



# Spokane Plan Commission Transportation Subcommittee Agenda

Meeting Scheduled for 3/2/2021

At 9:00 AM

Virtual

## **VIRTUAL MEETING - SEE BELOW FOR INFORMATION**

**TIMES GIVEN ARE AN ESTIMATE AND ARE SUBJECT TO CHANGE**

### **Public Comment Period:**

3 minutes each    Citizens are invited to address the Subcommittee on any topic not on the agenda

### **Briefing Session:**

9:00 - 9:30	1) Approval of the <a href="#">2/2/2021 Meeting Minutes</a>	
	2) Chair Report	Clifford Winger
	3) Secretary Report	Louis Meuler
	4) Council Liaison Report	Michael Cathcart
	5) Stakeholder Report	

### **Workshops:**

9:30 - 9:40	<a href="#">Board Business – Rules of Procedure</a>	Louis Meuler
9:40 - 10:05	<a href="#">6 Year Street Program Update &amp; Consistency Review</a>	Kevin Picanco
10:05 - 10:30	Transportation Prioritization Matrix Overview	Inga Note
10:30 - 10:40	Review – Draft Street Reporting Website	Marlene Feist

### **Adjournment:**

Next Plan Commission Transportation Subcommittee is scheduled for 4/6/2021

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinolfson@spokanecity.org](mailto:msteinolfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**In order to comply with public health measures and Governor Inslee's *Stay Home, Stay Safe* order, the PCTS meeting will be held on-line.**

**Members of the general public are encouraged to join the on-line meeting using the following information:**

**To participate via video follow the link on your computer (click on "Join meeting")**

**[Join meeting](#)**

**To participate by phone**

Call: +1-408-418-9388 United States Toll  
Enter: 146 852 8754 followed by # when prompted for a meeting number or access code  
Enter # when prompted for an attendee ID  
Password: PCTS

**Please note that public comments will be taken during the meeting, but the public is encouraged to continue to submit their comments or questions in writing to:**

**Louis Meuler at**  
**[plancommission@spokanecity.org](mailto:plancommission@spokanecity.org)**

The audio proceedings of the PCTS meeting will be recorded, with digital copies made available upon request.

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# Spokane PC Transportation Sub-Committee

## - Draft Minutes

**February 2, 2021**

City Council Briefing Center

Meeting Minutes: Meeting called to order at 9:00 AM by Clifford Winger

### Attendance:

- Subcommittee Members Present: Clifford Winger (Chair), Charles Hansen, Paul Kropp, Raychel Callary, Eve McMenamy, Mike Tresidder, Rhonda Young, Todd Beyreuther, John Vansant, Joe Tortorelli, Charlene Kay,
- Non-Voting Members Present: Council Member Michael Cathcart
- Subcommittee Members Not Present: Amber Lenhart, Kitty Klitzke
- *Quorum Present: yes*
- Staff Members Present: Louis Meuler, Jackie Churchill, Inga Note, Kevin Picanco, Shauna Harshman

### Public Comment:

None

### Briefing Session:

Minutes from the October 6, 2020 meeting approved unanimously with edits. To update Thomas Sanderson updated to CTAB Liaison to PCTS and to attendance. Mary Winkes abstains.

Clifford Winger motioned to amend the Agenda to move Vice Chair Election to the beginning of the meeting and to appoint a Vice Chair to the PCTS. Motion carries unanimously.

### Board Business:

#### Vice Chair Election -

Discussion of filling the vacant PCTS Vice Chair position:

Paul Kropp moved to nominate Mary Winkes as Vice Chair. Thomas Sanderson seconded the motion. Motion Carried unanimously.

#### 1. Chair Report - Clifford Winger

- Mr. Winger commented that since I-976 was re-established by the court and Legislature issued new taxes so for the next 6 years the focus needs to be lowering costs and better customer service.

#### 2. Secretary Report - Louis Meuler

- Mr. Meuler reported that Clifford Winger has taken over as Chair of PCTS.

#### 3. Council Liaison Report - Michael Cathcart

- None

#### 4. Stakeholders Report -

- Paul Kropp, Neighborhood Alliance - Commented that the City adopted new Street Standards since the last PCTS meeting and that it was a well-done project by the City.
- Rachel Callary, Lilac Services for the Blind - Reported that she attended the Transportation Research Board annual meeting and got a lot of great information about multi-modal transportation, micro-mobility, new installations, roundabouts, and other forms of transportation.
- Mike Tresidder, Spokane Transit Authority (STA)- STA/SRTC has been engaged in land use study along Division corridor and currently has a story-map on Divisionconnects.org. A virtual open house was held

Feb. 11th to discuss what enhanced transportation might look like along the Corridor. Mr. Tresidder also reported that bus chargers are going up at Spokane Community College and at the Moran Station. The City Line Bus will soon be doing road tests as well.

- Charlene Kay, Washington State Department of Transportation (WSDOT) - None
- Rhonda Young, Bicycle Advisory Board (BAB) - Reported that the BAB is looking at possible connections between the Ben Burr Trail and the Palouse Highway. The BAB also considered a Bike Bell ordinance but did not support that ordinance in order to keep biking as accessible as possible. The BAB stated that education would be a better route to take. Ms. Young also reported that the BAB is considering Fish Lake Trail Connections as well.
- Todd Beyreuther, Plan Commission (PC) - None
- Mary Winkes, Plan Commission/Community Assembly Liaison - Commented that Manito/Cannon Hill Neighborhoods have submitted a traffic calming proposal for Grand from 29th to 37th to City Council.
- Charles Hansen, Whitman Neighborhood Council, PeTT Committee - None
- Eve McMenemy SRTC- Reported that SRTC is in final stages of 190-US 195 study to improve safety and board will be reviewing recommended packages and will be presented to the public once they are at that stage. On March 1st, SRTC will start a 6 million dollar call for preservation projects.
- Thomas Sanderson, CTAB- Commented on the City Council rejection of Comp Plan Amendment on 53<sup>rd</sup> Ave. due to traffic impacts but there was no traffic study. Mr. Sanderson wanted to know how to get traffic studies for main arterials for future considerations. He was specifically interested in traffic studies about turning lanes on arterials.

Shauna Harshman reported that 2021-22 Residential Street Maintenance plan was going before Council for approval and included projects for unpaved roads and sidewalks. A traffic calming Council Committee met to approve a new process and start workshopping with community members.

#### **Workshops/Presentations:**

1. **6 Year Street Program Update Review**
  - Presentation provided by Kevin Picanco
  - Questions asked and answered
  - Discussion ensued
2. **Ray and Freya Alternatives Analysis**
  - Presentation provided by Inga Note
  - Questions asked and answered
  - Discussion ensued

#### **Board Business**

1. **Amendments to PCTS Rules of Procedure**
  - Presentation provided by
  - Questions asked and answered
  - Discussion ensued

**Meeting Adjourned at 10:40 AM**

Next Plan Commission Meeting scheduled for Tuesday, March 2, 2021

Secretary's draft discussion items for minor updates to the PCTS Rules of Procedure:

Amend Rule 5.1 updating the webpage location where the agenda and meeting notice is now located on the Plan Commission Transportation Sub-committee webpage:

"Unless a law specifies particular notice requirements for an agenda item, and except as provided below, the agenda is the only required notice. A copy of the agenda is provided five (5) calendar days in advance of the Subcommittee meetings to Commission members and other interested parties and on the ~~Spokane Planning & Developer Services website~~ (<http://spokaneplanning.org>) Plan Commission Transportation Subcommittee web page."

Amend Rule 9(a) specifying that draft minutes will be posted on the Subcommittee webpage, if there is not a regularly scheduled meeting to be held within the next month:

"The Secretary prepares official minutes of the meetings containing the actions of the Subcommittee and a substantive account of the proceedings. Draft minutes shall be provided as a part of the next Subcommittee meeting agenda materials or posted and marked as "DRAFT" on the Plan Commission Transportation Subcommittee web page if there is not a regularly scheduled meeting to be held within the next month. The minutes of all meetings shall be approved by the Subcommittee, signed by the Secretary, posted on the Plan Commission Transportation Subcommittee web page, and placed on public record in the office of the City Clerk."

Amend Rule 9(b) should state:

*"Any documents, maps, charts, presentations, or other material presented to the Subcommittee along with the Subcommittee's briefing packets shall be stored in the office of the Secretary, posted on the Plan Commission Transportation Subcommittee web page, and are public record."*

BRIEFING PAPER  
Plan Commission Transportation Subcommittee  
Integrated Capital Management  
March 2, 2021

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Subject

2022 - 2027 Six-year Comprehensive Street Program – Programming Consistency

Background

In support of the State Growth Management Act and the City of Spokane's Comprehensive Plan, the City must maintain 6-year capital financing plans for certain providers of public facilities and services. Accordingly, the City must maintain a 6-year capital financing plan for its capital street program. Pursuant to RCW 35.77.010 the capital street program must be adopted before July 1 of each year, and filed with the Secretary of Transportation not later than 30 days after adoption. To determine the plan's consistency with the Comprehensive Plan, it is scrutinized by the City Plan Commission. The Plan Commission then makes a recommendation to the City Council as to the program's consistency with the Comprehensive Plan. The City Council then accepts or modifies the plan accordingly.

Each new project to the 6-Year Program is assessed for compliance with the Comprehensive Plan by verifying fulfillment of the Transportation goals and policies (TR's). Staff have prepared an assessment, and seek PCTS recommendation to Plan Commission regarding program compliance.

Impact

Staff will present a draft assessment of new projects being brought into the 2022 – 2027 6-Year Comprehensive Street Program. The assessment includes a review of each project for consistency with the comprehensive plan, particularly the transportation chapter.

Action

This item will be informational for discussion purposes during the meeting. Action will be requested in April for a recommendation to the Plan Commission.

<b><u>STREET PROGRAM RECONCILIATION SHEET</u></b>				
<b>( Comparing 2022-27 against 2021-26 6yr. Program )</b>				
<b>New Projects Added to Six-Year Program (2022-2027)</b>				
<b>Section/ Funds/ CN Year</b>	<b>Project Name</b>	<b>Project Description</b>	<b>Purpose Statement</b>	<b>Cost Estimate</b>
<i>Capital Improvements 2022</i>	<b>44th Ave. Crestline to Altamont</b>	Strip pave to arterial streets standards; consider full frontage improvements, sidewalk, drainage along north side. <i>Council requested project in 2020.</i>	Pave and Improve new arterial route.	<b>\$900k</b>
<i>Section To Be Determined 2026</i>	<b>Strong Road - 5 Mile to Austin</b>	Full reconstruction. Curb, sidewalk and drainage improvements where needed. <i>Council requested project in 2020.</i>	Improve pavement condition, add complete street improvements.	<b>\$3.5M</b>
<i>Pedestrian &amp; Bicycle 2022</i>	<b>Boone Ave. - Howard to Ruby Protected Bike Lane</b>	Install protected bike lanes. Likely lane reduction and related improvements. <i>Council requested project in 2020.</i>	Improve bike safety and provide a lower stress bike route option.	
<i>Pedestrian &amp; Bicycle 2022</i>	<b>Division St. Pedestrian Hybrid Beacons</b>	Install Pedestrian Hybrid Beacons (PHB), update curb ramps, and signing/stripping at three locations along Division St. at intersections of: 1) Longfellow Ave.; 2) Everett Ave; 3) Rhoades-Weile.	Improve safety for pedestrian and bike crossings of Division St.	<b>\$1.7M</b>
<b>Honorable Mention Projects</b>				
<b>Section</b>	<b>Project Name</b>	<b>Comment</b>	<b>Purpose Statement</b>	<b>Cost Estimate</b>
<i>Pedestrian &amp; Bicycle 2022</i>	<b>Driscoll / Alberta / Cochrane Sidewalk</b>	Install infill sidewalk, install ADA ramps and pedestrian crossing signing/stripping. Limits of work: Alberta St. and Cochrane St. from Northwest Blvd. to Driscoll and Driscoll Blvd. from Alberta/Cochrane to Garland Ave.	Improve pedestrian infrastructure and pedestrian safety	<b>\$1.1M</b>
<i>Capital Improvements 2022</i>	<b>Riverside - Grant to Sherman</b>	Construct full street improvements including pavement, curb, sidewalk, drainage facilities. <i>University District PDA requested project.</i>	Complete infrastructure to support redevelopment	<b>\$400k</b>
<b>Projects Completed and Removed from Six-Year Program</b>				
<b>Section</b>	<b>Project Name</b>	<b>Comment</b>	<b>Status</b>	
<i>Capital Improvements</i>	<b>Wellesley Ave. - Division to Nevada</b>	Project Not Required in 6-yr timeframe.	Remove	
<i>Capital Improvements</i>	<b>Geiger Rd from Medical Lake Interchange to Grove Rd Interchange</b>	County Project	Complete	
<i>Capital Improvements</i>	<b>Wall St, 1st Ave. to Riverside Ave.</b>	STA CCL Project	Complete	
<i>Capital Improvements</i>	<b>Maple St, Riverside Ave to Pacific Ave</b>	STA CCL Project	Complete	
<i>Capital Improvements</i>	<b>Post St and Summit Ave Connections to Post St Bridge</b>		Remove	
<i>Pedestrian and Bikeways</i>	<b>North Gorge Trail Study</b>		Remove	
<i>Capital Improvements</i>	<b>Spokane Pavement Preservation - North</b>		Complete	
<i>Pedestrian and Bikeways</i>	<b>Ben Burr Crossings of 2nd and 3rd Ave.</b>		Complete	
<i>Pedestrian and Bikeways</i>	<b>Cincinnati Greenway</b>		Complete	
<i>Pedestrian and Bikeways</i>	<b>South University Gateway E-W Linkage</b>		Remove	
<i>Impact Fee Projects</i>	<b>Hamilton St. Corridor Enhancement Project</b>		Complete	

**STREET PROGRAM  
RECONCILIATION SHEET  
New Projects Added to Six-Year  
Program (2022-2027)**

**Comprehensive Plan Chapter 4 Policies TR:**

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
	Transportation Network for All Users	Transportation Supporting Land Use	Transportation Level of Service	Transportation Demand Management Strategies	Active Transportation	Commercial Center Access	Neighborhood Access	Moving Freight	Promote Economic Opportunity	Transportation System Efficiency & Innovation	Transit Operational Efficiency	Prioritize and Integrate Investments	Infrastructure Design	Traffic Calming	Activation	Right-Of-Way Maintenance	Paving Existing Unpaved Streets	Parking	Plan Collaboratively	Bicycle/Pedestrian Coordination	Safe & Healthy Community Education & Promotion Campaigns	Law Enforcement & Emergency Management	Effective and Enhanced Public Outreach
44th Ave. Crestline to Altamont	X	X	X		X		X			X			X		X		X		X	X			X
Strong Rd. - 5 Mile to Austin	X	X		X	X		X					X	X		X					X			X
Boone Ave. - Howard to Ruby Protected Bike Lanes	X			X	X					X			X	X	X				X	X			X
Division St. Pedestrian Hybrid Beacons	X			X	X					X			X		X					X			X
<u>Honorable Mention - Tentative Project:</u>																							
Riverside Ave. - Grant to Sherman	X	X		X	X	X	X		X				X		X		X		X	X			X