



# Spokane Plan Commission Transportation Subcommittee Agenda

Meeting Scheduled for  
5/07/2024 At 9:00 AM  
Hybrid: Virtual/ Briefing Center

## VIRTUAL MEETING - SEE BELOW FOR INFORMATION

TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE

### Public Comment Period:

3 minutes each Citizens are invited to address the Subcommittee on any topic not on the agenda

### Briefing Session:

9:00 - 9:30	1) Approve 4/02/2024 <a href="#">Meeting Minutes</a>	
	2) Chairman Report	Clifford Winger
	3) Secretary Report	Colin Quinn-
	4) Council Liaison Report	Hurst Kitty Klitzke
	5) Stakeholder Report	PCTS

### Workshop:

9:30 – 10:30	1) <a href="#">West Central Infrastructure Project Outreach</a>	Colin Quinn-Hurst; Della Mutungi Planning Services
	2) <a href="#">Transportation Commission Format</a>	Colin Quinn-Hurst, Planning Services

### Adjournment:

Next Plan Commission Transportation Subcommittee is tentatively scheduled for 6/4/2024

The password for City of Spokane Guest Wireless access is:

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# Meeting Information

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Tenant key: [cityofspokane@m.webex.com](mailto:cityofspokane@m.webex.com)

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# Spokane Plan Commission Transportation Sub-Committee Minutes

April 2, 2024

City Council Briefing Center

Meeting Minutes: Meeting called to order at 9:00 AM by Clifford Winger

## Attendance:

- Subcommittee Members Present: Clifford Winger (Chair), Mary Winkes (Vice-Chair), Charles Hansen, Paul Kropp, Raychel Callary, Samantha Hennessy, Lukas Yanni, Ryan Patterson, Char Kay & Eve McMenamy
- Subcommittee Members Not Present: Michelle Pappas, Jennifer Soto, Pablo Monsivais
- Non-Voting Subcommittee Members Present: Council Representative Abbey Martin
- Non-Voting Subcommittee Members Not Present: Council Member Kitty Klitzke, Colin Quinn-Hurst (Secretary)
- *Quorum Present: yes*
- Staff Members Present: Tyler Kimbrell, Angie McCall, Kevin Picanco

## Public Comment:

- None

## Briefing Session:

Minutes from the March 5, 2024 meeting were approved unanimously.

### **1. Chair Report - Clifford Winger**

- Clifford reported that his appointment to the Plan Commission has expired, and he has not been reappointed at this time. If this is not resolved by next month, then most likely this could be his last PCTS meeting. The position as chair of this subcommittee is appointed by the president of the Plan Commission.
- A few weeks ago, The Inlander had a [report](#) on more serious accidents with pedestrians and bicyclists because vehicles are of heavier weight.

### **2. Secretary Report - Colin Quinn-Hurst/Tyler Kimbrell**

- Tyler Kimbrell presented in Colin's absence. Projects that are currently being worked on are:
  - Centers and Corridors Study (coming to Plan Commission on 4/10/24 and additional engagement opportunities are coming soon).
  - Division TOD RFQ was closed and are currently in negotiations (a study to look at land use recommendations in line with the Division BRT - Bus Rapid Transit - line).
  - Applied for an Accelerated Mobility Playbook (a grant through the company City Threads in which they receive federal funds to help cities come up with a marketing and communication strategy around pedestrian and bicycle mobility improvements). We were awarded this grant and now we will work on entering into a confirmation contract. More details to come in the near future.
  - There has been consideration for a Transportation Commission that would sit at the same level as the Plan Commission. Council and Council Staff are still working out the details of such. This would absorb a lot of the existing

transportation boards and committees including PCTS. Abbey Martin stated that the collaborative effort has been positive in nature and will go before P.I.E.S. (Public Infrastructure Environment & Sustainability) on 4/15/24.

### 3. Council Liaison Report - Kitty Klitzke - *Absent*

### 4. Stakeholders Report -

- Paul Kropp, Neighborhood Alliance - Paul does not have a report at this time except to warn to stay away from 29<sup>th</sup> avenue between Manito and Lincoln Heights as it is currently down to one lane of traffic.
- Eve McMenamy, Spokane Regional Transportation Council -
  - Eve reported that the development of the unified list of regional transportation priorities (which is the regional communication tool that they take out to our legislators to help educate about these priorities) is coming together quickly.
  - They are also working on a regional safety action plan (<https://www.srtc.org/rsap/>). This plan is going to use data trends and predictive analysis to come up with strategies in certain areas where we have high injuries and high fatalities. There will be a SRTC board presentation on this on 4/11/24.
  - They are working on a regional update to the Commute Trip Reduction plan. Updates will be due this fall.
- Raychel Callary, Citizen-At-Large - Raychel wants to express concern regarding pedestrian safety on the Monroe Street bridge (especially given construction on Post Street).
- Lukas Yanni, Spokane Transit Authority - Lukas does not have a report at this time.
- Charles Hansen, Community Assembly PeTT Committee - Charles reported that PeTT met again this last month where they elected new officers. CM Zappone was supposed to present at the meeting about sidewalk improvements and he was absent.
- Jennifer Soto, Spokane Public Schools - *Absent*
- Samantha Hennessy, Spokane Regional Health District -
  - Samantha reported that they are offering a lunchtime 3-part free webinar series for those that are working on transportation projects.
  - They are also hosting a walk audit (a pilot program in which safety for pedestrians and bicyclists has been identified). The location is being set by the neighborhood councils through the community assembly safety group.
- Char Kay, WSDOT -
  - Char reported that they are advancing the work of the East Central vicinity land bridge (this project is funded by our state legislature and through a RAISE - Rebuilding American Infrastructure with Sustainability and Equity - grant). <https://engage.wsdot.wa.gov/raise-grant/> They recently had a consultant selection process in which they chose Jacobs Engineering.
  - The State legislature requires WSDOT to address complete streets on preservation projects totaling \$500,000 or more. There is one current project here in Spokane and that is Division Street from the Y to Wandermere.
  - The North Spokane Corridor work continues. Coming soon will be a proposal for a grade separated pedestrian facility to connect into the I-90 vicinity.
  - A lot of work around and implementation of the restorative leased lands bill mostly in the north corridor and future coordination with the East Central neighborhood.
  - The governor is slated to come in June for the ribbon cutting for the [Children of the Sun Trail](#).

- Ryan Patterson, Plan Commission - No report for this month.
- Michelle Pappas, Futurewise - *Absent*
- Pablo Monsivais, Bicycle Advisory Board - *Absent*
- Abigail Martin, Manager of Neighborhood Connectivity Initiatives for City Council -
  - Abbey reported that the Transportation Commission has been a creative and strategic way to bolster what is happening in a lot of various spaces.
  - Cycle 10, 11, and 12 are on schedule for the Traffic Calming selected projects.
  - The traffic safety cameras are what generate our traffic calming fund. [HB2384](#) (the new legislation on traffic safety cameras) contains a lot of new stipulations and requirements which directly impact the fund. Impacts are:
    - What is permissible in terms of what is a traffic calming program.
    - Where cameras can be located now and in the future.
    - Our revenue stream.

#### Workshops/Presentations:

##### **1. 2025-2030 Six-Year Street Program Consistency Review Recommendation**

- Staff member Kevin Picanco presented.
- Questions asked and answered.
- Discussion ensued.

**Meeting Adjourned at 9:52 AM.**

Next Plan Commission Transportation Subcommittee Meeting scheduled for Tuesday, May 7, 2024.

# West Central Infrastructure Project



In 2007, the City of Spokane created the West Quadrant Tax Increment Finance (WQTIF) District, to raise funds for public infrastructure and community development projects in the West Central Neighborhood.

## Project Goals

- Improve connectivity and safety for people walking, biking, and driving
- Support economic development
- Provide the community with meaningful opportunities to identify and prioritize streetscape, street, safety and public space improvements
- Leverage WQTIF and other funding sources to build improvements

## Initial Ideas for Projects in West Central

Initial ideas for projects include a range of treatments for streets in the West Central Neighborhood to address a wide variety of safety issues at the intersection and corridor level.



High visibility crosswalks



Pavement treatments



Landscaping in curb extensions



Crosswalk painting

Check out our online Open House and help us prioritize street improvements in West Central!



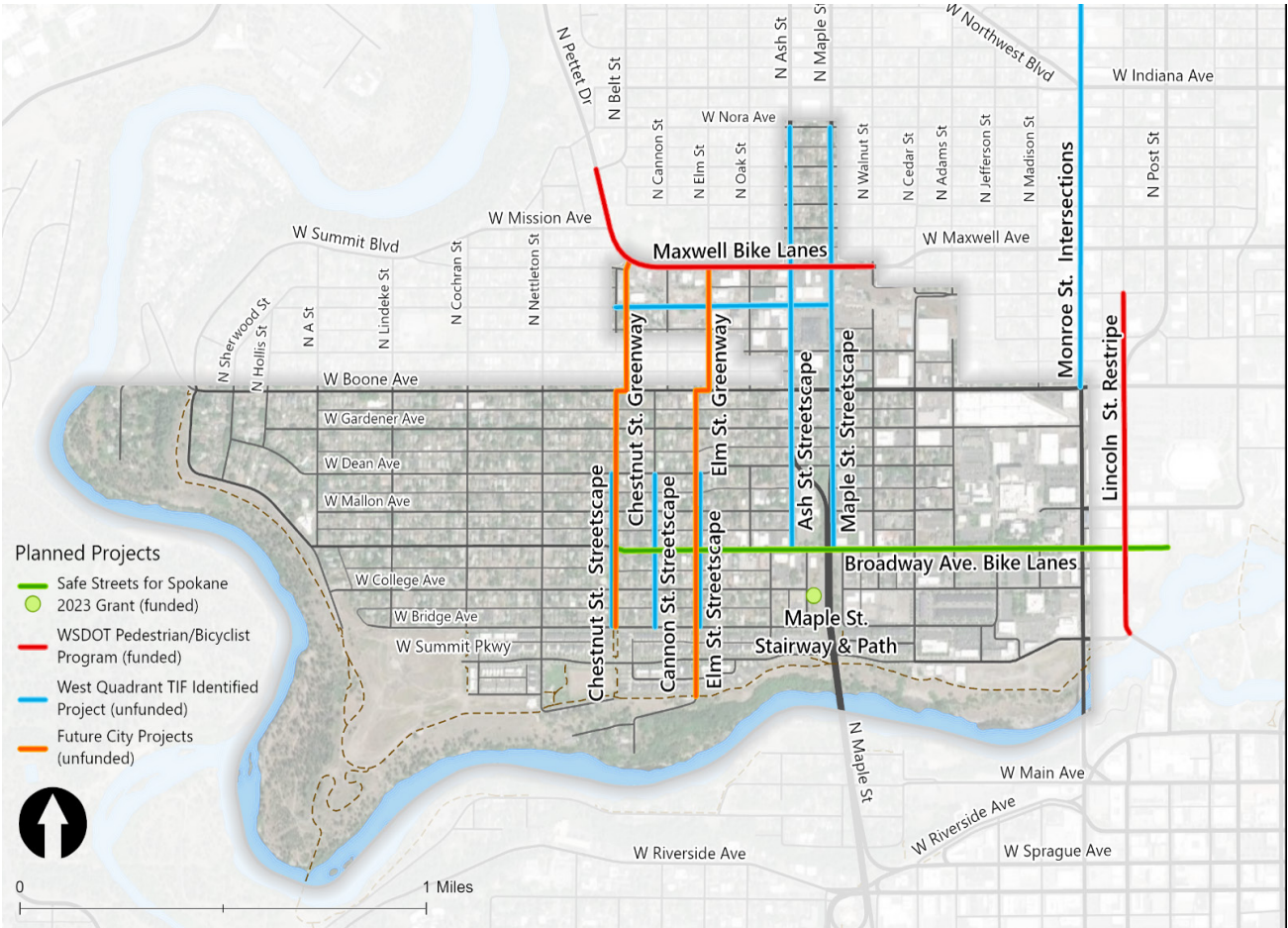
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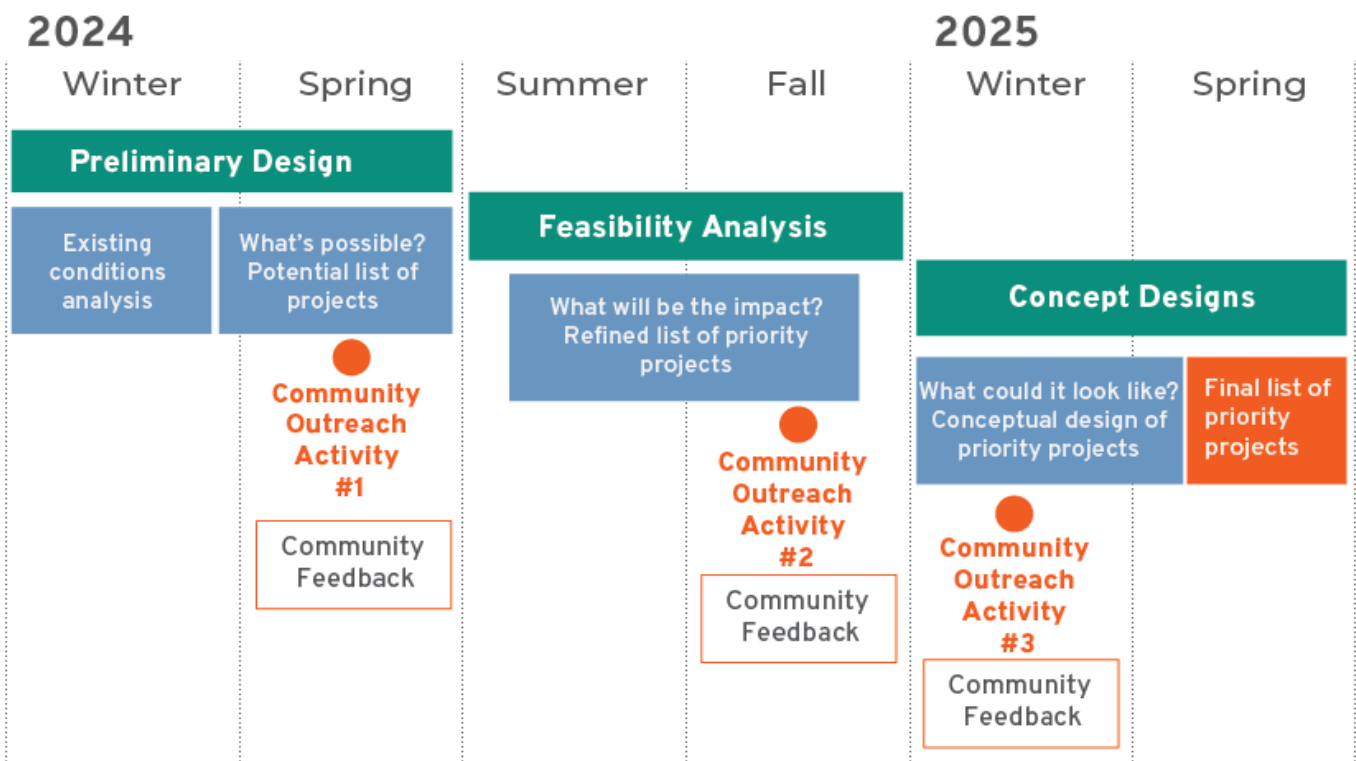
Visit [my.spokanecity.org/projects/west-central-infrastructure-project/](https://my.spokanecity.org/projects/west-central-infrastructure-project/) to sign up for project updates.



# Project Area Map



# Public Involvement Timeline



## **Transportation Commission Concept and Overview**

The City of Spokane is considering creating a Transportation Commission to unify the roles of various existing transportation-related boards, committees, and sub-committees. This would create a transparent and holistic process for the passage of formal recommendations to City Council and the Mayor's Office regarding transportation policies, initiatives, projects, and programs.

### **Purpose:**

The purpose of the Transportation Commission is to provide advice and recommendations to the Mayor and City Council on the plans and programs necessary to achieve a safe and equitable multimodal transportation system consistent with the Comprehensive Plan, the policies of the City as adopted by the City Council, and within the parameters set forth in state law.

### **Why now?**

- The City of Spokane has accumulated a variety of transportation-related boards and committees that lack a unified process for passing formal recommendations to City Council and the Mayor's Office
- Roles, responsibilities, and scopes of these groups are often duplicative, making it challenging for both residents and agency representatives to know which group to attend for a given topic.
- The number of groups also makes it difficult to adequately recruit the participation, membership, and staffing necessary for consistent and successful operation.
- The Transportation Commission will provide a venue for deliberate and transparent consideration of transportation initiatives, programs and projects and a process for making recommendations to elected leadership.
- The Transportation Commission format is consistent with best practices adopted by other mid-size and large cities in the State of Washington struggling to review, consider and pass well-informed recommendations to address modern transportation challenges and opportunities.

### **What happens to the existing boards, committees, and sub-committees?**

- Some boards and committees may continue to function as working groups or sub-committees as appropriate.
- The Transportation Commission will assume the roles of other boards and committees.
- Currently, it is anticipated that the Transportation Commission will assume the responsibilities currently handled by the Citizen's Transportation Advisory Board, the Traffic Calming program, the Parking Advisory Committee, and the Plan Commission Transportation Subcommittee.
- Groups including the Pedestrian Transportation and Traffic Committee and Bicycle Advisory Board will continue to function in their current format but would now pass recommendations to Transportation Commission for formal passage to City Council and the Mayor.



## Examples

- [Tacoma - Transportation Commission](#)
- [Bellevue – Transportation Commission](#)
- [Kirkland – Transportation Commission](#)
- [Bellingham – Transportation Commission](#)
- [Vancouver – Transportation and Mobility Commission](#)
- [Issaquah – Transportation Advisory Board](#)
  - Similar functions as Transportation Commission
- [Everett – Transportation Advisory Committee](#)
  - Similar functions as Transportation Commission

## ORDINANCE NO C36517

An ordinance establishing the Transportation Commission; repealing Chapters 04.37 and 04.38 of the Spokane Municipal Code; amending Sections 04.16.020 and 04.16.030 of the Spokane Municipal Code; amending Section 03.01A.365 of the Spokane Municipal Code; and adopting a new chapter 04.40 to Title 04 of the Spokane Municipal Code.

**WHEREAS**, the City Council and Mayor agree that the City's multiple transportation-related advisory committees, subcommittees, and boards often review and consider similar projects, and often have membership and staffing structures that overlap, all resulting in duplicate processes and unnecessary devotion of staff time to support those advisory bodies; and

**WHEREAS** the City Council and Mayor deem it beneficial to align existing advisory, transportation-related bodies under a unified Transportation Commission to leverage existing expertise, to improve and elevate citizen input, to prevent duplication of effort and staff time, and to provide a holistic review of the City of Spokane's transportation system; and

**WHEREAS**, in constructing and populating its boards and commissions, the City is committed to encouraging individuals from diverse backgrounds to apply, and to ensure in the composition of those boards and commissions a representation of all ages, ability, ethnicity, gender identity, geographical location, indigenous background, national origin, race, religion, sexual orientation, social class, and veteran status, as well as ensuring representation from historically marginalized communities.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1 .** That Section 03.01A.365 of Chapter 03.01A of the Spokane Municipal Code is amended to read as follows:

### **03.01A.365 Planning and Economic Development Services**

The ~~((planning and economic development services))~~ Planning and Economic Development Services department is responsible for preparation and maintenance of the Comprehensive Plan ~~((comprehensive plan))~~ to guide the community's long-term physical, economic and social growth and for other matters of neighborhood and City planning, including regional coordination and urban design. The department supports plan implementation measures using development regulations, capital improvement plans and annexation programs; administers current planning activities such as rezoning, planned unit developments, subdivisions, environmental review, and variances; reviews development permits for compliance with land use codes; and promotes economic growth, redevelopment and developer incentives to enhance the quality of life in the community.

- A. The department enforces land use regulations and works with various city, county and state agencies in the regulation of property use requirements. The department addresses the community's business needs and coordinates revitalization programs with an emphasis on sustainable economic growth. The department reviews transportation and traffic planning, street improvement proposals and transportation-related development issues.
- B. Through the administration section, the department serves as staff to the Plan Commission (~~((plan commission))~~), Design Review Board (~~((design review board))~~), ~~((and bicycle advisory board))~~ Bicycle Advisory Board, and Transportation Commission.
- C. Any applicant offered the position of director of Planning and Economic Development Services (~~((planning and economic development services))~~) for the City of Spokane shall meet or exceed the following qualifications at the time the offer of employment is made:
1. (~~((bachelors))~~) bachelor's or (~~((masters))~~) master's degree in urban planning, public administration or a related field;
  2. American Institute of Certified Planners (AICP) certification;
  3. minimum of eight years of progressively responsible planning experience;
  4. minimum of four years of experience in a supervisory capacity, including significant experience managing complex projects and management experience related to long-range planning or land use planning;
  5. demonstrated responsibility for budgets exceeding one million dollars;
  6. demonstrated substantial coursework in land use and urban planning principles;
  7. demonstrated knowledge of federal, state and local laws and regulations as they apply to urban planning, particularly with regard to of the State of Washington's Growth Management Act;
  8. demonstrated record of implementing projects consistent with a comprehensive plan or other adopted plans;
  9. demonstrated knowledge of real estate terminology, laws, practices, principles, and regulations;
  10. demonstrated knowledge of basic environmental function and values;

11.demonstrated skills in oral and written communication to individuals and groups in a public setting; and

12.demonstrated ability to work across departments and disciplines.

Equivalent combination of education and experience may substitute for the requirements 3-10.

- D. The ~~((planning and economic development services))~~ Planning and Economic Development Services director shall be appointed by the ~~((mayor))~~ Mayor, with approval by a majority of the ~~((city council))~~ City Council, pursuant to section 24 of the Spokane ~~((city charter))~~ City Charter.

**Section 2.** That Chapter 04.16.020 of the Spokane Municipal Code is amended as follows.

#### **4.16.020 General Purpose**

The Bicycle Advisory Board is established to provide ~~((advice to))~~ recommendations to the Transportation Commission in order to advise the mayor, the city council, and departments and offices of the City on matters relating to bicycling and to raise public awareness of bicycling issues.

**Section 3.** That Section 04.16.030 of Chapter 04.16 of the Spokane Municipal Code is amended as follows.

#### **4.16.030 Specific Functions**

Without limiting the scope of [SMC 4.16.020](#) the Bicycle Advisory Board is given the following functions and responsibilities:

- A. To initiate and/or assist in revisions to the City's bikeways plan.
- B. To review proposals and plans for spot improvements and bikeways and provide timely comments to the Transportation Commission and affected agencies.
- C. To review, evaluate and comment on the annual six-year bikeways program.
- D. To promote bicycling as a viable form of urban transportation.
- E. To promote improved safety to reduce accidents and thefts of bicycles by evaluating and recommending changes in design standards for on-street and off-street bikeways, trails and paths accessible to bicyclists, and for secured parking racks and lockers.
- F. To develop possible demonstration projects to encourage commuting through provision of safe, accessible routes, secure bike parking facilities and facilities for commuter clean-up and changing from riding to work clothes.

**Section 4.** That Chapter 04.37 of the Spokane Municipal Code is repealed.

**Section 5.** That Chapter 04.38 of the Spokane Municipal Code is repealed.

**Section 6.** There is enacted a new chapter 04.40 to Title 04 of the Spokane Municipal Code to read as follows:

Chapter 04.40	Transportation Commission
04.40.010	Purpose
04.40.020	Definitions
04.40.030	Membership
04.40.040	Appointment and Term
04.40.050	Liaison Members
04.40.060	Officers
04.40.070	Ancillary Powers
04.40.080	Duties and Responsibilities
04.40.090	Equity Considerations
04.40.100	Removal of Commissioners

#### **04.40.010 Purpose**

The purpose of the Transportation Commission is to provide advice and recommendations to the Mayor and City Council on the plans and programs necessary to achieve a safe and equitable multimodal transportation system consistent with the Comprehensive Plan, the policies of the City as adopted by the City Council, and within the parameters set forth in state and local law.

#### **04.40.020 Definitions**

- A. "Bicycle Master Plan" means a component of the Comprehensive Plan focusing on developing a connected bicycle network, support facilities and programs necessary to improve the environment for bicycling and multimodal transportation.
- B. "Pedestrian Master Plan" means a component of the Comprehensive Plan focusing on the recommended policies and best practices necessary to improve and enhance the pedestrian environment.
- C. "Manager of Neighborhood Connectivity Initiatives" means the staff member assigned by the Spokane City Council to assist with the automated traffic safety camera program authorized by RCW 46.63 and SMC 16A.64.
- D. "Six-Year Street Program" means the capital street projects planned over the upcoming six years updated annually in accordance with state law.
- E. "Transportation Benefit District (TBD)" means the independent taxing district created by the City Council pursuant to RCW 36.73 for the sole purpose of making annual improvements to the operation, preservation and maintenance of the City's existing transportation facilities and programs set forth in the six-year pavement

maintenance program and pedestrian program.

- F. "Transportation Benefit District (TBD) Administrator" means the staff member assigned by the Spokane City Council to assist the Transportation Benefit District in the duties and responsibilities outlined in RCW 36.73 and SMC 08.16.
- G. "Spokane Safe Streets Program" means programs and infrastructure funded by automated traffic safety cameras pursuant to RCW 46.63 and SMC 16A.64.

#### **04.40.030 Membership**

The Transportation Commission shall consist of nine commissioners nominated by the mayor and appointed by the city council, except for the member of the Bicycle Advisory Board who shall be selected as provided in subsection C. The membership shall consist of:

- A. One resident of each city council district that brings a broad range of perspectives and experience utilizing multiple modes of transportation in the city of Spokane;
- B. One representative who either resides in, or owns or operates a business in, the downtown district and who has experience with the City parking system and multiple modes of transportation in the city of Spokane;
- C. One at-large member representing the bicycling community as a member of the Bicycle Advisory Board who shall be selected by that board and shall be familiar with the development and implementation of the Bicycle Master Plan; and
- D. Three at-large members with technical transportation expertise to include but not limited to expertise in: transportation planning, pedestrian facilities, bicycle facilities, public transit, traffic safety programs, transportation technology, parking policy, public health, freight mobility, or commercial transportation. Technical experts may live or work in the city of Spokane.
- E. One at-large member with technical transportation expertise focused on ADA requirements and providing for the needs of mobility-impaired populations.

#### **04.40.040 Appointment and Term**

##### **A. Term**

1. The term of office shall be four years.
2. The terms of the three commissioners appointed under 04.40.030(A) shall expire in odd-numbered years, with two terms expiring in one odd-numbered year and the other term expiring in the subsequent odd-numbered year.
3. The term of the one commissioner appointed under 04.40.030(B) shall expire in odd-numbered years commencing in the year 2025.



4. The seat of the one commissioner appointed under 04.40.030(C) shall expire or renew as determined by action of the Bicycle Advisory Board; provided, no Bicycle Advisory Board member shall serve more than four consecutive terms on the Transportation Commission.
5. The terms of the four commissioners appointed under 04.40.030(D) and 04.40.030(E) shall expire in even-numbered years, with two terms expiring each even-numbered year.
6. Initial and subsequent commissioners may be appointed to such shorter and/or longer terms as are necessary to achieve this term cycle.
7. No commissioner shall serve more than two consecutive full terms.

**B. Vacancy**

1. Any vacancy shall be filled for an unexpired term in the same manner as for an original appointment under this section as amended.
2. Appointment to fill the balance of an unexpired term where more than half of the unexpired term remains shall be considered a full term.

**04.40.050 Liaison Members**

- A. Representatives of the following agencies with transportation interests within the city of Spokane may join the Transportation Commission as members in liaison roles: Spokane Transit Authority, Spokane Regional Transportation Council, Washington State Department of Transportation, Spokane Regional Health District, Parking and Business Improvement Area, Downtown Spokane, Partnership, University District Public Development Authority, and Spokane Public Schools. Additional liaisons representing agencies not listed in this section may be admitted upon majority vote of the Commission.
- B. The City Council shall appoint one city council member to serve as liaison to the Transportation Commission.
- C. The Community Assembly may nominate a member of the assembly to serve as a liaison to the Transportation Commission.
- D. Liaison members shall be non-voting members in Transportation Commission business.
- E. Liaison members shall be selected by the agency or body represented on the Transportation Commission and shall not be subject to mayoral appointment or council approval of their appointment.

- F. The Community Assembly and any agency with a representative serving as a liaison to the Transportation Commission may identify an alternate member of the assembly or agency to serve in the absence of the designated liaison.

#### **04.40.060 Officers**

- A. The Transportation Commission shall select a Chair and Vice Chair of the Commission from among those members appointed through the process outlined in SMC 04.40.030 for a term of two years. No person shall serve as chair for more than two consecutive two-year terms. The chair shall preside over meetings and the vice chair shall preside over meetings in the absence of the chair.
- B. The Planning and Economic Developments Services director, or his or her designee, shall serve as secretary to the Commission.
- C. The Transportation Commission may appoint other officers as it deems necessary.

#### **04.40.070 Ancillary Powers**

The Transportation Commission shall have the power to:

- A. adopt internal rules of procedure to accomplish its duties;
- B. use administrative support and staff as well as technical support from appropriate City departments and offices as necessary to assist the commission in the performance of its functions, maintenance of its records, and preparation of official correspondence;
- C. organize itself, establish workgroups, committees, or subcommittees, establish annual work programs in consultation with the appropriate city department heads, and delegate duties for the performance of its work;
- D. Host joint meetings with the City Council and relevant boards and commissions.

#### **04.40.080 Duties and Responsibilities**

The Transportation Commission shall have the following duties and responsibilities:

- A. The Transportation Commission shall study significant transportation issues and make recommendations to the Mayor and Council, consistent with Chapter 16A.84 of the Spokane Municipal Code and the City's Comprehensive Plan (Transportation Element), and with due regard for the following considerations:
  - 1. Transportation systems that protect and serve the pedestrian;
  - 2. The needs of those who use public transportation and non-motorized transportation modes; and

3. The needs of automobile users after consideration of the needs in subsections (1) and (2) above.
- B. The Transportation Commission may consider and make recommendations on specific transportation projects as determined by the annual work plan and upon request by City staff or major stakeholders.
  - C. Six-Year Comprehensive Street Program - The Transportation Commission, in consultation with the Plan Commission, may review and make recommendations on street improvements as part of the Six-Year Comprehensive Street Program. Integrated Capital Management shall provide staff support to the Transportation Commission to help fulfill this duty.
  - D. Transportation Benefit District - The Transportation Commission may make recommendations to the City Council regarding a comprehensive program for the following programs:
    1. Use of Transportation Benefit District (TBD) program funds; and
    2. Use of funds allocated by the Street Department for residential/local access street maintenance; and
    3. Required investments in pedestrian improvements per SMC 08.16.060.

The Transportation Benefit District (TBD) Administrator shall provide staff support to the Transportation Commission to help fulfill this duty. The Street Department will assist with identification of residential/local access streets appropriate for repair.

- E. Bicycle Master Plan - The Transportation Commission, in consultation with the Plan Commission and Bicycle Advisory Board, may initiate revisions to the Bicycle Master Plan and recommend projects and policies that support bicycling as a viable and safe form of transportation in the city of Spokane. The Planning and Economic Development Services Department shall provide staff support to the Transportation Commission to help fulfill this duty.
- F. Pedestrian Master Plan - The Transportation Commission, in consultation with the Plan Commission, may review and recommend updates to the Pedestrian Master Plan as required by [SMC 16A.84.030](#). The Planning and Economic Development Services Department shall provide staff support to the Transportation Commission to help fulfill this duty.
- G. Parking System - The Transportation Commission may make recommendations for changing parking rates for on-street parking and recommend policies or projects to improve the parking environment. The Transportation Commission shall make funding recommendations for Parking System Fund eligible projects and activities as prioritized by the City Council in [SMC 07.08.130](#). The City Parking Manager and the Code Enforcement and Parking Services Department shall

provide staff support to the Transportation Commission to help fulfill this duty.

H. Automated Traffic Safety Cameras - The Transportation Commission may make annual recommendations to the City Council on the following:

1. the addition, relocation, or removal of automated traffic safety cameras consistent with Chapter 16A.64 of the Spokane Municipal Code and state law;
2. a comprehensive program and prioritized transportation uses of revenues generated from automated traffic safety cameras; and
3. the operation of the automated safety program and any contracts associated with its implementation.

The Commission may make recommendations more frequently than annually as needed. Nothing in this subsection shall affect camera locations, projects or expenditures previously approved by the City Council as of the effective date of this ordinance. The Manager of Neighborhood Connectivity Initiatives shall provide staff support to the Transportation Commission to help fulfill these duties.

- I. Annual Report – The Transportation Commission shall issue an annual report on the state of transportation in the city of Spokane. This report shall include the status of transportation projects, transportation improvement expenditures, revenues, construction schedules, and the status and outcome of any transportation studies. Pursuant to RCW 36.73.160, the report shall satisfy the reporting requirements of the Transportation Benefit District.
- J. Annual Work Plan - The Transportation Commission shall establish an annual work plan in consultation with the directors of Integrated Capital Management, Planning and Economic Development Services, Street Department, Code Enforcement and Parking Services, the Transportation Benefit District Administrator, and the Manager of Neighborhood Connectivity Initiatives. The annual work plan shall be adopted by the City Council.

#### **4.40.090 Equity Considerations**

- A. In making and approving appointments to the Transportation Commission, the Mayor and City Council shall seek adequate representation from community members with disabilities and from historically underrepresented and/or marginalized communities, including communities of color and areas of the City of Spokane that have been subject to a disproportionate lack of investment in transportation infrastructure and programs.
- B. In performing its duties under SMC 4.40.080, the Transportation Commission shall consider the effect of its policy and funding recommendations on community members with disabilities and shall consider the effect on historically underrepresented and/or marginalized communities, including communities of color and areas of the City of Spokane that have been subject to a disproportionate

lack of investment in transportation infrastructure and programs.

#### **4.40.100 Removal of Commissioners**

Commission members shall not be removed from office by the City Council before the expiration of their terms except for cause based upon a determination of incapacity, incompetence, the presence of irreconcilable conflicts of interest, neglect of duty, or malfeasance, and upon the affirmative vote of five (5) Council members. No commission member shall be removed without written notice of the intent to remove and an opportunity to provide a written response to the notice.

**Section 7. Severability.** If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 8. Clerical Errors.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

PASSED by the City Council on \_\_\_\_\_

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**In Section 6, relating to proposed new Section 04.40.050, substitute the following language:**

**04.40.050 Liaison Members**

- A. Representatives of the following agencies with transportation interests within the city of Spokane may join the Transportation Commission as members in liaison roles: Spokane Transit Authority, Spokane Regional Transportation Council, Washington State Department of Transportation, Spokane Regional Health District, Parking and Business Improvement Area, Downtown Spokane, Partnership, University District Public Development Authority, and Spokane Public Schools. Additional liaisons representing agencies not listed in this section may be admitted upon majority vote of the Commission.
- B. The City Council shall appoint up to three city council members to serve as liaisons to the Transportation Commission.
- C. The Community Assembly may nominate a member of the assembly to serve as a liaison to the Transportation Commission.
- D. Liaison members shall be non-voting members in Transportation Commission business.
- E. Liaison members shall be selected by the agency or body represented on the Transportation Commission and shall not be subject to mayoral appointment or council approval of their appointment.
- F. The Community Assembly and any agency with a representative serving as a liaison to the Transportation Commission may identify an alternate member of the assembly or agency to serve in the absence of the designated liaison.