

Spokane Plan Commission

October 26, 2016

Meeting Minutes: Meeting called to order at 2:05 pm

Workshop Attendance:

- Board Members Present: Dennis Dellwo, John Dietzman, Christy Jeffers, Michael Baker, Jacob Brooks, Greg Francis; Community Assembly Liaison,
- Board Not Members Present: Christopher Batten, Patricia Kienholz, Todd Beyreuther, F.J. Dullanty
- Staff Members Present: Lisa Key, Amanda Winchell, Kevin Freibott, James Richman, Heather Trautman

Public Comment:

None

Briefing Session:

Minutes from the October 12, 2016 approved unanimously.

1. City Council Liaison Report-Lori Kinnear
 - None
2. Community Assembly Liaison Report- Greg Francis
 - Discussed the public input process at the last Community Assembly meeting.
 - Assembly will be examining the Neighborhoods chapter and land-use chapter in the Comprehensive plan. Assembly members will be preparing some recommendations for City Staff.
3. Transportation Subcommittee Report - John Dietzman
 - Next Plan Commission Transportation subcommittee meeting will be held on November 1, 2016.
 - October 27, 2016 WSDOT will be holding a meeting regarding the building of the North South Corridor and the contaminated soil that currently exists underneath the path of the freeway.
4. Secretary Report-Lisa Key
 - The WSDOT meeting will be held on October 27, 2016 will be at 6PM at the Spokane Community College in the Lair.
 - Discussed the Plan Commission future agenda items.
 - On November 7, 2016 Plan Commission agenda there will be two hearings; Animal Keeping Code Revisions and West Hills Neighborhood Plan Hearing.
5. Commission President Report-Dennis Dellwo
 - Introduced the three applicants for the Plan Commission Vacancy.
 - Jose Trejo
 - James Wilburn Jr.
 - Terri Anderson

Workshops:

1. **Animal Keeping Code Revisions Workshop - Heather Trautman/Nancy Hill**
 - Presentations and overview given
 - Questions asked and answered
 - Discussion ensued
 - Scheduled to proceed to hearing on November 9, 2016
2. **West Hills Neighborhood Plan - Kevin Freibott**
 - Presentation and overview given
 - Questions asked and answered
 - Discussion ensued

- Scheduled to proceed to hearing on November 9, 2016

The Plan Commission recessed at approximately 3:40 p.m.

Hearings:

The Plan Commission reconvened at 4:00 pm for the scheduled hearings.

Hearing Attendance:

- Board Members Present: Dennis Dellwo, John Dietzman, Christy Jeffers, Michael Baker, Jacob Brooks, F.J. Dullanty, Greg Francis; Community Assembly Liaison,
- Board Not Members Present: Christopher Batten, Patricia Kienholz, Todd Beyreuther,
- Staff Members Present: Lisa Key, Amanda Winchell, James Richman, Tami Palmquist, Crystal Marchand, Katherine Miller

1. Citywide Capital Improvement Program Hearing -Crystal Marchand

- Presentation and Overview given
- Questions asked and answered

Public Comments:

1. None

Director Key read the Findings of Fact:

- A. In May 2001, the City of Spokane adopted its Comprehensive Plan under the Growth Management Act (Chapter 36.70A RCW or “GMA”).
- B. The City’s Comprehensive Plan is required to be consistent with the GMA.
- C. The GMA requires that the City’s annual CIP shall be in conformance with the City’s Comprehensive Plan.
- D. The 2017-2022 Six Year Citywide CIP identifies capital project activity which has implications on the growth of the community.
- E. The City Plan Commission held two workshops on August 24th and September 14th, 2016, to obtain public comments on the 2017-2022 Six Year Citywide CIP.
- F. The City Council must receive a recommendation from the City Plan Commission to certify that the 2017-2022 Six Year Citywide CIP is in conformance with the City’s Comprehensive Plan in effect on the day of certification.

Commissioner Dietzman made a motion to forward a recommendation to City Council to approve the 2016-2017 Citywide Capital Improvement Program Findings of Fact. Motion seconded by Commissioner Jeffers. Motion passed unanimously 6/0.

Director Key read the Draft Conclusions:

- A. The 2017-2022 Six Year Citywide CIP has been prepared in full consideration of the City’s Comprehensive Plan.

- B. The 2017-2022 Six Year Citywide CIP has been reviewed by the City Plan Commission and found to be in conformance with the goals and policies of the City's 2001 Comprehensive Plan, as well as the Arterial Street Plan.

Commissioner Dietzman made a motion to forward a recommendation to approve the 2016-2017 Citywide Capital Improvement Program based upon the Conclusions, as proposed, to City Council. Motion seconded by Commissioner Jacob Brooks. Motion passed unanimously 6/0.

Commissioner Dietzman made a motion to recommend the approval of the 2016-2017 Citywide Capital Improvement Program to City Council. Motion seconded by Christy Jeffers. Motion passed unanimously 6/0.

2. Countywide Addressing Ordinance-Tami Palmquist

- Presentation and Overview given
- Questions asked and answered

Public Comments:

1. Candace Mumm & Stephanie Zimmerman spoke in support of the Countywide Addressing Ordinance.

Commissioner Dietzman made a motion to discuss the Countywide Addressing Ordinance Findings of Fact. Motion seconded by Commissioner Dullanty. Motion passed unanimously 6/0.

Director Key read the draft Findings of Fact:

- A. The Plan Commission has been asked to consider and make recommendations to the City Council on a proposed ordinance regarding Roadway Naming and Addressing; amending SMC sections 17A.020.120; 17A.020.180; 17A.020.190; repealing section 17D.050; and enacting a new section 17D.050A to chapter 17D of the Spokane Municipal Code.
- B. Initial meetings with all Addressing Authorities began in May of 2015, with a draft of the Initial Addressing Standards being presented in September and joint addressing Authorities Committee Meetings were held in September and October of 2015 for review of the standards. The recommended standards were issued in December of 2015.
- C. City Council was briefed by Ian VonEssen, the Regional Public Safety GIS Manager, at a Public Safety Committee Meeting in early 2016.
- D. On July 14, 2016 staff requested comments from city departments on the draft regulations.

- E. On June 4, 2015 staff requested Washington State Department of Commerce grant expedited review from the Growth Management Services Division.
- F. On August 26, 2016 the proposed code, summary papers and related documents were posted on the City website.
- G. Plan Commission was presented the City of Spokane's draft code at two workshops occurring on September 28, 2016 and October 12, 2016.
- H. On October 7, 2016 a Determination of Non-Significance was issued on the draft code. The appeal period of this determination ended on October 21, 2016. No comments were received.
- I. The proposal is consistent with and implements provisions of the City of Spokane's Comprehensive Plan. There are many references to landscaping, here is a selection:
- J. Appropriate notice of the Plan Commission hearing was published in the Spokesman Review on October 12, 2016 and October 19, 2016.
- K. The City Plan Commission held a public hearing on October 26, 2016 to obtain public comments on the proposed amendment.

John Dietzman made a motion to approve the findings of fact. Motion seconded by Commissioner Dullanty. Motion passed unanimously 6/0.

Director Key read the draft Conclusions:

- A. The Plan Commission has reviewed all public testimony received during the public hearing.
- B. The Plan Commission has found that the proposed amendments meet the approval criteria for text amendments to the Unified Development Code:
SMC 17G.025.010 (F) Approval Criteria:
 - 1. The proposed amendments are consistent with the applicable provisions of the comprehensive plan; and
 - 2. The proposed amendments bear a substantial relation to public health, safety, welfare, and protection of the environment.
- C. The proposed amendments have been reviewed by the City Plan Commission and found to be in conformance with the goals and policies of the City's Comprehensive Plan.

Commissioner Dullanty makes a motion to approve the Countywide Addressing Ordinance Conclusions. Motion seconded by Commission Dietzman. Motion passes unanimously 6/0.

Motion to recommend approval of the Countywide Addressing Ordinance to City Council is passed unanimously 6/0.

Meeting Adjourned at 4:25 P.M.

Next Plan Commission Meeting is scheduled for **November 9, 2016**