

Salary Review Commission - Special Session

August 27, 2015

2 PM - 4 PM in City Hall Conference Room 7B

Meeting Minutes

2:00 PM

Welcome - Introductions -- Call to order:

Acting Chair (AC) Barrett called the meeting to order at 2:05 PM. Commissioners present included: Dick Barrett, Bob Beaumier, and Alexander Scott. City staff present included: Mike Piccolo (City Legal) and Debra Robole (City Council).

Timeline Deadline -- Meetings -- Public Hearing:

AC Barrett reviewed the meeting timeline. The September 17 Public Forum will be the public's opportunity to provide input on the final recommendation. The draft recommendation report will not be available for distribution as public comments will be considered first. At AC Barrett's request, Dr. Robole will reserve a room for September 29 from 10 AM to Noon in case the Commission decides to meet to finalize the draft recommendation report.

Process Discussion:

Acting Chair Barrett, Commissioner Beaumier, and Commissioner Scott declared that they have no conflicts of interest regarding the decisions to be made as a Commission.

The Commissioners recognized that their setting of the Mayor's salary sets the benchmark for future salary designations, via the amendment to the City Charter.

The Commissioners discussed the process of getting to the final recommendation report. When questioned, Mr. Piccolo advised the Commissioners to have no meetings or email exchanges, etc. outside of posted meetings as two members of the current Commission of three members could be viewed as a quorum. All communications will be routed to Dr. Robole between posted meetings, including the development of questions for the Mayor's survey. The survey will be sent to the Mayor prior to the September 10 meeting. AC Barrett will be the single point of contact for the Commission in regard to responding to questions and/or information requests from the Media.

Review Materials and Research Needs:

Dr. Robole reviewed the data documents that she prepared for the meeting. Commissioners discussed the documents and determined interest in having a few cities from other states as "like cities" for comparison purposes. They also want information on the City's "like cities" used for comparison to Spokane in union contracts. They also want past COLA data. Sample factors that the Commissioners will take into consideration in comparing Spokane with selected cities include: city population, # of City employees, complexities of the job, annual budget, and cost of living.

V-C Barrett directed the Commissioners to submit questions for the Mayor's Survey to Dr. Robole in advance of the September 3 Commission meeting.

Salary Review Commission - Special Session

Selection of New Commission Chair:

The selection of a new Commission Chair will be postponed until later in the year as two Commission seats are currently vacant.

3:25 PM

Adjournment:

The meeting was adjourned at 3:25 PM.

Next Commission meeting will be September 3, 2015, 10 AM to Noon, Conference Room 7B at City Hall. The Commissioners will be finalizing the survey to submit to Mayor Condon.

Respectfully submitted by Debra Robole, 8.31.2015