



# Spokane Human Rights Commission

Thursday, March 3rd, 2022

5:30 PM-7:00 PM

[Meeting Link](#)

+1-408-418-9388

Access code: 249 204 38664

**TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE**

## Land Acknowledgment & Public Comment Period:

5:30 - 5:40 Land Acknowledgement  
Public Comment (3 minutes each). Citizens are invited to address the Commission on any topic not on the agenda.

## Commission Briefing Session:

5:40 - 5:45 A. Roll Call & Approval of the February Minutes Chair Kissler

## Standing Update(s):

5:45 – 5:50	Welcome New Commissioner	Maria Peck
5:50 – 6:00	Chair Report & Budget Update (10 mins)	Chair Kissler
6:00 – 6:15	Civic Impact Committee Update	Commissioner Peace
6:15 – 6:30	Outreach Committee Update	Commissioner Schreiberman
6:30 - 7:00	Questions, Comments or Request from Commissioners	All

	<b>Adjournment</b>	
	1) Next Human Rights Commission meeting is scheduled for <b>April 7<sup>th</sup>, at 5:30pm (PST)</b>	

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



## Chair's Report

March 3, 2022

Dear Commissioners,

Below is a summary of activities I participated in as Chair of the SHRC, as well as additional points of interest for the month of February:

- Social Media (Facebook)
  - Created event for March meeting.
  - Shared the city's (video) post for Black History Month at City Hall.
  - Shared youth and young adult focus groups on homelessness and housing instability.
- Business cards are in process for Commissioner Arballo-Saenz.
- OCR Exploratory Task Force
  - Community group and SHRC exec committee met with city administrator and staff as part of ongoing meetings to check in on the development of the OCREI. Discussion centered around the director level position, including the job duties, recruitment outreach for the hiring process, and interviewing/selection process. The group is looking forward to reviewing the job description in the near future and providing additional feedback.
- Onboarding completed with all new commissioners.
- No update on final Commissioner vacancy appointment.
- Executive Committee met and reaffirmed the process for meeting agenda and meeting packet preparation. The committee will also begin reviewing any potential bylaw updates, including specific duties of the executive committee.
  - Proposed process and timeline for meeting packet preparation is as follows:
    - Call for agenda items: 3rd Monday of the month (Monday of the week of the executive committee meeting); deadline is noon that Friday, in time for exec committee [assigned to chair]
      - Note: Commissioners can submit agenda items for consideration at any time, however only those submitted before the deadline will be considered for the next regularly scheduled meeting, in order to ensure ample time is provided for the meeting packet is published before the meeting and to give community members time to review our agenda for items they may want to give public comment on or observe our discussion.
    - Draft of minutes to Exec Committee for initial review: 3rd Thursday of the month (day before the exec committee meeting) [assigned to secretary]
    - Exec committee meeting: 3rd Friday of the month

- Minutes for the meeting packet due: EOD 3rd Friday of the month (incorporating any initial error corrections identified in exec committee that day) [assigned to secretary]
- Chair's Report due: 3rd Friday of the month before exec committee [assigned to chair]
- Meeting packets sent out and published: Monday of the week of the Commission meeting [assigned to staff liaison]
- Sent Outreach and Civic Impact committees their rosters and topics from the February board meeting.
- Attended the Feb. 7, 2022 City Council meeting to accept the Human Rights Awards proclamation.
- Followed up with city staff on outreach to shelter/housing complaint received via email. Staff was meeting with the individual to investigate the concern further.
- Followed up with Gonzaga choir program on their social justice concert; connected Commissioner Schreibman with the group.
- Forwarded information on the Youth Homelessness focus groups to commissioners.
- Forwarded inquiry to Outreach committee from Mead High School re: opportunities to engage a civics class about human rights issues in our area.
- Forwarded a letter addressed to Commissioner Peace from Ivan Urnovitz and the Navy League of the US - Spokane Council, regarding the Monaghan statue and historical landmarks. (CC'd executive committee.)
- Updated The Fig Tree directory listing and received information on the advertising rates for this year. Rate for the same ad has increased from \$500 to \$600 (full color). A black and white version is \$275. I recommend we move forward with a B&W version this year, given the lower initial budget for the SHRC.

*Submitted by Lance Kissler, SHRC Chair*

