

Salary Review Commission – Special Session

MEETING MINUTES

March 5, 2024, at 3:30 p.m.
Lilac Conference Room
First Floor, City Hall, 808 W. Spokane Falls Blvd.
Spokane, Washington

The meeting was open to the public and available remotely by TEAMS; however no public testimony was taken. Discussion was limited to appropriate officials, presenters and staff.

I. Call to Order

The meeting was called to order at 3:35 PM

Attendees Present:

- Carl Reed Jessen, Commissioner
- Lori Kinnear, Commissioner
- Linda McDermott, Commissioner
- Lee Taylor, Commissioner
- Dycelia Weiss, Commissioner (attended via TEAMS)
- Mike Piccolo, City Attorney
- Cory Kittrell, Human Resources Department
- Adam McDaniel, Mayor's Office
- Matt Boston, Chief Financial Officer
- Giacobbe Byrd, City Council Office

II. Approval of Agenda

III. Agenda Items

A. Introductions of Members – All meeting attendees introduced themselves.

B. Review of Salary Review Commission Process – Mr. Piccolo presented an overview of the history, duties and responsibilities of the Salary Review Commission.

C. Open Government Training Requirements – Mr. Piccolo reminded Commission members of their Open Government Training Requirements as well as requirements under the Open Public Meetings Act and Public Records Act.

D. Research Requests – Following Mr. Piccolo’s review of Open Government Training Requirements, the Commissioners discussed data and research they would like to review in future meetings. Commissioners requested the following:

- Salaries of Public Service Professionals - Washington State
- Salaries of Public Service Professionals - Federal Employees
- City Council Meeting Calendars
- List of All Boards & Commissions with City Council &/or Mayoral Representation
- Other Elected Salaries from Like size Jurisdictions
- Median Household Income - broken out by occupation if possible
- List of cities who do not pay their mayor or city council
- COLA history vs CPI
- Bargaining Unit Contract Comparables

E. Selection of Chair and Vice-Chair – Following the discussion on data and research, the Commission held a brief discussion on the appointment of a Chair and Vice-Chair. A motion was made to appoint Lori Kinnear as Chair and Lee Taylor as Vice-Chair. The motion carried unanimously.

F. Adopt a regular meeting schedule for Commission Process – The Commission held a brief discussion on adopting a regular meeting schedule. The Commission suggested hosting the next meeting in a larger conference room. The Commission decided the next meeting will take place on April 4th at 9:00 AM.

The meeting adjourned at 4:43 PM.