

Spokane Plan Commission - Minutes

Wednesday, July 24, 2024

Hybrid Meeting Teams Teleconference

Meeting Minutes: Plan Commission Workshop called to order at 2:00 pm by Vice President Ryan Patterson.

Public Comment: Citizens are invited to address the Plan Commission on any topic not on the agenda. 3 Minutes each.

None

Attendance for Plan Commission Workshop:

- Board Members Present: Greg Francis (President), Ryan Patterson (Vice President), David Edwards, Jill Yotz, Amber Lenhart, Carole Shook, Saundra Neperud, Tim Williams
- Board Members Not Present: Jesse Bank
- Non-Voting Members Present: Kitty Klitzke (Council Member Liaison), Mary Winkes (Community Assembly Liaison)
- Non-Voting Members Not present: *None*
- *Quorum Present: Yes*
- Staff Members Present: Spencer Gardner, Angie McCall, KayCee Downey, Kevin Freibott, Brandon Whitmarsh, Tim Thompson, Amanda Beck, Tyler Kimbrell, Tirrell Black, Dean Gunderson, Jackie Churchill, Colin Quinn-Hurst, Megan Kapaun

Minutes: Minutes from 7/10/2024 approved unanimously.

Briefing Session:

- **City Council Liaison Report - CM Kitty Klitzke**
 - Council Member Klitzke stated that the Council meeting on this past Monday covered the South Logan TOD ordinances, maximum residential heights, Hamilton form-based code, the land use review, height transitions, Centers and Corridors parking (CM Zappone and CM Klitzke have an amendment to remove parking requirements altogether that is on the table). They have received some public testimony and comments (most of it favorable although some opposition still exists).
 - Regarding WUI issues she met with Sarah Nuss and Jessie Norris to explore what another jurisdiction is doing. Sarah is working to getting some modeling done in the Latah/Hangman Valley areas. CM Klitzke requested that the modeling also include other areas that constituents have asked to be addressed (i.e. Sans Souci, River Run, Indian Trail, 5-Mile).
 - STA (Spokane Transit Authority) has a CEO search going on right now.
 - Currently they are in a period of recruiting Transportation Commission members.
 - A Land Use related resolution was recommended by the CA for a moratorium on all wildfire areas (including Indian Trail and 5-Mile, not just Hangman Valley).
- **Community Assembly Liaison Report - Mary Winkes**
 - Mary stated that she did not attend the last Community Assembly meeting but shared that they discussed policies and procedures.
 - Members of the CA are meeting with City Council pertaining to Neighborhood 3.0 clarifying the roles between the Neighborhood Councils, the CA, and City Council. There is a pilot proposal on how to handle items such as resolutions with immediate response.
 - CA also has a newly revived Safety Committee that is working on a number of issues.

- **Commission President Report - Greg Francis**
 - President Greg Francis asked if once the Transportation Commission commences if the Transportation Subcommittee will continue to meet. Spencer answered with no, they will not continue to meet. The PCTS would be dissolved. The goal is to have the first Transportation Commission meeting in September.
- **Transportation Subcommittee Report - Mary Winkes**
 - Mary stated that they have not met and therefore there is no report. The last meeting for August is currently pending.
- **Secretary Report - Spencer Gardner**
 - Spencer Gardner reported that a new Plan Commission Handbook is currently being worked on. It will be finalized and sent out to each one of the Plan Commissioners. Spencer recommended that everyone refresh themselves on some of the training materials in the handbook (including the training checklist). Two of these trainings are required under state law (Open Public Meetings Act or OPMA and the Public Records Act or PRA). One of the trainings is the Attorney General's guidance on avoiding unconstitutional takings of private property which is very important specifically to the Plan Commission as the work that we do overlaps with property rights. The last one is recommended as it was developed by the Department of Commerce as a short course on Local Planning. It is an overview of Planning in the State of Washington, how planning works, and where Plan Commissions fit into all of that. The pdf version of the handbook has the current Rules of Procedures as well as informational material on Roberts Rules of Order, and other important information. Once the handbook is finalized a pdf version will be sent out.

Current Agenda: The current agenda was approved unanimously.

Workshop(s):

- CPA Z23-479COMP (N. Indian Trail) Workshop
 - Presentation provided by staff member Kevin Freibott.
 - Questions asked and answered.
 - Discussion ensued.
- Comp Plan Amendment Workshop Wrap-Up
 - Presentation provided by staff member Kevin Freibott.
 - Questions asked and answered.
 - Discussion ensued.
- Centers and Corridors Study
 - Presentation provided by staff member Colin Quinn-Hurst.
 - Questions asked and answered.
 - Discussion ensued.

Workshop Adjourned at 4:08 PM.

The next Plan Commission meeting would typically be scheduled for Wednesday, August 14, 2024, however, this meeting is **CANCELLED**.

Next regularly scheduled Plan Commission Meeting is on Wednesday, August 28, 2024.