

# Spokane Plan Commission

**July 25, 2018**

Meeting Minutes: Meeting called to order at 2:00

## Attendance:

- Board Members Present: Dennis Dellwo, Carole Shook, Diana Painter, Greg Francis, John Dietzman, Michael Baker, Patricia Kienholz, Sylvia St. Clair, Patricia Hansen; Community Assembly Liaison
- Board Not Members Present: Christopher Batten, Todd Beyreuther, Lori Kinnear; Council Liaison
- Staff Members Present: Heather Trautman, Kim Richards

## Public Comment:

- None

## Briefing Session:

Minutes from the July 11, 2018 agenda approved unanimously

1. City Council Liaison Report
  - None
2. Community Assembly Liaison Report
  - Greg gave an update from the Community Assembly Land Use Committee
  - Patricia Hansen welcomed as new Community Assembly Liaison
3. Commission President Report-Dennis Dellwo
  - Dennis requested that commissioners submit topics for discussion at the joint City Council/Plan Commission meeting on August 2, 2018.
4. Transportation Subcommittee Report-John Dietzman
  - The PCTS meetings for August and September are cancelled. The next scheduled meeting is October 2, 2018.
5. Secretary Report-Heather Trautman
  - The IT Department has resolved the issue with automatic archiving of emails and communications will now remain in the inbox for the full term on the Plan Commission. Any emails received prior to February 2018 will not reappear in the inbox and must be requested individually.
  - A training budget is being pursued and the goal is to send each member of the Plan Commission to one training or conference per year.
  - Information relating to Crestline is now on the City's website on the City Project Page.

## Workshops:

1. Parking Study Presentation - Phil Olmstead with Nelson-Nygaard
  - Presentation and overview given. Currently halfway through Phase 1 and the goal is to finish by February 2019.
  - Questions asked and answered.
2. Property Maintenance Code - Alicia Ayars and Luis Garcia, City of Spokane Code Enforcement
  - Presentation and overview given of the first three articles of the PMC. This code would apply to all existing structures. The goal is to adopt the code this year and begin enforcement in 2019.
  - Questions asked and answered. Additional questions will be addressed at the next workshop.

## Items of Interest:

1. Patricia Kienholz would like to discuss a Dementia Friendly Community program.
2. Heather will add a workshop regarding the Transportation Impact Fee to an upcoming agenda.
3. There will be a Plan Commission retreat, possibly in September.

**Meeting Adjourned at 3:58**

Next Plan Commission Meeting is scheduled for **August 8, 2018**