

Salary Review Commission – Special Session

November 5, 2015

10 AM - Noon in City Hall Conference Room 7B

Meeting Minutes

10:00 AM **Welcome – Call to order:**

In attendance: Vice-Chair Dick Barrett, Commissioner Bob Beaumier, Commissioner Alexander Scott; Commissioner Jeff Rugan; Commissioner Mark Bryant; Mike Piccolo (Legal); Debra Robole (Council)

Vice-Chair called the meeting to order at 10:00 AM.

The October 29 minutes were reviewed and approved as written.

10:05 AM **Timeline Deadline—Meetings:**

The Commission's chosen deadline for submitting the salary recommendation report is Monday, November 30, 2015. Next week's meeting will be conducted. If the November 19 meeting is conducted, a new Chair and a Vice-Chair will be selected for 2016.

10:15 AM **Process Discussion:**

Vice-Chair guided the Commissioners on an early identification of whether they are considering: 1) an increase, 2) a decrease, or 3) a no-change salary recommendation at this juncture of the deliberations.

Each Commissioner was then asked to state a salary or salary range that he considers to be worthy of further consideration next week.

11:30 AM **Identification of any further decision-making data or information:**

Commissioners' documentation of AG OPM training completion.

(Tabled from October 29 meeting for Mike Piccolo coverage.)

New Commissioners are to complete their *open public meeting training* within first 90 days and receive a certificate of completion for filing in the City Clerk's Office—a requirement of all City Commissions. Link to online training will be emailed to Commissioners.

11:40 AM **Other Commission business, as needed:**

- A Commission meeting will be held next week (11.12.15) and probably the following week as well (11.19.15). Examples of quantitative analysis for objective decision-making may be brought forward by a Commissioner next week.
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Noon **Adjournment:**

Next Commission meeting:

Thursday, November 12, from 10:00 AM to Noon, in City Hall Conference Room 7B

V-C adjourned the meeting at 11:45 AM.

Respectfully submitted by Debra Robole