

# Spokane Plan Commission - Minutes

Wednesday, July 23, 2025

Hybrid Meeting in Council Briefing Center & Microsoft Teams Teleconference

Meeting Minutes: Plan Commission Workshop called to order at 2:02 pm by President Jesse Bank.

**Public Comment:** Citizens are invited to address the Plan Commission on any topic not on the agenda.  
3 Minutes each.

- Jim Frank

## **Attendance for Plan Commission Workshop(s):**

- Commission Members Present: President Jesse Bank, VP Ryan Patterson, David Edwards, Greg Francis, Carole Shook, Tyler Tamoush, Tim Williams
- Commission Members Not Present: Amber Lenhart, Jill Yotz
- *Quorum Present:* Yes
- Non-Voting Members Present: Mary Winkes (Community Assembly Liaison)
- Non-Voting Members Not present: Kitty Klitzke (Council Member Liaison)
- Staff Members Present: Angie McCall, Spencer Gardner, Kevin Freibott, KayCee Downey, Tirrell Black, Maren Murphy, Tyler Kimbrell, Sarah Sirott, Tim Fischer, Megan Duvall, Logan Camporeale, Alex Gibilisco

**Minutes:** Minutes from 7/9/2025 approved unanimously.

## **Briefing Session:**

- **Commission President Report - Jesse Bank**
  - Jesse stated that he will pass on his report today.
- **Transportation Commission Liaison Report - Ryan Patterson**
  - Ryan stated that there was no report.
- **City Council Liaison Report - Kitty Klitzke**
  - CM Klitzke was absent.
- **Community Assembly Liaison Report - Mary Winkes**
  - Mary stated that she participated in a CA subcommittee that went over the second draft of the neighborhood chapter of the Comprehensive Plan. There will be some suggested changes presented to staff in the near future.
- **Secretary Report - Spencer Gardner**
  - Spencer stated that the first round of the Chapter Review Subcommittee meetings have been completed. He thanked everyone for taking on this gargantuan task as well as a special thanks to Kevin Freibott and other various staff. He verified that they are not done but have completed that round of reviews. They will be back in the fall with additional review needed. Therefore, there will be more subcommittee meetings in the future.

**Current Agenda:** The current agenda was approved unanimously.

## **Workshop(s):**

- Racially Disparate Impacts and Housing ([Plan Spokane 2046](#))
  - Presentation provided by staff member Maren Murphy.
  - Questions asked and answered.
  - Discussion ensued.

- Cannon Hill Park Addition Historic District
  - Presentation provided by staff member Megan Duvall.
  - Questions asked and answered.
  - Discussion ensued.
  - ***I [Greg Francis] move that we take the Cannon Hill Park Addition Historic District to hearing in September. Seconded by VP Ryan Patterson.***
    - i. Motion passes 4-3-0.
- Off-Premises Signs
  - Presentation provided by staff member Adam McDaniel.
  - Questions asked and answered.
  - Discussion ensued.

Workshops Adjourned at 3:48 PM.

Hybrid Meeting in City Hall Council Chambers & Microsoft Teams Teleconference for Plan Commission Hearing

Plan Commission Hearing called to order at 4:00 pm by President Jesse Bank.

**Attendance for Plan Commission Hearing(s):**

- Commission Members Present: President Jesse Bank, VP Ryan Patterson, David Edwards, Greg Francis, Carole Shook, Tyler Tamoush, Tim Williams
- Commission Members Not Present: Amber Lenhart, Jill Yotz
- *Quorum Present:* Yes
- Non-Voting Members Present: Mary Winkes (Community Assembly Liaison)
- Staff Members Present: Angie McCall, Spencer Gardner, Sarah Sirott, Tim Fischer, Logan Camporeale, Joelle Eliason

**Hearing(s):**

- Addressing Code Revisions
  - Presentation provided by Planning Director Spencer Gardner.
  - Public Testimony:
    - i. Dennis Flynn
    - ii. Anne Marie Liebhaber
    - iii. Ted Teske
    - iv. Jim Frank
    - v. Randy Palazzo
  - Public Testimony was closed by President Bank.
  - \*Motion was made by Vice President Patterson (see below).
  - Questions asked and answered.
  - Discussion ensued.

**Motion 1**

- ***\*I [VP Ryan Patterson] move that we suggest/recommend to City Council the changes to the addressing code revisions in Chapter 17D as presented. Seconded by Commissioner Francis.***
- **Amendment(s):**  
***I [Commissioner Greg Francis] move to strike sections K.2 and K.3 from 17D.050A.050. Item two is addressing for nearby parcels on a block may be modified and then item three is the administrator shall determine which method to employ, with an emphasis on***

***consistency and predictability for emergency service. The only reason I am striking that one is because it covers multiple instances, and we are going down to a single instance. Seconded by Commissioner Williams.***

- Questions asked and answered.
- Discussion ensued.
- Director Gardner shared some potential changes in the code language to capture what was discussed among the commissioners.

***Commissioner Francis withdrew his amendment and Commissioner Williams withdrew his second.***

***I [Commissioner Francis] will move to adopt the language as suggested by Secretary Gardner which strikes subsection I and modifies section K by inserting a new one which says a letter may be appended to the address for example, “118A” or “118B” and modifies K.2 to include if no other feasible option is available.***

***Seconded by Ryan Patterson.***

- Additional deliberation ensued.
- **Amendment passes 6-1-0.**
- Continued deliberation ensued.
- **Motion as amended passes unanimously, 6-0-0.**

\*Commissioner Tamoush left the hearing early and therefore was not present to vote on the motion.

- Streets, Alleys, and Driveway Adjustments
  - Presentation provided by Planning Director Spencer Gardner.
  - Questions asked and answered.
  - Public Testimony:
    - i. Dennis Flynn
    - ii. Anne Marie Liebhaber
    - iii. Don McIntyre
    - iv. Ted Teske
  - Public Testimony was closed by President Bank.
  - Questions asked and answered.
  - Discussion ensued.

## **Motion 2**

- ***I [Vice President Patterson] move that we recommend to City Council to adopt the changes to Chapters 17A and 17H regarding streets, alleys, and driveway adjustments as presented by city staff. Seconded by Commissioner Greg Francis.***
- Questions asked and answered.
- Discussion ensued.
- ***I [Greg Francis] propose that we amend 17A.020.040QQ, which is the definition of a driveway, to change the word multiple to up to four. Seconded by President Bank.***
- Additional deliberation ensued.
- **Amendment fails 1-5-0.**
- ***I [Greg Francis] move to add into our Findings of Fact some language to be written up by Secretary Gardner regarding the commission’s concerns about the definition of what a driveway is and how a driveway differs from a private street. Seconded by President Bank.***
- **Amendment passes 6-0-0**
- **Motion passes 5-1-0.**

Hearing Adjourned at 6:24 PM.

The next regularly scheduled Plan Commission meeting is scheduled for Wednesday, August 13, 2025.