

Spokane Plan Commission - Minutes

Wednesday, April 23, 2025

Hybrid Meeting in Council Briefing Center & Microsoft Teams Teleconference

Meeting Minutes: Plan Commission Workshop called to order at 2:01 pm by President Jesse Bank.

Public Comment: Citizens are invited to address the Plan Commission on any topic not on the agenda. 3 Minutes each.

- Todd Beyreuther, State Building Code Council

Attendance for Plan Commission Workshop:

- Board Members Present: Jesse Bank, Ryan Patterson, David Edwards, Greg Francis, Amber Lenhart, Carole Shook, Tyler Tamoush, Tim Williams
- Board Members Not Present: Jill Yotz (excused)
- Non-Voting Members Present: Mary Winkes (Community Assembly Liaison), Kitty Klitzke (Council Member Liaison)
- Non-Voting Members Not present: None
- *Quorum Present:* Yes
- Staff Members Present: Angie McCall, Spencer Gardner, Tirrell Black, Emily King, Tim Thompson, Sarah Sirott

Minutes: Minutes from 4/9/2025 approved unanimously.

Briefing Session:

- **Commission President Report - Jesse Bank**
 - President Bank wanted to talk about the Comprehensive Plan Subcommittee however, it is slated for a Workshop later in the meeting today so he will leave that item for now.
- **Transportation Commission Liaison Report - Ryan Patterson**
 - Ryan stated that the last meeting of the Transportation Commission they had was the joint meeting with the Plan Commission so therefore there is nothing to report.
- **City Council Liaison Report - Kitty Klitzke**
 - CM Klitzke stated that they have been hearing a lot of community discussion around the parking requirements. The Community Assembly submitted formal feedback to the council regarding this that will be addressed during the next Urban Experience meeting. The letter submitted will be in the next City Council packet for the aforementioned Urban Experience meeting. There may be some possible responses from staff on that letter as well.
- **Community Assembly Liaison Report - Mary Winkes**
 - Mary stated that the Community Assembly submitted the aforementioned document regarding parking requirements to the council for consideration.
- **Secretary Report - Spencer Gardner**
 - Spencer discussed that there are hearing(s) upcoming on May 14, 2025, (the next regularly scheduled Plan Commission meeting). Currently, there is a hearing for the 6-Year Streets Plan and potentially the ADU Updates if passed in the vote today after the Workshop with Tim Thompson.
 - There is a vacant seat on the commission with the departure of previous Commissioner Neperud. He is working with the administration to get that advertised out and will be soliciting applications. He urged the Plan Commissioners that if they know anyone that they feel would be a good fit for the position to encourage them to apply and to let Spencer know.

- He also wanted to highlight (and this may be an agenda item in the future) that we are currently doing our study of a potential TIF (Tax Increment Funding) in the Latah Valley. There is nothing to share publicly yet but will be coming soon to the Plan Commission agenda schedule. There will be an update, and we will report back to you soon.
- He stated that he is required to check in regarding a joint Plan Commission/City Council meeting. City Council may be available sometime on a Thursday morning around 11:00am aiming for possibly mid to late May and he is wondering if that may work for most if not all of the Plan Commissioners. He is wondering if they would want to cancel the associated Plan Commission meeting that falls closest to that or add a special joint meeting. Or, given the amount of Comprehensive Plan work, it may be beneficial to have a special joint meeting in addition to the regularly scheduled Plan Commission meetings. Spencer asked for any opinions or feedback on these items.
 - Commissioner Francis stated that given the amount of Comp Plan work to be completed he believes that we should add an additional joint meeting rather than cancelling.
 - President Bank questioned how this would line up with the timing of the Plan Commission Chapter Review Subcommittee as well as what would be the implications of having the combined meeting in addition to the regular Plan Commission meetings.
 - Spencer asked whether the Comprehensive Plan and a focus on the Comprehensive Plan be the right topic for that meeting or would there be enough information that is already being covered in their Workshops. Would it be better to cover topics that are already not being covered in the Comprehensive Plan.
 - President Bank let the commissioners know that there is going to be extra involvement on the part of the Plan Commission over the next couple of months. He stated that if the commissioners can commit to this time involvement, then he would side with Commissioner Francis and sees that an additional joint meeting would be most beneficial. His preference would be to have the joint CC/PC meeting in May or early June at the latest.
 - Commissioner Francis commented that as far as content goes for the combined meeting, he would prefer to hear about what City Council sees are the priorities and how can we be in alignment with them. Currently so much time is already dedicated to the Comp Plan.
 - Spencer will continue to work with Council (he has already been coordinating with Giacobbe Byrd) including CM Klitzke and hopefully schedule something in mid to late May. He let the commission know that they try and keep the agenda loose.
 - CM Klitzke asked Spencer if he was going to poll the council members about their priorities. Spencer responded with stating that he would work with the council members to get a variety of topics to bring to the table to discuss. The point of the meeting is for the Plan Commission and City Council to work together during the meeting to discuss and work through priorities.
 - Vice President Patterson stated that it would be nice if the City Council would weigh in on whether there is anything on the Work Plan or future projects of which there are roadblocks or might be delaying the work.

Current Agenda: The current agenda was approved unanimously.

Workshop(s):

- Excelsior Wellness Development Agreement
 - Presentation provided by staff member Kevin Freibott.
 - Questions asked and answered.
 - Discussion ensued.
- PlanSpokane Chapter Review Follow-Up
 - Presentation provided by Kevin Freibott.
 - Questions asked and answered.

- Discussion ensued.
 - Group assignments with dates and times of the upcoming meetings will be sent out via city email.
- ADU Updates ([HB 1337](#)) [SMC 17C.300](#)
 - Presentation provided by staff member Tim Thompson.
 - Questions asked and answered.
 - Discussion ensued.
- Discussion of Topics Plan Commission is Interested in Addressing During Comp Plan Update
 - Presentation provided by Spencer Gardner.
 - Questions asked and answered.
 - Discussion ensued.

Workshop Adjourned at 4:02PM.

The next regularly scheduled Plan Commission meeting is scheduled for Wednesday, May 14, 2025.