

# Spokane Plan Commission - Minutes

Wednesday, December 10, 2025

Hybrid Meeting in Council Briefing Center & Microsoft Teams Teleconference

Meeting Minutes: Plan Commission Workshop called to order at 2:00 pm by President Jesse Bank.

**Public Comment:** Citizens are invited to address the Plan Commission on any topic not on the agenda. 3 Minutes each.

- None

## Attendance for Plan Commission Workshop:

- Board Members Present: Jesse Bank, Ryan Patterson, Greg Francis, Amber Lenhart, Carole Shook, Kyle Madsen, Tyler Tamoush, Tim Williams, Jill Yotz
- Board Members Not Present: None
- Non-Voting Members Present: Mary Winkes (Community Assembly Liaison), CM Kitty Klitzke (Council Member Liaison)
- Non-Voting Members Not present: None
- *Quorum Present:* Yes
- Staff Members Present: Spencer Gardner, Angie McCall, Tirrell Black, Ryan Shea, Megan Kapaun, Tim Thompson, Emily King, KayCee Downey, Kevin Freibott, Tirrell Black, Colin Quinn-Hurst, Hollis Staal, Tyler Kimbrell, Sarah Sirott

**Minutes:** Minutes from 11/12/2025 approved unanimously.

## Briefing Session:

- **Community Assembly Liaison Report - Mary Winkes**  
This is Mary's last Plan Commission meeting as the Community Assembly liaison. Mary heard that at the CA meeting last week, Linda Carroll was approved as the new CA liaison to the Plan Commission. She was not in attendance.
- **Transportation Commission Liaison Report - Ryan Patterson**
  - Ryan stated that there were two volunteers, Dylan Jouliot and Lauren Pangborn, from the Transportation Commission to join the Plan Commission Subcommittee.
  - Kevin Picanco gave a report on the Sidewalk Pilot Project. It is probably going to be a 20-25-year project and currently they have enough money to come up with the plan. They did data collection and are developing a report of all of the sidewalks within the city.
  - There was a hearing on the Shared Streets designation that was deferred again until January's meeting.
  - They voted on the Cycle 14 Traffic Calming projects. They voted to approve the list that was in the last packet. It is comprehensive as the projects cover an equal amount of money across all of the districts. They also picked two alternate projects.
- **Commission President Report - Jesse Bank**
  - President Bank wanted to bring to everyone's attention that two commissioners will be falling off at the end of this month. He wants to recognize and thank former President Greg Francis for all of his work and exemplary leadership. He will recognize Carole Shook when she arrives.
- **Secretary Report - Spencer Gardner**
  - Spencer seconded Jesse's sentiments about the commissioners who are terming out. Appreciation certificates will be coming in the mail or by an invitation back to a Plan Commission meeting due to an error. Commissioner Shook entered the meeting so both Jesse

and Spencer took the time to give their appreciation for all of the time spent on the Plan Commission.

- Spencer stated that City Council just passed a new Code of Ethics for commissions and boards and that it will be distributed to them shortly. We ask that you review it and know your ethical obligations to the commission.
- Spencer introduced a new staff member, Hollis Staal. This is their first week and as Plan Commissioners you will have time to interact with them.
- **Council Liaison Report - Kitty Klitzke - Absent**
  - No report as CM Klitzke was absent.

**Current Agenda:** The current agenda was approved unanimously.

**Workshop(s):**

- Development Code Modernization Project Introduction
  - Presentation provided by Tim Thompson & Clarion Associates
  - Questions asked and answered.
  - Discussion ensued.
- Public Engagement Report Out
  - Presentation provided by staff member KayCee Downey
  - Questions asked and answered.
  - Discussion ensued.
- PlanSpokane 2046 Draft EIS Review
  - Presentation provided by Tirrell Black & BERK
  - Questions asked and answered.
  - Discussion ensued.
- Draft Transportation Chapter Review
  - Presentation provided by staff member Colin Quinn-Hurst
  - Questions asked and answered.
  - Discussion ensued.

Workshop Adjourned at 4:01 PM.

The next regularly scheduled Plan Commission meeting scheduled for Wednesday, December 24, 2025 is **CANCELLED** for the holidays.