



Spokane Human Rights Commission

The Dec 1st, 2022 meeting will provide for in person attendance. The meeting will be held in the City Council Briefing Room—Lower Level of City Hall, 808 Spokane Falls Blvd. Members of the public, Commission members, City staff, and presenters will still have the option to participate remotely via Teams by clicking the “Meeting Link” on this page or by calling the number provided.

5:30 PM-7:00 PM

[Meeting Link](#)

+1-323-618-1887

Access code: 577 455 431#

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

Land Acknowledgment & Public Comment Period:

5:30 - 5:40 Land Acknowledgement
Public Comment (3 minutes each). Citizens are invited to address the Commission.

Commission Briefing Session:

5:40 - 5:45 A. Roll Call & Approval of Consent Agenda Chair Kissler

Standing Update(s):

5:45 – 6:05	Proclamations <ul style="list-style-type: none"> • No-Li (Chair Kissler) • Canopy Credit Union (Chair Kissler) • Human Rights Champions Awards (Vice Chair Harrison) 	Commissioners
6:05 – 6:25	Selection of Committee Leads	Chair Kissler
6:25 – 6:40	First Reading: Historical Landmarks Process Resolution	Chair Kissler
6:40 – 6:55	Presentation: Supporting Our Unhoused Community Members	Jerrall J. Haynes
6:55 – 7:00	Special Recognition	Chair Kissler

	Adjournment	
	1) Next Human Rights Commission meeting is scheduled for January 5th, at 5:30pm (PST)	

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or msteinolfson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



Chair's Report

December 1, 2022

Dear Commissioners,

Below is a summary of activities I participated in as Chair of the SHRC, as well as additional points of interest:

- Social Media (Facebook)
 - Created the December 2022 meeting event.
 - Shared the City's post about three notices of funding availability seeking applications from small business organizations, nonprofit organizations, and proposals from qualified organizations interested in providing down payment assistance.
- OCREI
 - External Committee Members: Kurtis Robinson, Pui-Yan Lam, Brennan Schreibman, Lance Kissler
 - Nov. 7 | External Committee Members (all) met with Johnnie to discuss next steps in the hiring process for the director. The group was informed that one of the finalists had withdrawn. Some of the group members recommended moving forward with an open forum and interview with the mayor for the one remaining finalist. Johnnie was going to run this past the Mayor.
 - Nov. 16 | OCREI Task Force meeting canceled by Lance due to scheduling conflicts; attempting to reschedule with an in-person meeting with as many attendees as possible (potentially week of Nov. 28 or the following).
 - Nov. 21 | External Committee Members (all except Pui-Yan) met with Johnnie to discuss next steps in the hiring process for the director. The group was informed that the Mayor wants to interview at least two finalists. The group consensus was to revisit the candidate pool and advance the top four (preferred first option), three (second option) or two (third option) candidates (including the current finalist) forward—should the candidates still be interested. The group also pushed for the SHRC to hold the public forums for the finalists once they've been identified. Furthermore, the group advocated for operational funding for the OCREI. (After briefing Pui-Yan about the meeting, she later followed up to express support for the approach, noting that we should ideally have more than two finalists, so that we don't end up pitting two candidates against each other in a public forum.)
 - Nov. 27 | Following up from the executive committee meeting on Nov. 18. Lance requested any supporting budget documentation Jerrall may have for the OCREI

that can be used to persuade city leadership to allocate the appropriate amount of funds.

- As of Nov. 28, we are awaiting a status update on finalists, the open forums, and budgeting.
- Commissioner Updates
 - Commissioner Peace has been reappointed for a second term.
 - Commissioner Harrison's application for re-appointment has been submitted to the Mayor's Office.
 - Recommended that with the new districts for the city, that Commissioner Schreibman move from the District 2 representative to at-large since he resides in the new District 3. Commissioner Harrison, upon reappointment, would move from at-large to District 2, since she resides in that district. Commissioner Peace would remain in District 3 and Commissioner Kissler would remain in District 1. This would address the issue of Commissioners Peace and Schreibman living in the same district (3), and both serving as district representatives. The Mayor's Office, City Attorney, SHRC executive committee, and all commissioners named above, are good with this.
- Canopy CU sponsorship
 - Acquired tote bag samples from Lawton Printing. Have selected a style and color. Artwork is finalized. Order has been placed for 1,000 tote bags with a total cost of \$1,919.64 (includes tax).
- Jerrall confirmed that 700 copies of the Homeless Resource Guide pamphlets were ordered at a cost of \$500.31.
- Attended the Spokane Parks Accessible Workgroup meeting on Nov. 11 to learn more about the group's work to advocate for accessible city parks. Shared the Public Accommodations complaint form with them should they have any issues that need to be escalated.
- Forwarded GSP's budgeting prioritization letter to commissioners for individual sign-on; I signed on to the letter as SHRC chair,
- Shared Lunar New Year festival information with the Outreach Committee.
- Connected Commissioner Schreibman with city HR to serve on the search committee for the Director of Neighborhood Services position.
- Drafted proclamations recognizing No-Li and Canopy Credit Union for their support of the SHRC and the community.
- Reviewed proclamation drafted by Commissioner Harrison for the Spokane Human Rights Awards Champions.
- Attended the Spokane Human Rights Awards Champions event.
- Reviewed the resolution drafted by Commissioner Schreibman for the historical landmarks review process that City Council has requested. Process is based on Civic Impact's recommendations. First read will occur at Dec. 1, 2022 SHRC meeting.
- Submitted invoices from The Fig Tree and SCHRTF (champions awards attendees) for processing and payment.
- Forwarded Tenants Union information to Commissioners for their consideration.



PROCLAMATION

A proclamation acknowledging the contributions of No-Li Brewhouse and its commitment to advancing human rights, diversity, equity, and inclusion in our community.

WHEREAS, the City of Spokane Human Rights Commission (the “Commission”) is dedicated to addressing issues related to human rights and unjust discrimination and the implementation of programs consistent with the needs of all residents of the City of Spokane; and

WHEREAS, No-Li Brewhouse has sponsored the Spokane Human Rights Champions Awards—a partnership between the Commission, the Spokane County Human Rights Task Force, and the Gonzaga Center for Hate Studies—by providing philanthropic support to the Commission annually since 2019; and

WHEREAS, No-Li Brewhouse regularly supports local non-profit organizations that help the most under-served and under-represented groups in our community;

NOW THEREFORE BE IT PROCLAIMED that the Commission offers its thanks and appreciation for No-Li’s commitment to advancing human rights, diversity, equity, and inclusion in our community.

Adopted by the Spokane Human Rights Commission on December 1, 2022.

Lance Kissler
Chair, City of Spokane Human Rights Commission



**CITY OF SPOKANE
HUMAN RIGHTS COMMISSION**

PROCLAMATION

A proclamation acknowledging the contributions of Canopy Credit Union and its commitment to advancing human rights, diversity, equity, and inclusion in our community.

WHEREAS, the City of Spokane Human Rights Commission (the “Commission”) is dedicated to addressing issues related to human rights and unjust discrimination and the implementation of programs consistent with the needs of all residents of the City of Spokane; and

WHEREAS, the Commission was granted financial support from Canopy Credit Union to conduct outreach and education activities in our community; and

WHEREAS, Canopy Credit Union is actively seeking out creative solutions and opportunities to provide financial services and assistance to our most under-served and under-represented community members;

NOW THEREFORE BE IT PROCLAIMED that the Spokane Human Rights Commission offers its thanks and appreciation for Canopy Credit Union’s commitment to advancing human rights, diversity, equity, and inclusion in our community.

Adopted by the Spokane Human Rights Commission on December 1, 2022.

Lance Kissler
Chair, City of Spokane Human Rights Commission



PROCLAMATION

A proclamation recognizing the 2022 Spokane Human Rights Champions Awards winners and their commitment to advancing human rights, diversity, equity, and inclusion in our community.

WHEREAS, the City of Spokane Human Rights Commission (the “Commission”) is dedicated to addressing issues related to human rights and unjust discrimination and the implementation of programs consistent with the needs of all residents of the City of Spokane; and

WHEREAS, the Commission believes that it is important to recognize the individuals, organizations, and businesses that have championed human rights issues and demonstrated dedication to the advancement of human rights in our community; and

WHEREAS, the Commission has partnered with the Spokane County Human Rights Task Force (the “Task Force”), to establish the Spokane Human Rights Champions Awards Committee (“SHRCAC”) to plan and organize the annual Spokane Human Rights Champions Awards; and

WHEREAS, community members nominated individuals, organizations, and businesses for the awards, and winners were selected by the SHRCAC based on the nomination, as well as other factors including: history of community involvement, populations served, area of focus, and current events in the Spokane area and beyond;

NOW THEREFORE BE IT PROCLAIMED that the Commission hereby honors the following individuals and organizations for their efforts to protect and advance human rights, and the positive impact their leadership has on the Spokane community. The 2022 Spokane Human Rights Champions are:

Larry Abernathy
Olga Lucia Herrera
Toni Lodge
Jimmy Miller
Terrain
Bill Morlin, Courage in Journalism Award

Adopted by the City of Spokane Human Rights Commission on December 1, 2022.

Lance Kissler
Chair, City of Spokane Human Rights Commission



CITY OF SPOKANE HUMAN RIGHTS COMMISSION

DRAFT (1ST READ) RESOLUTION

A resolution proposing a standard protocol for processing, considering, and acting upon citizens' concerns about City-owned buildings, sites, structures, monuments, and other objects.

WHEREAS, the City of Spokane Human Rights Commission (the "Commission") is dedicated to addressing issues related to human rights, unjust discrimination, and the implementation of programs consistent with the needs of all residents of the City of Spokane; and

WHEREAS, the Spokane City Council requested that the Commission draft and propose a standard protocol for processing, considering, and acting upon citizens' concerns about City-owned buildings, sites, structures, monuments, and other objects for City Council's consideration; and

WHEREAS, the Commission conducted research and community outreach to better understand how City-owned buildings, sites, structures, monuments, and other objects can be reviewed and changed, including specific work relating to the Monaghan Statue and Whistalks Way; and

WHEREAS, as a result of those efforts, the Commission referred the matter to its Civic Impact Committee for the drafting of a proposed protocol; and

WHEREAS, the Civic Impact Committee completed its work and recommended the following protocol;

NOW THEREFORE BE IT RESOLVED that the Commission hereby proposes the following standard protocol for processing, considering, and acting upon citizens' concerns about City-owned buildings, sites, structures, monuments, and other objects:

- I. *Individuals and/or groups can request that the City of Spokane consider reviewing a City-owned building, site, structure, monument, or other object by submitting the request to the Spokane Human Rights Commission ("SHRC" or "Commission"). The SHRC or its designee shall act as the coordinator of the process for reviewing the building, site, structure, monument, or other object.*
- II. *Once the SHRC becomes aware of a request for reviewing the building, site, structure, monument, or other object by an individual citizen and/or group, the SHRC shall then task the SHRC Civic Impact Committee as its designee for the request and shall act as the coordinator of the process for reviewing the building, site, structure, monument, or other object.*
 - A. *The SHRC Civic Impact Committee shall refer that request to the City of Spokane Office of Civil Rights, Equity & Inclusion (OCREI) for research and analysis, which shall be in partnership with the Spokane Arts Commission, Spokane Historic Preservation Office, and City Legal Department.*



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- B. *Upon concluding its review, the OCREI shall brief the SHRC Civic Impact Committee on its findings and any recommendations.*
- III. *The SHRC Civic Impact Committee shall then review the briefing and recommendations to determine when and how the issue is brought forward to the full Commission in a public meeting.*
- A. *If the SHRC Civic Impact Committee determines that the issue is not something the SHRC can address, then the requester shall be notified of the decision not to pursue the matter, but that they may address the full SHRC at a meeting via public comment.*
- B. *If the SHRC Civic Impact Committee determines that the SHRC can address the matter, then it will be placed on a Regular Commission Meeting Agenda for discussion. At that point the requester shall be notified of the decision to pursue the matter and that they may address the full SHRC at this meeting either via public comment or presentation.*
- IV. *Upon conclusion of discussion at the Regular Meeting, any Commissioner may move for the matter to be forwarded to SHRC Executive Committee for further collaboration with OCREI on research, analysis, outreach, and stakeholder engagement. If the matter is not moved forward to SHRC Executive Committee, then it will not be considered further by the Commission.*
- V. *Upon completing its review, the SHRC Executive Committee shall place the matter on a Regular Commission Meeting Agenda for the purpose of making a recommendation to the full Commission on how the Commission should proceed with further evaluation. Any such recommendation shall be procedural only and shall not be construed as recommending a disposition on the merits of the request. The Commission will discuss the recommendation and vote upon an agreed-upon process (e.g., courageous conversations, community forums, surveys, etc.).*
- A. *Once the full Commission votes to approve a process as set forth in this section, any final determination thereafter by the Commission with respect to the merits of the request shall be memorialized in a Resolution issued by the Commission. The Resolution shall be posted on the Commission's website and forwarded to City Council by the SHRC City Council Liaison.*
- VI. *Once the process set forth in the previous section is complete, the matter shall be placed on a Regular Commission Meeting Agenda for discussion and a determination on the merits of whether action should be taken.*
- VII. *Should the full Commission resolve that action be taken with respect to the building, site, structure, monument, or other object, the requestor or their designee shall be referred to the SHRC City Council Liaison, who shall coordinate any such action. The SHRC City*



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Council Liaison shall also request that City leadership establish a task force with dedicated staffing from the appropriate City offices to ensure that community engagement, due process, and legal requirements are met. It shall be the responsibility of the SHRC City Council Liaison to report to the Commission and requestor on the City task force's progress.

Adopted by the City of Spokane Human Rights Commission on _____, 2023.