

Salary Review Commission – Special Session

MEETING MINUTES

April 19, 2018

Meeting Called to Order at 3:05 PM

Welcome – Call to Order	Attendees Present: <ul style="list-style-type: none">• Jeff Rugan• Mark Bryant• Mike Piccolo• Chris Savage• Dycelia Weiss (via phone)• Lynda McDermott• Pamela Bergin <p>Linda McDermott introduced herself and provided her background to the group.</p>
Selection of Officers	Mark Bryant accepted the acting Chair position.
Meeting Minutes	Meeting minutes approved with noted corrections to the spelling of Ms. Weiss' and Mr. Piccolo's names.
Action Item	Mike Piccolo will follow up with Chris Cavanaugh on expediting the appointment process for the non-appointed commission members.
Selection of Officers	There is not a quorum, but an acting Chair can be chosen. Mr. Rugan requested that Mr. Bryant serve as acting Chair due to personal time constraints; the group consented.
Data Discussion	The group reviewed and discussed the data provided by Mr. Bryant which encompassed three different data sets and analyses. Discussion also included the historical context for the Mayor-Council form of government as well as other factors that could be considered. Mr. Piccolo confirmed that the decision made by the Commission is irrespective of whether it is affordable or how it is funded. Discussion of whether the current salaries are reasonable ensued. Members indicated that review of additional information would help confirm their initial feelings that current salaries are fair.

Action Items	<ul style="list-style-type: none"> • Mr. Bryant requested that City staff verify the mayor/council salaries for the eighteen comparative U.S. cities and towns as well as the form of government. • Pamela Bergin will provide benefit package information to the group for the next meeting. • The group would also like to see the current salaries of all City employees, to be provided by Human Resources. • Mr. Bryant will make corrections to some of the initial data and send to Ms. Bergin for distribution.
Schedule	<p>The group discussed the timeline to meet the May 31, 2018 recommendation deadline. After reviewing the availability of each member and the required components of their recommendation, the group agreed to the following:</p> <ul style="list-style-type: none"> • April 26, 2018: review additional data • May 10, 2108: hold Public Hearing (with Commission meeting from 4 – 5:00 PM and Public Hearing beginning at 5:00 PM) • May 23, 2018: Finalize recommendation • May 24-31, 2018: Finalize and sign report
Action Item	Ms. Bergin will send out draft notes.

Meeting adjourned at 4:36 PM.