

Salary Review Commission – Special Session

MEETING MINUTES

May 11, 2022

1:00 PM – 2:30 PM, WebEx Meeting

The meeting was open to the public; however no public testimony was taken. Discussion was limited to appropriate officials, presenters and staff.

Meeting Called to Order at 1:00 PM

Call to Order	Attendees Present: <ul style="list-style-type: none">• Dycelia Weiss – Commissioner• Linda McDermott – Vice Chair• Lee Taylor – Chair• Kristin Smith – City Administration Liaison• Meghann Steinolfson – Human Resources• Michael Piccolo – City Legal Liaison• Matt Boston – City Council Liaison
Welcome	Kristin Smith called the meeting to order at 1:00 PM and turned the meeting over to Chair Taylor.
Approval of Minutes	May 4, 2022 meeting minutes were unanimously approved.
Discussion of Updated and Additional Data	<p>Chair Taylor inquired about the status of the OPM Training he needs to complete. Human Resources had forwarded it to him following the last meeting on May 4. Offered to send to him again if needed.</p> <p>Commissioner Weiss inquired whether Vice Chair McDermott needed an overview or had questions regarding the last meeting. Vice Chair McDermott had no questions.</p> <p>Ms. Smith provided an overview of the updated data that was provided, which included three new items: an economic picture of the City of Spokane for the last three years (sales tax revenue), comparison organizational charts, and organizations that allowed elected officials to hold outside employment. The commissioners discussed the relevance of sales tax revenue, CPI, and Cost of Living.</p>

Chair Taylor sought clarification on the role of the commission; Vice Chair McDermott and Commissioner Weiss clarified that it is the role of the commission to make the salary determination, and the city staff supports the commission through factual data.

Chair Taylor discussed whether there would or should be structure to the discussion on salaries. He will identify a short list of questions to share at the next scheduled meeting for the commissioners to consider and discuss.

Commissioner Weiss shared that it is too early to make a decision but suggested a 0.9% increase for consideration as a cost of living increase based on the CPI and COLA across the country.

Chair Taylor requested the definition of CPI and COLA, and the relationship between the two. City staff to provide clarification at the next meeting.

Vice Chair McDermott suggested reviewing the cost of living or cost of labor for the top 10 Washington cities with comparable government structure. City staff will prepare a market analysis for the next meeting.

Chair Taylor suggested the commission schedule fifteen minutes before the start of the public forum on May 18, 2022 to discuss the questions he will prepare.

**Public
Involvement**

Ms. Smith shared that at the next meeting on May 18, 2022 there will be a public forum for public comment. The meeting will open at 1:00pm, the first fifteen minutes will be dedicated to commission members' discussion. At 1:15pm the public forum will commence.

Meeting adjourned at 2:05pm
