

Spokane Plan Commission

March 23, 2016

Meeting Minutes: Meeting called to order at 2:02

Attendance:

- Board Members Present: Dennis Dellwo, Evan Verduin, John Dietzman, Jacob Brooks, Patricia Kienholz, Asher Ernst, Tom Reese, Greg Francis; Community Assembly Liaison, Lori Kinnear; City Council Liaison
- Board Not Members Present: FJ Dullanty, Gail Prosser
- Staff Members Present: Lisa Key, Amanda Winchell, Pamela Bergin, Shayne Schoonover, Boris Borisov, Melissa Owen, Lloyd Brewer, Brian McClatchy, James Richman, Nathan Gwinn, Omar Akkari

Public Comment:

- None

Briefing Session:

The February 24, 2016 and March 9, 2016 minutes approved unanimously.

1. City Council Liaison Report-Lori Kinnear
 - Karen Stratton and Lori Kinnear are looking at the potential for tiny houses. They will be working with the Planning Department through the Infill Subcommittee.
 - The deliberations for the Southgate annexation hearing continued until April 11th to help the developer and neighborhood work together to find a resolution.
 - During the town hall meeting last Monday, the South Hill Neighborhood Coalition expressed concerns with property crime, traffic and connectivity. These need to be considered when planning for our neighborhoods.
 - Council is seeking a timeline for the Comprehensive Plan Update.
2. Community Assembly Liaison Report- Greg Francis
 - Nathan Gwinn and Lisa Key came to the Land Use Committee and presented infill housing. The board is very interested and engaged.
3. Commission President Report-Dennis Dellwo
 - Introduced Shayne Schoonover, the new Clerk III in the Planning Department.
 - Four Commission applicants were interviewed on March 9th. The mayor has asked us to pass on a list of recommended applicants. The list will be discussed later in this meeting.
4. Secretary Report-Lisa Key
 - The joint City Council Plan Commission meeting has been rescheduled to April 21st at 3:30pm in the Council Briefing Center.
 - The "definition of family" has already been adopted as an emergency ordinance. This ordinance will be presented to Plan Commission in a workshop on April 13th, with a hearing before the Plan Commission on April 27th, to allow for adoption by City Council by the end of May.
 - The Short Courses on local planning will be held in Liberty Lake on April 27 at 6:15-9:15pm.
 - There are two vacant assistant planner positions; Melissa Owen has accepted one of those positions. The City is in the process of filling the second position.
 - Board members wishing to attend training need to submit a request for approval.

Workshops:

1. Economic Incentives Program-Boris Borisov & Melissa Owen
 - Presentation and overview given
 - Questions asked and answered
2. Infill Housing Project Update-Nathan Gwinn
 - Presentation and overview given
 - Questions asked and answered

Board Business:

1. Plan Commissioners Recommendations:
 - The Plan Commission recessed at approximately 3:30 p.m. while the Selection Subcommittee members met to review candidate qualifications and craft recommendations to bring back to the full Commission.
 - The Plan Commission reconvened at 3:55 p.m. to discuss the Selection Subcommittee's

recommendations.

John Dietzman made a motion to have Lisa Key draft a letter to the Mayor for Dennis Dellwo's signature, indicating that all candidates were well-qualified and would be an asset to the Plan Commission, and that, in order to create the greatest balance and diversity of perspectives and skills represented on the Plan Commission, the Plan Commission recommends the appointment of Todd Beyreuther, Richard Burris, Christopher Batten, and Christy Jeffers. Motion seconded by Asher Ernst. Motion passed unanimously.

Hearing:

1. Critical Materials Code Update-Lloyd Brewer
 - Presentation and overview given
 - Questions asked and answered

Public Comment:

1. None

Evan Verduin makes a motion to recommend to City Council the approval of the amendments to the critical materials code as presented. John Dietzman seconded the motion.

Dennis Dellwo recommends returning the language from page 6 in code 17e.010.010 Subsection E, the language is presented as "stricken" from the code. Motion moved by John Dietzman. Motion seconded by Evan Verduin.

Motion passed unanimously.

Meeting Adjourned at 4:30

Next Plan Commission Meeting is scheduled for **April 13, 2016**