

**September 10, 2015**  
10 AM - Noon in City Hall Conference Room 7B

## **Meeting Minutes**

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**10:00 AM      Welcome – Call to order:**

In attendance: Vice-Chair Dick Barrett, Commissioner Bob Beaumier, Commissioner Alexander Scott; City staff Mike Piccolo (Legal), Debra Robole (Council), and Heather Lowe (HR)

Vice-Chair called the meeting to order at 10:05 AM.

The September 3 minutes were reviewed and approved with one edit: addition of attendees.

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**Timeline Deadline -- Meetings -- Public Hearing:**

The 9.9.15 letter received from Mayor Condon was read and approved for adding to the minutes. Based upon the request in the letter to delay the scheduled interview with the Mayor for one week, the Commissioners unanimously accepted the Mayor's request. Mayor Condon was notified that his 10:15 AM interview was being postponed until further notice.

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**10:15 AM      Process Discussion:**

Commissioners then deliberated a revised meeting schedule to allow time for one/both of the Commission vacancies to be filled, and unanimously decided that the remaining meetings in the current schedule would be canceled. In its place, a revised schedule would be put together with October 1, 2015, as the next meeting time; and a deadline of November 30, 2015 for the Commission to submit its report to the City Clerk.

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**11:15 AM      Review Materials and Research Needs:**

The Commissioners were provided with a spreadsheet covering the salary history from 2000 through 2016 for the positions of Mayor and City Council Members: 2000 being the Council/Mayor form of government, and from 2001 on being the Mayor/Council (Strong Mayor) form of government.

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**Noon            Adjournment:**

**Action items:**

- forward link provided by Commissioner Beaumier to other Commissioners.
- draft response letter to Mayor Condon for review by V-C Barrett.
- cancel all meetings in original meeting schedule, including room reservations and public notices.
- develop a revised meeting schedule draft for review by the Commissioners for suggested edits based upon an October 1 reconvening.

**Next Commission meeting:**

October 1, 2015, from 10 AM to Noon in City Hall Conference Room 7B (revised schedule).

V-C adjourned the meeting at 10:40 AM.

Respectfully submitted by Debra Robole



**Mayor David A. Condon**

September 9, 2015

Dick Barrett  
727 E. Gordon Ave.  
Spokane, WA 99207

Dear Vice Chairman,

The Salary Review Commission currently has two open seats due to resignations by members representing City Council districts 2 and 3. Recruitment to fill those vacancies has been ongoing for some time, and applications were recently submitted for each of the open positions.

It is in the best interest of the public to allow the City Council time to vet those candidates in an attempt to seat a full commission prior to review of the mayor's salary. I respectfully request that the commission postpone my interview by one week. An extension would give the City Council time to consider the candidates at its regular meeting on Monday, September 14 and appoint them to the commission if appropriate.

As it stands, by coincidence, two of the three commission members are mayoral appointments. Although I have no doubt that all of the commissioners will act independently and fairly, we must be aware of the appearance of independence and not put the commission in a difficult position. Adding at least one, but ideally both members to the commission would create the independent review voters intended by allowing all members to be involved in the information-gathering process from the beginning.

Should this impact the commission's ability to do its work in a timely manner, I would further support a delay into mid-October the delivery of the commission report and recommendation if the City Council determines the action to be appropriate. While the mayor's salary is an important component of the budget, a small delay in setting the salary level will not cause problems with the city's scheduled budgeting process.

Thank you for your consideration in this matter. It is highly unusual for me to request a delay in City processes, but in this case I believe it will best serve the public interest for the commission to have additional members before proceeding. Please feel free to contact me with any questions.

Sincerely,

A handwritten signature in blue ink that reads "David A. Condon".

David A. Condon  
Mayor

cc: City Council  
Debra Robole

***The City of Choice***

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