

# Spokane Human Rights Commission

**October 24, 2017**

Meeting Minutes: Meeting called to order at 4:30

## Attendance:

- Board Members Present: Nicole Bishop, Andrea Fallenstein, Lance Kissler, John Lemus, Jennifer Thomas, Ashley Torres, Karen Stratton, Amina Fields
- Staff Members Present: Alicia Ayars

## Commission Briefing Session:

- 1) Minutes for the September 26, 2017 meeting approved unanimously.
- 2) Public Comment: None
- 3) City Staff Report- Alicia Ayars
  - Review of the Budget and paying for City email addresses
  - Spokanehumanrightscommission.org can't be used next year.  
John Graff director of the jail - Furnish email to comply with public records request.  
Looking for alternatives

*Lance Kissler made a motion to approve the expense of the email inboxes with the idea that they will reach out to the City for alternatives.*

Discussion ensued about the cost of the emails and alternatives will be looked at.

- Business Cards- Reprographics 250 Cards will cost \$57.17 looking for another way to order the cards outside a reprographics. \$9.00-\$10.00 per commissioner
- Suggestions were made to go elsewhere to get business cards and use the City branded logo by reprographics.
- \$100 for each commissioner to attend the conference
- Suggestion to make a human trafficking subcommittee
- Human Trafficking March in February suggested donation is \$100 to donate. Expenses can come out of the Sub-Committee as a line item.
- \$300 will be budgeted for NEXUS Interpreter Services. The cost for a one time interpreter is \$75 for 2.5 hours.
- Questions were asked about line item expenses and approval of costs associated.
- \$1000 Human Right Boards- Lisa Rosier with the Task force.
- Look at next year's budget to see about adding a General line Item Budget.

A Motion was made to submit a work plan for line items to be approved. The Board approved unanimously with this decision.

## Discussion Items:

### Subcommittee Updates:

- 1) LBGTQIA- Ashley Torres
  - This Community still feels its lacking- Two main goals:
    1. Housing
    2. Training in shelters to provide safe space
- 2) Human Trafficking-Nicole Bishop
  - Five Main Goals as a Sub-Committee to peruse:
    1. Police Protocol
    2. Ordinance- Minors in prostitution
    3. ER resources training in compassionate treatment
    4. Assault - preventing crime and perusing open investigations
    5. Working with Schools to inform and provide resources

\*There will be an Open House in December to discuss the WorkPlan with Council for 2018.

- 3) Edu./Planning- Jennifer Thomas
  - 2018 Goals getting connected with Schools and counselors
  - November 13<sup>th</sup>, 2018 Innovative Conversation- A time for people to come and share their experience in education.
  - Working on a documentary for depression and suicide
  - Getting Feedback from students and providing resources about topics that need to be discussed such as Human Trafficking and provide education to schools, students and parents.

### **A recess was taken at 5:06-5:17 PM**

- 4) Rules & Procedures-Amina Fields
  - Data collection, monitoring, and education on your rights to file a complaint
  - Asking for volunteers to help out in January with the complaint website and categorizing complaints when they come in.

## New Business:

- Discussed the need to form an Education Committee- Outreach
- More volunteers need to attend events for the various Committee's within the Spokane Human Rights Commission.

- Rules about attendance in the Bylaws were discussed.
- Is attendance based on regularly scheduled meetings or meetings and events?
- More participation and response as a goal for 2018
- A proxy can attend meetings for you if you will not be able to attend
- 1 week in advance proposals will be sent out for review and to be voted upon
- Use the opportunity to recruit members from the subcommittee meetings
- When the draft agenda is sent out provide a list of events that you want to be announced at the meeting. These events can be hyperlinked with event location and time on the agenda.
- Goal to grow the Facebook page- Brand a new logo
- Creation of a slide show
- AD-HOC Committee for marketing under education John Lemus will send out a template
- On the Complaint Committee Smart Worksheet the next steps will be taken to analyze data. The Compliant Committee will bring forward four to five areas of concern and will be sent out to the various subcommittees to handle if necessary.
- The Design Chart will be sent out 1 week prior to the next meeting for review and finalization.
- The Budget will be submitted and the WorkPlan will be forthcoming.

The Budget was discussed and reviewed by the Commission:

- \$10 per commissioner was added for design fees
- City e-mails were kept in the Budget until further notice
- Sub-Committee expenses
- Events
- Human Trafficking March was approved \$100 line item
- Total roughly \$4,000
- \$100 for subcommittee expenses AD-HOC for Education & Planning (?)

**Andrea Fallenstein made a motion to accept the draft budget for 2018. Nicole Bishop seconded the motion. The motion was approved unanimously.**

**Meeting Adjourned at 7:30 P.M.**

The Next Human Rights Commission Meeting is scheduled for **November 28, 2017**