

Spokane Plan Commission Minutes

September 8, 2021

Webex Teleconference

Meeting Minutes: Meeting called to order at 2:00 PM by Todd Beyreuther

Attendance:

- Board Members Present: Todd Beyreuther (President), Greg Francis (Vice President), Michael Baker, Jesse Bank, Carole Shook, Tim Williams, Clifford Winger, Jo Anne Wright
- Board Members Not Present: none
- Non-Voting Members Present: Mary Winkes (Community Assembly Liaison), Council Member Lori Kinnear
- *Quorum Present: yes*
- Staff Members Present: Louis Meuler, Jackie Churchill, Amanda Beck, Tirrell Black, Tate Andrie, Shauna Harshman, Kevin Freibott, James Richman, Kara Odegard, Colin Quinn-Hurst, Giacobbe Byrd, Nathan Gwinn

Public Comment: Citizens are invited to address the Plan Commission on any topic not on the agenda. 3 Minutes each. **NONE**

Minutes: Minutes from August 11th, 2021 meeting approved unanimously.

Briefing Session:

1. City Council Liaison Report - Lori Kinnear

- Council Member Kinnear reported that she is working on specifics for funding the development incentives that were included in the resolution she sponsored. The resolution was meant to signal to the administration which types of housing incentives the Council supports. In the short term, Council Member Kinnear is looking at ordinances to reduce fees for Accessory Dwelling Units (ADUs) that are constructed within ½ mile from centers and corridors, as well as revamping a façade improvement grant and expanding it to any center or corridor.
- Ms. Kinnear is also working in conjunction with other City Council members on the City's budget. Her priorities include planning and sustainability items.

2. Community Assembly Liaison Report - Mary Winkes

- Ms. Winkes reported that Community Assembly sent a letter to City Council that discussed the process of adding last minute amendments to Resolutions and Ordinances and asked that City Council allow the Neighborhood Councils sufficient time to weigh-in before amendments are added.

3. Commission President Report - Todd Beyreuther

- Mr. Beyreuther stated that another workshop item was added to this meeting's agenda in order to discuss the possibility of including more Plan Commissioners in the Comprehensive Plan study session.

4. Transportation Subcommittee Report - Clifford Winger

- Mr. Winger reported that the Plan Commission Transportation Subcommittee (PCTS) did not meet in September; however, the PCTS is scheduled to meet on October 5th.

5. Secretary Report - Louis Meuler

- Mr. Meuler reported that Sylvia St. Clair resigned from the Plan Commission (PC) and now the PC has two open positions.
- The City of Spokane Planning and Economic Development Department also has a new vacancy, which brings the total Planner II position vacancies to 3. The department is currently recruiting to fill these vacancies.
- The hiring search for the Planning and Economic Development Director has begun again and there is a short list of candidates for the position.

- Steve MacDonald has been hired as Division Director for Community and Economic Development.
- Mr. Meuler also reported that the City of Spokane is currently accepting applications to amend the text or maps in the Comprehensive Plan.
- Mr. Meuler is working with City Council to schedule the next joint Plan Commission - City Council meeting which will tentatively take place in October and the 2022 Work Program will be discussed.
- He also reported that Planning is bringing forward a modification to the City's short plat fee cost. The modification will be a fee change and will be brought before City Council.

Commission Business: Appointment of Citizen Transportation Advisory Board (CTAB) member from the Plan Commission Transportation Subcommittee (PCTS) membership

The appointment of a CTAB member from the PCTS was brought before the Plan Commission. Discussion ensued and the decision of who to appoint was deferred until the next Plan Commission meeting.

- Council Member Kinnear joined meeting at 2:23pm.

Workshop(s):

1. WSDOT - West Plains Subarea Transportation Management Plan, Phase 1, US 2 Vicinity Study

- Presentation provided by Bonnie Gow & Greg Figg
- Questions asked and answered
- Discussion ensued

2. Floodplain Development Code Update - SMC 17E.030

- Presentation provided by Amanda Beck
- Questions asked and answered
- Discussion ensued

3. Stormwater Code Revisions (mandated) - SMC 17D.060

- Presentation provided by Trey George
- Questions asked and answered
- Discussion ensued

4. Sustainability Action Plan

- Presentation provided by Kara Odegard
- Questions asked and answered
- Discussion ensued

5. Study Session Discussion - Amendments to the Comprehensive Plan

- Presentation provided by Todd Beyreuther, Jesse Bank, Cliff Winger
- Questions asked and answered
- Discussion ensued

Meeting Adjourned at 4:54 PM

Next Plan Commission Meeting scheduled for Wednesday, September 22, 2021