

# Spokane Human Rights Commission

February 5, 2020

## Meeting Minutes

Meeting called to order at 5:40

### Commission Briefing Session:

1. Roll Call and Approve the December 4, 2019 Minutes:
  - a. Commission Members Present: Lance Kissler, Hayley Harrison, Jac Archer, John Lemus
  - b. Commission Members Absent: Earl Moore, Jennifer Thomas, Aaron Riley, Councilmember Kate Burke and Ronald Toston (excused for medical leave)
  - c. Staff Members Present: none
2. Quorum: No  
Minutes not approved due to no quorum.

### Discussion Items

1. Census 2020 Presentation - Alex Panagotacos
  - a. Presentation on Census 2020 with emphasis on civil and human rights
2. Workplan Review and Budget Update
  - a. Budget was funded at \$2500 rather than \$3500 requested
  - b. Branding and Logo update – logo completed, business cards completed, letterhead and brochure templates will be updated for design and content
    - i. Banner and table drape have spelling errors. Vendor has offered 10% discount for replacement. Replacement cost is approximately \$325.
  - c. Event Tabling Plan
    - i. Budgeted \$500 for event costs but could be reduced for cost sharing with county task force.
  - d. Courageous Conversations
  - e. Coffee with a Commissioner
  - f. Social Media
    - i. Decreased amount budgeted
  - g. Human Rights Awards
  - h. Timely Response
  - i. Advising Council/Mayor
  - j. Education/Training
    - i. Savings may be realized after research regarding conferences
  - k. Operations
    - i. Removed \$1,000 costs for email/IT costs

The Next Human Rights Commission Meeting scheduled March 04, 2020. Meeting adjourned at 7:04 pm.