriation is required for a grant, the department shall request a corresponding special budget ordinance at the same time as presentation of the grant for city council review and approval.

G. It is the responsibility of the department to ensure compliance with all grant terms and conditions, including, but not limited to, ensuring agreed-upon deliverables, preparing grant status reports, examining and tracking incurred costs, filing timely requests for reimbursements from grant funders, and following the specified close-out procedure provided by the grant funder. Departments shall depend on central accounting or finance for basic grant functions unless otherwise approved by the City's chief financial officer or his/her designee.

PASSED by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

---

Effective Date

## Committee Agenda Sheet

**\*Select Committee Name\***

<b>Submitting Department</b>	Accounting
<b>Contact Name</b>	Michelle Murray
<b>Contact Email &amp; Phone</b>	<a href="mailto:mmurray@spokanecity.org">mmurray@spokanecity.org</a> / 625-6320
<b>Council Sponsor(s)</b>	CP Kinnear & CM Stratton
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 min
<b>Agenda Item Name</b>	SMC 07.19.010 Change relating to Grants
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>Finance is seeking a change to SMC 07.19.010 regarding the awarding of grants.</p> <p>Divisions/Departments will be authorized to apply and accept grants below the City Council authorization threshold (i.e. minor contract limits). For grant amounts above the authorization threshold, Divisions/Departments are permitted to apply without City Council approval, but the acceptance of such award must be approved by the City Council before the execution of documents committing the City to grant terms. Division/Departments will be required to provide a summary of the grant evaluation and ensure compliance with all terms.</p> <p>For any partnership arrangements, as defined in the draft ordinance, City Council must approve the application of a grant and the subsequent award for such grant.</p>
<b>Proposed Council Action</b>	Pass SMC change by December 11th
<b>Fiscal Impact</b> Total Cost: <a href="#">Click or tap here to enter text.</a> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: <a href="#">Click or tap here to enter text.</a>  Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? – N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? – N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? – N/A	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? – N/A

3.5

5 min

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## 3.5 - Waste to Energy Internal SIP Loan

*Thorne, Conner*

Internal SIP loan request for WTE to acquire 1 Tractor and 2 Loaders. Additional Bond Council documents will be provided prior to the 11/20 F&A meeting.

| For Decision

### **Attachments**

[Briefing Paper F. A 11.20.23 WTE SIP Loan.docx](#)

[Briefing Paper - SBO WTE SIP.docx](#)

[SBO - WTE Equip SIP Loan.docx](#)

[City of Spokane\\_Waste-to-Energy SIP Loan Resolution.pdf](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Treasury/Finance
<b>Contact Name</b>	Conner Thorne/Tonya Wallace
<b>Contact Email &amp; Phone</b>	wthorne@spokanecity.org, 509-625-6091
<b>Council Sponsor(s)</b>	CM Bingle
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested: 5 Mins
<b>Agenda Item Name</b>	WTE Internal Sip Loan
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The Waste-To-Energy Department is seeking an Internal SIP Loan for \$1.2MM for 1 Tractor and 2 Loaders. WTE currently rents a tractor at an estimated \$68,904 per year and the SIP loan will cost an estimated \$55,298 per year.</p> <p>WTE currently owns 2 Loaders that have exceeded their useful life. Maintenance costs on 2 loaders is costing the city an estimated \$134,000 per year. Purchasing 2 Loaders through a SIP Loan is estimated to save the City \$232K over 10 years.</p>
<b>Proposed Council Action</b>	
<p><b>Fiscal Impact</b>  Total Cost: <u>\$1.2MM</u>  Approved in current year budget?    <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input checked="" type="checkbox"/> N/A  Funding Source    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring  Specify funding source: SIP Loan  Expense Occurrence    <input type="checkbox"/> One-time    <input checked="" type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.) Savings in annual rental and maintenance fees</p>	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? By purchasing these machines through a SIP Loan, Waste to Energy will save money by avoiding higher Tractor leasing fees and significant maintenance costs for Loader	

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Solid Waste
<b>Contact Name</b>	David Paine
<b>Contact Email &amp; Phone</b>	<a href="mailto:dpaine@spokanecity.org">dpaine@spokanecity.org</a> , 509-598-9228
<b>Council Sponsor(s)</b>	
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5min
<b>Agenda Item Name</b>	SBO – WTE SIP Loan to Purchase Heavy Equipment
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The Waste to Energy (WTE) plant relies on heavy equipment to move items around the plant. At this time a tractor and two front-end loaders are needed to do just that. Unfortunately, the Solid Waste fund has limited capacity for the purchases, so the department is seeking an internal loan from the Spokane Investment Pool (SIP).</p> <p>This SBO provides the budget authority needed for purchase once the loan itself is approved.</p>
<b>Proposed Council Action</b>	SBO Approval on Dec 4, 2023
<p><b>Fiscal Impact</b></p> <p>Total Annual Cost: \$1,200,000          Total Cost Remaining This Year: \$1,200,000          Approved in current year budget?    <input type="checkbox"/> Yes    <input checked="" type="checkbox"/> No    <input type="checkbox"/> N/A</p> <p>Funding Source    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring          Specify funding source: SIP portfolio capacity</p> <p>Expense Occurrence    <input checked="" type="checkbox"/> One-time    <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)          WTE fees will be used as revenue stream for payments</p>	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? n/a	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? n/a	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? n/a	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? n/a	



ORDINANCE NO \_\_\_\_\_

An ordinance amending Ordinance No. C36345, passed by the City Council December 12, 2022, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2023, making appropriations in the various funds of the City of Spokane government for the year ending December 31, 2023, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2023 budget Ordinance No. C36345, as above entitled, and which passed the City Council December 12, 2022, it is necessary to make changes in the appropriations of the Facilities Management-Capital Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Facilities Management-Capital Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase appropriation by \$1,200,000.
- A) Of the increased appropriation, \$1,200,000 is provided solely for machinery/equipment in the Solid Waste department.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to purchase equipment for operations at the Waste to Energy Plant, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest: \_\_\_\_\_  
City Clerk

Approved as to form: \_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**CITY OF SPOKANE, WASHINGTON**

**WASTE TO ENERGY EQUIPMENT PROJECT**

**LIMITED TAX GENERAL OBLIGATION BOND  
SERIES 2023 (TAXABLE)**

---

**RESOLUTION NO. 2023 – [\_\_\_\_]**

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$1,175,339 to secure an interfund loan from the Spokane Investment Pool to finance the acquisition of equipment for the Waste to Energy Facility; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

**ADOPTED NOVEMBER 20, 2023**

PREPARED BY:

KUTAK ROCK LLP  
Spokane, Washington

CITY OF SPOKANE, WASHINGTON

WASTE TO ENERGY EQUIPMENT PROJECT  
LIMITED TAX GENERAL OBLIGATION BOND  
SERIES 2023 (TAXABLE)  
RESOLUTION NO. 2023-[\_\_\_\_]

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\* This Table of Contents and the cover pages are not a part of the following Resolution and are included only for the convenience of the reader.

CITY OF SPOKANE, WASHINGTON

RESOLUTION NO. 2023 – [\_\_\_\_]

A RESOLUTION of the City of Spokane, Washington, providing for the issuance and sale of a taxable Limited Tax General Obligation Bond in the aggregate principal amount of not to exceed \$1,175,339 to secure an interfund loan from the Spokane Investment Pool to finance the acquisition of equipment for the Waste to Energy Facility; fixing the date, form, maturity, interest rate, terms and covenants of the bond; establishing the provisions for repayment of the interfund loan established thereby; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

**WHEREAS**, the Solid Waste Collection Department (the “**Department**”) of the City of Spokane (the “**City**”) owns and operates a comprehensive solid waste system that burns municipal solid waste to recover energy in the form of electricity (the “**Waste to Energy Facility**”); and

**WHEREAS**, to efficiently operate the Waste to Energy Facility, the Department utilizes various pieces of equipment including: (a) a tractor, which tractor is currently rented at a cost of \$68,904 per year (the “**Rental Tractor**”); and (b) two City-owned front loaders, which loaders have exceeded their economic lifecycle and are in need of costly repairs (the “**Outdated Loaders**”); and

**WHEREAS**, the Department desires to purchase a new 2023 Kenworth T880 Tractor in the approximate amount of \$238,750 (the “**2023 Tractor**”) to replace the Rental Tractor to affect a cost-savings to the City; and

**WHEREAS**, the Department desires to purchase two new John Deere 724P Wheel Loaders in the approximate total cost of \$931,289 (the “**New Loaders**”) to replace the Outdated Loaders; and

**WHEREAS**, the Department does not have funds on hand in an amount necessary to purchase the 2023 Tractor and the New Loaders in the approximate amount of \$1,170,039 plus applicable taxes and loan fees (the “**Waste to Energy Equipment Project**”); and

**WHEREAS**, to provide a portion of the funds necessary for the Waste to Energy Equipment Project, the City Council of the City (the “**City Council**”) hereby authorizes an interfund loan from the Spokane Investment Pool (“**SIP**”) to the Asset Management Fund (the “**Project Fund**”), repayable with interest over a five-year period from the date of issuance of the interfund loan; and

**WHEREAS**, pursuant to chapters 35.22, 39.36 and 39.46 RCW and Article XIII of the City Charter, the City is authorized to issue general obligation bonds for the purpose of financing the acquisition of the Waste to Energy Equipment Project; and

**WHEREAS**, RCW 35.39.030(4) and Sections 5.8.5 and 5.12.1 of the City’s Administrative Policy and Procedure for Investments (“**Investment Policy**”) authorize the City Treasurer to purchase general obligation bonds or other bonds issued by the City as defined in Section 4.9 of the Investment Policy; and

**WHEREAS**, the City desires to secure the interfund loan obligation to the SIP with a bond issued by the City; and

**WHEREAS**, the City now desires to issue its Waste to Energy Equipment Project Limited Tax General Obligation Bond, Series 2023 (Taxable) in the aggregate principal amount of not to exceed \$1,175,339 to secure an interfund loan from the Spokane Investment Pool to the Project Fund to finance the Waste to Energy Equipment Project.

NOW THEREFORE, BE IT RESOLVED by the City Council as follows:

SECTION 1. DEFINITIONS. As used in this Resolution the following words shall have the following meanings:

**Annual Debt Service** for any fiscal year or calendar year means the sum of the interest and principal due in such year on the Bond. If the interest rate on any such Bond is other than a fixed rate, the rate applicable at the time of the computation shall be used.

**Asset Management Fund** or **Project Fund** means the City’s existing special fund of the same name into which all revenues collected for and allocated to the payment of the principal and interest on the Bond shall be deposited into a separate account for such purpose; and into which the principal proceeds received from the sale and delivery of the Bond shall be paid into a separate account within the Asset Management Fund and used to pay the costs of the Waste to Energy Equipment Project.

**Bond** means the City of Spokane Waste to Energy Equipment Project Limited Tax General Obligation Bond, Series 2023 (Taxable), issued pursuant to this Resolution in the principal amount of not to exceed \$1,175,339, to establish and secure the interfund loan facility authorized herein.

**Bond Owner** or **Registered Owner** means the City of Spokane, as payee, for the benefit of the Spokane Investment Pool.

**Bond Registrar** means the Treasurer or any successor appointed by the Treasurer.

**Bond Year** means the twelve (12) month period beginning on the date of issuance of the Bond.

**City** means the City of Spokane, Spokane County, Washington, a charter code city duly organized and existing under the laws of the State of Washington and its City Charter.

**City Council** means the general legislative authority of the City as the same shall be duly and regularly constituted from time to time.

**Maturity Date** means a date established by SIP upon purchase of the Bond, in conformance with the semi-annual payment dates for the Bond, provided, such date shall not exceed the date that is five years from the date of issuance of the Bond.

**Permitted Investments** means any investments of City funds permitted under the laws of the State of Washington or the City’s Investment Policy as amended from time to time.

**Resolution** means this Resolution, which authorizes, among other things, the City to issue the Bond.

**SIP** means the Spokane Investment Pool.

**SIP Internal Lending Rate** means an interest rate formula for the interfund lending of funds from the Spokane Investment Pool, calculated on the first day of the month in which the Bond is issued, as follows: a rate equivalent to the United States Treasury Rate of like maturity plus 50 basis points (.50%).

**Treasurer** means the Treasurer of the City, or any successor to the functions of the Treasurer.

**Waste to Energy Equipment Project** means the acquisition of the 2023 Tractor and New Loaders in the approximate amount of \$1,170,039 plus applicable taxes and loan fees as specified and adopted in Section 3 of this Resolution.

**SECTION 2. RULES OF INTERPRETATION.** In this Resolution, unless the context otherwise requires:

(a) The terms “hereby,” “hereof,” “hereto,” “herein,” “hereunder” and any similar terms, as used in this Resolution, refer to this Resolution as a whole and not to any particular article, section, subdivision or clause hereof, and the term “hereafter” shall mean after, and the term “heretofore” shall mean before, the date of this Resolution;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neutral genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and Sections of this Resolution, and any table of contents or marginal notes appended to copies hereof, shall be solely

for convenience of reference and shall not constitute a part of this Resolution, nor shall they affect its meaning, construction or effect;

(e) All references herein to “articles,” “sections” and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof.

SECTION 3. PLAN OF CAPITAL ACQUISITIONS.

The Department identified the need to purchase the 2023 Tractor and the New Loaders in the approximate amount of \$1,170,039 plus applicable taxes and loan fees for operation at the Waste to Energy Facility (the “**Waste to Energy Equipment Project**”). The City hereby approves such Waste to Energy Equipment Project. The Waste to Energy Equipment Project will be undertaken in accordance with specifications and contracts for acquisition approved by the Mayor, Council or their designees from time to time.

SECTION 4. AUTHORIZATION AND DESCRIPTION OF BOND.

To finance the costs of the Waste to Energy Equipment Project, the City shall issue a single taxable limited tax general obligation bond of the City to the SIP in the principal amount of not to exceed \$1,175,339 for the Series 2023 bond (the “**Bond**”) to establish and secure an interfund loan facility with the SIP of not to exceed \$1,175,339. The Bond shall be dated as of the date of delivery to the SIP, shall be in the denomination of not to exceed \$1,175,339, shall be fully registered as to principal and interest, shall be numbered in such manner and with any additional identification as the Bond Registrar deems necessary for identification, and shall mature on the Maturity Date. Both principal of and interest on the Bond shall be paid semiannually on each June 1 and December 1, commencing June 1, 2024. On the Maturity Date, the remaining principal of and any accrued interest on the Bond shall be paid in full.

The Bond shall bear interest at the applicable SIP Internal Lending Rate in effect on the date of issuance of the Bond and shall be calculated on the basis of a year of 30/360 days. The Bond shall be amortized over a period of not to exceed five (5) years from the date of issuance to create approximately level debt service based on semiannual payments of principal and interest, with final payment of principal and all accrued interest on the Maturity Date. The SIP shall provide an amortization schedule detailing the principal and interest payment amounts and dates, including the Maturity Date, and attach such schedule as an exhibit to the Bond.

SECTION 5. SALE OF BOND.

(a) *Approval of Sale.* The City Council hereby approves the SIP’s offer to purchase the Bond to establish and secure an interfund loan for the benefit of the Project Fund for the capital acquisition purposes of the Waste to Energy Equipment Project and on the terms set forth in this Resolution. The proper City officials are hereby authorized and directed to do everything necessary for the prompt execution and delivery of the Bond to the City of Spokane for the benefit of the SIP.

(b) *Prepayment.* At the option of the City, or upon demand of the SIP, the Bond may be prepaid, in whole or in part, at any time, with prepayments to apply first to interest and then to principal. No notice of prepayment to the Registered Owner is required. Interest on prepaid principal shall cease to accrue on the date of prepayment.

SECTION 6. APPLICATION OF BOND PROCEEDS.

The proceeds of the interfund loan secured by the Bond shall be expended solely to pay the costs of the Waste to Energy Equipment Project and to pay the costs of issuing the interfund loan secured by the Bond, as authorized herein. There has previously been created in the office of the Treasurer a special fund known as the Asset Management Fund (the “**Project Fund**”). The proceeds of the interfund loan secured by the Bond shall be paid into the Project Fund to provide for the payment of costs of the Waste to Energy Equipment Project and the payment of expenses incidental thereto. The Treasurer may invest any funds in the Project Fund temporarily in Permitted Investments that will mature prior to the date on which such money shall be needed. Earnings on such investments shall accrue to the benefit of the Project Fund.

SECTION 7. PLEDGE OF FUNDS AND CREDIT.

To pay principal of and interest on the Bond as the same shall become due, the City hereby irrevocably covenants that it will deposit legally available funds into the Project Fund in amounts sufficient to pay when due the principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest as necessary to repay the interfund loan.

SECTION 8. REGISTRATION AND PAYMENTS.

The Treasurer shall act as authenticating agent, paying agent and registrar for the Bond (collectively, the “**Bond Registrar**”). Both principal of and interest on the Bond shall be payable in lawful money of the United States of America. Payments of principal of and interest on the Bond shall be paid by interfund transfer, check, wire or electronic transfer. Final payment of all principal of and interest on the Bond shall be paid upon presentation and surrender of the Bond to the Bond Registrar. The Bond is not transferable.

SECTION 9. EXECUTION AND AUTHENTICATION OF BOND.

The Bond shall be executed on behalf of the City with the manual or facsimile signature of the Mayor and attested by the manual or facsimile signature of the City Clerk, and the seal of the City shall be impressed thereon.

Only a Bond that bears a Registration Certificate in the form set forth in Section 10 hereof, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this Resolution. Such Registration Certificate shall be conclusive evidence that the Bond so authenticated have been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this Resolution.



In case any of the officers who shall have executed the Bond shall cease to be an officer or officers of the City before the Bond shall have been authenticated or delivered by the Bond Registrar, or issued by the City, such Bond may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City as though those who signed the same had continued to be such officers of the City. The Bond may also be signed and attested on behalf of the City by such persons as at the actual date of execution of the Bond shall be the proper officers of the City although at the original date of the Bond any such person shall not have been such officer of the City.

SECTION 10. FORM OF BOND.

The Bond shall be in substantially the following form:

R- \_\_\_\_\_ UNITED STATES OF AMERICA \$1,175,339

STATE OF WASHINGTON  
CITY OF SPOKANE  
WASTE TO ENERGY EQUIPMENT PROJECT  
LIMITED TAX GENERAL OBLIGATION BOND, SERIES 2023 (TAXABLE)

INTEREST RATE: SIP Internal Lending Rate

MATURITY DATE: \_\_\_\_\_ 1, 2028

REGISTERED OWNER: CITY OF SPOKANE, WA for the benefit of the SPOKANE INVESTMENT POOL

TAX IDENTIFICATION #: 91-6001280

PRINCIPAL AMOUNT: ONE MILLION ONE HUNDRED SEVENTY FIVE THOUSAND THREE HUNDRED THIRTY NINE AND 00/100 DOLLARS

CITY OF SPOKANE, Spokane County, Washington, a municipal corporation of the State of Washington (the “City”), for value received hereby promises to pay to the Registered Owner identified above, the principal amount of this Bond as indicated above.

This Bond is issued under authority of Resolution No. 2023-[\_\_\_\_], adopted by the City Council on November 20, 2023 (the “Bond Resolution”), to establish and secure an interfund loan to pay the costs of acquiring the 2023 Tractor and New Loaders for operation at the Waste to Energy Facility (the “Waste to Energy Equipment Project”). Capitalized terms not otherwise defined in this Bond shall have the meanings given such terms in the Bond Resolution.

Interest on the interfund loan established hereunder shall be determined as of the date of issuance of the Bond, shall be set at the SIP Internal Lending Rate, and shall be calculated on the basis of a year of 30/360 days.

Both principal of and interest on this Bond are payable in lawful money of the United States of America on the dates and in the amounts set forth in the amortization schedule attached hereto as Exhibit A. Upon final payment of all installments of principal and interest thereon, this Bond shall be submitted to the Treasurer of the City (the "Bond Registrar") for cancellation and surrender. Installments of principal of and interest on this Bond shall be paid by interfund transfer or by check or draft mailed on the date such principal and interest is due or by electronic funds transfer made on the date such interest is due to the registered owner or nominee at the address appearing on the Bond Register.

This Bond is not transferable.

The City reserves the right to prepay principal of this Bond in advance of the scheduled payments set forth above, in whole or in part, at any time, with no prepayment penalty in accordance with the terms of the Bond Resolution. This Bond is prepayable upon demand of the SIP.

To pay installments of principal of and interest on this Bond as the same shall become due, the City hereby irrevocably covenants that it will deposit funds from Project Fund and other legally-available funds in the SIP in amounts sufficient to pay such principal and interest. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Resolution until the Registration Certificate hereon shall have been manually signed by the Bond Registrar.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist, to have happened, been done and performed precedent to and in the issuance of this bond have happened, been done and performed and that the issuance of this Bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Spokane, Washington, has caused this Bond to be signed with the facsimile or manual signature of the Mayor, to be attested by the facsimile or manual signature of the City Clerk, and the corporate seal of the City to be reproduced hereon, as of the \_\_\_ day of \_\_\_\_\_, 2023.

CITY OF SPOKANE, WASHINGTON

By \_\_\_\_\_ /s/ \_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_

City Clerk

(SEAL)

CERTIFICATE OF AUTHENTICATION

Date of Authentication: \_\_\_\_\_, 2023

This bond is the Waste to Energy Equipment Project Limited Tax General Obligation Bond, Series 2023 (Taxable) of the City dated \_\_\_\_\_, 2023 described in the within-mentioned Bond Resolution.

TREASURER of the City of Spokane,  
as Bond Registrar

By \_\_\_\_\_ /s/ \_\_\_\_\_

SECTION 11. ONGOING DISCLOSURE.

The Bond secures an interfund loan. The City has determined that the Bond is not subject to Rule 15c2-12 of the Securities and Exchange Commission under the Securities Exchange Act of 1934, and the City makes no undertaking regarding ongoing disclosure with respect to the Bond.

SECTION 12. PRIOR ACTS.

All acts taken pursuant to the authority of this Resolution but prior to its effective date are hereby ratified and confirmed.

SECTION 13. SEVERABILITY.

If any provision in this Resolution is declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this Resolution and shall in no way affect the validity of the other provisions of this Resolution or of the Bond.

SECTION 14. EFFECTIVE DATE.

This Resolution shall become effective immediately upon its adoption.

*[Remainder of Page Intentionally Left Blank]*

Adopted this 20th day of November, 2023.

CITY OF SPOKANE  
Spokane County, Washington

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Lori Kinnear, Council President

ATTEST:

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Clerk

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Mayor Nadine Woodward

(SEAL)

APPROVED AS TO FORM:

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City Attorney

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Tanya L. Lawless, Bond Counsel

3.6

10 min

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## 3.6 - Legislative Priorities

*Poulsen, Erik*

Proposed resolution to adopt the legislative priorities for the 2024.

### **Attachments**

[BP - 2024 Legislative Priorities \(v2 11-08-23\).docx](#)

[Legislative agenda recommendations, Finance Comm 11-20-23.docx](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	City Council
<b>Contact Name</b>	Erik Poulsen
<b>Contact Email &amp; Phone</b>	epoulsen@spokanecity.org
<b>Council Sponsor(s)</b>	Bingle, Wilkerson, Zappone
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 10 minutes
<b>Agenda Item Name</b>	Resolution Establishing City of Spokane 2024 Legislative Priorities
<b>Summary (Background)</b>	<p>Pursuant to SMC 02.03.030, the City Council establishes the legislative priorities for the City of Spokane after consultation with the Mayor and other interested parties. Attached is the proposed resolution to adopt the legislative priorities for the 2024 session of the Washington Legislature. The actual list of priorities, to be attached as <b>Exhibit A</b>, will be finalized and inserted prior to Council action. This list has been developed with key members of the administration, contract lobbyists and other interested parties.</p> <p>*use the Fiscal Impact box below for relevant financial information</p>
<b>Proposed Council Action</b>	<input checked="" type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution Committee review: F & A November 20, 2023 Advance Agenda: November 27, 2023 Action: December 4, 2023
<b>Fiscal Impact</b>	Total Cost: <u>N/A</u> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Opioid settlement funds  Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)
<b>Operations Impacts</b> (If N/A, please give a brief description as to why)	None.
What impacts would the proposal have on historically excluded communities?	<p>The legislative priorities of the City typically reflect a variety of policy and budget priorities of the City, and thus do not lend themselves to categorization by equity impact.</p>
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	<p>Success of legislative effort is measured by how many of the priority measures and budget requests of the City are enacted by the Washington Legislature.</p>

How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?

See answer above regarding data collection

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

The City Council adopts legislative priorities pursuant to SMC 02.02.030 after consultation with the Mayor and interested parties. This list has been developed by the legislative team with assistance from key members of the administration, contract lobbyists and other interested parties.

## City of Spokane 2024 Legislative Priorities (tier 1)

### Funding for homelessness, public safety, and other critical needs

- Raise the arbitrary local property tax limit from 1 to 3 percent, to account for inflation and population growth. This will help the City keep up with the rising costs of essential public services such as police, fire, streets and utilities. Adjusting this cap could generate an additional \$1.5 million to better serve Spokane.
- Expand the real estate excise tax (REET) with a local option to help fund affordable housing, behavioral health services for people experiencing homelessness, and provide seed money for a regional homeless authority. If fully utilized, REET could generate an additional \$4.5-\$5 million for these vital City services.

### Addressing the growing threat of wildfires

Invest in a Latah Valley firefighting facility to serve the rapidly growing wildland-urban interface zone west of Hwy 195. This underserved area of Spokane adjoins heavily wooded state DNR and County lands that are highly susceptible to wildfire but hard to reach with emergency-response services. The City has committed significant resources including land, design, and water delivery infrastructure. An additional \$8 million is needed to speed construction of this project aimed at preventing a repeat of the deadly Gray and Oregon Road fires last summer.

### Expanding opportunities to walk, bike, and play

- \$1 million to improve safety and install new play equipment, restrooms, and sports facilities at Minnehaha Park, located in the historically under-resourced Hillyard neighborhood of Spokane. Spokane Parks will secure the remaining funds for this \$8.5 million upgrade through their upcoming parks levy and \$1-\$1.5 million state Recreation & Conservation Office (RCO) grant.
- \$1 million toward connecting Spokane's Fish Lake Trail with the 130-mile Columbia Plateau Trail that runs through the heart of eastern Washington to Pasco. Since 1991, the City has paved approximately 9 miles of this trail, but a one-mile gap remains that requires a grade-separated bridge over two active rail lines. Spokane Parks will use this funding to complete detailed engineering plans, secure easement agreements with State Parks and BNSF, and engage community partners to completely finance construction.

### Tougher consequences for hate crimes

- Modify the state's hate-crime law to include the damage or destruction of public property motivated by race, color, religion, ancestry, national origin, gender, gender identity or expression, sexual orientation or mental, physical or sensory disability.
- Create a hate-crime hotline in the State Attorney General's Office to connect victims with crisis intervention, information, and referrals to community service providers.

### Supporting our community partners

\$2.5 million to build a childcare center in northeast Spokane dedicated to serving workers with nontraditional hours, including swing shifts and weekends. Operating costs will be supported by state programs and local employers offering childcare benefits to their employees. This public private partnership, spearheaded by Northeast Community Center/The Zone and Northeast Public Development Authority, has widespread community support.



## Significant issues supported by the City of Spokane (tier 2)

### Law enforcement and criminal justice

- Direct funding for Spokane and other cities to enforce the new Blake drug possession law, including resources for co-responder teams, therapeutic courts, and diversion programs to assist individuals experiencing behavioral health challenges.
- Authorize noncommissioned officers to issue traffic camera citations, which will free up funding for other public safety priorities.
- Provide additional funding tools and resources for officer recruitment and retention, including further investment in Spokane's law enforcement training center and changing eligibility requirements to allow those in DACA status to serve as police officers.

### Transportation, infrastructure, and sustainability

- Pass extended producer responsibility legislation, also known as the Washington Recycling and Packaging (WRAP) Act, to hold manufacturers financially responsible for managing the disposal of packaging and other materials at the end of their life.
- Enact transit-oriented development legislation introduced in the 2023 session, which creates a policy framework encouraging dense, walkable, and mixed-use spaces near transit.
- Expand and streamline the Connecting Housing to Infrastructure Program (CHIP), which helps build more housing units quickly by covering upfront costs of water, sewer and stormwater infrastructure.
- Funding for Spokane's broadband initiative to promote digital equity & inclusion in broadband services, open network access, and economic development.

### Tourism promotion area (TPA) compliance

Allow exemptions to the TPA lodging tax assessment for certain entities such as trailer camps and RV parks, so that the City's interlocal agreement with Spokane County complies with state Department of Revenue requirements.

## In the works

### Waste to Energy

Complete the WTE facility's lifecycle analysis funded by the Legislature in the 2023 session to help quantify its environmental benefits, promote its advantage over more landfills, and protect Spokane ratepayers.

### Spectrum health and community center

Support for Spectrum's capital budget funding request to construct a clinic, community space, commercial kitchen, and offices serving 2SLGBTQIA+ community members.

## 4 - Consent Items

## 4.1

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### 4.1 - Grant Acceptance for Pubic Defense

*Antush, Nicholas*

CM Wilkerson - Acceptance of a grant to provide public defense services at daily inmate first appearance hearings and for investigative services.

| For Decision

#### **Attachments**

[Briefing Paper - FA Committee 11-20-23 OPD Grant.docx](#)

[Spokane GRT24042 10.101 Grant Agreement - City 2023.pdf](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	PUBLIC DEFENDER
<b>Contact Name</b>	NICHOLAS ANTUSH
<b>Contact Email &amp; Phone</b>	<a href="mailto:nantush@spokanecity.org/">nantush@spokanecity.org/</a> (509) 835-5976
<b>Council Sponsor(s)</b>	CM WILKERSON
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	0700 – 2024-2025 OFFICE OF PUBLIC DEFENSE GRANT
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	The City of Spokane Public Defender has received grant funding to provide public defense services at daily inmate first appearance hearings and for investigative services. This grant application has been received for years and supports a position and services already budgeted for. The grant amount over two years is \$186,000.
<b>Proposed Council Action</b>	
<b>Fiscal Impact</b>	
Total Cost: <u>Net Zero – Revenue &amp; Expense \$186,000 (\$93,000 in 2024 and 2025)</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Specify funding source: Washington State Office of Public Defense Grant	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.) This is a re-occurring application and award from State funds; the funds cannot be used to supplant existing services.	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? Indigent citizens accused of offenses will have representation at daily first appearance and resources to investigate charges.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A; supports indigent citizens accused of offenses.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Providing legal services for indigent citizens; Improvement of Criminal Justice Services by providing improved defense services to the public.	

FACE SHEET

WASHINGTON STATE OFFICE OF PUBLIC DEFENSE

<p><b>1. Grantee</b> City of Spokane 824 North Monroe Street Spokane, WA 99201</p>	<p><b>2. Grantee Representative</b> Nick Antush Public Defender 824 North Monroe Street Spokane, WA 99201</p>
<p><b>3. Office of Public Defense (OPD)</b> 711 Capitol Way South, Suite 106 PO Box 40957 Olympia, WA 98504-0957</p>	<p><b>4. OPD Representative</b> Geoffrey D. Hulseley Managing Attorney Office of Public Defense 711 Capitol Way South, Suite 106 PO Box 40957 Olympia, WA 98504-0957</p>
<p><b>5. Grant Amount</b> \$186,000.00</p>	<p><b>6. Grant Period</b> January 1, 2024 through December 31, 2025</p>
<p><b>7. Grant Purpose</b> The Chapter 10.101 RCW city grants are competitive grants for the purpose of improving the quality of public defense services in Washington municipalities. (See Chapter 10.101 RCW.)</p>	
<p>The Office of Public Defense (OPD) and Grantee, as defined above, acknowledge and accept the terms of this Grant Agreement and attachments and have executed this Grant Agreement on the date below to start January 1, 2024 and end December 31, 2025. The rights and obligations of both parties to this Grant are governed by this Grant Agreement and the following other documents incorporated by reference: Special Terms and Conditions of the City Grant Agreement, General Terms and Conditions of City Grant Agreement, and Exhibits A, B, C, and D.</p>	
<p><b>FOR THE GRANTEE</b></p> <hr/> <p>Name, Title</p> <hr/> <p>Date</p>	<p><b>FOR OPD</b></p> <hr/> <p>Geoffrey D. Hulseley, Managing Attorney Public Defense Improvement Program, OPD</p> <hr/> <p>Date</p>

## **SPECIAL TERMS AND CONDITIONS OF THE CITY GRANT AGREEMENT**

### **1. GRANT MANAGEMENT**

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications regarding the performance of this Grant.

- a. The Representative for OPD and their contact information are identified on the Face Sheet of this Grant.
- b. The Representative for the Grantee and their contact information are identified on the Face Sheet of this Grant.

### **2. GRANT AWARD AMOUNT**

The Grantee is awarded **one hundred and eighty-six thousand dollars and 00/100 Dollars** (\$186,000.00) to be used for the purpose(s) described in the USE OF GRANT FUNDS below. One-half of the award amount shall be disbursed to Grantee in January 2024 for intended use during calendar year 2024. The remaining one-half shall be disbursed to Grantee in January 2025 for intended use during calendar year 2025. The disbursement of any grant funds is subject to the availability of funding appropriated to OPD by the Washington State Legislature.

### **3. PROHIBITED USE OF GRANT FUNDS (as adopted in OPD Policy County/City Use of State Public Defense Funding)**

- a. Grant funds cannot be used to supplant local funds that were being spent on public defense prior to the initial disbursement of state grant funds.
- b. Grant funds cannot be spent on purely city or court administrative functions or billing costs.
- c. Grant funds cannot be used for cost allocation.
- d. Grants funds cannot be used for indigency screening costs.
- e. Grant funds cannot be used for city or court technology systems or administrative equipment.
- f. Grant funds cannot be used for city attorney time, including advice on public defense contracting.

### **4. USE OF GRANT FUNDS**

- a. Grantee agrees to use the grant funds for the following:
  - i. Additional attorneys to reduce caseloads;
  - ii. Public defense representation at preliminary appearance calendars;
  - iii. Investigator and/or expert services.
- b. Grantee agrees to obtain OPD's written permission before funds are used for any purpose other than those listed in Section 4a above. Permission issued by electronic mail shall be sufficient for purposes of identifying other uses of grant funds not listed in section a.
- c. Grantee understands that the first disbursement of funds will be in calendar year 2024, and the second disbursement of funds will be in calendar year 2025. Grantee agrees that all disbursed funds will be used by the end of calendar year 2025. If Grantee is unable to use the funds by the end of calendar year 2025, the Grantee agrees to notify OPD to determine what action needs to be taken.
- d. Grantee agrees to deposit the grant check within fourteen days of receipt.

### **5. OVERSIGHT**

- a. Grantee agrees to submit written reports to OPD. The first report shall be submitted to OPD no later than June 1, 2024 using the template found in Exhibit A. The second report shall be submitted to OPD no later than December 1, 2024 using the template found in Exhibit B. The third report shall be submitted to OPD no later than June 1, 2025 using the template found in Exhibit C. The final report shall be submitted to OPD no later than December 1, 2025 using the template found in Exhibit D. Reports must be submitted along with the Grantee City's public defense attorneys' contracts, certifications of compliance, and other required documentation.
- b. Over the duration of the grant term, OPD may conduct site visits for purposes of addressing improvements to public defense and ensuring the use of grant funds for their specified purposes. At OPD's request, Grantee will assist in scheduling such site visits and inviting appropriate attendees such as, but not limited to: public defense attorneys, judicial officers, and city representatives.

6. **ORDER OF PRECEDENCE**

In the event of an inconsistency in this Grant, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes, regulations, and court rules
- Special Terms and Conditions of the City Grant
- General Terms and Conditions of the City Grant

## GENERAL TERMS AND CONDITIONS OF THE CITY GRANT AGREEMENT

### 1. ALL WRITINGS CONTAINED HEREIN

This Grant contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Grant shall be deemed to exist or to bind any of the parties hereto.

### 2. AMENDMENTS

This Grant may be amended by mutual agreement of the parties. Such amendment shall not be binding unless it is in writing and signed by personnel authorized to bind each of the parties.

### 3. AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 29 CFR Part 35.

The Grantee must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

### 4. ASSIGNMENT

Neither this Grant, nor any claim arising under this Grant, shall be transferred or assigned by the Grantee without prior written consent of OPD.

### 5. ATTORNEY'S FEES

Unless expressly permitted under another provision of the Grant, in the event of litigation or other action brought to enforce Grant terms, each party agrees to bear its own attorney's fees and costs.

### 6. CONFORMANCE

If any provision of this Grant violates any statute or rule of law of the State of Washington, it is considered modified to conform to that statute or rule of law.

### 7. ETHICS/CONFLICTS OF INTEREST

In performing under this Grant, the Grantee shall assure compliance with the Ethics in Public Service, Chapter 42.52 RCW and any other applicable court rule or state or federal law related to ethics or conflicts of interest.

### 8. GOVERNING LAW AND VENUE

This Grant shall be construed and interpreted in accordance with the laws of the State of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

### 9. INDEMNIFICATION

To the fullest extent permitted by law, the Grantee shall indemnify, defend, and hold harmless the State of Washington, OPD, all other agencies of the State and all officers, agents and employees of the State, from and against all claims or damages for injuries to persons or property or death arising out of or incident to the performance or failure to perform the Grant.

### 10. LAWS

The Grantee shall comply with all applicable laws, ordinances, codes, regulations, court rules, policies of local and state and federal governments, as now or hereafter amended.



**11. NONCOMPLIANCE WITH NONDISCRIMINATION LAWS**

During the performance of this Grant, the Grantee shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Grantee's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this Grant may be rescinded, canceled or terminated in whole or in part.

**12. RECAPTURE**

In the event that the Grantee fails to perform this Grant in accordance with state laws, federal laws, and/or the provisions of the Grant, OPD reserves the right to recapture funds in an amount to compensate OPD for the noncompliance in addition to any other remedies available at law or in equity.

**13. RECORDS MAINTENANCE**

The Grantee shall maintain all books, records, documents, data and other evidence relating to this Grant. Grantee shall retain such records for a period of six (6) years following the end of the grant period. If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

**14. RIGHT OF INSPECTION**

At no additional cost all records relating to the Grantee's performance under this Grant shall be subject at all reasonable times to inspection, review, and audit by OPD, the Office of the State Auditor, and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Grant. The Grantee shall provide access to its facilities for this purpose.

**15. SEVERABILITY**

If any provision of this Grant or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Grant that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Grant and to this end the provisions of this Grant are declared to be severable.

**16. SUBJECT TO THE AVAILABILITY OF FUNDS**

Any full or partial allocation of funds under this Grant is subject to the appropriation of funds by the Washington Legislature to OPD.

**17. WAIVER**

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing.

## Exhibit A

### Washington State Office of Public Defense Public Defense Improvement Program City Grant Report #1

*All City grant recipients are required to submit a completed copy of this report, along with corresponding documentation, to the Washington State Office of Public Defense by June 1, 2024.*

City: \_\_\_\_\_

Date Completed: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### Section I: Public Defense Expenditures/Budget

**1.1 In 2023, the city paid indigent defense expenses as follows:**

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**1.2 For 2024, the city has *budgeted* indigent defense expenses as follows:**

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**1.3 What amount of the 2024 RCW 10.101 grant funds has been spent to date?** \_\_\_\_\_ \$ \_\_\_\_\_

**Section II: Case Assignments**

**2.1 Provide the following data for the total number of public defense cases assignments in 2023:**

*Fill in section 2.1(a) if the city has a public defender agency or contracts with a county public defender agency or non-profit public defense firm. Fill in section 2.1(b) for list appointments or contracts with private attorneys.*

**a. Cities using public defender agencies.**

Number of cases assigned to public defender agency (not including conflict counsel): \_\_\_\_\_

Number of probation violations and other miscellaneous post sentencing hearings assigned: \_\_\_\_\_

Number of full-time-equivalent public defenders: \_\_\_\_\_

Average per-attorney caseload, if available: \_\_\_\_\_

**b. Cities using list appointments or contracts with private firms.**

Number of cases assigned to public defense attorneys: \_\_\_\_\_

Number of probation violations and other miscellaneous post sentencing hearings assigned: \_\_\_\_\_

Number of attorneys with public defense contracts or on court’s appointment list: \_\_\_\_\_

## Section III: Grant Funds

<b>3.1</b> Permissible Use(s) of Grant Funds (See Section 4 of Grant Agreement <i>Special Terms and Conditions</i> ):	
<b>3.2</b> Description of How Grant Funds Have Been Used to Date:	
<b>3.3</b> Plans for Utilizing Remaining Funds by End of Calendar Year (If Applicable):	
<b>3.4</b> Description of Impact State Funds Have Had on Local Public Defense Services:	

## Section IV: Attachments and Tables

- 4.1 If the city has public defense contracts, fill out the Table of Public Defense Contracts (*Table I*), and attach a copy of each *current contract* in alphabetical order by attorney name. Failure to provide current contracts could result in an incomplete report.
  
- 4.2 If the court appoints public defense attorneys from a list, provide the name of each attorney and the compensation paid per case or per hour in the Table of List-Appointed Public Defense Attorneys (*Table II*).
  
- 4.3 If the City has adopted any new public defense policies, ordinances, or resolutions within the last year, please attach them to this report.
  
- 4.4 Provide copies of attorneys' 2024 second quarter Certificates of Compliance.

**Table I: Public Defense Contracts and Subcontracts Currently in Effect (2024)**

Name of attorney/firm (If firm, please identify (1) the total number of attorney FTEs handling public defense cases, and (2) the name of each attorney handling public defense cases)	Number of misdemeanor/ gross misdemeanor cases anticipated for the attorney/firm in 2024	Method and rate of payment (per case/per hour, etc.)	Conflict cases only? Yes/No



**Exhibit B**

**Washington State Office of Public Defense  
Public Defense Improvement Program  
City Grant Report #2**

*All City grant recipients are required to submit a completed copy of this report to the Washington State Office of Public Defense by December 1, 2024.  
Failure to timely submit this report could delay disbursement of 2025 grant funds.*

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<b>City:</b>	
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<b>Report Date:</b>	
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<b>Contact – Name/Title:</b>	
<b>Email:</b>	
<b>Phone:</b>	
<b>Address:</b>	

**1. As of the date of this report, the city has paid indigent defense expenses as follows in 2024:**

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
<b>Total</b>	\$	\$	\$

**Will all 2024 grant funds be expended by the end of the calendar year?**      Yes \_\_\_\_\_ No \_\_\_\_\_ Unsure \_\_\_\_\_

<p><b>2. Permissible Use(s) of Grant Funds (See Section 4 of Grant Agreement <i>Special Terms and Conditions</i>):</b></p>	
<p><b>3. Description of How Grant Funds Have Been Used in 2024:</b></p>	
<p><b>4. Plans for 2025 Grant Funds:</b></p>	
<p><b>5. Description of Impact State Funds Have Had on Local Public Defense Services</b></p>	



Exhibit C

Washington State Office of Public Defense  
 Public Defense Improvement Program  
 City Grant Report #3

*All City grant recipients are required to submit a completed copy of this report, along with all public defense attorneys' 2025 quarterly Certificates of Compliance to the Washington State Office of Public Defense by June 1, 2025.*

<b>City:</b>	
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<b>Report Date:</b>	
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<b>Contact – Name/Title:</b>	
<b>Email:</b>	
<b>Phone:</b>	
<b>Address:</b>	

**1. For 2025, the city has *budgeted* indigent defense expenses as follows:**

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**2. What amount of the 2025 state grant funds has been spent to date?** \_\_\_\_\_ \$ \_\_\_\_\_

<p><b>3. Permissible Use(s) of Grant Funds (See Section 4 of Grant Agreement <i>Special Terms and Conditions</i>)</b></p>	
<p><b>4. Description of How Grant Funds Have Been Used to Date:</b></p>	
<p><b>5. Plans for Utilizing Remaining Funds by End of Calendar Year (If Applicable)</b></p>	
<p><b>6. Description of Impact State Funds Have Had on Local Public Defense Services</b></p>	

Exhibit D

Washington State Office of Public Defense  
 Public Defense Improvement Program  
 City Grant Report #4

*All City grant recipients are required to submit a completed copy of this report to the Washington State Office of Public Defense by December 1, 2025.*

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<b>City:</b>	
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<b>Report Date:</b>	
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<b>Contact – Name/Title:</b>	
<b>Email:</b>	
<b>Phone:</b>	
<b>Address:</b>	

**1. As of the date of this report, the city has paid indigent defense expenses as follows in 2025:**

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
<b>Total</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

**Will all 2025 grant funds be expended by the end of the calendar year?**      Yes \_\_\_\_\_ No \_\_\_\_\_ Unsure \_\_\_\_\_

<p><b>2. Permissible Use(s) of Grant Funds (See Section 4 of Grant Agreement <i>Special Terms and Conditions</i>):</b></p>	
<p><b>3. Description of How Grant Funds Have Been Used in 2025:</b></p>	
<p><b>4. Description of Impact State Funds Have Had on Local Public Defense Services</b></p>	

## 4.2

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### 4.2 - 2024 Budget Ordinance

***Stratton, Jessica***

Budget ordinance using the Mayor's Proposed Budget figures.

| For Information

#### **Attachments**

[11-20-23 Budget Ordinance.docx](#)

[2024 Budget Ordinance Proposed.docx](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Finance
<b>Contact Name</b>	Jessica Stratton
<b>Contact Email &amp; Phone</b>	<a href="mailto:jstratton@spokanecity.org">jstratton@spokanecity.org</a> , 509-954-9217
<b>Council Sponsor(s)</b>	CM Wilkerson
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	2024 Budget Adoption
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<u>Background</u> The City of Spokane is a first-class city with a population of less than 300,000 persons and is required, pursuant to RCW 35.33.075, to adopt a final budget prior to the close of the current fiscal year at midnight, December 31, 2023.
<b>Proposed Council Action</b>	Approve and adopt the annual budget on Nov 27, 2023
<b>Fiscal Impact</b>	
Total Annual Cost: \$1.2B	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: <a href="#">Click or tap here to enter text.</a>	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? n/a	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? n/a	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? n/a	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? n/a	

**ORDINANCE NO C\_\_\_\_\_**

An ordinance adopting the Annual Budget of the City of Spokane for 2024, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2024, and providing it shall take effect immediately upon passage.

WHEREAS, the City of Spokane is a first-class city with a population of less than 300,000 persons and is required, pursuant to RCW 35.33.075 to adopt a final budget prior to the close of the current fiscal year at midnight, December 31, 2023; and

WHEREAS, all appropriations in the final budget must be limited to the total estimated revenues therein including the amount to be raised by all municipal revenue sources and the unencumbered fund balances estimated to be available at the close of the current fiscal year; and

WHEREAS, pursuant to RCW 35.33.121 the expenditures as classified and itemized by fund in the final budget adopted by the City Council shall constitute the City of Spokane's appropriations for the fiscal year commencing after midnight, December 31, 2023, subject to later adjustments as provided therein;

NOW, THEREFORE,

The City of Spokane does ordain:

Section 1.

A. That the revenues to be generated by the revenue sources set forth in the final budget are required for the continuation of the existing essential municipal programs and services of the City of Spokane.

B. That without said essential municipal programs and services, the public health, safety and welfare of the citizens of the City of Spokane would be seriously impaired.

C. That the following Annual Budget of the City of Spokane for 2024 reflects a continuation of said essential municipal services and programs provided by the City of Spokane for the public health, safety and welfare of the citizens of the City of Spokane as required by the constitution and laws of the State of Washington, the City Charter, ordinances, other legislative enactments and lawful obligations of the City of Spokane.

Section 2. That the Annual Budget of the City of Spokane for the fiscal year ending December 31, 2024, as set forth in the document attached hereto and entitled, "2024 Adopted Budget, City of Spokane, Washington," hereinafter referred to as the 2024 Annual Budget, be and the same is, hereby fixed, determined, and adopted at the fund level; and that the amounts set forth in said budget are hereby appropriated for the use of the several funds as specified.

Section 3. Estimated resources for each separate fund of the City of Spokane, and aggregate expenditures for all such funds for the year 2024 are set forth in summary form below, and are hereby appropriated for expenditure at the fund level during the year 2024 as set forth in the 2024 Annual Budget.

FUNDS	Total Estimated Revenues	Appropriated Beginning Fund Balances	Est. Revenues & Approp. Fund Balance	Total Appropriations
<b>General Fund</b>	<b>\$243,125,412</b>	<b>\$-</b>	<b>\$243,125,412</b>	<b>\$243,125,412</b>
<b>Special Revenue Funds</b>				
Street Maintenance	26,796,289	3,370,786	30,167,075	28,454,568
Code Enforcement	4,434,280	-	4,434,280	4,355,832
Library	13,029,938	6,179,789	19,209,727	13,995,883
Historic Preservation Incentive	10,000	11,306	21,306	17,647
Pension Contributions (LEOFF)	7,103,943	-	7,103,943	7,103,943
Miscellaneous Grants	177,500	-	177,500	177,500
Domestic Violence Prevention	500	6,666	7,166	500
Cannabis Tax	600,000	-	600,000	600,000
Traffic Calming Measures	5,940,979	4,315,085	10,256,064	7,981,657
Urban Forestry Fund	20,000	73,878	93,878	20,176
Parks and Recreation	26,625,006	3,299,901	29,924,907	26,829,506
American Rescue Plan	-	-	-	-
Fire Miscellaneous Grants	41,907	-	41,907	41,907
Parking Meter Revenue Fund	11,769,891	(274,448)	11,495,443	6,444,377
Paths and Trails Reserve	174,500	714,180	888,680	728,925
Human Services Grants Fund	21,465,601	1,200,000	22,665,601	22,664,225
Continuum of Care	7,570,000	-	7,570,000	7,570,000
Opioid Response	317,221	-	317,221	-
Forfeitures & Contributions (SPD)	407,840	1,244,714	1,652,554	664,052
Hotel/Motel Tax	4,518,803	113,587	4,632,390	4,526,798
Housing Sales Tax	7,200,000	13,434,232	20,634,232	8,987,572
REET 2nd Quarter Percent	4,796,000	5,475,671	10,271,671	8,207,500
REET 1st Quarter Percent	4,584,711	1,098,824	5,683,535	4,000,000
Public Safety & Judicial Grants	1,814,793	-	1,814,793	1,806,016
Public Safety Personnel Fund	7,126,494	602,347	7,728,841	7,693,268
Combined Communications Center (SFD Dispatch)	-	-	-	-
Communications Building M&O	286,692	91,300	377,992	311,028
Community Development Fund	15,000	30,000	45,000	45,000
CD/HS Operations	-	515,111	515,111	472,600
Community Development Block Grants	10,000,000	-	10,000,000	10,000,000
CDBG Revolving Loan Fund	2,000,434	500,000	2,500,434	2,500,000
Misc. Community Development Grants	41,757	138,907	180,664	157,907
Home Program	5,053,235	-	5,053,235	5,053,235



Home Revolving Loan Fund	396,379	750,000	1,146,379	1,135,000
Housing Assistance Program	7,180	175,000	182,180	177,500
Affordable & Supportive Housing Fund	645,586	500,000	1,145,586	1,145,586
Emergency Rental Assistance Grant	57	-	57	-
Housing Trust Grant Fund	7,611	215,200	222,811	216,800
Legal Services and Relocation	144,000	-	144,000	144,000
Rental Rehabilitation Fund	51,150	360,000	411,150	411,150
Residential Rental Property Mitigation	76,456	-	76,456	76,456
Trial Court Improvement Fund	64,608	730	65,338	64,608
Criminal Justice Assistance (Detention)	7,285,956	906,642	8,192,598	7,913,047
Financial Partnership Fund	189,792	-	189,792	189,792
Channel Five Equipment Reserve	252,000	454,554	706,554	252,000
Park Cumulative Reserve	3,669,995	2,847,199	6,517,194	4,423,619
Fire/EMS	71,588,623	-	71,588,623	71,588,623
Defined Contribution Administration	75,000	-	75,000	69,336
VOYA Defined Contribution Administration	46,000	-	46,000	45,928
Transportation Benefit Fund	3,355,049	1,185,026	4,540,075	4,372,737
<b>Debt Service Funds</b>				
GO Bond Redemption	17,939,274	7,314,608	25,253,882	17,529,912
Special Assessment Debt	530,000	172,850	702,850	143,811
Special Assessment Guaranty	-	589,981	589,981	8,000
Iron Bridge TIF Debt Service	105,587	109,219	214,806	103,187
University District LRF Debt Service	275,000	759,899	1,034,899	224,252
<b>Capital Projects Funds</b>				
General Capital Improvements	-	1,415,226	1,415,226	70,226
Arterial Street	39,728,974	8,900,000	48,628,974	34,520,836
Capital Improvements 2015 Park	20,403	552,384	572,787	572,787
Capital Improvements 2018 Library	-	-	-	-
Capital Improvements 1995	-	40,778	40,778	40,778
Kendall Yards TIF	410,000	-	410,000	400,000
West Quadrant TIF	589,000	1,027,583	1,616,583	1,604,090
University District LRF	217,000	-	217,000	213,000
<b>Enterprise Funds</b>				
Water	55,176,195	11,545,475	66,721,670	70,329,400
Water/Wastewater Debt Service	13,551,528	-	13,551,528	13,551,528
Integrated Capital Management	68,008,297	15,351,763	83,360,060	100,051,184
Sewer	69,251,487	10,588,831	79,840,318	80,664,769
Solid Waste Fund	98,605,465	2,791,666	101,397,131	103,372,618
Golf	5,992,101	1,329,726	7,321,827	6,764,047
Development Services Center	9,937,638	5,850,805	15,788,443	11,751,841

<b>Internal Service Funds</b>				
Fleet Services	17,452,392	1,514,186	18,966,578	17,442,492
Fleet Services Equipment Replacement	2,671,261	6,521,021	9,192,282	2,631,115
Public Works and Utilities	7,163,089	1,131,200	8,294,289	6,836,384
Information Technology (IT)	12,074,684	2,828,006	14,902,690	14,294,688
IT Capital Replacement	1,298,527	2,924,115	4,222,642	2,943,304
Reprographics	487,716	69,164	556,880	530,635
Purchasing & Stores	1,092,076	156,274	1,248,350	1,228,187
Accounting Services	5,182,745	759,583	5,942,328	5,941,433
My Spokane	1,913,698	83,140	1,996,838	1,894,746
Office of Performance Management	1,606,687	60,676	1,667,363	1,632,637
Risk Management	8,449,339	673,989	9,123,328	7,405,695
Workers' Compensation	5,491,794	5,065,310	10,557,104	6,433,878
Unemployment Compensation	-	1,047,765	1,047,765	437,026
Employee Benefits	44,773,773	15,537,953	60,311,726	50,994,408
Facilities Management - Operations	5,674,619	3,901,569	9,576,188	6,204,975
Facilities Management - Capital	23,740,706	-	23,740,706	21,460,637
Police Capital	3,064,136	-	3,064,136	3,064,136
Fire Capital	2,142,868	-	2,142,868	2,142,868
Capital Facilities	744,381	-	744,381	744,381
<b>Trust and Agency Funds</b>				
Finch Memorial Arboretum	75,000	-	75,000	75,000
Employees' Retirement (SERS)	36,330,000	11,850,900	48,180,900	41,236,091
Firefighters' Pension Fund	5,188,643	254,438	5,443,081	5,240,350
Building Code Records Mgmt	60,000	-	60,000	60,000
Municipal Court	1,300,000	-	1,300,000	1,300,000
Police Pension Fund	3,695,500	-	3,695,500	3,581,750
Parking & Business Improvement District	-	75,000	75,000	75,000
<b>TOTAL FUNDS</b>	<b>\$1,076,915,751</b>	<b>\$172,331,270</b>	<b>\$1,249,247,020</b>	<b>\$1,164,511,297</b>

Section 4. That the foregoing appropriations are to be paid from the respective funds as specifically indicated in the 2024 Annual Budget and the salaries and wages therein set forth in detail as prescribed by RCW 35.33.051 shall be paid on a biweekly basis, payable every other Friday of such fiscal year.

Section 5. That because this ordinance adopts the Annual Budget, as provided by Section 19 of the City Charter, it shall take effect immediately upon its passage.

Adopted by the City Council On \_\_\_\_\_

(Delivered to the Mayor on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.)

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

## 4.3

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### 4.3 - Settlement of Property Damage Claim

*Jordan, Scott*

CM Wilkerson - Settlement of Property Damage Claim

| For Decision

#### **Attachments**

[Lumen Tech property damage claim settlement.docx](#)

## -Committee Agenda Sheet Finance & Administration Committee

<b>Submitting Department</b>	Risk Management
<b>Contact Name</b>	Scott Jordan
<b>Contact Email &amp; Phone</b>	<a href="mailto:jsjordan@spokanecity.org">jsjordan@spokanecity.org</a> 509-625-6223
<b>Council Sponsor(s)</b>	CM Wilkerson
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Settlement of property damage claim
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	ON OR ABOUT OCTOBER 14, 2020, CITY WATER DEPT CREW WHILE DIGGING FOR A STORMWATER LINE HIT LUMEN TECH. BURIED COMMUNICATIONS LINE WITH EXCAVATOR AT 13TH AND CRESTLINE.
<b>Proposed Council Action</b>	Council Action by Dec 4th
<b>Fiscal Impact</b> Total Cost: <u>Agreed settlement amount \$56,723.20</u> Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A  Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: Risk Fund  Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring  Other budget impacts: (revenue generating, match requirements, etc.)	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?  N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	

## 4.4

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### 4.4 - Snow & Ice Removal / Landscape Maintenance - Multiple Sites

*Steele, David*

The Facilities Department in partnership with the Purchasing Department has completed the procurement process for Landscape Maintenance & Snow / Ice Removal at the City of Spokane Intermodal Facility, the Public Defenders / Prosecutors Building, and City Hall. This contract will provide these services for the 3 locations for the next 2 years with optional one-year extensions for a total of 5 years.

#### **Attachments**

[Committee Briefing Paper - Annual Snow Removal - Landscape Maintenance Mul~.docx](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Facilities Department
<b>Contact Name</b>	Dave Steele
<b>Contact Email &amp; Phone</b>	509-625-6064
<b>Council Sponsor(s)</b>	CM Stratton
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Snow & Ice Removal / Landscape Maintenance - Multiple Sites
<b>Summary (Background)</b>  *Use the Fiscal Impact box below for relevant financial information	The Facilities Department in partnership with the Purchasing Department has completed the procurement process for Landscape Maintenance & Snow / Ice Removal at the City of Spokane Intermodal Facility, the Public Defenders / Prosecutors Building, and City Hall. This contract will provide these services for the 3 locations for the next 2 years with optional one-year extensions for a total of 5 years.
<b>Proposed Council Action</b>	Contract approval
<b>Fiscal Impact</b>	
Total Expense: \$200,000	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring <input type="checkbox"/> N/A	
Specify funding source: <b>Varies</b>	
Expense Occurrence <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring <input type="checkbox"/> N/A	
Other budget impacts: (revenue generating, match requirements, etc.) Reduction of long term replacement costs by completing proper ongoing maintenance.	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities?	
Each of these sites is a public facing location and provide a variety of services related to multi-modal transportation, general public services, and legal services to the Spokane community and the Spokane area at large. These locations are critical public facing locations and require prompt and ongoing plowing, de-icing for safety and access as well as continual annual landscape maintenance.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
NA	
How will data be collected regarding the effectiveness of this program, policy, or product to ensure it is the right solution?	

NA

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Each of these sites is a public facing location and provide a variety of services related to multi-modal transportation, general public services, and legal services to the Spokane community and the Spokane area at large. These locations are critical public facing locations and require prompt and ongoing plowing, de-icing for safety and access as well as continual annual landscape maintenance. This contract supports general city policy and the comprehensive plan.



## 4.5

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### 4.5 - 2024 Temporary Utility Tax Rate Increase

*Wallace, Tonya*

Increasing the rate from 20% to 21% of gross income.

| For Information

#### **Attachments**

[11-20-23 08.10.030 Temporary Utility Tax Ordinance Revision.docx](#)

[08.10.030 Utility Tax Ord. Revision - 1\\_ temporary increase 11-23.docx](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Finance
<b>Contact Name</b>	Tonya Wallace
<b>Contact Email &amp; Phone</b>	<a href="mailto:twallace@spokanecity.org">twallace@spokanecity.org</a> , 509-844-4456
<b>Council Sponsor(s)</b>	CM Wilkerson
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	Temporary Utility Tax Increase for Solid Waste, Wastewater & Water
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	In the Mayor’s 2024 Proposed Budget, a temporary utility tax increase of 1% was included to bridge the funding gap in the General Fund. In order to implement this proposal, SMC 08.10.030 must be updated to read those providing solid waste collection services, operating a public wastewater collection and treatment system and selling or furnishing water for hire will be taxed at 21% of gross income. This ordinance includes a provision for automatically reverting back to the original tax rate on Jan 1, 2025.
<b>Proposed Council Action</b>	Approve the ordinance revision on Nov 27, 2023
<b>Fiscal Impact</b>	
Total Annual Cost: \$2.4M	
Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: <a href="#">Click or tap here to enter text.</a>	
Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? n/a	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? n/a	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? n/a	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? n/a	

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE relating to the City of Spokane's Utility Tax; amending the Spokane Municipal Code (SMC) section 08.10.030(A)(3), (4) and (7) and setting an effective date.

WHEREAS, the City of Spokane Utility Tax rate for Water, Wastewater and Solid Waste services shall be temporarily increased in the amount of One (1%) percent for a total utility tax rate of twenty-one (21%) percent, beginning January 1, 2024, through December 31, 2024; and

WHEREAS, effective January 1, 2025, the temporary increase of One (1%) shall terminate without further action by the City Council; and

WHEREAS, effective January 1, 2025, the City's Utility Tax for Water, Sewer and Solid Waste services shall revert to a total utility tax rate of twenty (20%) percent;

NOW, THEREFORE,

The City of Spokane does ordain:

Section 1: That SMC section 08.10.030 is amended to read as follows:

**08.10.030 Business Activities Subject to Tax – Amounts – Effective 1/1/2024 to 12/31/24**

A. There is levied upon and shall be collected from all persons engaging in the following utility business activities a utility gross receipts tax or license fee measured by multiplying the rate specified times the gross income as follows:

1. Selling, wheeling, or furnishing electric light or power: Six percent of gross income.
2. Selling, brokering, or furnishing natural or manufactured gas for hire: Six percent of gross income.
3. Providing solid waste collection service: (~~Twenty~~) Twenty-One percent of gross income.
4. Operating a public wastewater collection and treatment system: (~~Twenty~~) Twenty-One percent of gross income.
5. Providing telegraph service: Three and one-half percent of gross income.
6. Engaging in the telephone business: Six percent.

- a. This percentage is taken of gross revenues derived from engaging in the telephone business in the City of Spokane, including one hundred percent of the total gross revenues derived from intrastate toll telephone services so long as the tax is not imposed on that portion of network telephone service, as defined in RCW 82.04.065, which represents charges to another telecommunications company, as defined in RCW 80.04.010, for connecting fees, switching charges or carrier access charges relating to intrastate toll telephone service, or for access to, or charges for interstate services, or charges for network telephone service that is purchased for the purpose of resale.
- b. With respect to any rate affecting cellular taxation, subject also to RCW 35.21.870, no change in the tax rate affects business activities occurring before the effective date of the change, and no change will take effect sooner than sixty days following enactment of any amendatory ordinance.
- c. In the case of cellular telephone service, when the service is provided to a customer roaming outside his normal use cellular network area, gross income for taxation purposes is determined consistent with the taxpayer's accounting system to the location of the originating cell site of the call, or to the location of the main cellular switching office that switched the call.
- d. In the case of cellular telephone service, payments by a customer for the telephone service for telephones without a fixed location shall be allocated among taxing jurisdictions to the location of the customer's principal service address for the period during which the tax applies. There is a presumption that the service address a customer supplies to the taxpayer is accurate and current, unless the taxpayer has knowledge or reason to know the contrary.
- e. If there is a dispute between the City of Spokane and another Washington city imposing a municipal telephone utility tax on cellular service of the same nature as imposed by this chapter, which dispute is limited only to the question of the correct allocation of municipal telephone taxes as between the City of Spokane and some other Washington city, the taxpayer may obtain exoneration from further tax liability, interest, and penalties due and owing to the City of Spokane with respect to the transactions under dispute by tendering the total amount of tax claimed due by the City of Spokane into an escrow account with the City treasurer or as established hereafter by appropriate interlocal agreements under the administrative sponsorship of the Association of Washington Cities. Under these arrangements, the taxpayer remains responsible to adjust its billing records promptly upon

notification under procedures sanctioned through the Association of Washington Cities of the resolution of any dispute encompassed within the terms of this paragraph.

7. Selling or furnishing water for hire: (~~Twenty~~) Twenty-One percent of gross income.
  8. Providing cable, telecommunications, or similar type service to the public, which involves the use of the right-of-way for the installation of wires, cables, fixtures, or other equipment, where not otherwise addressed in this section or prohibited by law: Six percent of gross income.
- B. Subsections (A)(3), (A)(4), and (A)(7) of this section include, so far as permitted by law, the City of Spokane, and the fee or tax imposed applies to the specified business of the entire City service area, except that subsection (A)(3) of this section does not apply to operations or functions undertaken by the City occurring outside the City of Spokane and undertaken by the City as manager of a joint project pursuant to interlocal cooperation agreement.
- C. The taxes imposed in subsections A (1), (2), (3), (5), (6), and (8) do not apply to amounts derived from utility business activities otherwise taxable arising from providing service to customers at locations operated or managed by an airport board pursuant to interlocal agreement arising under the authority of chapter 14.08 RCW, where such locations have been annexed to the City, said annexation taking effect on or after January 1, 2012; provided further, this exclusion does not apply to revenues derived from customers operating municipal solid waste disposal facilities or revenues otherwise taxable from municipal solid waste disposal facility operations.
- D. The increased taxes imposed in sections (A)(3), (A)(4), and (A)(7) of this section are temporary increases from January 1, 2024 through December 31, 2024, after which said increases in sections (A)(3), (A)(4), and (A)(7) of this section shall revert to a total tax of twenty (20%) percent, effective January 1, 2025.

Section 2: That effective January 1, 2025, SMC section 08.10.030 is amended to read as follows:

**08.10.030 Business Activities Subject to Tax – Amounts – Effective 1/1/2025**

A. There is levied upon and shall be collected from all persons engaging in the following utility business activities a utility gross receipts tax or license fee measured by multiplying the rate specified times the gross income as follows:

1. Selling, wheeling, or furnishing electric light or power: Six percent of gross income.

2. Selling, brokering, or furnishing natural or manufactured gas for hire: Six percent of gross income.
3. Providing solid waste collection service: (~~Twenty-One~~) Twenty percent of gross income.
4. Operating a public wastewater collection and treatment system: (~~Twenty-One~~) Twenty percent of gross income.
5. Providing telegraph service: Three and one-half percent of gross income.
6. Engaging in the telephone business: Six percent.
  - a. This percentage is taken of gross revenues derived from engaging in the telephone business in the City of Spokane, including one hundred percent of the total gross revenues derived from intrastate toll telephone services so long as the tax is not imposed on that portion of network telephone service, as defined in RCW 82.04.065, which represents charges to another telecommunications company, as defined in RCW 80.04.010, for connecting fees, switching charges or carrier access charges relating to intrastate toll telephone service, or for access to, or charges for interstate services, or charges for network telephone service that is purchased for the purpose of resale.
  - b. With respect to any rate affecting cellular taxation, subject also to RCW 35.21.870, no change in the tax rate affects business activities occurring before the effective date of the change, and no change will take effect sooner than sixty days following enactment of any amendatory ordinance.
  - c. In the case of cellular telephone service, when the service is provided to a customer roaming outside his normal use cellular network area, gross income for taxation purposes is determined consistent with the taxpayer's accounting system to the location of the originating cell site of the call, or to the location of the main cellular switching office that switched the call.
  - d. In the case of cellular telephone service, payments by a customer for the telephone service for telephones without a fixed location shall be allocated among taxing jurisdictions to the location of the customer's principal service address for the period during which the tax applies. There is a presumption that the service address a customer supplies to the taxpayer is accurate and current, unless the taxpayer has knowledge or reason to know the contrary.

- e. If there is a dispute between the City of Spokane and another Washington city imposing a municipal telephone utility tax on cellular service of the same nature as imposed by this chapter, which dispute is limited only to the question of the correct allocation of municipal telephone taxes as between the City of Spokane and some other Washington city, the taxpayer may obtain exoneration from further tax liability, interest, and penalties due and owing to the City of Spokane with respect to the transactions under dispute by tendering the total amount of tax claimed due by the City of Spokane into an escrow account with the City treasurer or as established hereafter by appropriate interlocal agreements under the administrative sponsorship of the Association of Washington Cities. Under these arrangements, the taxpayer remains responsible to adjust its billing records promptly upon notification under procedures sanctioned through the Association of Washington Cities of the resolution of any dispute encompassed within the terms of this paragraph.

7. Selling or furnishing water for hire: ((Twenty-One)) Twenty percent of gross income.

8. Providing cable, telecommunications, or similar type service to the public, which involves the use of the right-of-way for the installation of wires, cables, fixtures, or other equipment, where not otherwise addressed in this section or prohibited by law: Six percent of gross income.

B. Subsections (A)(3), (A)(4), and (A)(7) of this section include, so far as permitted by law, the City of Spokane, and the fee or tax imposed applies to the specified business of the entire City service area, except that subsection (A)(3) of this section does not apply to operations or functions undertaken by the City occurring outside the City of Spokane and undertaken by the City as manager of a joint project pursuant to interlocal cooperation agreement.

C. The taxes imposed in subsections A (1), (2), (3), (5), (6), and (8) do not apply to amounts derived from utility business activities otherwise taxable arising from providing service to customers at locations operated or managed by an airport board pursuant to interlocal agreement arising under the authority of chapter 14.08 RCW, where such locations have been annexed to the City, said annexation taking effect on or after January 1, 2012; provided further, this exclusion does not apply to revenues derived from customers operating municipal solid waste disposal facilities or revenues otherwise taxable from municipal solid waste disposal facility operations.

Section 3: Effective Date.

This Ordinance shall take effect and be in force on January 1, 2024.

ADOPTED BY THE CITY COUNCIL ON \_\_\_\_\_

(Delivered to the Mayor on the \_\_\_\_\_ day of \_\_\_\_\_ 2023.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date



## 4.6

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### 4.6 - Purchase of Day Cab Tractor for WTE

*Giddings, Richard*

CM Wilkerson - Fleet would like to purchase 1 Peterbilt 567 Day Cab Semi Tractor for the Waste to Energy Facility

| For Information

#### **Attachments**

[WTE Day Cab Briefing Paper.docx](#)

[WTE Day Cab Quote.pdf](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Fleet Services
<b>Contact Name</b>	Rick Giddings
<b>Contact Email &amp; Phone</b>	<a href="mailto:rgiddings@spokanecity.org">rgiddings@spokanecity.org</a> 509-625-7706
<b>Council Sponsor(s)</b>	CM Wilkerson
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	5100-Purchase of Day Cab Semi Tractor for WTE
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	Fleet Services would like to purchase 1 Peterbilt Model 567 Heavy Haul Day Cab Tractor for the Waste to Energy Plant from Dobb's Peterbilt of Spokane using a Sourcewell contract. Total cost including tax is not to exceed \$208,000. This will replace a rental unit for which monthly costs have recently increased beyond financial viability.
<b>Proposed Council Action</b>	Approve Purchase
<b>Fiscal Impact</b>	
Total Cost: <u>\$208,000</u>	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: SIP Loan	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? No Impact Identified.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Data will not be collected.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Lifecycle cost data is collected by Fleet to ensure cost effectiveness.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Aligns with Centralized Fleet Policy.	

## Bid Response Summary

**Bid Number** RFQ 5990-23  
**Bid Title** Day Cab Tractor  
**Due Date** Thursday, October 12, 2023 3:00:00 PM [(UTC-08:00) Pacific Time (US & Canada)]  
**Bid Status** Closed to Bidding  
**Company** Dobbs Peterbilt  
**Submitted By** Robert Peterson - Thursday, October 12, 2023 1:34:32 PM [(UTC-08:00) Pacific Time (US & Canada)]  
 rob.peterson@dobbspeterbilt.com 509-321-9734

### Comments

### Question Responses

Group	Reference Number	Question	Response
Contact			
	1	Indicate the appropriate point of contact (phone number and email) regarding this quote and placement of order if awarded. If these actions will not be managed by the same person, explicitly specify all relevant contacts.	Rob Peterson 509-342-0189 rob.peterson@dobbspeterbilt.com
Council Approval			
	1	This purchase is subject to City Council approval. Approval is anticipated by the end of November, 2023. The City assumes no obligation to purchase until the purchase is approved by Council and a City purchase order is issued.	Understood and Agreed
General			
	1	Acceptable product makes/models, where specified, must be adhered to. In the absence of specified acceptable products, the listed technical specifications in each product category represent the minimum qualifications for acceptable product. The make/model of products bid may be required at bid submission; if so, the field will be indicated required on the 'Pricing' tab.	Understood and Agreed

2	Estimated delivery timeline for vehicle being bid	120 days ARO
Product - Day Cab Tractor		
1.	Heavy Spec (14k+ Front Axle)	Yes
2.	Drop Axle	Yes
3.	Cummins Engine	Yes
4.	Automatic Transmission	Yes
5.	White	Yes
6.	Wet Kit (Hydraulic Tank & Pump)	Yes
7.	Upload your spec sheets and quote for what you are bidding here. You will only be allowed to upload one document so if you have multiple pages, save them as one document before you upload. There will be multiple upload lines available if you are bidding multiple different options.	Dobbs Peterbilt 567 tractor RFQ 5990-23.PDF
8.	Upload your spec sheets and quote for what you are bidding here. You will only be allowed to upload one document so if you have multiple pages, save them as one document before you upload. There will be multiple upload lines available if you are bidding multiple different options.	Dobbs Peterbilt option list RFQ 5990-23.pdf
9.	Upload your spec sheets and quote for what you are bidding here. You will only be allowed to upload one document so if you have multiple pages, save them as one document before you upload. There will be multiple upload lines available if you are bidding multiple different options.	Dobbs Peterbilt option list RFQ 5990-23.pdf
10.	Upload your spec sheets and quote for what you are bidding here. You will only be allowed to upload one document so if you have multiple pages, save them as one document before you upload. There will be multiple upload lines available if you are bidding multiple different options.	Dobbs Peterbilt option list RFQ 5990-23.pdf
Delivery		

1	All freight expenses shall be the responsibility of the winning supplier. Unit pricing on this quote is understood to include delivery to the FOB point.	Understood and Agreed
2	All product shall be ordered/delivered FOB: Destination 915 N Nelson St., Spokane WA 99202	Understood and Agreed
Additional Items		
1	The City of Spokane reserves the right to purchase additional items at the quoted price. Supplier agrees to sell at the same price, terms, and conditions.	Yes
Payment Terms		
1	Supplier agrees payment shall be made via direct deposit/ACH (except as provided by state law or if paid by credit card) according to net30 terms after receipt of goods ordered. A completed ACH application is required (if not already on file) before a City order will be issued. If the City objects to all or any portion of an invoice, it shall notify the supplier and reserve the right to pay only that portion of the invoice not in dispute. In that event, all parties shall immediately make every effort to settle the disputed amount.	Understood and Agreed
2	Supplier agrees to accept Visa credit card payment at no additional fee.	No
Sales Tax		
1	The City of Spokane is not a tax exempt entity and is therefore obligated to pay sales tax under Washington State law. Sales tax should not be included in respondent's pricing. All submissions shall be tabulated with the applicable sales tax rate whether that tax shall be charged through the supplier or paid by the City as use tax.	Understood and Agreed

Business Registration Requirement		
1	<p>Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained and being the holder of a valid annual business registration or temporary business registration as provided in this chapter. The supplier shall be responsible for contacting the State of Washington Business License Services at <a href="http://www.dor.wa.gov">www.dor.wa.gov</a> or 360-705-6741 to obtain a business registration. If the supplier does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at 509-625-6070 to request an exemption status determination.</p>	Understood and Agreed
2	Supplier's Business Registration No.	WA UBI 600 471 1845, WA reseller permit A01562625, WA dealer license 1147
Polychlorinated Biphenyls (PCBs)		
1	<p>In accordance with SMC 7.06.172(A), respondent certifies the products quoted and to be supplied (to include product packaging) do not contain polychlorinated biphenyls (PCBs). Moreover and consistent with SMC 7.06.172(B), the City of Spokane, at its sole discretion, may require (at no cost to the City) the apparent successful respondent to provide testing data (prior to contract execution or issue of purchase order) from an accredited laboratory or testing facility documenting the proposed products and or product packaging polychlorinated biphenyl levels.</p>	Understood and Agreed

2	As far as you know, has this product type been tested for PCBs by a WA State accredited lab using EPA Method 1668c (or equivalent as updated)?	No
3	If so, were PCBs found at a measurable level?	No
4	As far as you know, has this actual product been tested for PCBs by a WA State accredited lab using EPA Method 1668 (or equivalent as updated)?	No
5	If so, note from whom the results can be obtained.	
6	Do you have reason to believe the product contains measurable levels of PCBs?	No
7	Do you have reason to believe the product packaging contains measurable levels of PCBs?	No
Terms & Conditions		
1	Submission of a bid constitutes acceptance of the Terms & Conditions of this request in accordance with the document so named in the 'Documents' tab.	Understood and Agreed

### Pricing Responses

Group	Reference Number	Description	Type	Unit Of Measure	Quantity	Unit Price	Ext Base Price	Comment	Make/Model
Product		- Day Cab Tractor							
	1	Day Cab Tractor	Base	ea	1.00	\$179,424.00	\$179,424.00		
Sales Tax									

1	Sales Tax - percentage based on vendor location	Base	It	1.00	\$15,554.08	\$15,554.08
<b>Total Base Bid</b>		\$194,978.08				



MODEL  
**567**



RUGGED CLASS



# RUGGED & RELIABLE

The Model 567 is a workhorse ready to take on the toughest challenges. New product enhancements have made the Model 567 even better. The new standard 15-inch digital display provides a state-of-the-art driver interface that intuitively delivers information and integrates seamlessly with PTO controls and advanced driver assistance systems. Optional torque-assisted steering eases maneuverability around tight job sites. An enhanced electrical system simplifies integration and customized programming for a wide variety of vocational bodies and equipment.

The Model 567's wide aluminum cab provides a more ergonomic and comfortable workspace for drivers. Stair-style steps and knurled grab handles allow for easy ingress and egress. Enhanced visibility is achieved through the large one-piece windshield and sloped hood. Redesigned side mirrors with large, heated mirror surfaces improve both visibility and reliability. Peterbilt's signature, pod-mounted headlamps are durable, corrosion-resistant and simple to replace.

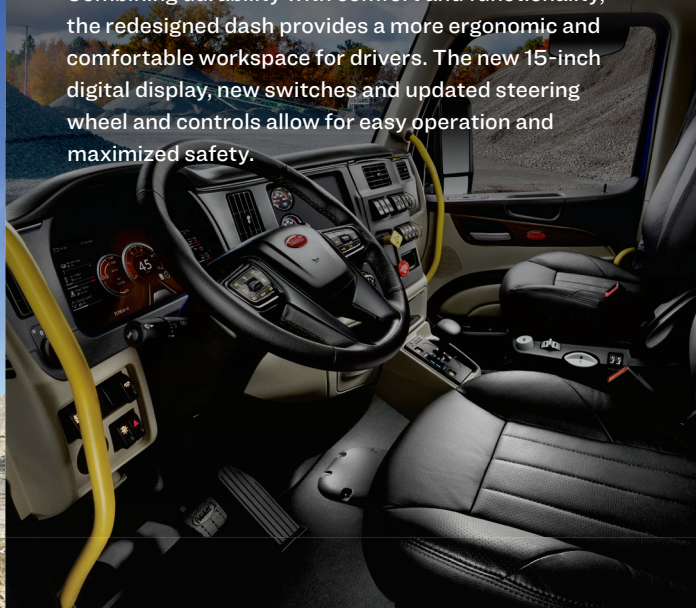
## DURABLE EXTERIOR

The durable aluminum cab is built for long-lasting performance and the Metton<sup>®</sup> hood is lightweight, strong and impact resistant. The hood opens a full 90 degrees for easier access and serviceability.



## OPTIMIZED DRIVER ENVIRONMENT

Combining durability with comfort and functionality, the redesigned dash provides a more ergonomic and comfortable workspace for drivers. The new 15-inch digital display, new switches and updated steering wheel and controls allow for easy operation and maximized safety.

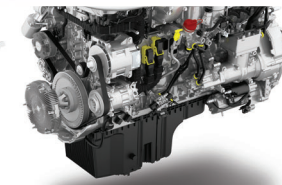


## POWER TO GET THE JOB DONE

The Model 567 is available with a choice of the PACCAR MX-13 and MX-11 engines for industry-leading performance, reliability and uptime.



**PACCAR MX-13**



**PACCAR MX-11**



For more information on the Model 567, contact your local Peterbilt dealer or visit [peterbilt.com](http://peterbilt.com).







Std/ Opt	Description	Weight
<b>Base Model</b>		
S	<b>Model 567</b> The Model 567 is available in both a set-forward and set-back front axle configuration to provide customers with maximum versatility for their application requirements. For weight-sensitive applications, the set-forward front axle provides optimized weight distribution and compliance with bridge laws. The Model 567 has steer axle ratings up to 22,000 lbs. The 567 also offers single, tandem or triden drive axles and a variety of lift axles for added versatility. Available with a 115" or 121" BBC and as a day cab or with a selection of detachable sleeper configurations, the 567 is as versatile as it is reliable.	14,800
S	<b>Other Commodity</b>	0
S	<b>General Freight</b>	0
S	Truck or tractor used in over-the-road hauling of general freight. Pickup to delivery distance is typically over 100 miles and annual mileage is typically over 60,000 miles per year. Operation is typically on-highway.	0
S	<b>Van</b> An enclosed box trailer without temperature control. Designed to carry pallets or boxes of cargo or equipment.	0
S	<b>United States Registry</b> Canadian Registry Requires Air Conditioning Excise Tax Canada, Speedometer to be KPH Ipo MPH, Daytime Running Lights and Rubber Battery Pad in Bottom of Battery Box.	0
<b>Configuration</b>		
S	<b>Not Applicable</b> Secondary Manufacturer	0
<b>Frame &amp; Equipment</b>		
O	<b>10-3/4" Steel Rails To 354"</b> 10.75x3.5x.375 Dimension, 2,136,000 RBM; Yield Strength: 120,000 psi. Section Modulus: 17.8 cubic inches. Weight: 1.74 lbs/inch pair	316
S	<b>Aluminum Frame Rail Crossmembers</b> Excludes suspension	0
S	<b>EOF Tractor Tapered with Crossmember</b> Includes Kingpin Cutout	0
S	<b>Peterbilt Rear Mudflaps and Straight Hangers</b> Mudflaps aid in protecting the frame and undercarriage from road salt, grime and debris that can cause rust and corrosion. Mud flaps also shield other vehicles from gravel, rocks and road spray.	0
O	<b>Holland FW35 Fifth Wheel Top Plate</b> One of the top selling topplates on the market. The FW35 is designed for years of guaranteed performance and is the world's most versatile and proven fifth wheel.	240
	<b>Rear Or Fixd Setting Ahd C/L Bogie 027.</b>	0
O	<b>LH Fifth Wheel Release</b>	0

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Std/ Opt	Description	Weight
O	7.6in - 8in Fifth Wheel Height	95
O	<b>Fixed Fifth Wheel, Holland FW35/FW31/Fontaine OB</b> Fixed Fifth Wheel Outboard mounts have mounting angles on the outside of the truck frame. A fixed fifth wheel can offer a light weight and affordable option for freights or for set weight loads.	87
S	<b>No Access Package or Deckplate Desired</b> Use with tractors without access package or deckplate	0
<b>Front Axle &amp; Equipment</b>		
O	<b>Meritor MFS+14F 14,600 Lb, 3.5" Drop</b>	-28
O	<b>Taper Leaf Springs, Shocks 14,600 lb</b> Hendrickson Taper Leaf Springs, shocks 14,6000 lb.	57
O	<b>Power Steering Sheppard SD110</b> The SD110 power steering gear is a compact version of the M110 power steering gear. The SD110, working with a 185 bar pump is capable of steering vocational and heavy haul vehicles with front axle ratings of 13,200 to 16,000 lbs. in single gear applications.	44
S	<b>Power Steering Reservoir Frame Mounted</b> The power steering reservoir is a steering system that eases drivability by applying hydraulic pressure to the steering gear.	0
O	<b>PHP10 Aluminum PreSet PLUS Hubs</b> PHP10 aluminum PreSet PLUS hubs have a fully integrated spindle nut design, an optimized wheel spacer, magnetic fill plug on drive and trailer hubs for inspection of metal particles in lubricant, with a long life oil seal and bearings are pre-adjusted. Use with Front Axle.	-187
O	<b>Bendix Air Cam Front HP Drum Brakes 16.5x6</b> Complies with reduced stopping distance regulations. For use with 13,201 - 18,000 lb steer axles in combination with 40,001 to 52,000 lb drive axles, or 20,001-23,000 lift axles. Includes high performance drum brakes, automatic slack adjusters, outboard mounted brake drums.	-20
S	<b>Tenneco Shocks For Steer Axle</b> Integrated front suspension to suit heavy duty truck market, combining the air spring and the damper into one module.	0
O	<b>Meritor Wide Track IPO Standard, Front Axle</b> Meritor wide track front axle offers greater turning radius and ease of service. MFS+ 3.5" Drop / MFS 3.74" Drop. 71in KPI IPO 69in with MFS and MFS+ axles.	15
O	<b>Gusseted Cam Brackets, Steer Axle</b>	0
O	<b>Heavy Duty Cam Bushings, Steer Axle</b>	0
<b>Rear Axle &amp; Equipment</b>		
O	<b>Dana Spicer DSP41 40,000 lb</b> Interaxle diff lock air rocker occupies space of one gauge. Laser factory axle alignment to improve handling & reduce tire wear. Magnetic rear	142

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Std/ Opt	Description	Weight
	axle oil drain plug captures & holds any metal fragments in drive axle lube to extend service life. Parking brakes on all drive axles for optimal performance. Cognis EMGARD® FE 75W-90 synthetic axle lube provides over 1% fuel economy improvement. Reduces wear & extends maintenance intervals, resulting in increased uptime. Provides improved fluid flow to protect components in extreme cold conditions & withstand the stress from high temperatures, extending component life.	
O	<b>Watson-Chalain SL13 Sif-Strg Pusher</b> 13,500 Lb, Includes (1) Air Tank	938
O	<b>63in Pusher Axle Spacing</b> From Centerline of Forward Drive Axle	0
O	<b>PHP10 Aluminum PreSet PLUS Hubs, Cast Drums</b> With 13.5K or 20K Self-Steering Pusher Axles	0
S	<b>PHP10 Aluminum PreSet PLUS Hubs</b>	0
S	<b>Bendix ESP Electronic Stability Program With ATC</b> Tractor service only. The Bendix ESP system is designed to continuously monitor a variety of vehicle parameters and sensors to determine if the vehicle is reaching a critical stability threshold. If such a situation develops, the system will quickly and automatically intervene to assist the driver by selectively applying tractor and trailer brakes, and de-throttling the engine.	0
O	<b>Rear Brake Camshaft Reinforcement</b> Rear brake camshaft reinforcement helps guard against wear and corrosion.	9
O	<b>Gusseted Cam Brackets, Drive Axle(s)</b>	2
S	<b>Anti-Lock Braking System (ABS) 6S6M</b> ABS-6. Includes air braking system.	0
O	<b>Omit SmartTire TirePressure Monitoring</b> System Next Gen TPMS	0
S	<b>Synthetic Axle Lubricant All Axles</b> Peterbilt heavy duty models include Fuel Efficient Cognis EMGARD FE75W-90 which provides customers performance advantages over current synthetic lubricants with reduced gear wear and extended maintenance intervals, resulting in increased uptime. In addition, the lubricant provides improved fluid flow to protect gears in extreme cold conditions and withstand the stress from high temperatures, extending component life.	0
O	<b>Lift Axle Regulator &amp; Gauge BOC</b> Lift axle regulator and gauge, back-of-cab, lower left hand corner, with switch and gauge in dash.	0
O	<b>Stowed Lifted Axle Higher To Maximize</b> Ground Clearance	0
S	<b>Bendix Air Cam Rear Drum Brakes 16.5x7</b> Bendix Air Cam Rear Drum Brakes to fit all heavy haul, construction, refuse and highway truck and tractor applications. Includes Automatic Slack Adjusters & Outboard Mounted Brake Drums.	0
O	<b>Ratio 4.33 Rear Axle</b>	0

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Std/ Opt	Description	Weight
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O	<b>Hendrickson HMX EX 400 40,000 Lbs., 54"</b> Haulmaax, 60K Creep Rating. Includes Traax Rod as standard, option 1920905 is not needed or available. Progressive load spring system easily adjusts to the load for an enhanced combination of empty-ride quality and loaded stability.	198
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**Engine & Equipment**

O	<b>X15 430V@1900 GOV@2000 1650@950</b> Productivity Series (2024 Emissions)	465
	N21350 C121 64...Maximum Accelerator Vehicle	
	N21370 C128 64...Maximum Cruise Control Speed	
	N21460 C132 1400..PTO Maximum Engine Speed	
	N21520 C133 5....Idle Shutdown Timer	
	N21610 C188 39...Idle Shutdown Cold Ambient A	
	N21620 C189 60...Idle Shutdown Intermediate A	
	N21630 C190 80...Idle Shutdown Hot Ambient Ai	
	N21550 C206 35....Idle Shutdown Percent Engine	
	N21340 C209 120...Maximum Vehicle Speed	
	N21510 C225 YES...Idle Shutdown with Parking B	
	N21450 C231 NO...Gear Down Protection	
	N21570 C233 NO...Idle Shutdown Manual Overrid	
	N21440 C234 NO...Engine Protection Shutdown	
	N21480 C238 NO...Cruise Control and Engine Br	
	N21470 C239 NO...Cruise Control Auto-Resume	
	N21430 C333 0....Driver Initiated OverrideMax	
	N21410 C334 0....Driver Initiated Override Ma	
	N21590 C382 YES...Idle Shutdown Hot Ambient Au	
	N21500 C395 0....Green House Gas Automatic En	
	N21530 C396 YES...Idle Shutdown Warning Period	
	N21540 C397 60....Idle Shutdown Warning Period	
	N21320 C399 120...Green House Gas Vehicle Spee	
	N21400 C400 252...Driver Initiated Override Re	
	N21420 C401 10...Green House Gas Vehicle Spee	
	N21330 C402 0....Green House Gas Vehicle Spee	

S	<b>VMUX Electronics Architecture</b>	0
S	<b>Engine Idle Shutdown Timer Enabled</b>	0
O	<b>Enable EIST Ambient Temp Override</b>	0
	<b>Eff EIST NA Expiration Miles</b>	0
	<b>Effective VSL Setting 65.0 MPH or Greater (USA)</b>	0
O	<b>Typical Operating Speed 62 MPH</b>	0
O	<b>Powertrain Optimized for Balance</b>	0

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	Best analysis for vehicles where service includes frequent start and stop cycles.	
S	<b>Engine Brake Controls Located on RH Column</b>	0
O	<b>Remote PTO/Throttle, 12-Pin</b> Eng Bay Remote Control Provision	0
O	<b>EPA Emission Warranty</b>	0
S	<b>EPA Engine Idling Compliance</b>	0
S	<b>PACCAR 160 Amp Alternator, Brushed</b> PACCAR 160 AMP alternator, brushed producing 160 Amps at road speed and 100 Amps at idle.	0
S	<b>Immersion Type Block Heater 110-120V</b> Standard location is left-hand under cab, Model 520 is in bumper, and for Model 220 it is at the driver step. Plug includes a weather-proof cover that protects the receptacle. This pre-heater keeps the coolant in the engine block from freezing when the engine is not running.	0
O	<b>PACCAR 12V Starter, N/A PACCAR MX Engines</b> PACCAR 12-volt electrical system. With centralized power distribution incorporating plug-in style relays. Circuit protection for serviceability, 12-volt light system w/circuit protection circuits number & color coded.	0
S	<b>3 PACCAR Premium 12V Dual Purpose Batt 2190 CCA</b> Threaded stud type terminal. Stranded copper battery cables are double aught (00) or larger to reduce resistance.	0
S	<b>Low Voltage Disconnect System</b>	0
S	<b>DM Advantage ON/OFF Fan Clutch</b> Horton DM Advantage Two-Speed Fan Clutch On/Off for heavy-duty, medium-duty and a variety of off-highway equipment.	0
O	<b>18.7 CFM Naturally Aspirated Air Compressor</b> X15 Only	0
O	<b>Interbrake (Furnished on Engine)</b> Features a dedicated cam lobe design for optimum power and three-stage engine brake operation.	0
O	<b>PACCAR Fuel/Water Separator Standard Service</b> PACCAR Fuel/Water separator standard service intervals. High efficiency media protects critical engine components.	0
O	<b>Fuel Heat for Fuel Filter</b>	0
O	<b>12V Heat for Fuel Filter</b> Fuel filter heaters help ensure a seamless flow of diesel from the tank to the combustion chamber. Eliminating any possibility of moisture freezing within the fuel filter while simultaneously increasing the fuel temperature for atomization within the engine.	0
S	<b>High Efficiency Cooling System</b> Cooling module is a combination of steel and aluminum components, with aluminum connections to maximize performance and cooling capability. Silicone radiator & heater hoses enhance value, durability, & reliability. Constant tension band clamps reduce leaks. Chevron Delo	0

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	Extended Life Coolant (NOAT) extends maintenance intervals reducing maintenance costs. Anti-freeze effective to -30 degrees F helps protect the engine. Low coolant level sensor warns of low coolant condition to prevent engine damage. Radiator Size by Model: 367 1325 sq in, 367 HH Fepto 1325 sq in, 365 Fepto 1183 sq in, 365 Full Frame Extension 1000 sq in, 520 1202 sq in, 579 1456.9 sq in, 535/536/537/548 949.3 sq in, 537/548 VOC 1000.3 sq in, 389/367 HH 1604 sq in, 365/567 1379 sq in.	
S	<b>(1) Air Cleaner Firewall Mounted</b> Molded rubber air intake connections with lined stainless steel clamps seal to prevent contaminants in air intake.	0
U	<b>Exhaust Single Side of Cab Reduced Wheel Base</b>	0
S	<b>24" Ht, 5" Dia Chrome, Clear Coat Standpipe(s)</b>	0
<b>Transmission &amp; Equipment</b>		
O	<b>Allison 4000 RDS-P Transmission, Gen 6</b> Rugged Duty Series	528
O	<b>1810 HD Driveline, 1 Midship Bearing</b> 4.5in x .180 wall tubing	90
O	<b>1710 Driveline Interaxle</b> For tandem rear axles	0
O	<b>(1) Dash Mounted Single Acting EOH PTO Control</b> Electric-over-hydraulic, spec'ing PTO switch does not ensure the PTO will fit. Sends signal to Allison to engage PTO.	0
O	<b>Allison FuelSense Not Desired</b> Dynamic Shift Sensing	0
O	<b>Allison Neutral At Stop</b> Neutral at Stop features and benefits: Reduces or eliminates the load on the engine when vehicle is stopped, can help lower fuel consumption and CO2 emissions, and is included in FuelSense 2.0 Plus and Max packages only.	0
O	<b>Allison 6-Speed Configuration, Close Ratio Gears</b> Allison 4000 transmission only	0
O	<b>Dash Mounted Push Button Shifter</b> Available with Allison transmissions	0
<b>Air &amp; Trailer Equipment</b>		
S	<b>Bendix AD-HF Air Dryer, Heater</b> Bendix AD-HF air filters protects the life of your engine system and components. Proven PuraGuard oil coalescing technology in the air dryer cartridge. This oil coalescing filter ensures the removal of oil and oil aerosols before they can contaminate the moisture removing desiccant.	0
S	<b>Nylon Chassis Hose</b>	0
O	<b>Tractor Air System, Spring Brake Relay IPO QR-1C</b>	0

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	Functions as a quick release valve for the emergency side of the spring brakes.	
S	<b>Steel Painted Air Tanks</b> All air tanks are steel with painted finish except when Code 4543330 Polish Aluminum Air Tanks is also selected (then exposed air tanks outside the frame rails will be polished aluminum). Peterbilt will determine the optimal size and location of required air tanks. Narratives requesting a specific air tank size or location will not be accepted for factory installation. See ECAT to determine number or location of air tanks installed.	0
O	<b>Horizontal AE Mounting Bar</b>	4
O	<b>Omit Trailer Hand Valve</b>	-4
S	<b>AE Connections BOC/BOS, Hose Tenna</b>	0
O	<b>12' AE Lines Straight, (2) 7-Way Plugs</b>	8
<b>Tires &amp; Wheels</b>		
O	<b>FF: PR 16ply 11R22.5 FG85</b> ETRTO	28
O	<b>RR: CN 14ply 11R22.5 HDR2+</b>	176
S	<b>Code-rear Tire Qty 08</b>	0
S	<b>FF: Accu-Lite Steel Armor 51408PK 22.5X8.25</b> PHP10-2 hand holes	0
S	<b>RR: Accu-Lite Steel Armor 51408PK 22.5X8.25</b> PHP10-2 hand holes	0
S	<b>Code-rear Rim Qty 08</b>	0
O	<b>PR: (2) Accu-Lite Steel Armor 51408PK 22.5X8.25</b> (1) self-steering pusher axle; PHP10-2 hand holes.	134
O	<b>PR: (2) CN 16ply 255/70R22.5 HSR2 SA</b> (1) self-steering pusher axle.	182
<b>Fuel Tanks</b>		
O	<b>26" Aluminum 120 Gallon Fuel Tank LH U/C</b> Includes steps for cab access. Paddle handle filler cap with threadless filler neck. Top draw fuel plumbing reduces chance of introducing air into the fuel system during low fuel level conditions due to the central placement of fuel pickup tube. Wire braid fuel lines increase durability & reduce potential for leaks.	38
O	<b>Location LH U/C 120 Gallon</b>	0
O	<b>Split Aluminum Fuel Tank LH U/C</b>	4

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Std/ Opt	Description	Weight
O	Fuel Forward In Split Tank	0
O	80 Gallon Fuel In Split Tank	0
S	<b>DEF Tank Mounted LH BOC</b> Models 220 and 520 mounted left hand back-of-cab.	0
O	<b>DEF To Fuel Ratio 2:1 Or Greater</b>	0
S	<b>DEF Tank Small, HD 14 Gal 2.1M MD 5.5 Gal</b>	0
O	<b>RH Tank None Furnished</b>	-86
<b>Battery Box &amp; Bumper</b>		
O	<b>Aluminum Space Saver Battery Box RH BOC</b> Battery access from side	-60
S	<b>Aftertreatment Aluminum Non-Slip Cab Entry</b> Aftertreatment right-hand under cab step. DPF/SCR for diesel engines, catalyst for natural gas engines. On Models 579 specifying chassis fairings, the box is aerodynamic.	0
O	<b>Steel Bumper Swept Back Painted, Without FEPTO</b> Two tow points and step plates on top of bumper	40
<b>Cab &amp; Equipment</b>		
O	<b>Vocational 121" BBC Alum Cab and Metton Hood SBFA</b> Stainless crown and grille with tilt assist.	30
O	<b>Thermal Insulation Package in Cab</b> The thermal insulation package is designed to make the cab thermally efficient in extreme temperatures. The model 520 adds insulation surrounding the doghouse to reduce engine heat transmitted to the cab.	0
S	<b>No Sleeper Selected</b>	0
S	<b>Peterbilt ST Driver</b> Peterbilt ST air seat, high height backrest, adjustable seat track length, 1 chamber lumbar support, suspension with fixed damping, fore-aft isolator with lockout, Vinyl bellows over suspension. Adds 40mm of increased space for steering wheel to chest and improved driver ingress/egress into cab and sleeper (knee sweep) with improved passenger side ingress/egress for personal carrol/luggage. Standard vinyl finish - color coordinate with interior color.	0
S	<b>Peterbilt ST Non-Adjustable Passenger Seat</b> Standard vinyl, no suspension cover, no seat back recline.	0
S	<b>Air Ride Driver</b>	0
S	<b>High Back Driver</b>	0
S	<b>Vinyl Driver</b>	0
S	<b>Non-Air Ride Passenger</b>	0

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Std/ Opt	Description	Weight
S	<b>High Back Passenger</b>	0
S	<b>Vinyl Passenger</b>	0
S	<b>Static Riser Under Passenger Seat</b> Peterbilt passenger non-adjustable seat.	0
S	<b>Steering Wheel With Multi-Function</b> Includes Peterbilt logo on horn button , audio volume, seek, mute and mode button on LH pod with cruise control on/off/cancel, set/resume and accelerate/coast on the right pod.	0
S	<b>Adjustable Steering Column - TiViTelescope</b>	0
S	<b>Prestige Interior - Sterling Gray</b> Features single tone dash with tough, scratch resistant materials including soft touch points on top of dash. Top of dash, door panel uppers, and kick panel are charcoal to conceal dirt and mitigate wear. Includes unique technical grained A,B, C & D instrument panels with contoured doorpads, padded fabric headliner and vinyl wall panels. Superior ergonomics are achieved while maximizing productivity featuring: multiple power ports, (2) coat hooks, header-mounted dome/light, power lift driver and passenger windows, LH and RH door mounted map pockets with built-in courtesy lights, driver and passenger dome/reading lights and footwell lighting. Comfort features include automatic temperature HVAC controls, 18 inch 4-spoke soft-touch steering wheel, soft-touch steering column cover, rubber flooring, (3) inside sunvisors, integrated "dead pedal, cup holder and map bin in dash.	0
O	<b>Exterior Cab Entry Grabhandle</b> Textured; NFPA compliant. Available on Day Cab specifications only.	0
S	<b>Day Cab Rear Window</b> Day cab rear window flush to back of cab.	0
S	<b>1-Piece Glass Rear Cab Window Fixed</b>	0
S	<b>1-Piece Curved Windshield</b>	0
S	<b>Power Door Locks and Power Window Lifts Standard</b>	0
S	<b>Combo Fresh Air Heater/Air Conditioner</b> With radiator mounted condenser, dedicated side window defrosters, Bi-Level Heater/Defroster Controls, 54,500 BTU/HR, and silicone heater hoses.	0
S	<b>Aero Rear View Mirror Housing, Molded Black</b>	0
O	<b>Peterbilt Aero Rear View Mirror, Motorized</b> Includes top mirror with motorized, adjustable dual axis heated glass. Bottom mirror is an integrated convex surface. Includes black textured arms with breakaway feature.	3
S	<b>Look Down Mirror Over Passenger Door with Black Housing</b>	0

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Std/ Opt	Description	Weight
O	<b>Air Horn None Furnished</b>	-8
S	<b>No Head Unit or Audio Speakers Selected</b>	0
S	<b>SmartLINQ Remote Diagnostics</b> SmartLINQ is Peterbilts proprietary remote diagnostics service which monitors the engine and aftertreatment for diagnostic codes providing real-time code analysis maximizing vehicle uptime and strengthening the fleets partnership with their dealer. SmartLINQ provides fault coverage for over 800 codes, a customizable email notification for 116 codes plus a web portal to manage your entire fleet included at no additional charge. SmartLINQ is compatible with any telematics system and doesnt require a specific fleet management system. For those whose customers utilize PeopleNet, the pre-wire with remote diagnostics will provide a more integrated solution utilizing the existing SmartLINQ modem. For those whose customers utilize other fleet services products, the existing pre-wire option for the other fleet service devices will continue to be available.	0
S	<b>Peterbilt Electric Windshield Wipers</b> With Intermittent Feature.	0
S	<b>Solid Rear Day Cab Mounts</b>	0
O	<b>Fire Extinguisher, Ship Loose</b> Hazmat approved UL listed/rated ABC.	7
O	<b>Triangle Reflector Kit, Ship Loose</b> Flourescent triangle emergency road flares are designed to meet and exceed all DOT standards.	13
S	<b>Engine Oil Temperature</b> Located in Digital Cluster Display.	0
O	<b>Transmission Oil Temperature (Main)</b> Located in Digital Cluster Display.	0
S	<b>Air Filter Restriction Pressure Gauge</b> Located in Digital Cluster Display	0
S	<b>Brake Application Air Pressure (Tractor)</b> Located in Digital Cluster Display.	0
O	<b>Trailer Reservoir Air Pressure</b> Located in Digital Cluster Display	0
O	<b>Switch To Deactivate ATC Traction Control</b> Bendix ATC is required on the specification. Switch is to temporarily disable the Traction Control in extreme conditions such as snow, ice or mud. The ATC warning light will display in a constant state.	0
O	<b>Engine Hourmeter Gauge</b> Located in Digital Cluster Display	0
O	<b>Engine PTO Hourmeter Gauge</b> Located In Digital Cluster Display	0
S	<b>Engine Manifold Pressure (Turbo Boost)</b> Located in Digital Cluster Display	0

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Std/ Opt	Description	Weight
S	<b>Engine Percent Torque</b> Located in Digital Cluster Display	0
O	<b>Main Instrumentation Panel</b> Digital Cluster 15" Display includes: Speedometer, Tachometer, Primary Air Pressure, Secondary Air Pressure, Fuel Level, DEF Level, DPF Filter Status, Fuel Economy, Oil Pressure, Coolant Temp, and Voltmeter.	0
O	<b>Pusher Axle Pressure 1</b> Located in Digital Cluster Display	0
S	<b>Headlights Projector Module Pod</b> Fender mounted turn signals, projector module low beam, complex reflector high beam, pod mounted	0
S	<b>(5) Marker Lights, Aero LED</b> On roof, visor, or fairing	0
S	<b>Daytime Running Lights</b> The brake interlock turns the daytime running lights off when the parking brakes are engaged. This is required on all Canadian vehicles.	0
S	<b>Incandescent Oval Stop/Turn/Tail/Backup</b> In tractor taper end of frame crossmember	0
<b>Paint</b>		
S	<b>Standard Paint Color Selection</b>	0
S	<b>(1) Color Axalta Two Stage - Cab/Hood</b> Base Coat/Clear Coat N85020 A - L0006EY WHITE N85700 BUMPER L0001EA BLACK N85500 CAB ROOF L0006EY WHITE N85300 FENDER L0006EY WHITE N85200 FRAME L0001EA BLACK N85400 HOOD TOP L0006EY WHITE	0
<b>Shipping Destination</b>		
<b>Options Not Subject To Discount</b>		
S	<b>Peterbilt Class 8 Standard Coverage</b> 1 year/100,000 Miles (160,000 km)	0
O	<b>Fuel Price Index Factor \$135 NET</b>	0
O	<b>SmartLING RD - 3YR Sub</b> Cummins Engines	0
O	<b>Base Warr: Emissions 5YR/100K MI-EPA Engine</b>	0
<b>Miscellaneous</b>		
S	<b>Day Cab / Prestige Interior (DM)</b>	0
O	<b>State Registry: Washington</b>	0

Price Level: January 1, 2024

Deal: Tractor

Printed On: 10/12/2023 12:56:01 PM

Date: October 12, 2023

Quote Number: QUO-1072016-K2Z6W5



<i>Std/ Opt</i>	<i>Description</i>	<i>Weight</i>
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**Promotions**

**Special Requirements**

- Special Requirement 1 0098170
- Special Requirement 2
- Special Requirement 3
- Special Requirement 4

**Order Comments**

Price Level: January 1, 2024  
Deal: Tractor  
Printed On: 10/12/2023 12:56:01 PM

Date: October 12, 2023  
Quote Number: QUO-1072016-K2Z6W5



Total Weight

18,300

## Prices and Specifications Subject to Change Without Notice.

Unpublished options may require review/approval.

Dimensional and performance data for unpublished options may vary from that displayed in CRM.

### **PRICING DISCLAIMER**

*While we make every effort to maintain the web site to preserve pricing accuracy, prices are subject to change without notice. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we make no representations or warranties as to the completeness or accuracy of this information. We reserve the right to change, delete or otherwise modify the pricing information which is represented herein without any prior notice. We carefully check pricing specifications, but occasionally errors can occur, therefore we reserve the right to change such prices without notice. We disclaim all liability for any errors or omissions in the materials. In no event will we be responsible for any damages of any nature whatsoever from the reliance upon information from these materials. Please check your order prebills to confirm your pricing information*

Price Level: January 1, 2024

Deal: Tractor

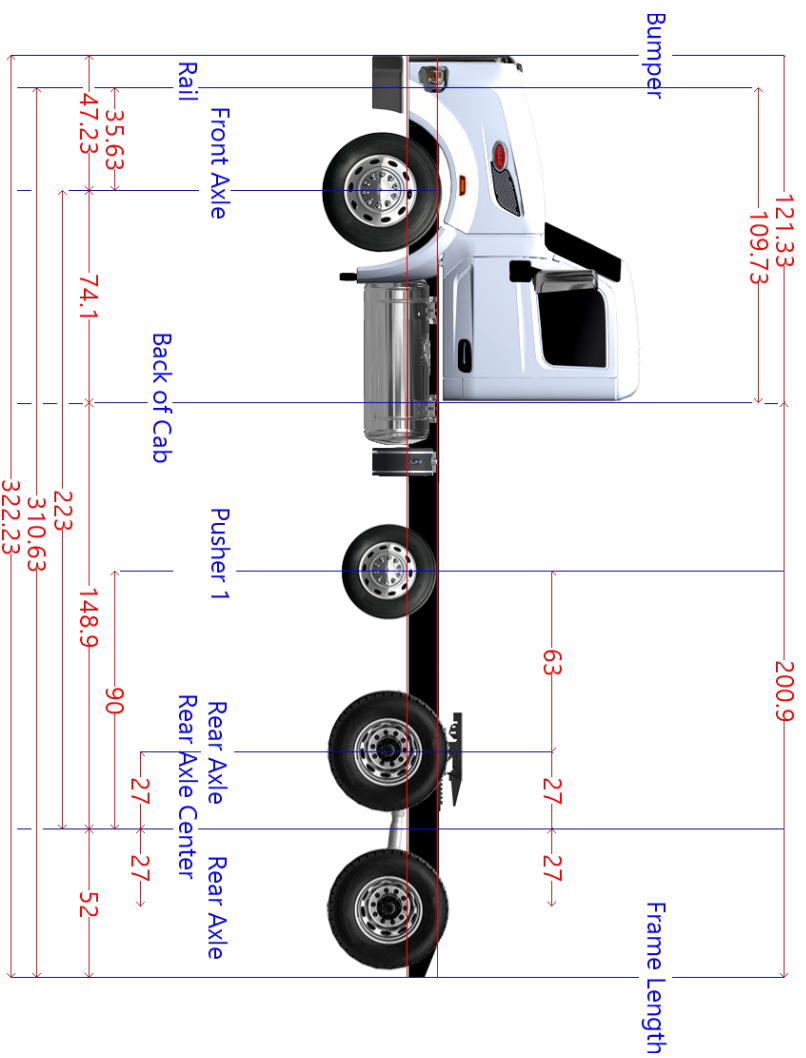
Printed On: 10/12/2023 12:56:01 PM

Date: October 12, 2023

Quote Number: QUO-1072016-K2Z6W5



## HORIZONTAL DIMENSIONS



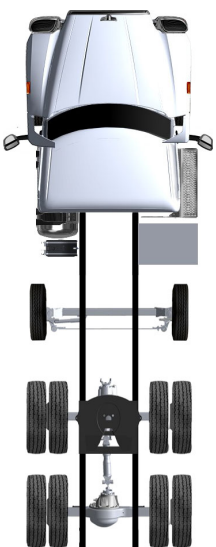
Dimension	Measurement	Start	End
Axle Spacing	54	196	250
Bumper to Back of Cab	121.33	-47.23	74.1
Bumper to Front Axle	47.23	-47.23	0
Bumper to Front Frame	11.6	-47.23	-35.63
Cab to End of Frame	200.9	74.1	275
Cab to Rear Axle	148.9	74.1	223
Effective Bumper to Back Of Cab	121.33	-47.23	74.1
Frame Length	310.63	-35.63	275
Front Axle to Back of Cab	74.1	0	74.1
Front of Frame to Axle	35.63	-35.63	0
Load Space	200.9	74.1	275
Overall Length	322.23	-47.23	275
Overhang	52	223	275
Pusher Offset #1	-36	196	223
Pusher Offset #2	0	196	223
Pusher Offset #3	0	196	223
Tag Offset	0	223	250
Wheelbase	223	0	223

## FIFTH WHEEL HEIGHT



Component	Sales Code	Description	Laden	Unladen
Rearmost Fifth Wheel	0835860	Holland FW35 Fifth Wheel Top Plate	8.0	8.0
Frame	0514000	10-3/4" Steel Rails To 35.4"	10.8	10.8
Suspension	1824400	Hendrickson HMX EX 400 40,000 Lbs., 54"	11.5	13.6
Tire	5104230	RR: CN 14ply 11R22.5 HDR2+	19.8	20.8
<b>Total Height</b>			<b>50.10</b>	<b>53.20</b>

## FRAME LAYOUT



**Note:** The image displayed is representative only. It should not be construed as a layout diagram. Dimensions and components are not to scale.

Selected Options (Wheelbase: 223)

Sales Code	Description	Length	Side
6040550	Aftertreatment Aluminum Non-Slip Cab Entry	45.3	Right
5655019	DEF Tank Small, HD 14 Gal 2.1M MD 5.5 Gal	7	Left
5554250	26" Aluminum 120 Gallon Fuel Tank LH U/C	59.95	Left
6010780	Aluminum Space Saver Battery Box RH BOC	25.1	Right

# SPEED & GRADE PERFORMANCE REPORTS

## Cruise Report (Engine Fan Off)

**Configuration:** Model 567 / Tractor GCW: 80000  
**Quote/DPO/CO:** QUO-1072016-K226W5  
**Engine:** 2059106 X15 430V@1900 GOV@2000 1650@950  
**Transmission:** 4052960 Allison 4000 RDS-P Transmission, Gen 6  
**Rear Axle:** 1523300 Dana Spicer DSP41 40 000 lb  
**Rear Tire:** 5104230 RR CN 14ply 11R22.5 HDR2+ | : 491  
**Operating Conditions:** 0% Rolling Resistance

### Stability

Transmission Ratio	Maximum Starting Grade
3.51	17.44
1.91	9.49

**Engine RPM:** 600 700 800 820 900 950 1100 1200 1300 1400 1500 1600 1700 1800 1900 2000  
**Gross Torque:** 1016 1150 1374 1412 1650 1650 1650 1650 1506 1510 1512 1514 1515 1417 1329 1251 1181 1092 879  
**Net Torque:** 900 1031 1244 1280 1505 1506 1510 1512 1514 1515 1417 1329 1251 1181 1092 879  
**Net HP:** 103 137 190 200 258 272 316 345 375 404 405 405 405 395 335

**Gear Ratios: TRN (1): 3.51 RAX (1): 4.33**  
 Speed (MPH): 4.8 5.6 6.4 6.6 7.2 7.6 8.8 9.6 10.5 11.3 12.1 12.9 13.7 14.5 15.3 16.1  
 Grade (%): 9.3 10.8 13.2 13.6 16.2 16.2 16.3 16.3 16.3 15.2 14.2 13.3 12.5 11.4 9.0

**Gear Ratios: TRN (2): 1.91 RAX (1): 4.33**  
 Speed (MPH): 8.9 10.3 11.8 12.1 13.3 14.0 16.3 17.7 19.2 20.7 22.2 23.6 25.1 26.6 28.1 29.6  
 Grade (%): 4.7 5.5 6.8 7.0 8.4 8.4 8.4 8.4 8.4 7.8 7.2 6.7 6.3 5.7 4.4

**Gear Ratios: TRN (3): 1.43 RAX (1): 4.33**  
 Speed (MPH): 11.8 13.8 15.8 16.2 17.8 18.7 21.7 23.7 25.7 27.6 29.6 31.6 33.6 35.5 37.5 39.5  
 Grade (%): 3.3 3.9 4.9 5.0 6.1 6.1 6.0 6.0 6.0 5.5 5.1 4.7 4.4 4.0 3.0

**Gear Ratios: TRN (4): 1 RAX (1): 4.33**  
 Speed (MPH): 16.9 19.8 22.6 23.1 25.4 26.8 31.0 33.9 36.7 39.5 42.3 45.2 48.0 50.8 53.6 56.4  
 Grade (%): 2.1 2.5 3.1 3.2 3.9 3.9 3.9 3.9 3.8 3.8 3.4 3.1 2.8 2.5 2.2 1.5

**Gear Ratios: TRN (5): 0.74 RAX (1): 4.33**  
 Speed (MPH): 22.9 26.7 30.5 31.3 34.3 36.2 42.0 45.8 49.6 53.4 57.2 61.0 64.8 68.6 72.5 76.3  
 Grade (%): 1.3 1.6 2.0 2.1 2.6 2.6 2.5 2.4 2.4 2.3 2.0 1.7 1.4 1.1 0.8 0.2

**Gear Ratios: TRN (6): 0.64 RAX (1): 4.33**  
 Speed (MPH): 26.5 30.9 35.3 36.2 39.7 41.9 48.5 52.9 57.3 61.7 66.1 70.6 75.0 79.4 83.8 88.2  
 Grade (%): 1.0 1.2 1.6 1.6 2.0 2.0 1.9 1.8 1.7 1.6 1.3 1.0 0.7 0.5 0.1 -0.4

**Engine RPM:** 600 700 800 820 900 950 1100 1200 1300 1400 1500 1600 1700 1800 1900 2000  
**Gross Torque:** 1016 1150 1374 1412 1650 1650 1650 1650 1506 1510 1512 1514 1515 1417 1329 1251 1181 1092 879  
**Net Torque:** 900 1031 1244 1280 1505 1506 1510 1512 1514 1515 1417 1329 1251 1181 1092 879  
**Net HP:** 103 137 190 200 258 272 316 345 375 404 405 405 405 395 335

## Frame options

Wheelbase increase, per 1" increments	\$20.00
Wheelbase decrease, per 1" increments	\$0.00
Full liner to 10-3/4" or 10-5/8" frame	\$2,740.50
Full liner to 11-5/8" frame	\$4,179.00
10-5/8" frame IPO 10-3/4", 1.7m RBM	\$0.00
11-5/8" frame IPO 10-3/4", 2.5m RBM	\$1,822.50
10-11/16" frame IPO 10-3/4", 1/2" thickness, 2.6m RBM	\$3,697.50
Spring loaded mudflaps	\$240.00
Plastic quarter fenders	\$210.00
Stainless steel quarter fenders	\$895.50
Premier 370 hitch with crossmember	\$5,897.00
Delete fifth wheel	(\$1,083.00)
Fifth wheel slide, 24" long	\$312.00
Fifth wheel slide, 36" long	\$465.00
Fifth wheel slide, 48" long	\$718.50
Fifth wheel slide, 60" long	\$2,637.00
Fifth wheel slide, 72" long	\$2,643.00
BOC access, includes deckplate and step	\$1,191.00
End of frame square IPO tapered	\$408.00
Zinc primer for rust prevention on frame/chassis	\$580.50
Frame bolted IPO Hucks; subject to engineering approval	\$121.50

## Axle Options

Meritor 12,13.2k front axle IPO 14.6k	\$0.00
Dana brand axle IPO Meritor, all sizes	\$255.00
Meritor 20k axle IPO 14.6k	\$5,770.50
Paccar brand axle IPO Meritor, 20 & 22k sizes only	(\$33.50)
Disc brake front axle	\$1,681.50
Greasable front spring pins	\$106.50
Dana D46-172 axles IPO DSP41, 46,000 lb capacity, includes HMX suspension	\$6,144.00
Meritor axle, IPO Dana	\$1,452.00
Dana single axle IPO tandem	(\$1,745.00)
Disc brakes, tandem axle	\$3,289.50
Differential lock, per axle	\$1,540.50
Delete ESP, full truck configuration only	(\$50.00)
TPMS, subject to engineering approval	\$669.00
Peterbilt air suspension IPO spring, all axle configs	\$0.00
Hendrickson Primaax IPO HMX, tandem axle configs	\$2,376.00
Neway ADZ suspension IPO HMX, tandem axle configs	\$4,351.50
Delete pusher axle	(\$5,539.50)
Add additional pusher axle, truck config only, ea.	\$16,618.50
Hendrickson EXS IPO Watson Chalin	\$2,645.00
20k axle IPO 13k, includes 425 tires	\$7,641.00

## Engine Options

ISX12N, all horsepower ratings; includes 60 DGE side mount tank, subject to wheelbase requirements	\$80,113.20
REPTO, X12N only	\$5,331.00
X15 450hp IPO 430	\$957.00
X15 470hp IPO 430	\$1,944.00
X15 500hp IPO 430	\$2,661.00
X15 525hp IPO 430	\$2,726.00
X15 565hp IPO 430	\$5,545.00
Cummins 9L, all ratings IPO X15, includes engine brake	(\$5,572.00)
REPTO, 9L engine only	\$3,899.00
Paccar MX IPO X15, all ratings	(\$4,587.50)
REPTO, MX Engine Only	\$3,063.00
4 batteries IPO 3	\$558.00
Battery disconnect switch	\$876.00
In cab batteries IPO rail mounted	\$3,181.00
Under hood jump posts	\$210.00
37 CFM air compressor IPO 18	\$421.50
Under hood air intake, plow operation	\$1,569.00
Horizontal tailpipe IPO vertical	\$540.00

## Transmission Options

4500 RDS-P IPO 4000	\$746.40
3000 RDS-P IPO 4000, subject to engine rating approval	(\$7,492.50)
Eaton manual IPO Allison auto, all models	(\$10,991.00)
Eaton automated manual IPO 4000, all models	(\$6,293.00)
Auto neutral with parking brake, Allison models	\$31.50
Shift plate cover for auto trans, allows access through cab to top of trans	\$100.50
Delete wet kit	(\$4,485.00)
Add circuit to wet kit for dump trailer, includes in cab controls	\$3,285.00



**Air & Electric options**

Pull cords on all air tanks	\$25.00
Aluminum air tanks IPO steel	\$264.00
Liftgate socket power BOC	\$394.50
Trailer hand valve	\$150.00

**Tire Options**

Due to the volatility in the supply of tires, tire changes will be priced on order of the chassis

**Wheel options**

Aluminum, IPO steel, per axle	\$1,467.00
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**Fuel tank options**

Increase fuel capacity, per 10 gallons	\$50.00
Decrease fuel capacity, per 10 gallons	(\$10.00)
Hydraulic tank stand alone, Peterbilt frame mounted	\$2,085.00
Medium DEF tank IPO small	\$345.00

**Exterior options**

Stainless steel bumper	\$217.50
Chromed steel bumper	\$441.00
Aluminum polished bumper	\$160.50
HD mounting provisions for body equipment, behind bumper	\$624.00
Set forward axle configuration	\$1,164.00
(2) additional rear windows in cab	\$289.20
Dark tint on rear windows	\$45.00
External sunvisor, stainless steel	\$1,173.60
Hood mirrors, ea	\$231.00
Mirror pods chromed IPO molded black	\$330.00
Air horn, mounted under cab	\$70.50
Air horn, mounted on top of cab	\$387.00
Cab air suspension	\$375.00
Fender lips, required for wide base tires on steer axle	\$678.00
Winterfront, exterior mounted	\$501.00
Stationary grill, for bumper mounted equipment	\$1,456.80
Circuit breakers for accessory IPO fuses	\$28.50
107dB backup alarm	\$205.50
Roof fairing for van trailers	\$4,892.40

**Interior options**

Leather wrapped steering wheel	\$222.00
Quiet cab package	\$414.00
Premium driver seat	\$421.00
Fabric IPO vinyl, each seat	\$138.00
Armrest, ea.	\$150.00
Air ride passenger seat (not available when batteries are in cab)	\$646.00
Two person passenger fixed seat IPO single	\$714.00
Toolbox under passenger seat	\$340.50
Seat belt alarm, ea.	\$144.00
CB provisions in header, antenna mounted on cowl	\$361.50

**Dash & Control options**

Physical gauges, maximum of 6, ea.	\$262.50
4 way socket for trailer aux controls, 2 switches	\$202.50
Additional electric switches, subject to engineering approval, ea.	\$73.50
Additional air switches, subject to engineering approval, ea.	\$66.50
AM/FM radio, includes USB & bluetooth, speakers in cab	\$587.00

**Lighting options**

Provisions for plow lights	\$343.50
Load lights cab mounted	\$345.00
Cab mounted LED strobe lights	\$589.50

**Paint**

Single color, non metallic or pearl IPO white	\$300.00
Single color, metallic/pearl IPO white	\$780.00

**Warranty**

Many options are available for warranty, final spec and requested time/mileage will dictate cost, can be quoted at time of order

## 4.7

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### 4.7 - Purchase of 2 Wheel Loaders for WTE

*Giddings, Richard*

CM Wilkerson - Fleet would like to purchase 2 John Deere Wheel Loaders for the Waste to Energy Facility.

| For Information

#### **Attachments**

[WTE Loaders Briefing Paper.docx](#)

[WTE JD Loader Quote.pdf](#)

## Committee Agenda Sheet

### Finance & Administration Committee

<b>Submitting Department</b>	Fleet Services
<b>Contact Name</b>	Rick Giddings
<b>Contact Email &amp; Phone</b>	<a href="mailto:rgiddings@spokanecity.org">rgiddings@spokanecity.org</a> 509-625-7706
<b>Council Sponsor(s)</b>	CM Wilkerson
<b>Select Agenda Item Type</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion    Time Requested:
<b>Agenda Item Name</b>	5100-Purchase of 2 Wheel Loaders for WTE
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	Fleet Services would like to purchase 2 John Deere 724P Wheel Loaders for the Waste to Energy Plant from Pape Machinery Spokane using a Sourcewell contract. The total cost including tax is \$855,178. These will replace tipping floor loaders that have exceeded their economic lifespan.
<b>Proposed Council Action</b>	Approve Purchase
<b>Fiscal Impact</b>	
Total Cost: <u>\$855,178</u>	
Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Specify funding source: SIP Loan	
Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring	
Other budget impacts: (revenue generating, match requirements, etc.)	
<b>Operations Impacts (If N/A, please give a brief description as to why)</b>	
What impacts would the proposal have on historically excluded communities? No Impact Identified.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Data will not be collected.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Lifecycle cost data is collected by Fleet to ensure cost effectiveness.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Aligns with Centralized Fleet Policy.	

Quote Id: 28522334

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Prepared For:  
**CITY OF SPOKANE FLEET**



Prepared By: **PETER VAN VOORHIS**

Pape Machinery, Inc.  
W 6210 Rowand Road  
Spokane, WA 99224

Tel: 509-838-5252

Fax: 509-558-2485

Email: [pvanvoorhis@papemachinery.com](mailto:pvanvoorhis@papemachinery.com)

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Date: 03 April 2023

Offer Expires: 25 April 2024

**Quote Summary**

**Prepared For:**  
 CITY OF SPOKANE FLEET  
 915 N NELSON ST  
 SPOKANE, WA 99202  
 Business: 509-625-7865

**Prepared By:**  
 PETER VAN VOORHIS  
 Pape Machinery, Inc.  
 W 6210 Rowand Road  
 Spokane, WA 99224  
 Phone: 509-838-5252  
 pvanvoorhis@papemachinery.com

*This sale is subject to Papé's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at [www.pape.com/terms](http://www.pape.com/terms), and will also be sent by mail or e-mail to the purchaser upon request.*

**Quote Id:** 28522334  
**Created On:** 03 April 2023  
**Last Modified On:** 26 April 2023  
**Expiration Date:** 25 April 2024

<b>Equipment Summary</b>	<b>Selling Price</b>	<b>Qty</b>	<b>Extended</b>
JOHN DEERE 724 P-Tier Wheel Loader	\$ 408,680.21 X	2 =	\$ 817,360.42
Extended Warranty	\$ 18,908.80 X	2 =	\$ 37,817.60
Extended Warranty, 724 P, Power Train And Hydraulics, 12000 Total Hours or 48 Total Months, \$0 Deductible			
<b>Sub Total</b>			<b>\$ 855,178.02</b>
<b>Equipment Total</b>			<b>\$ 855,178.02</b>

<b>Quote Summary</b>	
Equipment Total	\$ 855,178.02
SubTotal	\$ 855,178.02
Total	\$ 855,178.02
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 855,178.02</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

# Selling Equipment


**MACHINERY**
**Quote Id:** 28522334

**Customer:** CITY OF SPOKANE FLEET

## JOHN DEERE 724 P-Tier Wheel Loader

**Hours:**
**Stock Number:**

				<b>Selling Price</b>
				\$ 408,680.21
<b>Code</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Extended</b>
6071DW	724 P Wheel Loader	2	\$ 385,963.00	\$ 810,522.30
Standard Options - Per Unit				
183E	JDLink™	2	\$ 0.00	\$ 0.00
0202	United States	2	\$ 0.00	\$ 0.00
0259	English	2	\$ 0.00	\$ 0.00
0351	Translated Text Labels	2	\$ 0.00	\$ 0.00
0401	Waste Handler	2	\$ 0.00	\$ 0.00
0452	High Lift Z-BAR	2	\$ 6,993.00	\$ 13,986.00
0614	Level 1 Trim	2	\$ 0.00	\$ 0.00
0654	Level 1 Performance	2	\$ 0.00	\$ 0.00
0951	Rear Camera (Primary Display)	2	\$ 0.00	\$ 0.00
1100	Less Detection System	2	\$ 0.00	\$ 0.00
1301	Left Side Steps	2	\$ 0.00	\$ 0.00
1602	Steering Wheel	2	\$ 0.00	\$ 0.00
2201	Less Payload Scale w/ Cycle Counter	2	\$ 130.20	\$ 260.40
4067	John Deere 9.0L - FT4/SV	2	\$ 49,031.85	\$ 98,063.70
5100	Less Wheels & Tires	2	\$ 0.00	\$ 0.00
5550	Less Fenders And Rear Platforms	2	\$ 0.00	\$ 0.00
6520	Less Counterweight & Rear Hitch	2	\$ -2,108.40	\$ -4,216.80
7026	Joystick Controls	2	\$ 0.00	\$ 0.00
7053	Two Function Hydraulics	2	\$ 0.00	\$ 0.00
7408	Factory Pin-on Bucket Ready	2	\$ 0.00	\$ 0.00
7458	Bolt-On Cutting Edge	2	\$ 2,741.55	\$ 5,483.10
7500	Less Fork Frame	2	\$ 0.00	\$ 0.00
7700	Less Tines	2	\$ 0.00	\$ 0.00
7807	4.75 YD (3.63 CM) Enhanced Performance	2	\$ 16,241.40	\$ 32,482.80
8082	Electrical Corrosion Prevention Package	2	\$ 1,570.80	\$ 3,141.60
8295	Heated And Powered Exterior Mirrors	2	\$ 784.35	\$ 1,568.70
8500	Cold Weather Package	2	\$ 916.65	\$ 1,833.30
8501	Debris Package	2	\$ 3,752.70	\$ 7,505.40
8505	Guards - Transmission & Bottom	2	\$ 2,810.85	\$ 5,621.70
8508	Auxiliary Equipment Package	2	\$ 1,233.75	\$ 2,467.50
	Sourcewell Discount 39% Contract 032119-JDC	2	\$ -190,850.34	\$ -381,700.68
	<b>Standard Options Total</b>			<b>\$ -213,503.28</b>



# Selling Equipment


**MACHINERY**
**Quote Id:** 28522334

**Customer:** CITY OF SPOKANE FLEET

<b>Dealer Attachments</b>				
	Setco Cutting Rubber Cutting Edge	2	\$ 2,625.00	\$ 5,250.00
LE36C1A5	Setco Solid Tires 23.5 X 25" SW AR	2	\$ 47,473.65	\$ 94,947.30
BYT11791	Waste Handler Package	2	\$ 43,776.60	\$ 87,553.20
<b>Dealer Attachments Total</b>				<b>\$ 187,750.50</b>
<b>Value Added Services</b>				
	Extended Warranty	2	\$ 18,908.80	\$ 37,817.60
<b>Value Added Services Total</b>				<b>\$ 37,817.60</b>
<b>Other Charges</b>				
	Pre Delivery Inspection	2	\$ 1,724.00	\$ 3,448.00
	Tire Freight	2	\$ 3,489.00	\$ 6,978.00
	After Sales Inspection	2	\$ 1,989.00	\$ 3,978.00
	Deliver Charge	2	\$ 12,423.00	\$ 24,846.00
	Freight to GR	2	\$ 5,278.00	\$ 10,556.00
<b>Other Charges Total</b>				<b>\$ 49,806.00</b>
<b>Suggested Price</b>				<b>\$ 872,393.12</b>
<b>Customer Discounts</b>				
<b>Customer Discounts Total</b>			<b>\$ -8,607.55</b>	<b>\$ -17,215.10</b>
<b>Total Selling Price</b>				<b>\$ 855,178.02</b>



## Extended Warranty Proposal

## PowerGard™ Protection Plan

### 4WD Loaders

Date : April 26, 2023

Machine/Use Information		Plan Description		Price	
Manufacturer	<b>JOHN DEERE</b>	Plan Type:	Extended Warranty	Deductible:	\$ 0
Equipment Type	4WD Loaders	Coverage:	Power Train And Hydraulics	Quoted Price	\$ 18,908.80
Model	724 P	Total Months:	48		
Country	US	Total Hours:	12000	Date Quoted	April 3, 2023
MFWD/Tracks	N				

### Scraper Use

Extended Warranty is available only through authorized John Deere Dealers for John Deere Products, and may be purchased at any time before the product's Standard Warranty, or Extended Warranty expires.

### Extended Warranty Proposal Prepared for:

I have been offered this extended warranty and

Customer Name - Please Print

I ACCEPT the Extended Warranty

I DECLINE the Extended Warranty

Customer Signature

If declined, I fully understand that any equipment listed above is not covered for customer expenses due to component failures beyond the original basic warranty period provided by John Deere.

**Note :** This is **not** a contract. For specific Extended Warranty coverage terms and conditions, please refer to the actual Extended Warranty contract for more information and the terms, conditions and limitations of the agreement.

### 4WD Loaders

Date : April 26, 2023

Machine/Use Information		Plan Description		Price	
Manufacturer	<b>JOHN DEERE</b>	Plan Type:	Extended Warranty	Deductible:	\$ 0
Equipment Type	4WD Loaders	Coverage:	Power Train And Hydraulics	Quoted Price	\$ 18,908.80
Model	724 P	Total Months:	48		
Country	US	Total Hours:	12000	Date Quoted	April 26, 2023
MFWD/Tracks	N				

### Scraper Use

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**Extended Warranty Proposal Prepared for:**

I have been offered this extended warranty and

-----  
Customer Name - Please Print

I ACCEPT the Extended Warranty

I DECLINE the Extended Warranty

-----  
Customer Signature

If declined, I fully understand that any equipment listed above is not covered for customer expenses due to component failures beyond the original basic warranty period provided by John Deere.

**Note :** This is **not** a contract. For specific Extended Warranty coverage terms and conditions, please refer to the actual Extended Warranty contract for more information and the terms, conditions and limitations of the agreement.

**What Extended Warranty is :**

The Extended Warranty Program is for the reimbursement on parts and labor for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Construction and Forestry equipment, who purchase the Extended Warranty Plans for the desired coverage as indicated in this proposal.

**What Extended Warranty is not :**

Extended Warranty is not insurance. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income during or after an equipment failure. See the actual product-specific Extended Warranty agreement for a complete listing of covered components, and limitations and conditions under the program.

**Features/Benefits:**

- Extended Warranty includes the following features and benefits under the program :
- Pays for parts and labor costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.

## 5 - Executive Session

Executive Session may be held or reconvened during any committee meeting.

## 6 - Adjournment

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## 7 - Next Meeting

The next meeting of the Finance & Administration Committee will be held at 1:15 p.m. on February 19, 2024.