

Plan Commission – Meeting Minutes

Wednesday, July 22, 2026

City Council Briefing Center

Meeting called to order at 2:00 PM by Vice President Patterson

Public Comment: Citizens are invited to address the Plan Commission on any topic not on the agenda. Three minutes each.

- *None*

Attendance:

- Commission Members Present: Ryan Patterson, Amber Lenhart, Kyle Madsen, Tim Williams, Jill Yotz
- Commission Members Not Present: Jesse Bank, David Rasanen, Tyler Tamoush
- Non-Voting Members Present: Community Assembly Liaison Linda Carroll
- Non-Voting Members Not Present: City Council Liaison Kitty Klitzke
- *Quorum Present: Yes*
- Staff Members Present: Spencer Gardner, Emily King, KayCee Downey, Tim Thompson, Kevin Freibott, Brandon Whitmarsh, Jackie Johnsen, Ali Brast, Donna Pontarolo, Kiera Randal, Colin Quinn-Hurst, Amanda Beck

Minutes: Minutes from 6/10/2026 approved unanimously.

Briefing Session:

- **Community Assembly Liaison Report – Linda Carroll**
 - At its most recent meeting on July 9th, the Community Assembly adopted a set of comments on the May draft of the Comprehensive Plan. The Chair of the Administration Committee was to forward them to the Plan Commission as well as to City Council. Anyone who is interested in those comments will find them available in the Community Assembly agenda.
 - As far as Linda knows, Community Assembly has not received a response from the Planning Department concerning their request for earlier public participation in the Future Land Use Map.
- **President Report – Vice President Ryan Patterson**
 - Vice President Patterson did not provide a report.
- **Secretary Report – Spencer Gardner**
 - The Plan Commission is tentatively scheduled to hold a hearing on August 26th on the Division Street Transit Oriented Development Plan. Due to the change of City Council's meeting days, the hearing will be held here in the Council Briefing Center. We are still trying to figure out the best way to handle hearings moving forward. We'd still like to try to hold some hearings in Council Chambers. We will also hold special meetings for certain hearing items in Council Chambers.
 - Regarding the Comprehensive Plan, we are starting to look for a hearing date. It would be helpful for us to know if there is anything that needs to be resolved before going to hearing. Keep in mind that if there is something that hasn't been addressed or this body hasn't had the opportunity to discuss, let us know and we can schedule workshop time to discuss those items. Being ready for the hearing is our highest priority. We're not ready to set a date yet, but we are getting close. We are looking at early October for a hearing. If you have scheduling conflicts, let us know so we are aware.
- **Transportation Commission Liaison Report – Ryan Patterson**
 - The Transportation Commission has met twice since the last Plan Commission meeting. During the June meeting, there were presentations on the 5th Ave Plan Update, Lime Scooter Contract renewal, increased TBD fees on car registrations, and a hearing on project selections for TBD funds. Two projects were selected in each district. During the meeting last week, there were presentations on Parking Management, alternative local funding for sidewalk replacements and repairs, an additional discussion about increasing

TBD fees, a review of the Transportation Commission annual report, and a hearing to amend the TBD project selections from June.

Current Agenda: The current agenda was approved.

Informational, Discussion and/or Action Items:

- Design Review Comp Plan Policy Review
 - Presentation provided by: KayCee Downey
 - Questions asked and answered.
 - Discussion ensued.

- BUILDSpokane Update
 - Presentation provided by: Tim Thompson, KayCee Downey
 - Questions asked and answered.
 - Discussion ensued.

- FLUM Update
 - Presentation provided by: Kevin Freibott
 - Questions asked and answered.
 - Discussion ensued.

Meeting Adjourned at 3:57 PM.

The next regularly scheduled Plan Commission Meeting is on Wednesday, August 12, 2026.