

**SPECIAL MEETING NOTICE OF THE
FINANCE & ADMINISTRATION COMMITTEE**


**A special meeting of the Finance & Administration Committee will be held
on June 27, 2022, at 10:00 a.m.**

The Spokane City Council's Finance & Administration Committee meeting will be held at **10:00 a.m. on Monday, June 27, 2022**, in City Council Chambers, – Lower Level, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington.

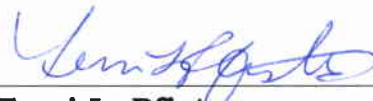
The meeting will be conducted in a standing committee format. The Finance & Administration Committee meeting is regularly held the 3rd Monday of each month at 1:15 p.m. unless otherwise posted.

Members of the public who cannot attend in person can tune in to the meeting by viewing it live on CityCable5, at <https://my.spokanecity.org/citycable5/live>, or <https://www.facebook.com/spokanecitycouncil> or by calling 1-408-418-9388 and entering the access code # 2498 243 4727.

See attached agenda



**Breean Beggs
Council President**



**Terri L. Pfister
Spokane City Clerk**

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mpiccolo@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Finance and Administration Committee Meeting
Agenda for 10:00 a.m. June 27, 2022

The Spokane City Council's Finance and Administration Committee meeting will be held at **10:00 a.m. June 27, 2022**, in Council Chambers, located on the lower level of City hall at 808 W. Spokane Falls Blvd. The meeting can also be accessed live at <https://my.spokanecity.org/citycable5/live/> and <https://www.facebook.com/spokanecitycouncil> or by calling 1-408-418-9388 and entering the access code #2498 243 4727.

The meeting will be conducted in a standing committee format. Because a quorum of the City Council may be present, the standing committee meeting will be conducted as a committee of the whole council. The Finance & Administration Committee meeting is regularly held every 3rd Monday of each month at 1:15 p.m. unless otherwise posted.

The meeting will be open to the public both virtually and in person, with the possibility of moving or reconvening into executive session only with members of the City Council and appropriate staff. No legislative action will be taken. No public testimony will be taken, and discussion will be limited to appropriate officials and staff.

AGENDA

I. Call To Order

II. Approval of Minutes

1. Minutes - (minutes)

III. Discussion Items

1. Economic Development Strategy & Projects of Citywide Significance Updates - Teri Stripes (10 Minutes minutes)
2. City Attorney Charter Amendment - Breean Beggs (10 Minutes)
3. Entrance Interview with State Auditor's Office - Michelle Murray (20 minutes)
4. Felts Field Airport Layout Plan - Larry Krauter (15 minutes)
5. SBO - Additional Wellesley Paving near Pauline Flett Middle School - Marlene Feist (5 minutes)
6. Language Access Policy - Alex Gibilisco (5 minutes)
7. East Central Police Precinct Resolution - CP Beggs (5 minutes)
8. East Central Library Resolution - CP Beggs (5 minutes)

IV. Consent Items

1. Employee Benefits (Human Resources)
2. SBO - BLEA Fund acceptance for Academy Renovations (Police)
3. SBO - Acceptance of Funds from WASPC (Police)

4. **SBO - Police Training Center (Police)**
5. **SBO - Police TAC Bicycle Rapid Response Team (Police)**
6. **Mayoral Appointment - Director of NHHS - (NHHS)**

V. Executive Session

VI. Adjournment

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STANDING COMMITTEE MINUTES
City of Spokane
Finance & Administration Committee
18 April, 2022

Called to Order: 1:18 PM PST

Recording of the meeting may be viewed

Attendance

Committee Members Present: Council President Pro Tem Lori Kinnear, CM Betsy Wilkerson (Chair), CM Michael Cathcart (Vice Chair), CM Karen Stratton, CM Jonathan Bingle, CM Zack Zappone

Staff/Others Present: Matt Boston, Hannahlee Allers, Brian McClatchey (virtual), Jake Miller (virtual), Jessica Stratton (virtual), Paul Ingiosi (virtual), Tonya Wallace(virtual), Conner Thorne, Rick Giddings, Anna Marie Martin, Michelle Murray, Nicholette Ocheltree, Shae Blackwell, Mike Piccolo, Jason Ruffing, Giacobbe Byrd, Jeff Gunn

Approval of Minutes:

CM Karen Stratton moved to approve, CM Jonathan Bingle seconded. Agenda and minutes were approved unanimously.

Agenda Items

Discussion Requests

1. Loomis Contract Extension – Conner Thorne (5 mins)
 - Action Taken
 - i. CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
2. SBO for Clean Fuel Infrastructure Reserve Budget – Rick Giddings (10 mins)
 - Action Taken
 - i. CP Beggs and CM Betsy Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
3. SBO Demolition of structure(s) at 801 N Regal – Jason Ruffing (10 mins)
 - Action Taken
 -
4. SBO – Asset Capital Fire & Police – Michelle Murray (10 mins)
 - Action Taken
 - i. Council President Pro Tem Kinnear and CM Wilkerson agreed to sponsor this item to move forward for formal Council consideration.
5. Questica Overview – Jessica Stratton (10 mins)
 - Action taken

- i. CMs Wilkerson and CM Cathcart agreed to sponsor this item to move forward for formal Council consideration.

6. DSP/BID Conversations - Mike Piccolo (10 mins)

- No Action taken, Presentation & Discussion was had

Consent Items (no discussion was requested or had)

1. Special Counsel Amendment for Etter McMahon (Public Works Division)
2. NSC – Wellesley Ave. Phase 2 (Public Works)
3. Renewal of Master Contract for On Call Arborist Services (Purchasing)
4. Amendment to ammunition value blanket (Police Department)
5. Continuation for LogRhythm License (Innovation and Technology Services Division)

Executive session None.

Adjournment The meeting adjourned at 1:50 PM PST , next meeting will be on June 20th at 1:15 PM PST

Prepared by: Mark Carlos, Assistant to CM Betsy Wilkerson (Committee Chair)

Approved by:

CM Betsy Wilkerson, District 2, Position 2
Finance & Administration Committee Chair

Committee Agenda Sheet

Finance & Administration – June 2022

Submitting Department	Planning and Economic Development
Contact Name & Phone	Teri Stripes, ext 6597, Steve MacDonald and Spencer Gardner
Contact Email	Tstripes@spokanecity.org
Council Sponsor(s)	Kinnear, Stratton, and Cathcart
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>5-10 minutes</u>
Agenda Item Name	Economic Development Strategy & Projects of Citywide Significance Updates
Summary (Background)	<p>We will be bringing forward two actions for Council Consideration at this time:</p> <ol style="list-style-type: none"> 1. Update the Economic Development Strategy Resolution 2015-0084 this update still supports the previous targeted area development strategy for economic development and its commitment to continue the economic development efforts. The economic development strategy is meant to evolve and adapt to changing conditions both within the City in our Comprehensive Plan, strategic plans, implementation plans, and it is now appropriate that the strategy be updated. <ol style="list-style-type: none"> a. The primary intent in updating the strategy is to help refocus the City's incentives investments and staff resources to our most economically distressed census tracts. The targeted area, aka the Spokane Targeted Investment Area (STIA) boundary: (Map Attached) <ol style="list-style-type: none"> i. is based on 34 qualified census tracts defined by the Community Development Financial Institutions Fund (CDFI) of the U.S. Treasury for the New Markets Tax Credit Program (NMTC) investment. Census tracts are only qualified if they have: high poverty (20% or more), and/or low Median Family Income (<80% AMI), and/or high unemployment (> 1.5X National rate). Census tracts are removed from the NMTC area once they are no-long distressed. <ol style="list-style-type: none"> 1. The NMTC qualified area includes census tracts that overlap the City limits, but our efforts/incentives will only be available within the City of Spokane. ii. This updated target area combines our earlier areas of focus such as PDAs, BIDs, Opportunity Zone, New Market Tax Credit Area, Community Empowerment Zone, as well as the neighborhood business districts, we've historically worked with. 2. Update the Projects of Citywide Significance (PCS) Administrative Policy and its Attachment A: Affordable Housing – Priority. Amending the Admin Policy allows the

	<p>incentive to be tailored to meet a current need, such as Housing by adding programmatic and project criteria details in the form of an attachment to the incentive policy. The primary intent in updating the policy is to:</p> <ol style="list-style-type: none"> align the incentive with the Spokane Targeted Investment Area boundary, make the award of the incentive more transparent, and not limit its use to only large multi-million dollar projects. <p>Currently, the only program funding is coming from the American Rescue Plan Act and is capped at two million dollars targeting assistance to the creation of new Affordable Housing.</p> <ol style="list-style-type: none"> addresses the critical need of creating more affordable housing units in the most distressed census tracts. <p>Additional Economic Development changes coming forward in the near future:</p> <ul style="list-style-type: none"> MFTE Update Utility Incentive Updates
<p>Proposed Council Action & Date:</p>	<p>We will be seeking approval on the June 27, 2022 Council agenda to update the following:</p> <p>Economic Development Strategy Resolution Projects of Citywide Significance Administrative Policy</p>
<p>Fiscal Impact: Total Cost: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source:</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p>Operations Impacts</p>	
<p>What impacts would the proposal have on historically excluded communities?</p> <p>Economic Development Strategy Update The updated strategy focuses the City's investments to our most economically distressed census tracts. The Spokane Targeted Investment Area (STIA) boundary is based on qualified census tracts as defined by the Community Development Financial Institutions Fund (CDFI) of the U.S. Treasury for the New Markets Tax Credit Program (NMTC). Census tracts are qualified if they have: high poverty (20% or more), and/or low Median Family Income (<80% AMI), and/or high unemployment (> 1.5X National rate). The CDFI maps these census tracts for the NMTC program and updates them every few years in between the decennial census. Spokane has 34 Census Tracts that qualify for NMTC benefits.</p> <p>Projects of Citywide Significance: Affordable Housing funded by ARPA</p>	

Targets the negative impacts of the pandemic surrounding housing security within our Spokane Targeted Investment Area (STIA):

- helping us build stronger neighborhoods by targeting the Affordable Housing incentives to our most economically distressed census tracts,
- housing income and rent restrictions to be tracked for 12-20yrs like Multi-Family Tax Exempt units,
- encouraging more multi-family housing opportunities, including affordable housing opportunities,
- stimulating the construction of new multifamily housing and the rehabilitation of existing vacant and underutilized buildings for multi-family housing,
- increasing the supply of mixed-income multifamily housing opportunities,
- helping accomplish the planning goals required under the Growth Management Act, chapter 36.70A RCW,
- promoting community development, neighborhood revitalization, and availability of affordable housing, and
- encouraging additional housing in areas that are consistent with planning for public transit systems.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

Projects of Citywide Significance: Affordable Housing tracked as Multi-Family Tax Exemption

Annual Certification and Affordability Certification

Annually in February the property owner will submit a report, which includes:

- A statement of occupancy and vacancy of the multi-family units during the previous year.
- A certification that the property has not changed use and, that the property has been in compliance with the affordable housing requirements.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Economic Development Strategy tracking requirements

- Spokane Target Investment Area assessment, investments and outcomes (Public & Private)
 - Number of permits and total values
 - Public investment values
 - Incentive investment such as PCS & MFTE
 - Assessed Property values

Projects of Citywide Significance: Affordable Housing tracked as Multi-Family Tax Exemption

Annual Certification and Affordability Certification

Annually in February the property owner will submit a report, which includes:

- A statement of occupancy and vacancy of the multi-family units during the previous year.
- A certification that the property has not changed use and, that the property has been in compliance with the affordable housing requirements.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Comprehensive Plan Land Use Policies:

LU 1.4 Higher Density Residential Uses

LU 3.5 Mix of Uses in Centers

LU 4.2 Land Uses That Support Travel Options and Active Transportation

LU 4.6 Transit-Supported Development

Comprehensive Plan Housing Policies:

H 1.9 Mixed-Income Housing

H 1.4 Use of Existing Infrastructure

H 1.10 Lower-Income Housing Development Incentives

H 1.11 Access to Transportation

H 1.18 Distribution of Housing Options

Comprehensive Plan Economic Development Policies:

ED 2.4 Mixed-Use

ED 7.4 Tax Incentives for Land Improvement

RESOLUTION NO. _____

A resolution supporting and affirming the City's Economic Development Strategy to implement the City's Comprehensive Plan and growth strategies.

WHEREAS, in 2015 the Spokane City Council adopted resolution 2015-0084 establishing support for a Targeted Area Development strategy for economic development and a commitment to continue its economic development efforts utilizing the strategic targeted approach to economic development; and

WHEREAS, this approach to economic development has continued to evolve and adapt to changing conditions both within the City and in the local, regional and national economies, and it is now appropriate that the strategy be updated to reflect current conditions and best practices; and

WHEREAS, this updated strategy builds upon the past work and strives further alignment with capital infrastructure plans, community development, current community needs, neighborhood planning and incentives policies, and clarifies the City's role in economic development in the Spokane Target Investment Area as defined in Attachments A and B; and

WHEREAS, a fundamental objective of the City's economic development policy is to align public investments in neighborhood planning, community development and infrastructure development with private sector investments resulting in increased opportunities for business growth and to provide its citizens with safe, affordable and quality residential living environments; and

WHEREAS, new and expanded business activity within the City of Spokane can spur additional economic growth, provide living wage jobs, improve neighborhoods, increase property values, increase tax collections, raise wages and median income, and enhance the standard of living of all citizens in the City; and

WHEREAS, the dedication of public resources to help achieve these outcomes is within the public interest and is a legitimate function of City government when conducted in a predictable, transparent and accountable manner which includes appropriate metrics, or other measures to ensure that the programs are sustainable and generate real and measurable economic benefit to the areas of the City which most need the benefits; and

WHEREAS, it is appropriate and fiscally responsible to align public and private investments in concentrated target areas and to bundle financial incentives to accelerate private investment in these areas which lead to implementation of the community vision expressed in adopted plans; and

WHEREAS, since City government does not have the fiscal or human capacity to focus all its redevelopment resources everywhere at the same time, it is understood that the economic development focus must be on only a priority area; and

WHEREAS, successful economic and community development policy must include housing, community and neighborhood improvements along with incentives for commercial development;

- NOW, THEREFORE, BE IT RESOLVED that the Spokane City Council supports the joint effort by the Council and the Mayor to craft a set of business recruitment, retention, and expansion strategies which the City can use to incentivize business development and economic growth in the Spokane Target Investment Area as defined in Attachment B of the City in a transparent, measurable, and sustainable manner, in

support of development which increases not only the economic conditions of the citizens of the City of Spokane, but improves the standard and conditions of living for all the citizens of the City of Spokane.

Passed by the City Council this ____ day of _____

City Clerk

Approved as to form:

Assistant City Attorney

Attachment “A”:**Section I: Spokane Target Investment Area (STIA).**

The Spokane Target Investment Area boundary (2022 Map Attachment B) is based on qualified census tracts as defined by the Community Development Financial Institutions Fund (CDFI) of the U.S. Treasury for the New Markets Tax Credit Program (NMTC). Census tracts are qualified if they have: high poverty (20% or more), and/or low Median Family Income (<80% AMI), and/or high unemployment (> 1.5X National rate). The CDFI maps these census tracts for the NMTC program and updates them every few years in between the decennial census. These census tracts are mapped and are a part of the City’s GIS layer and available to the public. Spokane has 34 Census Tracts that qualify for NMTC benefits.

Utilizing the STIA boundary for City investment in economically distressed census tracts will help spur private investment in the area. Spokane Targeted Investment Area = New Market Tax Credit area.

Section II: Annual Reporting and Assessment.

Annual reporting and assessment will include:

- Economic Development Programmatic Performance measures
 - Spokane Target Investment Area assessment, investments and outcomes (Public & Private)
 - Number of permits and total values
 - Public investment values
 - Incentive investment
 - Assessed Property values
 - Spokane Target Investment Area boundary adjustments made by U.S. Treasury

Section III: New Spokane Target Investment Area Selection Parameters.

For new areas to be approved by resolution at the time of annual reporting, selection parameters will include:

- Spokane Target Investment Area boundary adjustments made by U.S. Treasury
- Areas identified in the Comprehensive Plan for infill (Downtown, Centers and Corridors)
- The level of community and redevelopment planning in place within a defined area
- Readiness of the community stakeholders to embrace and champion public and private investment
- Project areas identified in the Regional Comprehensive Economic Development Strategy that align with federal and state priorities and commercial clusters (aerospace, manufacturing, distribution)
- Natural and Built environment (bluff, hill, river, major arterial intersections, I90, rail line, bridges)
- Zoning - primary target area zoning and optional 2-4 block surrounding area of influence City Limits
- Public Private Partnership organizations – Public Development Authority, Business Improvement District or similar business association
- Major public improvement project limits
- Staff Resources

Section IV: Incentives.

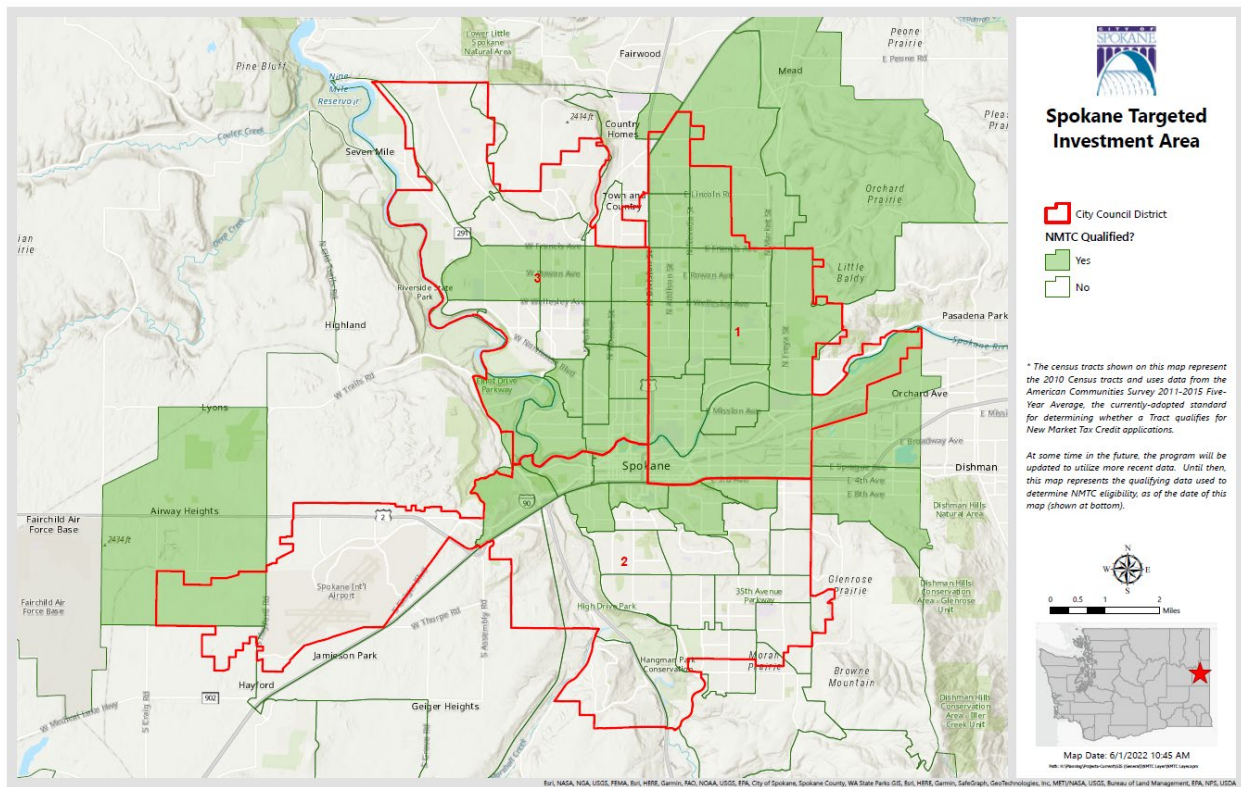
Align all current incentives boundaries to the Spokane Target Investment Area (STIA) aka Federal New Market Tax Credit Eligible Census Tracts. Once these Census Tracts are no longer distressed, they are removed from the NMTC area.

Attachment “B”:**Section I: Spokane Target Investment Area boundary Map.**

The Spokane Target Investment Area boundary (2022 Map Attachment B) is based on qualified census tracts as defined by the Community Development Financial Institutions Fund (CDFI) of the U.S. Treasury for the New Markets Tax Credit Program (NMTC). Census tracts are qualified if they have: high poverty (20% or more), and/or low Median Family Income (<80% AMI), and/or high unemployment (> 1.5X National rate). The CDFI maps these census tracts for the NMTC program and updates them every few years in between the decennial census. These census tracts are mapped and are a part of the City’s GIS layer and available to the public. Spokane has 34 Census Tracts that qualify for NMTC benefits.

Spokane Targeted Investment Area = New Market Tax Credit area

When the Community Development Financial Institutions Fund (CDFI) of the U.S. Treasury for the New Markets Tax Credit Program (NMTC) updates the qualified census tracts Attachment B needs to be updated to reflect those changes.



RESOLUTION

A resolution Approving an updated Projects of Citywide Significance Incentive Policy.

WHEREAS, on [REDACTED] the Spokane City Council adopted a resolution (Resolution No. [REDACTED]) which states support for and establishment of an Economic Development Strategy to implement the City's Comprehensive Plan and growth strategies; and

Commented [ST1]: This is a place holder for the New ED Strategy RES # to be filled in later

WHEREAS, updates to the City's Policy and Procedure re: Projects of Citywide Significance Incentive Policy are needed in order to help in implementing the updated Economic Development Strategy; and,

WHEREAS, the updated Policy will:

- Help the City build stronger neighborhoods by targeting the Affordable Housing incentives to our most economically distressed census tracts,
- encourage more multi-family housing opportunities, including affordable housing opportunities,
- stimulate the construction of new multifamily housing and the rehabilitation of existing vacant and underutilized buildings for multi-family housing,
- increase the supply of mixed-income multifamily housing opportunities,
- help accomplish the planning goals required under the Growth Management Act, chapter 36.70A RCW,
- promote community development, neighborhood revitalization, and the availability of affordable housing, and

--NOW, THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SPOKANE that the City Council hereby approves and supports the updated Projects of Citywide Significance Incentive Policy attached to this Resolution.

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE	ADMIN xxx – ____ - xxx LGL
TITLE: PROJECTS OF CITYWIDE SIGNIFICANCE INCENTIVE POLICY EFFECTIVE DATE: REVISION EFFECTIVE DATE: N/A	

1.0 GENERAL

1.1 The purpose of this policy is to replace ADMIN 0650-16-02 and provide uniform operating rules and procedures for the consideration and award of financial assistance to property owners and investment project(s) in the City of Spokane for Projects of Citywide Significance.

1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This Policy shall apply to all City Departments.

3.0 REFERENCES

City Council Resolution 2015-0084
City Council Resolution 2015-0101
City Council Resolution

Commented [ST2]: This is a place holder for the New ED Strategy RES # to be filled in later

4.0 DEFINITIONS

- 4.1 Project Review: The Project will be reviewed and awarded by staff based upon the project criteria outlined in Attachment A.
- 4.2 Project Award: A Project Award means the funding assistance, which may be available to a qualified project, based on the project's eligibility as defined in Attachment A.

- 4.3 Project of Citywide Significance: A Project of Citywide Significance means a private development project which entails the development, construction or physical improvement to real property located within the City of Spokane which meets the eligibility requirements defined in Attachment A. The type of real property development eligible for a Project Award can change over time. Attachment A identifies the types of projects currently eligible for a Project Award during a set time-frame, and while funding exists.
- 4.4 Qualified Project: A Qualified Project means a Project of Citywide Significance that meets all minimum requirements necessary for acceptance into the Project of Citywide Significance program and to be considered for such financial assistance as may be available and applicable under the program, as currently defined in Attachment A.
- 4.5 Development: Development means land or property development undertaken by an individual or company.

5.0 POLICY

- 5.1 Individual projects which include new investment and physical improvements to real property that provides significant Citywide public benefits. Such public benefits can include:
- meeting an urgent community need;
 - bringing new living wage jobs to the community;
 - generating new property sales and utility tax revenues;
 - improving the community through the advancement or implementation of existing community plans including the Comprehensive Plan and neighborhood plans;
 - protecting or improving the environment and conserving natural and historic resources;
 - advancing State and regional industry cluster growth and regional economic development plans; and
 - investing in targeted investment areas such as downtown Spokane, identified centers and corridors and target investment areas identified in the City's Economic Development strategy.
 - Increasing the City's supply of affordable housing.

In order to provide for an equitable and transparent process for the use of financial incentives to encourage investments which provide significant public benefits to the City as described above, the Spokane City Council has adopted Resolution _____ which provides for an Award for project types currently defined in Attachment A during the time frame also set in Attachment A, and while funding allows.

Commented [ST3]: We will be adopting a new EDS resolution which will target all incentives to the Spokane Targeted Investment Area (aka NMTC) So, RES # to be filled in later

- 5.2 It is intended that the City's financial investment awarded to individual projects under this program will be applied towards paying a Qualified Project's permit fees and/or transportation impact fees. The Award cannot exceed a Project's total permit fees and may only cover a portion of the Qualified Project's total permit fees.

6.0 PROCEDURE

- 6.1 Application: Application for a financial incentive will be made on forms provided by the City of Spokane and shall be submitted 10 working days prior to a Qualified Project submitting a permit application.
- 6.2 Determination of Qualification: Within 10 business days of receipt of a complete application, the Planning and Economic Development Director or designated Staff will make a determination that: (a) The project is a qualified project with a public benefit and may be considered for financial assistance; (b) that additional information is needed to make the determination; or (c) that the project does not qualify for financial assistance under this program. Such determination will be made in writing.

7.0 RESPONSIBILITIES

The City of Spokane Planning and Economic Development Services Department shall administer this Policy.

8.0 APPENDICES

Attachment A: Projects of Citywide Significance (PCS) Affordable Housing -- Priority

APPROVED BY:

City Attorney

Date

Director

Date

City Administrator

Date

ATTACHMENT A

Projects of Citywide Significance (PCS) Affordable Multi-Family Housing -- Priority

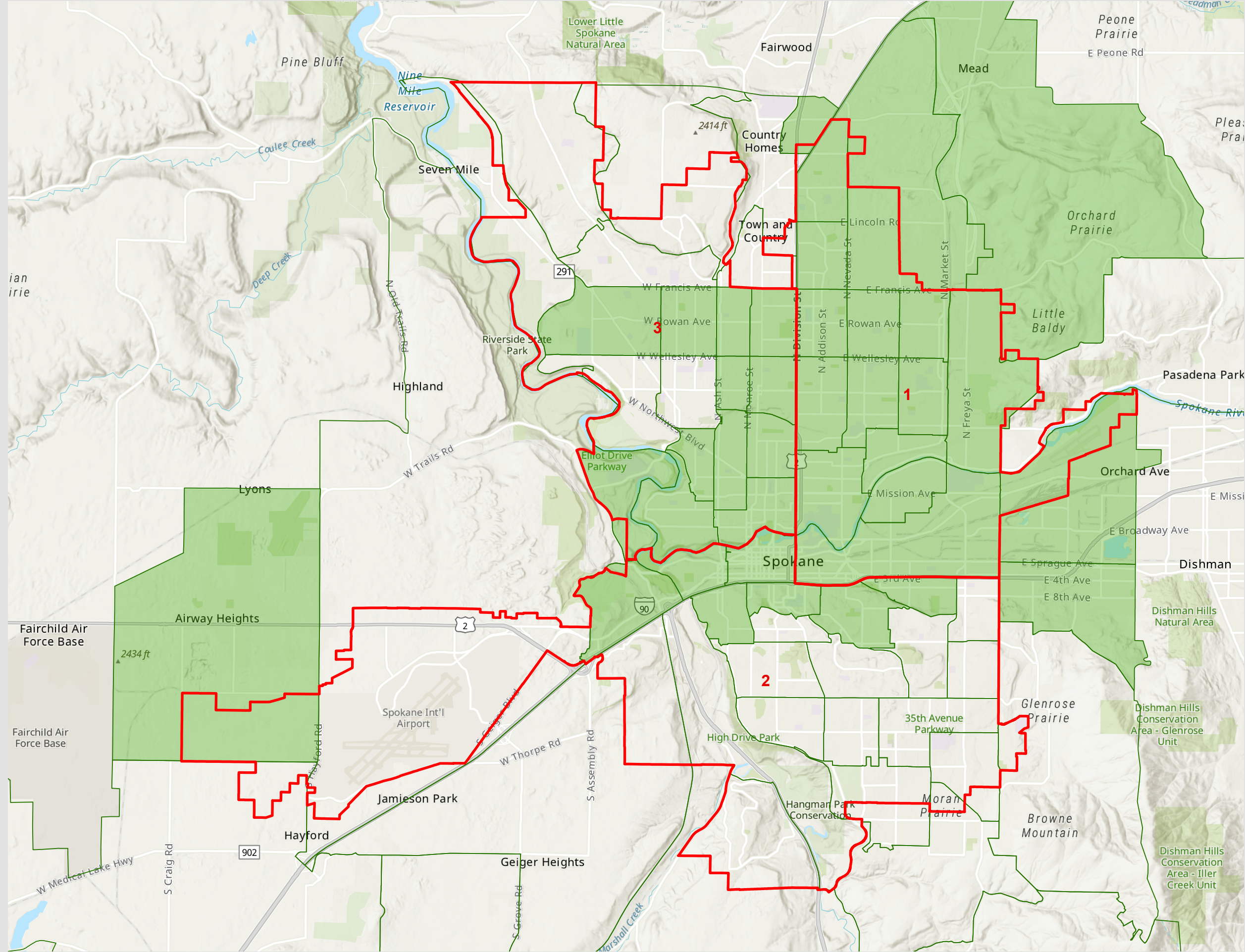
PCS Affordable Multi-Family Housing Incentive

- Affordable Multi-Family housing projects are eligible for up to \$150,000 in permit fees being paid – applications are required
- This Affordable Multi-Family Housing Incentive is to increase residential housing units and is not applicable to mixed-use projects.
 - A project's actual permit fees may be more or less than the \$150,000 awarded under this program
 - Any permit fees exceeding the value of the award are the responsibility of the applicant


Eligibility Criteria

- Project must be located within the Spokane Targeted Investment Area identified in the Spokane City Council adopted Resolution [REDACTED].
- Applications received August 1 – October 31, 2022 or until funding is exhausted
- Must submit application for incentive prior to submitting building permit application(s)
- Multi-Family housing means a building having four or more dwelling units designed for permanent residential occupancy. For projects with multiple buildings, each building must have four or more dwelling units designed for permanent residential occupancy in order to qualify for this incentive.
- The project must meet the following affordability requirements (Income and Rent restrictions) which mirror and will be tracked through the City's Multiple-family Housing Property Tax Exemption, Chapter 8.15 SMC (MFTE) program regardless of whether the project participates in the MFTE incentive:
 - A project comprising 4-11 rental and/or owner-occupied dwelling units must set aside **20%** of the dwelling units as income and rent restricted for households with household incomes of 80-115% Area Median Income (AMI) for a minimum period of twelve (12) years; the remaining **80%** of the dwelling units are unrestricted.
 - A project comprising 12 or more rental and/or owner-occupied dwelling units must set aside **25%** of the dwelling units as income and rent restricted for households with household incomes of 80-115% Area Median Income (AMI) for a minimum period of twelve (12) years; the remaining **75%** of the dwelling units are unrestricted.
 - For a project to qualify for the twenty-year exemption, at least **25%** of the units must be sold to a qualified nonprofit or local government partner that will assure permanent affordable homeownership. The remaining **75%** of units may be rented or sold at market rates. Permanently affordable homeownership units must be sold to low-income households earning no more than 80 percent of the area median income.
- If the applicant has not received building permits for a project by October 31, 2023, the incentive shall expire and be null and void.


Commented [ST4]: We will be adopting a new EDS resolution which will target all incentives to the Spokane Targeted Investment Area RES # to be filled in later




Spokane Targeted Investment Area

 City Council District

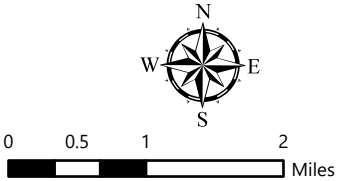
NMTC Qualified?

 Yes

 No

** The census tracts shown on this map represent the 2010 Census tracts and uses data from the American Communities Survey 2011-2015 Five-Year Average, the currently-adopted standard for determining whether a Tract qualifies for New Market Tax Credit applications.*

At some time in the future, the program will be updated to utilize more recent data. Until then, this map represents the qualifying data used to determine NMTC eligibility, as of the date of this map (shown at bottom).



Map Date: 6/1/2022 10:45 AM

Path: H:\Planning\Projects-Current\GIS (General)\NMTC Layer\NMTC Layer.aprx

Committee Agenda Sheet

Finance and Administration Committee

Submitting Department	City Council
Contact Name & Phone	Breean Beggs
Contact Email	bbeggs@spokanecity.org
Council Sponsor(s)	CP Beggs
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 10 minutes
Agenda Item Name	Proposed Charter Amendment Regarding the City Attorney
Summary (Background)	<p>Under the current charter, the City Attorney serves at the pleasure of the Mayor. While the City Attorney is nominated by the Mayor and appointed by the Council, the City Attorney can be removed by the Mayor acting alone. As a result, even though the Charter mandates that the City Attorney represents both branches of government, practical job security considerations may induce a future City Attorney to choose to advocate for the position held by the one person who can fire him or her: the Mayor. And regardless of how the Mayor acts, it could result in the perception that the Mayor is controlling the City Attorney.</p> <p>This could give rise to an actual or perceived conflict of interest, because although the City Charter “places the city attorney in the role of advisor to all [city government officials, it] give[s] him no guidance as to whom he owes his primary allegiance.”¹ However, practical considerations could predominate: “[T]he ‘strong mayor’ form of municipal government . . . would seem to assure that the city attorney will ultimately advocate the policies of the mayor and the executive branch.”² This is because the Mayor alone can fire the City Attorney, and in practical terms, whoever has the ultimate authority to fire the lawyer is the ostensible client.</p> <p>This proposal changes that, in two important ways. First, the City Attorney would be appointed by the Council, taking into consideration the recommendation of the Mayor, for a term of seven years. The idea behind this is that if the City Attorney is appointed for a set term, rather than potentially subject to termination at any time, he or she would not feel swayed by job security considerations. The proposed process would be similar to the hiring of the Hearing Examiner, where multiple candidates apply and the Council approves the most qualified candidate.</p> <p>Second, the Council would be able to remove the City Attorney, with the concurrence of, or at the request of, the Mayor. During</p>

¹ McKee at 787; see also Richard C. Solomon, “Wearing Many Hats: Confidentiality and Conflict of Interest Issues for the California Lawyer,” 25 SW.U.L.REV. 265, 272 (1996) (discussing the several models of client identification for the government lawyer, agreeing that resolution of those conflicts depend upon context, and discussing relevant cases); and “Solutions to the City Attorney’s Charter-Imposed Conflict of Interest Problem,” Heather E. Kimmel, 66 OHIO ST.L.J. 1075, 1082 (2005) (noting that the “government as a whole” model of identifying the client “is not useful because it does not identify from whom a government attorney should take, or seek, direction and guidance.”)

² *Id.*

	<p>the seven year term this removal action could only be done for good cause shown and only on a vote of five Council members. This proposed structure would involve both the Mayor and the Council in the decision to remove the City Attorney, and places a high bar, but substantively and procedurally, in the decision itself. However, at the end of seven years the City Attorney would only be reappointed for an additional term with at least four council votes after an opportunity for public and mayoral input.</p> <p>Another set of changes involves the conduct of litigation. The proposed charter change makes explicit that Council must approve the beginning and the ending of litigation. Council would have to approve the initiation of litigation and would continue to have the authority to approve the settlement of litigation. In the middle of litigation are all the tactical and strategic considerations, which would remain the sole province of the Mayor. In other words, the Mayor would continue to manage the litigation, that role only comes into play once the Council approves the start of litigation and would continue until the Council approves the settlement of litigation. The Mayor would also continue to have the power to appoint special counsel, but only after notifying the City Council.</p> <p>Finally, the proposed charter change would add a Mayor's counsel and Council's counsel positions. These job positions are intended to serve as "internal" counsel, much as the policy advisor job positions were and are intended, and would have no role in external affairs or litigation. This proposal is modeled in large part on the state legislature, which has House and Senate legal counsel, committee counsel, governor's counsel, etc. The idea is that all parties in the legislative process need to be fully and competently advised as they go about the work of making policy. This proposed charter change would allow, but not mandate, each branch to have counsel which reports only to that branch (the "employing agency" model of client identification), thereby leaving the City Attorney the freedom to advocate for the City as a whole (the "government as a whole" model of client identification).</p>
Proposed Council Action & Date:	Charter amendments must be approved by a majority of the voters. Therefore, the request is that this ordinance be filed for Council consideration then placement on the November 9, 2022 ballot.
<p>Fiscal Impact:</p> <p>Total Cost:</p> <p>Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A</p> <p>Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Specify funding source:</p> <p>Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring</p> <p>Other budget impacts: (revenue generating, match requirements, etc.)</p>	

Operations Impacts
What impacts would the proposal have on historically excluded communities? See above narrative and summary
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? See above narrative and summary
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? See above narrative and summary
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? See above narrative and summary

ORDINANCE NO. C-_____

An ordinance amending the duties of, and the process for the appointment and removal of, an Independent City Attorney and other legal counsel by amending sections 24, 28, 29, 33, and 117, and repealing section 32 of the Spokane City Charter.

WHEREAS, pursuant to Section 125 of the City Charter, the City Council, of its own motion, may submit to popular vote for adoption or rejection at any election, proposed amendments to the City Charter; and

WHEREAS, in 1999, Spokane voters changed the City's form of government from the council-manager form to the mayor-council (so-called "strong mayor") form of government; and

WHEREAS, when that change occurred, the city charter's provisions concerning the City Attorney and other legal counsel were not updated to implement the change in government structure; and

WHEREAS, under the current city charter, the Mayor nominates and the City Council appoints the City Attorney, but the City Attorney can be fired by the Mayor alone for any reason or for no reason at all; and

WHEREAS, as a result, although the City Charter requires that the City Attorney act as the legal advisor to both the City Council and the Mayor, in practical terms the City Attorney is not structurally independent under the current form of government; and

WHEREAS, the initiation and settlement of litigation can have a large impact on the City's budget, which is the paramount area of the City Council's responsibility, yet the City Council does not currently have the authority to approve the initiation or settlement of litigation; and

WHEREAS, from time to time, the City Council and the Mayor may each require their own independent counsel to advise them on various matters which may not be held in common with the other branch of City government; and

WHEREAS, the City Council desires to seek approval from the voters of Spokane to amend the City Charter to ensure that the City Attorney is functionally and structurally accountable to both the Mayor and the City Council and to more fully implement the duties of the City Attorney under the City Charter within the Mayor-Council form of government by having greater independence.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 24 of the Spokane City Charter is amended to read as follows:

Section 24: Mayor

The mayor shall be the executive officer of the City. In addition to the powers and duties granted a chief executive and/or administrative officer under the law of the State of Washington, the mayor shall have the following powers and duties:

- A. The power to appoint and remove the administrative heads and assistant administrative heads in each department of the City government, provided the appointment of an administrative head shall be subject to the approval of the city council and, further provided, that the head or assistant head of any department shall not be deprived by any such removal of any standing under the civil service provisions of this Charter which the employee may have had before appointment as head or assistant head of a department.
- B. The power to appoint and remove a city clerk, provided such appointment shall be subject to the approval of the city council.
- C. The power to recommend appointment and remove the city attorney, provided such appointment and removal shall be subject to the approval of the city council.
- D. The power to appoint and remove, subject to the civil service provisions of this Charter, all other officers and employees of the City of Spokane or to authorize the head of a department or officer responsible to the mayor to appoint and remove subordinates in such department or office.
- E. The power to make all other appointments required to be made by the mayor by the laws of the State of Washington and in the manner provided thereby.
- F. The power to appoint and remove a chief administrative officer whose title may be determined by the mayor. The chief administrative officer shall, under general supervision of the mayor, assist the mayor in administering City government. The salary of the chief administrative officer shall be fixed in the discretion of the mayor, subject to the approval of the city council.
- G. The power to appoint and remove an executive secretary and assistants not subject to civil service, whose compensation shall be fixed by the city council.
- H. Whenever the city council shall be required to appoint any member of a board, commission, or other body, unless the appointee is a council member, it shall be the duty of the mayor to nominate a suitable person for such appointment. If the city council refuses to appoint any nominee of the mayor, then the mayor shall, within ninety days thereafter, nominate another person to fill the office, and may continue to nominate until appointment. If the mayor fails to make another such nomination within ninety days, then the city council shall select a suitable person to fill the office.

- I. The power to initiate the removal of a council appointee, other than a council member appointee to a committee of the council, by recommending such removal to the city council. The council shall consider the request. If a majority of the council is in favor, the appointee shall be removed. Upon such removal, the vacancy for the unexpired term, if any, shall be filled by appointment in the same manner as if at the beginning of the term, except as otherwise provided in this Charter.
- J. The duty to see that all laws and ordinances are faithfully enforced and that law and order are maintained in the City.
- K. The duty of the mayor annually at the second meeting of the city council in October to communicate by message to the city council a statement of the conditions and affairs of the City, and to recommend the adoption of such measures he or she may deem expedient and proper. The mayor shall make special communication to the city council from time to time as he or she may deem useful and proper, and shall submit reports on City matters when so requested by the city council.
- L. The duty to prepare and present to the city council a budget and a budget message setting forth the programs proposed for the City during the next fiscal year.
- M. The power to recommend to the city council for adoption such measures and ordinances as may be deemed expedient and to make such other recommendations to the city council concerning the affairs of the City as may seem desirable.
- N. The power to veto ordinances or parts of ordinances passed by the council and submitted to him or her as provided herein but such veto may be overridden by the vote of a majority of all council members plus one more vote.
- O. The power to make investigation into the affairs of the City.
- P. The power to make recommendations in connection with the awarding of public contracts and shall see that all contracts made by the City of Spokane are faithfully performed.
- Q. The duty to hold no employment other than that of the City.
- R. The duty to approve for payment and submit to the city council at each meeting for its allowance all claims and bills.

Section 2. That section 28 of the Spokane City Charter is amended to read as follows:

Section 28: Independent City Attorney – Appointment and Qualifications

- A. The city attorney shall be a member of the Bar of the State of Washington, and shall have practiced law within the State of Washington not less than five years immediately preceding ~~((his or her))~~their appointment.
- B. The city council shall appoint the city attorney by resolution ~~upon the agreement of~~after consultation with the mayor for a term of seven years, which term may be renewed by resolution of the city council. The city council, with the agreement of the mayor, may remove the city attorney prior to the expiration of a seven-year term only for just cause shown by passage of a resolution by a vote of a majority plus one of the city council. This subsection shall apply only to new appointments to the position of city attorney made after the effective date of this section.

Section 3. That section 29 of the Spokane City Charter is amended to read as follows:

Section 29: Independent City Attorney – Duties

- A. The city attorney shall ~~((be the))~~provide legal ~~((adviser))~~advice ~~((of))~~ to the mayor, city council, and all departments of the City~~((officers))~~; shall conduct all cases in court and all other actions and proceedings not in charge of special or independent counsel, to which the City may be a party or in which it may be interested; shall provide legal advice to all boards, commissions, and other agencies of the City; shall issue written legal opinions upon the request of the mayor, city administrator, board or commission, or member of the city council; shall approve as to form all contracts entered into in the name of the City before the same are executed; and shall perform such other duties as may be required by the city council. The city attorney shall keep a docket and record of all cases and of the proceedings therein, shall keep copies of all official written communications, and shall deliver the same to any successor in office.
- B. The city attorney may commence significant civil litigation on behalf of the City only upon the prior approval by the city council and the mayor, and shall not settle or dismiss any significant civil litigation brought on behalf of the City nor settle any such civil litigation brought against the City unless receiving prior authorization to do so by the city council~~and the mayor~~. The city attorney, through the city prosecutor, shall be responsible for all prosecution originating in the City of Spokane Municipal Court. The City Council shall establish, by ordinance, implementing regulations concerning the method of approval, and the types of cases and amounts in controversy to which this section applies.
- C. The city attorney shall have the power to appoint, remove, and discipline all assistant city attorneys, including the city prosecutor and assistant city prosecutors. The city attorney shall also have the power to appoint, remove, and

discipline all other employees and subordinates in their office subject at all times to the requirements of Article VI of this charter, pertaining to the civil service.

Section 4. That section 32 of the Spokane City Charter (City Attorney – Assistants) is repealed in its entirety.

Section 5. That section 33 of the Spokane City Charter is amended to read as follows:

Section 33: Special and Independent Counsel

- A. The mayor, at any time, at the mayor's sole discretion and upon written notice to the city council, may employ ((other or)) special counsel to take charge of special matters or to assist the city attorney.
- B. The mayor, at any time, at the mayor's sole discretion and upon written notice to the city council, may employ legal counsel independent of the city attorney to advise the mayor in the performance of the mayor's official duties, and to represent the mayor in their official capacity in matters in which the mayor may be a party or in matters in which he or she may be interested, provided that, the duties of such independent counsel shall not conflict with or supersede the duties of the city attorney as set forth in section 29 of this charter.
- C. The city council, at any time, at its sole discretion, and upon written notice to the mayor and city attorney, may employ legal counsel independent of the city attorney to advise the city council and the members thereof in the performance of their official duties, and to represent the city council and the members thereof in their official capacities in the commencement of suit and in matters to which the City Council or the members thereof may be a party(ies) or in which it or they may be interested, provided that, the duties of such independent counsel shall not conflict with or supersede the duties of the city attorney as set forth in section 29 of this charter.

Section 6. That section 117 of the Spokane City Charter is amended to read as follows:

Section 117: Power to Subpoena Witnesses

The council and the city attorney shall each have the power to enforce the attendance of witnesses and the production of all books, papers, documents, and files, and to administer oaths in all matters relating to the administration of City affairs or business.

Section 7. Effective Date.

This ordinance, if approved by the voters at the special election to be held on Tuesday, November 8, 2022, shall take effect and shall be in full force upon the issuance of the certification of election by the Spokane County Auditor's Office.

PASSED by the City Council on _____.

Council President

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Mayor

Date

Effective Date

Committee Agenda Sheet

Finance and Administration Committee

Submitting Department	
Contact Name & Phone	Larry Krauter, CEO 509-455- 6419
Contact Email	lkrauter@spokaneairports.net
Council Sponsor(s)	Breean Beggs
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	Resolution regarding Approval of the Felts Field Airport Layout Plan
Summary (Background)	<p>Pursuant to Paragraph 8(f) of the Spokane International Airport Joint Operation Agreement, Spokane County and the City of Spokane must by joint action adopt the Felts Field Airport Layout Plan, which is thereafter provided to the FAA for approval. Capital improvements of the Airport at Felts Field must be in accordance with the approved Airport Layout Plan. The Airport Layout Plan is a component of the overall Felts Field Master Plan.</p> <p>The Airport Board has or will approve the Airport Layout Plan and requests the City of Spokane and Spokane County approve a Joint Resolution to adopt the Felts Field Airport Layout Plan, attached hereto as "Exhibit A".</p>

Proposed Council Action & Date:	Authorize a Joint Resolution to approve the Felts Field Master Plan update as approved by the Airport Board.
Fiscal Impact: Total Cost: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	

Exhibit A
Joint Resoltuion

Committee Agenda Sheet

Finance Committee

Submitting Department	Public Works Division
Contact Name & Phone	Marlene Feist (509) 625-6505
Contact Email	mfeist@spokanecity.org
Council Sponsor(s)	Council Member Stratton
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: <u>5 mins</u>
Agenda Item Name	Additional Wellesley Paving near Pauline Flett Middle School
Summary (Background)	<p>We are presenting an SBO to pay for some additional paving on Wellesley Avenue near the new Pauline Flett Middle School in NW Spokane. We will also seek approval of contract for this work.</p> <p>Spokane Public Schools is repaving approximately three-quarters of Wellesley from Hartley to Royal Court by the new school. Neighbors there have raised concerns about not paving the full street.</p> <p>Engineering Services has worked with Spokane Public Schools to get the full width of the roadway paved as part of some rework that has to happen there. The section will include a significant base course and top lift of asphalt. Work also will include the addition of gravel in the shoulder. This will help the street withstand the increased traffic that will result when the new school opens.</p> <p>The total cost is estimated to be about \$105,000, less expensive than if the City had to go back and complete this work later. The SBO is for \$115,500, adding a 10% reserve to cost estimate to deal with any contingencies, consistent with our approach on other public construction.</p> <p>This collaboration is consistent with the partnership that we have cultivated with SPS, which has included the transfer of City property for new middle schools, combined Spokane Public Library and SPS facilities, shared costs on Cook Street at the Shaw Middle School and NE Library campus, and more.</p>
Proposed Council Action & Date:	Approval of SBO and approval of a contract with SPS.
Fiscal Impact: Total Cost: Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	

What impacts would the proposal have on historically excluded communities?

Public Works services and projects are designed to serve all citizens and businesses. We strive to offer a consistent level of service to all, to distribute public investment throughout the community, and to respond to gaps in services identified in various City plans. We recognize the need to maintain affordability and predictability for utility customers. And we are committed to delivering work that is both financially and environmentally responsible. This item supports the operations of Public Works.

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A – This work is designed to manage costs and continue service delivery in support of all citizens and taxpayers. It will not impact racial, gender identity, national origin, income level, disability, sexual orientation or other existing disparity factors.

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Public Works follows the City's established procurement and public works bidding regulations and policies to bring items forward, and then uses contract management best practices to ensure desired outcomes and regulatory compliance.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This work is consistent with annual budget strategies to limit costs and approved projects in the 6-year CIP.

ORDINANCE NO _____

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Traffic Calming Measures Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Traffic Calming Measures Fund, and the budget annexed thereto with reference to the Traffic Calming Measures Fund, the following changes be made:

- 1) Increase the appropriation by \$115,500.
- A) Of the increased appropriation, \$115,500 is provided solely for maintenance repaving work.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide budget authority for additional paving work in the vicinity of the new Pauline Flett Middle School currently under construction, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____
City Clerk

Approved as to form: _____
Assistant City Attorney

Mayor

Date

Effective Date

**INTERLOCAL AGREEMENT BETWEEN THE CITY OF SPOKANE
AND SPOKANE SCHOOL DISTRICT NO. 81
Regarding Wellesley Avenue Paving**

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into this _____ day of _____, 2022, by and between the CITY OF SPOKANE, a Washington State municipal corporation, as ("City"), and SPOKANE SCHOOL DISTRICT NO. 81, a Washington State municipal corporation, as ("SPS"), hereinafter referred to jointly as the "Parties".

RECITALS

WHEREAS, in 2019, the City of Spokane and Spokane Public Schools (SPS) entered into a partnership agreement to deliver new and renovated public school facilities, library facilities, and recreational facilities; and

WHEREAS, this historic collaboration included a variety of projects that benefit both entities and the populations they serve. These citizens support both the schools and the City through their taxes; and

WHEREAS, SPS is building a new middle school in NW Spokane at the Albi Stadium site, which includes some work on East Wellesley Avenue between Hartley and Royal Court. This section of Wellesley Avenue is a local access (residential) street; and

WHEREAS, to benefit surrounding residents and help ensure the longevity of Wellesley Avenue near the school, the City would like to enhance the SPS work by adding funding to pave the full width of Wellesley Avenue between Hartley and Royal Court; and

WHEREAS, this work will be done by the contractor for the Pauline Flett Middle School, which was chosen through public bidding process and is memorialized herein.

NOW THEREFORE, the Parties agree as follows:

AGREEMENT

1. **BACKGROUND/SCOPE.** This Agreement involves reimbursement to SPS for the additional cost associated with full-width paving of Wellesley Avenue between Hartley and Royal Court. The Parties have received an estimated cost of \$105,000 from the contractor who was chosen through the public bidding process. In no event, shall costs for reimbursement shall not exceed the amount of \$115,500.
2. **PAYMENT.** City will pay SPS directly towards the costs of the project in a lump sum amount. Said payment shall be made as follows:

- A. Payment will be based on a written invoice with supporting documentation. Within thirty (30) days of receiving the invoice, the City agrees to forward payment to SPS.
- B. The Project improvements to be reimbursed shall not exceed the amount of \$80,773.00. Any amounts in excess will be paid by SPS.
3. TERM. This agreement will start in June 2022 and will terminate on December 31, 2022. This Agreement may be terminated only by mutual written agreement of the Parties.
4. LIABILITY. Each Party shall be responsible for its own negligence. Neither Party assumes responsibility to the other Party for the consequences of any act or omission of any person, firm or corporation not a party to this Agreement.
5. ACCEPTANCE OF PROJECT. SPS will ensure all paving is properly inspected and conforms will state and local rules and regulations, to include without limitation inspection of roadway improvements prior to approval of acceptance of the Project by City.
6. DISPUTE RESOLUTION. In the event that a dispute shall arise regarding the terms, conditions, or breach of this Agreement, the Parties shall, as a condition precedent to taking any action, mediate the dispute using the services of a mutually agreed upon independent mediator. Each Party shall split the expenses of the mediator and the facility for the mediation. Each Party shall otherwise pay its own expenses.
7. ASSIGNMENT. Neither Party may assign this Agreement without written consent by the other party.
8. AMENDMENT. Amendment of this Agreement may be made only by written agreement of the Parties.
9. SEVERABILITY. If any provision of this Agreement is determined to be invalid or ultra vires under any applicable statute or rule of law, it is to that extent to be deemed omitted and the balance of the Agreement shall remain enforceable.
10. WAIVER OF BEACH/DEFAULT. No waiver of any breach of any term of this Agreement shall be construed, nor shall be, a waiver of any other breach of this Agreement. No waiver shall be binding unless it is in writing and signed by the party waiving the breach.
11. INTEGRATION/MODIFICATION. This Agreement constitutes the entire and exclusive agreement between the Parties regarding this matter and no deviations from its terms shall be allowed unless a formal, written, mutual agreement occurs between the Parties.
12. NOTICES. All notices or other communications given hereunder shall be deemed given on (i) the day such notices or other communications are received when sent by personal delivery; or (ii) the third day following the day on which the same have been mailed by certified mail delivery, receipt requested and postage prepaid addressed to the Parties at the address set forth below, or at such other address as the Parties shall from time to time designate by notice in writing to the other party.

City: City of Spokane
Clint Harris
Street Department
901 N. Nelson
Spokane, WA 99202

SPS: Spokane Public Schools
Greg Forsyth
Director, Capital Projects and Planning
2815 E. Garland Avenue
Spokane, WA 99207

13. RCW 39.34 REQUIRED CLAUSES.

- A. Purpose: See Recitals and Section No. 1 above.
- B. Duration: See Section 4 above.
- C. Organization of Separate Entity and Its Powers: No new or separate legal or administrative entity is created to administer the provisions of this Agreement.
- D. Responsibilities of the Parties: See provisions above.
- E. Agreement to be Filed: City shall file this Agreement with its City Clerk and place it on its web site or other electronically retrievable public source. SPS shall place this Agreement on its website or other electronically retrievable public source.
- F. Financing: Each party shall be responsible for the financing of its contractual obligations under its normal budgetary process.
- G. Termination: This Agreement can be terminated in accordance Section 4.

IN WITNESS WHEREOF, the Parties hereto have duly executed this Agreement as of the date first written above.

Dated: _____

SPOKANE SCHOOL DISTRICT NO. 81

Chief Finance and Business Services Officer

Dated: _____

CITY OF SPOKANE

MAYOR

Attest:

Approved as to form:

City Clerk

Assistant City Attorney

Committee Agenda Sheet

Finance and Administration Committee

Submitting Department	City Council Office
Contact Name & Phone	Alex Gibilisco
Contact Email	agibilisco@spokanecity.org
Council Sponsor(s)	Michael Cathcart
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 5min
Agenda Item Name	Language Access Policy
Summary (Background)	<p>Creating a policy to establish a language access plan to ensure limited English proficiency (LEP) residents have access to the City's services, information, and civic processes, guidelines on using interpretation, and translation services by City departments.</p> <p>The Office of Civil Rights, Equity and Inclusion is requested to convene representatives of departments in the City of Spokane to update and prioritize implementation of the Language Access Program, to include the suggested following actions to ensuring all residents have equal access to the City's services, information, and civic processes, guidelines on using interpretation, and translation services by City departments:</p> <p>Requests starting with the 2023 budget, each department through the budgeting process would allocate a portion of its annual budget to begin implementation of its Language Access Plan.</p> <p>Annually, each department would maintain data relative to the use of the language access tools, and transmit it to the Office of Civil Rights, Equity and Inclusion to include in Title VI reports, report to the Spokane Human Rights Commission and for other administrative needs.</p>

Proposed Council Action & Date:	Resolution
Fiscal Impact: Total Cost: Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts What impacts would the proposal have on historically excluded communities? Prioritizing the creation of a language access plan to ensure translation and interpretation services are provided to residents that need it to access City programs. Significant population segments would be defined as those LEP groups comprising 3.5% percent, or 700 residents, whichever is fewer, of the population of persons eligible to be served or likely to be affected. Same evaluation would apply when working in smaller geographical footprints within the City or as advised by the Office of Civil Rights, Equity, and Inclusion.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Language access plans typically collect the usage of the program to help inform a future budget asks, and report on Title VI compliance reports. To determine languages needed to be translated the City with feedback from the Human Rights Commission can use the Census or American Community Survey.	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

Each department would be required to report to the OCREI their plan and results. The Spokane Human Rights Commission would provide feedback on how to improve the program to be more effective and reach the populations that need it.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This aligns with the Title VI plan requirement.

Language Access Policy

Council Member Michael Cathcart

Alex Gibilisco – Manager of Equity and Inclusion Initiatives

Spokane City Council Office

What does the proposed policy do?

- Establishes a language access policy that asks all City Departments to develop a language access plan
- Assigns Office of Civil Rights, Equity and Inclusion to oversee the implementation of the language access plan
- Office of Civil Rights, Equity, and Inclusion to provide departments with assistance, and a framework with consultation from Human Rights Commission

What does the proposed policy do?

- Starting with the 2023 budget, each department through the budgeting process would allocate a portion of its annual budget to begin implementation of its Language Access Plan.
- Asks the Human Rights Commission to assist in reviewing template plans and make recommendations for improvements
- Significant population segments are defined as those LEP groups comprising 3.5% percent, or 700 residents.

Languages Spoken in the City of Spokane

Top Languages Spoken At Home in City of Spokane

Spanish

Vietnamese

Nepali

Russian

German

Arabic

Marshallese

Language	Speak a language other than English*		Speak English Less Than "Very Well" *	% of Total Spokane Population
Overall	16,732	8.1%	6,123	3%
Spanish	5,341	2.6%	1,232	.2%
Indo-European Languages	5,308	2.6%	2,328	1.1%
Asian and Pacific Islander Languages	4,500	2.2%	1,976	1%

*American Community Survey 5 year 2020 Table S1601

**City of Spokane Housing Needs Additional Data Analysis –May 6, 2021, PUMS (2018)

Resources

- City of Spokane Title VI Plan
<https://static.spokanecity.org/documents/administrative/title-vi/2021-title-vi-plan-2021-02-11.pdf>
- Language Assessment and Planning Tool,
https://www.lep.gov/resources/2011_Language_Assessment_and_Planning_Tool.pdf
- Census Table S1601
<https://data.census.gov/cedsci/table?q=Spokane%20city,%20Washington&t=Language%20Spoken%20at%20Home&tid=ACSST5Y2020.S1601>
- Mapped Census Data <https://cares.page.link/NGux>

Spokane Human Rights Commission Role

- 2) Provide feedback to the language access plan template to the Office of Civil Rights, Equity and Inclusion
- 7) Annually, each department will maintain data relative to the use of the language access tools, and transmit it to the Office of Civil Rights, Equity and Inclusion to include in Title VI reports, report to the Spokane Human Rights Commission...
- 8) e. Annually work with Spokane Human Rights Commission to review the City's language access plan to make improvements.

Questions?
Suggestions?
2nd Sponsor?



RESOLUTION NO. _____

A resolution regarding the City of Spokane Language Access Policy

WHEREAS, City of Spokane is committed to welcoming and creating a place of belonging for all that call the City of Spokane home; and

WHEREAS, equity and inclusion are essential to building relationships and improving outcomes in Spokane communities, especially for under-represented and under-served communities, including, but not limited to, immigrants, refugees, and communities of color who are among our most vulnerable residents; and

WHEREAS, language access helps all immigrant and refugee residents, regardless of their English proficiency, have meaningful, independent, and equitable access to City programs, services, and stakeholder engagement; and

WHEREAS, Title VI of the federal Civil Rights Act of 1964 states that "[n]o person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance" and requires federal grant recipients to provide language access; and

WHEREAS, in the City's Title VI plan, it outlines the responsibilities of Title VI Specialists including maintaining data of Limited English Proficiency (LEP) residents; and

WHEREAS, State law (SB 5046) requires each county, city and town in Washington that provide safety information in an emergency or disaster to provide public notices of public health, safety, and welfare in a language other than English; and

WHEREAS, according to a 2020 5yr Community Survey, 16,732 Spokane residents speak a language other than English and Spokane's immigrant population grew by 9% percent since 2010 and, according to Spokane Public School District, 80 languages are spoken in our public schools; and

WHEREAS, the Office of Civil Rights, Equity and Inclusion is encouraged will convene representatives from priority departments to evaluate a proposed Language Access Program and determine how to advance its implementation.

NOW, THEREFORE, the Office of Civil Rights, Equity and Inclusion is requested to convene representatives of departments in the City of Spokane to update and prioritize implementation of the Language Access Program, to include the suggested following actions to ensuring all residents have equal access to the City's services, information, and civic processes, guidelines on using interpretation, and translation services by City departments:

1. By September 5, 2022, the Office of Civil Rights, Equity and Inclusion, with feedback from the Spokane Human Rights Commission, would provide

departments with a Language Access Plan Template and a Language Access Toolkit to guide development of Language Access Plans.

2. By November 07, 2022, each department would submit a Language Access Plan for 2023 to the Office of Civil Rights, Equity, and Inclusion for review and to transmit to the Mayor for approval.
3. Starting with the 2023 budget, each department through the budgeting process would allocate a portion of its annual budget to begin implementation of its Language Access Plan.
4. The Office of Civil Rights, Equity and Inclusion would also prioritize technical assistance to departments involved in responding to health and safety-related emergencies, refugee relief, disaster preparedness, response, recovery programs, and other crisis situations.
5. During a crisis, emergency, or public safety situation, all affected departments would make it a priority to offer language access services and, when feasible, ensure interpretation and translation services are present and available to assist Limited English Proficient ("LEP") residents with critical language needs.

If a crisis, emergency, or public safety situation requires posting of warning signs, the department would translate those signs into the appropriate primary and emerging languages according to neighborhood demographics. Current City of Spokane primary and emerging languages are listed in an addendum to this (ordinance or resolution).

6. Annually, the Office of Civil Rights, Equity and Inclusion would update the list of primary and emerging languages based on the best available data, including the American Community Survey from the U.S. Census Bureau.
7. Annually, each department would maintain data relative to the use of the language access tools, and transmit it to the Office of Civil Rights, Equity and Inclusion to include in Title VI reports, report to the Spokane Human Rights Commission and for other administrative needs.
8. The Office of Civil Rights, Equity and Inclusion would be responsible for the following Language Access Program oversight duties:
 - a. Work with departments to finalize Language Access Plans before they are transmitted to the Mayor for approval.
 - b. Provide technical assistance for language services to all departments, including training department staff.
 - c. Provide strategic guidance about working with LEP residents to departments, the City Council, and the Mayor's Office.

- d. Oversee, update, and maintain a web portal that includes a directory of qualified language service provider, sample interpretation service contracts, a repository of department s' translated documents, and a Language Access Toolkit.
 - e. Annually work with Spokane Human Rights Commission to review the City's language access plan to make improvements.
 - f. Provide departments with model Language Access Plans.
 - g. Biannually present to City Council with updates, data relevant to the program, including geographical use.
9. Significant population segments would be defined as those LEP groups comprising 3.5% percent, or 700 residents, whichever is fewer, of the population of persons eligible to be served or likely to be affected. Same evaluation applies when working in smaller geographical footprints within the City or as advised by the Office of Civil Rights, Equity, and Inclusion.

ADOPTED by the City Council this ____ day of October 2022.

City Clerk

Approved as to form:

Assistant City Attorney

Committee Agenda Sheet

Finance & Administration

Submitting Department	City Council
Contact Name & Phone	CP Breean Beggs
Contact Email	bbeggs@spokanecity.org
Council Sponsor(s)	CP Beggs & CM Wilkerson
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 5
Agenda Item Name	East Central Police Precinct Resolution
Summary (Background)	This resolution lays out the criteria for citing a new police precinct in the East Central Neighborhood prior to Jan. 1, 2023.
Proposed Council Action & Date:	TBD during committee discussion
Fiscal Impact: Total Cost: <u>N/A – cost to be determined when a building purchase comes forward.</u> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? This resolution aims to place a police precinct in the part of the East Central Neighborhood where crime is reported at the highest rate.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Crime data and reports are collected by SPD and published publicly.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? Depending on the length of lease or purchase price of a building near East Sprague, the placement of a precinct in the area should be re-assessed regularly to make sure that the precinct is effective and still needed in that location.	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? SH 6.7 – Community Oriented Policing Services	

RESOLUTION NO. 2022-_____

A Resolution concerning the citing of a new police precinct in the East Central Neighborhood.

WHEREAS, the Spokane Police Department ("SPD") has requested new space for a police precinct in the East Central Neighborhood that is more visible to the public and provides easier access for the public to onsite services and for officers responding to reports of crime; and

WHEREAS, reported crime in the East Central Neighborhood is substantially clustered along East Sprague Avenue from the Hamilton Overpass to Havana Street; and

WHEREAS, Interstate 90 poses a substantial obstacle to access a police precinct if it were placed south of the freeway, where far less crime is reported, for both the public seeking assistance from the precinct and for officers responding to incidents where higher amounts of crime are reported; and

WHEREAS, the current Downtown police precinct model of locating a precinct in a commercial zone with high visibility of patrol cars, foot and bicycle community policing patrols, co-deployed behavioral health officers and reception provided by Spokane C.O.P.S. has been well-received and effective in providing confidence to surrounding neighbors, businesses and visitors.

NOW, THEREFORE, BE IT RESOLVED that the next Spokane Police Precinct in the East Central Neighborhood should be located in an existing building on East Sprague Avenue or within two blocks of East Sprague somewhere between the Hamilton Overpass and Havana Street no later than January 1, 2023.

BE IT ALSO RESOLVED that the new police precinct should utilize behavioral health officers, foot and bicycle patrols, C.O.P.S. volunteers and collaboration with the East Sprague Business Improvement District.

Passed by the City Council this ____ day of _____, 2022.

City Clerk

Approved as to form:

Assistant City Attorney

Committee Agenda Sheet

Finance & Administration

Submitting Department	City Council
Contact Name & Phone	CP Breean Beggs
Contact Email	bbeggs@spokanecity.org
Council Sponsor(s)	CP Beggs & CM Wilkerson
Select Agenda Item Type	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion Time Requested: 5
Agenda Item Name	East Central Library Resolution
Summary (Background)	This resolution lays out a process and timeline for leasing the former East Central Library building.
Proposed Council Action & Date:	TBD during committee discussion
Fiscal Impact: Total Cost: <u>N/A</u> Approved in current year budget? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? This resolution aims to open the process for leasing the building to members of the impacted neighborhood to ensure that they are not excluded from the decision-making process.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? Resolution 2021-0094, which was passed unanimously on Nov. 8, 2021. N 7.1 – Gathering Places; N 7.2 – City Hall Outreach	

RESOLUTION NO. 2022-_____

A Resolution specifying a process and timeline for leasing the former East Central Library building.

WHEREAS, after many years of providing important human services to the East Central Neighborhood, the building formerly serving as the library is now vacant and available for lease; and

WHEREAS, the neighborhood has expressed a strong desire to rent the space to an entity that will provided needed services to the neighborhood; and

WHEREAS, City Council has convened a community input process that has identified many desired services and the Council would now like to identify specific sustainable proposals from potential tenants with the resources to rent the space and provide community services; and

WHEREAS, a request for information (“RFI”) followed by a community open house with responsive proposals would enable the neighborhood to better evaluate potential service providers that could lease the building.

NOW, THEREFORE, BE IT RESOLVED that that the City shall publish an RFI no later than August 1, 2022, for providing neighborhood services at the building pursuant to a lease agreement with a response deadline of no later than August 22, 2022.

BE IT FURTHER RESOLVED that the Spokane City Council’s Equity Subcommittee shall review responsive proposals to recommend to City Council which entities should be invited to present their proposals at a community open house based on at least these four equally weighted criteria:

1. effective demonstrably needed service to East Central Neighborhood residents;
2. affordability of services for those residents;
3. prior experience serving the demographics of those residents; and,
4. financial sustainability outside of any financial support from the City, including the ability to pay rent.

BE IT FINALLY RESOLVED that the City Council and Administration will utilize community input from the community open house and other means to finalize a lease for the building by November 1, 2022.

Passed by the City Council this ____ day of _____, 2022.

City Clerk

Approved as to form:

Assistant City Attorney

Committee Agenda Sheet

FINANCE COMMITTEE

Submitting Department	Human Resources - Employee Benefits
Contact Name & Phone	Johnnie Perkins, City Administrator
Contact Email	jperkins@spokanecity.org
Council Sponsor(s)	CM Wilkerson
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Employee Benefits Broker/Consultant Services Master Contract: Alliant Insurance Services
Summary (Background)	<p>On May 9, 2022, RFP #5652-22; Employee Benefits Broker/Consultant Services was sent to 41 prospective Firms. Three (3) responses were received. The response from Alliant Insurance Services was determined to best meet the needs of the City. The current provider for these services is Alliant Insurance Services, their contract expires July 1, 2022.</p> <p>On May 16, 2022, three (3) sealed proposals were received to provide the City of Spokane with professional Broker/Consultant services. These services include, but are not limited to the following:</p> <ul style="list-style-type: none"> Provide services for medical, dental, life and disability insurance Assist the City in establishing risk retention strategies including setting rates for our self-insured medical and dental plans Negotiate our fixed costs, including stop-loss, with our Third Party Administrators Evaluate our claims data and model impacts to various plan design changes while managing the potential change to the health care spend, always ensuring the high quality of health care does not suffer Continually keep us updated on state and federal mandates which keeps us in compliance with the law <p>The initial contract term will be for three (3) years beginning July 1, 2022 through June 30, 2025. There will be an option to renew the Contract, based on performance, for two (2) one (1) year renewal options. This totals, the potential of, five (5) years.</p>
Proposed Council Action & Date:	Approval of Master Contract with Alliant Insurance Services.
Fiscal Impact: Total Cost: <u>\$135,000 per year for 3 years (\$95k City portion/\$40k LEOFF portion) w/ two (2) optional one (1) year renewal options @ \$145,000 per year (\$102k City portion/\$43k LEOFF portion)</u>	
Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source:	

Expense Occurrence ☐ One-time ☒ Recurring

Other budget impacts: (revenue generating, match requirements, etc.)

Operations Impacts

What impacts would the proposal have on historically excluded communities?

N/A

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?

N/A

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The Firm will provide annual Stewardship Reports. Additionally, the City communicates with the Firm, nearly weekly, throughout the year.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

These services provide protection to the City by ensuring we stay in compliance with State and Federal laws and/or mitigates risk to the City that could be experienced through fines and/or penalties.

Committee Agenda Sheet

Finance & Administration

Submitting Department	Spokane Police Department
Contact Name & Phone	Jacqui MacConnell 625-4109
Contact Email	jmacconnell@spokanepolice.org
Council Sponsor(s)	Councilmember Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	SBO to realize additional BLEA revenues to be used for Academy renovations
Summary (Background)	<p>The Spokane Police Department (SPD) and the Washington State Criminal Justice Training Commission (WSCJTC) have had a long-standing agreement for SPD to host and conduct Basic Law Enforcement Academy's multiple times each year.</p> <p>Recently, that agreement (OPR 2019-0028) was amended to include reimbursement for usage of SPD's Academy and Firing Range facilities. This revenue was unbudgeted and SPD requests an increase to the budget appropriation to be used for remodel and renovation of the SPD Academy building.</p> <p>We are looking to use the \$26,676 to replace the aging carpet in the Basic Law Enforcement Academy classroom. The gym is also utilized for defensive tactics and as a work-out facility for our BLEA students. We are looking to replace our gym mats as well as add workout equipment for our students to use. Our BLEA students currently work-out every day, and there is not enough equipment to accommodate them all. We additionally need to add equipment to provide what they need.</p> <p>We are estimating \$9,000 dollars to replace the flooring in the BLEA classroom, and the remaining \$17,676 to purchase equipment (Treadmills, weights, and Mats) for the Gym.</p> <p>Total estimated revenue/cost of \$26,676.</p>
Proposed Council Action & Date:	Approval July 11th
Fiscal Impact: Total Cost: \$26,676 Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: OPR 2019-028 CJTC revenue Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	

How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

ORDINANCE NO _____

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

- 1) Increase revenue by \$26,676.
 - A) \$26,676 of the increased revenue is from the Washington State Criminal Justice Training Commission for hosting Basic Law Enforcement Academy (BLEA) sessions.
- 2) Increase the appropriation by \$26,676.
 - A) Of the increased appropriation, approximately \$9,000 is provided solely for replacing the aging flooring in the BLEA classroom.
 - B) Of the increased appropriation, approximately \$17,676 is provided solely for updating additional training equipment used by BLEA students.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to update training facilities and equipment, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____

City Clerk

Approved as to form: _____

Assistant City Attorney

Mayor

Date

Effective Date

Committee Agenda Sheet

?

Submitting Department	Spokane Police Department
Contact Name & Phone	Mike McNab-835-4514
Contact Email	mmcnab@spokanepolice.org
Council Sponsor(s)	Councilman Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Accept funding from the Washington Association of Sheriffs and Police Chiefs (WASPC) for FY22-23 Sexual Assault Kit Initiative Grant Program
Summary (Background)	In 2021-2022 SPD was awarded a total of \$208,000 from WASPC that allowed SPD to work solely on the backlog of unsolved sexual assault cases resulting from evidence found in previously un-submitted sexual assault kits. The legislature has extended the grant funding into the 2022-23 fiscal year. SPD was awarded \$173,000 for the 2022-23 grant cycle which provides funding for salaries & benefits, overtime, training, victim advocacy, and familial DNA testing.
Proposed Council Action & Date:	June 27 th , 2022
Fiscal Impact: Total Cost: <u>None</u> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities?	
<u>None</u>	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?	
Police reporting collects data on race and gender should that data need to be analyzed in relation to this program.	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?	
Police reporting collects data on race and gender should that data need to be analyzed in relation to the effectiveness of this program.	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

Work on untested sexual assault kits aligns with multiple goals from the Police Department's 2022-2023 Strategic Plan Including:

- **Help create a safer, healthier, and more supportive environment for all residents and visitors**
- **Combat crime by using innovative policing practices and technology.**



Washington Association of
**SHERIFFS &
POLICE CHIEFS**

3060 Willamette Drive NE
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Sheriff Kevin Morris
Douglas County

Chief Rafael Padilla
City of Kent

Sheriff James Raymond
Franklin County

Don Voiret, SAC
FBI—Seattle

Chief Sam White
Lower Elwha Klallam
Police Department

Steven D. Strachan
Executive Director

June 1, 2022

Major Michael McNab
Spokane Police Department
1100 W Mallon Ave
Spokane, WA 99260

Dear Major McNab:

Subject: Sexual Assault Kit Initiative Project Funding Award

The Washington State Legislature has allocated \$750,000 dollars for the period of July 1, 2022 to June 30, 2023 for the Sexual Assault Kit Initiative Project. These funds are available as established by [RCW 36.28A.430](#). Grants are awarded to local law enforcement agencies to support multidisciplinary community response teams engaged in seeking a just resolution to sexual assault cases resulting from evidence found in previously un-submitted sexual assault kits—these kits are referred to as SAK3s.

WASPC is pleased to award the Spokane Police Department \$173,000 under the Sexual Assault Kit Initiative Project. The funding period for use of these funds is July 1, 2022 to June 30, 2023. Please review the enclosed Interagency Agreement between the Washington Association of Sheriffs and Police Chiefs (WASPC) and the Spokane Police Department. The Interagency Agreement details the scope of work and additional requirements for this project.

The WASPC point of contact for the Sexual Assault Kit Initiative Project is Terrina Peterson. Terrina can be reached at tpeterson@waspc.org or via phone at (360) 486-2386.

We look forward to continuing to work with the Spokane Police Department on this project.

Sincerely,

Jamie Weimer
Projects and Programs Manager

**WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS
INTERAGENCY AGREEMENT—SPECIFIC TERMS AND CONDITIONS**

SEXUAL ASSAULT KIT INITIATIVE PROJECT

OVERVIEW:

The Washington State Legislature has allocated \$750,000 dollars for the period of July 1, 2022 to June 30, 2023 for the Sexual Assault Kit Initiative Project. These funds are available as established by [RCW 36.28A.430](#). Grants are awarded to local law enforcement agencies to support multidisciplinary community response teams engaged in seeking a just resolution to sexual assault cases resulting from evidence found in previously un-submitted sexual assault kits—these kits are referred to as SAK3s. [RCW 5.70.050](#) required all SAK3s to be submitted to the Crime Lab for testing by October 1, 2019.

The purpose of these funds is to shift the focus from submitting kits for testing to investigating these cases to conclusion—even if prosecution is not viable and/or the crime lab’s analysis did not produce a hit. Agencies are encouraged to review the SAK3 cases and determine if additional investigation would help create a just resolution for the victim, regardless of the prosecutor’s ability to prosecute.

AGREEMENT:

This AGREEMENT is entered into by and between the **WASHINGTON ASSOCIATION OF SHERIFFS AND POLICE CHIEFS** (hereinafter referred to as WASPC) and the **SPOKANE POLICE DEPARTMENT** (hereinafter referred to as the RECIPIENT).

Award Recipient Name and Address:

Spokane Police Department
1100 W Mallon Ave
Spokane, WA 99260

Agency Contact: Michael McNab

Title: Major

Email: mmcnab@spokanepolice.org

Phone: 509-835-4514

Project Title

SAK3 Grant

Funding Cycle

July 1, 2022-June 30, 2023

Agreement No:

SAK3 2022-23 Spokane PD

Funding Authority:

WA Association of Sheriffs and Police Chiefs

Grant Award:

\$173,000.00

Service Area:

City of Spokane, WA

FUNDING SOURCE:

Funding for this AGREEMENT is provided to WASPC through the Criminal Justice Training Commission from the State of Washington. These are state funds allocated by the Washington State Legislature. Funding awarded the RECIPIENT shall not exceed the amount shown above.

SCOPE OF WORK:

Grant recipients shall:

1. Maintain a multidisciplinary cold case or sexual assault investigation team or teams to conduct follow-up investigations and prosecutions of SAK3 cases. Teams must include prosecutors, law enforcement and victim advocates.
2. Review/investigate cases with completed DNA testing to resolution.
3. The team must use victim-centered, trauma-informed protocols.
4. Team members must complete the specialized training for victim-centered, trauma-informed investigations and prosecutions (CJTC-SAI-VCERT Course no. 7000).
5. Victim advocates should incorporate the recommendations by the SAFE Advisory Committee when initiating (re)contact with victims and/or notifying victims of the current status of their case.
6. Must provide monthly report to WASPC (see data collection and monthly reporting).
7. Submit monthly invoices for reimbursement.

DATA COLLECTION AND MONTHLY REPORTING:

WASPC will provide a tracking sheet to the RECIPIENT. The RECIPIENT shall update the sheet with the current status of all cases listed. The RECIPIENT shall submit monthly reports documenting any case updates. Monthly reports are due on the 10th of each month.

Data points shall include:

- Updates to the 'Case Status' column for each SAK3 case investigated during reporting period
- Updates to the 'Was there a conviction?' column for any changes during reporting period

The RECIPIENT shall complete a monthly grant report, electronically. The monthly grant report will include the following elements:

- Any changes in multidisciplinary cold case or sexual assault investigation team members.
- Any victim-centered, trauma informed trainings attended by team members.
- Any changes to adopted protocols.
- Number of advocate contacts with victims during reporting period.
- A quick narrative of the work performed, include any successes and struggles for the month.

INVOICES FOR REIMBURSEMENT:

Funding is restricted to costs associated with the investigation and resolution of SAK3 cases included on the original SAK3 tracking sheet provided.

Invoice submission will document the following:

- Employee hours related to an investigation (straight time and overtime), reference case numbers.
- Non-department employee hours related to an investigation (advocates), reference case numbers.
- Any additional costs (i.e. travel, familial DNA testing, etc.) related to an investigation, reference case number.

Invoices shall be submitted to WASPC by the 25th of each month using an [A-19 voucher](#).

SIGNATURE:

IN WITNESS WHEREOF, WASPC and RECIPIENT acknowledge and accept the terms of this AGREEMENT and attachments hereto, and in witness whereof have executed this AGREEMENT as of the date and year written below. The rights and obligations of both parties to this AGREEMENT are governed by the information on this Award Sheet and Letter and other documents incorporated herein.

For WASPC Name: Steven D. Strachan Title: Executive Director Agency: Washington Association of Sheriffs & Police Chiefs Date: Signature:	For RECIPIENT Name: Craig Meidl Title: Chief Agency: Spokane Police Department Date: Signature:
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Committee Agenda Sheet

Finance and Administration

Submitting Department	Police Department
Contact Name & Phone	Jacqui MacConnell – 625-4109
Contact Email	jmacconnell@spokanepolice.org
Council Sponsor(s)	Councilmember Kinnear
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	SBO for Police Training Center Facility/Equipment Updates
Summary (Background)	<p>The City of Spokane was awarded \$889,807 to assist with one-time costs related to law enforcement and criminal justice legislation enacted between January 1, 2020, and June 30, 2021. SPD would like to use \$283,000 for needed carpet replacement at the Training Center, for a new target turning system, for updated audio/visual equipment and to provide “Legally Justified but was it Avoidable” training for 30 members of our department.</p> <p>The Spokane Police Department’s Training Center is the epicenter for training for the department, and also serves as a training center for the state. In the Training Center we have two Basic Law Enforcement Academy sessions per year, as well as two to three in-service trainings. Additionally, other departments will sometimes attend our training as they often do not have the resources to conduct some of the updated training we do (i.e. 2021 Legislative updates, one of our adjoining departments sent representatives in order to provide the training to their department). We host groups at the Training Center to continue to build the relationship with the public, for example Citizen Police Academies and youth/school field trips. The Training Center continues to provide progressive training such as Active Bystandership for Law Enforcement, Implicit Bias, Procedural Justice, Reality Based Training, and more.</p> <p>Aspects of the Training Center have not been updated for at least 15 years and are in dire need of replacement. The carpet throughout the building needs to be replaced as they are currently somewhat of an embarrassment given their condition. Estimated cost for carpet replacement is \$70,000.</p> <p>We currently have an antiquated target turning system that essentially only provides the option of shooting at an appropriate shoot target. New target turning systems can provide multiple targets to help train both verbal and less lethal de-escalation tactics, as well as decision-making and shoot/don’t shoot scenarios. A new target turning system will cost approximately \$150,000.</p> <p>The audio/visual equipment at the Academy needs an upgrade. Audio visual is a must for any training today and it is used for almost all trainings. The audio/visual equipment upgrade will cost approximately \$60,000.</p>

	<p>“Legally Justified but Was It Avoidable” training presented by Calibre Press is a training that we would like to provide for approximately 30 members of our department. The training analyzes dozens of recent use of force videos and focuses on the totality of the interaction. The training considers if poor or ill-advised tactics, ineffective communication, a lack of personal control and/or a misunderstanding of acute stress led the officer(s) to escalate the event unintentionally and unconsciously. Calibre Press will provide the on-line training to the Spokane Police Department for \$99/person. The approximate cost of this training would be \$3,000.</p>
<p>Proposed Council Action & Date:</p>	
<p>Fiscal Impact: Total Cost: <u>\$283,000</u> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: One-time State legislation funds received in 2021 Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)</p>	
<p>Operations Impacts What impacts would the proposal have on historically excluded communities?</p>	
<p>How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities?</p>	
<p>How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?</p>	

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

ORDINANCE NO _____

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Public Safety & Judicial Grant fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety & Judicial Grant Fund, and the budget annexed thereto with reference to the Fund, the following changes be made:

- 1) Increase the appropriation by \$283,000.
 - A) Of the increased appropriation, \$70,000 is provided solely for replacing aging flooring and carpeting at the Police Academy facility.
 - B) Of the increased appropriation, \$150,000 is provided solely for upgrading and installing a new target turning system at the firing range.
 - C) Of the increased appropriation, \$60,000 is provided solely for replacing and upgrading AV equipment used in classrooms.
 - D) Of the increased appropriation, \$3,000 is provided solely for additional training courses.
 - E) The increased appropriation is funded from the balance in the Public Safety & Judicial Grant Fund unappropriated reserves portion of the state distribution to assist with one-time costs related to law enforcement and criminal justice related legislation.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to update training facilities and equipment, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____

City Clerk

Approved as to form: _____

Assistant City Attorney

Mayor

Date

Effective Date

Committee Agenda Sheet

Finance and Administration Committee

Submitting Department	Spokane Police Department
Contact Name & Phone	Lt. Overhoff 509-835-4529
Contact Email	doverhoff@spokanepolice.org
Council Sponsor(s)	Councilmember Kinnear/Councilmember Cathcart
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested:
Agenda Item Name	SBO for Police TAC Bicycle Rapid Response Team, storage, and mechanical repair truck and transport trailer.
Summary (Background)	<p>In 2021, The City of Spokane was awarded \$889,807 to assist with one-time costs related to law enforcement and criminal justice legislation. SPD would like to use approximately \$192,000 of this funding to purchase equipment for the SPD TAC Team.</p> <p>The Police TAC Team has been using an old, repurposed meth-lab response van and a delivery truck to transport, store, and perform mechanical work on bicycles. This request would allow TAC to move out of the Intermodal facility and have a reliable working truck and trailer for a complete mobile operation.</p> <p>This request will include the following improvements:</p> <ol style="list-style-type: none"> 1. Efficiencies Gained: This would save countless hours of overtime for equipment loading / unloading and decrease the TAC team's response time for every event/incident. 2. Elimination: The TAC Teams need for storage and mechanical workspace at the Intermodal station could be eliminated. The cargo truck would be utilized for the repair/workstations, equipment storage, and transportation needs. A 38 foot trailer that would be towed behind the cargo truck would work as long term storage and transport of the entire teams 44 bikes. In addition, the combo truck and trailer would allow for mobile set up and take down at all the community events and outreach programs TAC attends every year. 3. TAC Team: since converting completely over to patrol bikes as a Public Order Policing Unit, we have become more visible and approachable to the people we serve at the community events we work. <ul style="list-style-type: none"> ○ More visibility and approachableness to all citizens and have repeatedly been recognized with accolades and praise by these same citizens for our professional appearance and demeanor as well as building trust and open communication at protests and demonstrations. We have earned greater cooperation and made our team more accessible to the public we serve. ○ TAC's bike presence at the sometimes contentious events have had a calming effect on all those citizens regardless of that day's events.

	<ul style="list-style-type: none"> ○ TAC's success has been focused on preparation and planning for every event utilizing Information/Intel lead policing while working directly with the sponsors of these events to ensure safety and success of their 1st Amendment rights. ○ Bikes allow for quick response times in heavily crowded events or those events that are spread out over large areas. Bikes have eliminated most of the need for any patrol car use. <p>4. Enhanced Productivity at Events:</p> <ul style="list-style-type: none"> ○ The TAC Team has had significant cost savings to the department since converting to all bike response team. ○ We have eliminated the use of numerous patrol SUV's thereby adding fuel savings to our department, and less wear and tear on those patrol cars. ○ TAC is gradually purchasing eBikes as technology improves and pricing decreases. ○ TAC Team members work and train with the DT Precinct bike officers. TAC enhances the DT bike officers on numerous events throughout the year including bar patrols. <p>5. Community Outreach: The TAC Team has achieved massive community outreach through the implementation of the Bike Teams.</p> <ul style="list-style-type: none"> ○ The TAC Team has adopted a yearly Christmas program two years ago providing new bicycles to low-income families all over the Spokane area. They have provided well over 200 bikes and helmets in just the last two years. ○ TAC participates in the Precinct Bike Rodeo's, Community BBQ events at our local parks, Night Out Against Crime events, Bicycle education training at Dist. 81 schools, and several large mountain bike events around the Spokane Region. ○ The TAC Team has developed a bike riding and safety program for Parks and Recreation summer programs at our local parks, and we attend all Police Activities League events during the summer months. <p>The TAC Team has not purchased any significant capital items/ improvements since 2001 when we purchased a 18 foot utility trailer to carry the mobile tactics equipment which is now utilized as the Patrol riot response rig.</p> <ol style="list-style-type: none"> 1. 32 Foot Cargo Truck for transportation, storage/workstations for repairs. Includes lighting, air/heat, and shelving. Cost will not exceed 150,000.00 2. 38 Foot enclosed trailer with 18 inch extra height to accommodate hanging bike storage and transport. Includes bike hangers, storage shelves. Cost will not exceed 42,000.
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	The Spokane Police TAC Team would like to utilize a portion of the approximately \$606,000 remaining State Police Reform funds to purchase both the cargo truck and trailer.
Proposed Council Action & Date:	SBO approval July 2022
Fiscal Impact: Total Cost: <u>192,000.00</u> Approved in current year budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Specify funding source: State reform implementation funds Expense Occurrence <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts What impacts would the proposal have on historically excluded communities? The TAC Team is actively involved with excluded communities since the inception of an all-bike TAC unit. We have proactively engaged the low-income families of our community by buying and giving away brand new bicycles to those families on Christmas who otherwise would probably not have one. We provide bicycle safety and training at all city parks during summer break as well as helping the kids with bike repair and maintenance issues. The team also participates in the summer PAL events. During this past two plus years of protests and demonstrations the TAC Team has developed professional working relationships with members of our community who have been excluded and marginalized. All our citizens know that the TAC Team has and will protect their Constitutional rights regardless of affiliations, agendas, or associations. We have actively engaged with every leader, weather formal or informal to establish open lines of communication and acceptance. As the TAC commander I know we are the largest unit involved in active community outreach almost on a weekly basis.	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? Data is collected at every event Tac works and is highly scrutinized by the public, media, and political entities. The Tac Team has worked well over 200 events since May 2020 with an exemplary performance record. We set the standard and excel in treating all people with dignity and respect regardless of race, ethnicity, gender identity, sexual orientation or any other descriptor.	

How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution?

The TAC Team constantly conducts post-operation evaluations and researches new methods of crowd management seeking ways to improve the safety and service delivered to our community.

Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others?

This request will allow for the safe and efficient transport, storage, and operational efficiency of the TAC Team.

1. This purchase will free up much needed city property at the Intermodal, and at the same time provide necessary equipment to the TAC Team for storage, transportation, and work/repair stations.
2. The inoperable 1998 Ford van the TAC Team currently has will be sold at auction.
3. The repurposed Meth Lab cargo van will also be sold at auction or repurposed to another city entity.
4. This purchase will make the TAC Team's equipment readily operable for the foreseeable future.

ORDINANCE NO _____

An ordinance amending Ordinance No. C-36161, passed by the City Council December 13, 2021, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2022, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2022, and providing it shall take effect immediately upon passage," and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2022 budget Ordinance No. C-36161, as above entitled, and which passed the City Council December 13, 2021, it is necessary to make changes in the appropriations of the Public Safety & Judicial Grant Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Public Safety & Judicial Grant Fund, and the budget annexed thereto with reference to the Public Safety & Judicial Grant Fund, the following changes be made:

- 1) Increase the appropriation by \$192,000.
 - A) Of the increased appropriation, \$150,000 is provided solely for the purchase of a cargo truck to be used for transporting and repairing TAC team equipment.
 - B) Of the increased appropriation, \$42,000 is provided solely for the purchase of an enclosed trailer that will be used to transport and store equipment.
 - C) The increased appropriation is funded from the balance in the Public Safety & Judicial Grant Fund unappropriated reserves portion of the state distribution to assist with one-time costs related to law enforcement and criminal justice related legislation.

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need procure necessary equipment used by the SPD bike unit, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed the City Council _____

Council President

Attest: _____

City Clerk

Approved as to form: _____

Assistant City Attorney

Mayor

Date

Effective Date

Committee Agenda Sheet

Finance & Administration Committee

Submitting Department	Neighborhood, Housing and Human Services Division
Contact Name & Phone	Eric Finch, x6455
Contact Email	efinch@spokanecity.org
Council Sponsor(s)	Council President Beggs Council Member Wilkerson
Select Agenda Item Type	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Discussion Time Requested: _____
Agenda Item Name	Council Confirmation of Mayoral Appointee – Director of Neighborhood, Housing and Human Services
Summary (Background)	<p>All administrative department heads shall not perform the duties of the position or be compensated directly or indirectly by the City of Spokane until approved by City Council SMC 03.01A.195.</p> <p><u>Appointment of John Hall to Director of Neighborhood, Housing and Human Services</u></p> <ul style="list-style-type: none"> The Director of Director of Neighborhood, Housing and Human Services opened on January 19, 2022, and closed on February 20, 2022. 17 applications were received; 7 met the minimum qualifications. 2 candidates were selected for interviews. John Hall was selected for appointment to the position by Mayor Woodward and is being presented for confirmation to Director of Neighborhood, Housing and Human Services.
Proposed Council Action & Date:	Confirm the Appointment of John Hall to Director of Neighborhood, Housing and Human Services
Fiscal Impact: Total Cost: Approved in current year budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A Funding Source <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Recurring Specify funding source: Expense Occurrence <input type="checkbox"/> One-time <input type="checkbox"/> Recurring Other budget impacts: (revenue generating, match requirements, etc.)	
Operations Impacts	
What impacts would the proposal have on historically excluded communities? N/A	
How will data be collected, analyzed, and reported concerning the effect of the program/policy by racial, ethnic, gender identity, national origin, income level, disability, sexual orientation, or other existing disparities? N/A	
How will data be collected regarding the effectiveness of this program, policy or product to ensure it is the right solution? N/A	
Describe how this proposal aligns with current City Policies, including the Comprehensive Plan, Sustainability Action Plan, Capital Improvement Program, Neighborhood Master Plans, Council Resolutions, and others? N/A	