

Spokane Human Rights Commission February 3, 2021

Meeting Minutes: Called to order at 5:47

Public Comment: None

Commission Briefing Session:

1. Roll Call and Approved the January minutes as presented:

- a. Commission Members Present: Lance Kissler, Hayley Harrison, Aaron Riley (arrived at 5:52), Anwar Peace, Council Liaison Betsy Wilkerson
- b. Commission Member not present: Lorna Hernandez, Jac Archer, Earl Moore
- c. Staff Members Present: Alex Gibilisco, Mark Carlos

2. **Quorum:** Reached at 5:52

Discussion Items

1. Chair Report

- a. Chair Kissler presented to Council on Monday, Jan 25, 2021
- b. SHRC will work with community partners on establishing Office of Civil Rights

2. 2021 Meeting Schedule

- a. Doodle poll was sent out to accommodate CM Wilkerson's meeting with Community Assembly, new time was not found.
- b. CM Wilkerson said she will just show up after giving report at the beginning of Community Assembly. New time will be revisited after new Commissioners are seated.

3. Human Rights Awards

- a. VC Harrison asked that recipient S.C.A.R. be amended to founders of S.C.A.R.
- b. Comm. Riley moved, CM Wilkerson seconded. Motion approved.

4. Subcommittee Updates–

a. Civic Impact

- i. Met January 28th, 2021- Comm. Peace (Chaired), Comm. Archer, Comm. Hernandez, Chair Kissler
- ii. Discussed:
 1. Homeless
 2. Housing
 3. Employment

4. Dealing with Healthcare System
 5. Racism/White Nationalism
 6. Creating Office of Civil Rights.
- iii. Next meeting will be Feb 25th

b. Outreach

- i. Comm. Moore (chair), V. Chair Harrison, Comm. Peace, Chair Kissler.
- ii. Discussed:
 1. More Courageous Conversations (i.e., Public Safety Reform)
 2. 30 year Anniversary celebration later in the year
 3. More brochures
 4. Listing resources and distribution lists for community partners
 5. Working with other WA Human Rights Commissions including Spokane County Human Rights Task Force
 6. Recruiting new commissioners
 7. Logistics for Coffee with a Commissioner (like raffling gift cards to local coffee shops)
 8. Conferences, parades and summits post-quarantine
 9. Connecting with Neighborhood Councils
 10. Updating SHRC website with Commissioner bios and emails so constituents can have more access to individual commissioners.

c. Stability Planning

- i. Met February 3, 2021, will meet every 4th Wednesday before SHRC.
- ii. Discussed:
 1. Creating Executive Committee
 - a. Parliamentarian
 - b. Secretary-Treasurer
 2. Adding by-laws for Complaints Process
 3. Consent Agenda including budget, minutes, et al.
 4. Equity, Diversity and Inclusion Statement and Vision Statement
 5. Including pronouns in communications to help non-binary people feel welcome
 6. Term Reform
 - a. Staggering terms
 - b. Terms starting on calendar year
 - c. Either three three-year terms or two four-year terms
 7. Working with non-profits for donations
 8. Code of Conduct
 9. Digitizing records
 10. Board Orientations

- a. CM Wilkerson brought up Council looking into standardizing board and commission training with GU

5. 2021 Workplan

- a. Chair Kissler charged subcommittees with 2021 Workplan
- b. Comm. Riley suggested dashboard to monitor progress of projects

6. Budget update

- a. Started with \$8,000
- b. Chair Kissler thanked CM Wilkerson among others for advocating for budget increase for SHRC.
- c. No-Li gave donation of \$1,000 from their 12 Days of Christmas
- d. Starting 2021 with \$9,000. Nothing has been spent so far.
 - i. Will look into utility inserts

The Next Human Rights Commission Meeting scheduled March 4th, 2021. Meeting adjourned at 6:56 pm.