

# Spokane Plan Commission

March 9, 2016

Meeting Minutes: Meeting called to order at 2:02

## Attendance:

- Board Members Present: Dennis Dellwo, Patricia Kienholz, Jacob Brooks, Gail Prosser, Asher Ernst, Greg Francis; Community Assembly Liaison, Lori Kinnear; Council Liaison
- Board Not Members Present: Evan Verduin, Tom Reese, FJ Dullanty, John Dietzman
- Staff Members Present: Lisa Key, Lloyd Brewer, Dave Kokot, James Richman, Louis Meuler, Katherine Miller, Jo Ann Wright, Kris Becker, Dean Giles, Jacque West, Amanda Winchell

## Public Comment:

- None

## Briefing Session:

Due to a lack of a quorum, minutes from the February 24, 2016 meeting will be added to the March 23, 2016 agenda for approval.

1. City Council Liaison Report-Lori Kinnear
  - The Regal Annexation hearing will be addressed at the March 14, 2016 Council meeting.
  - The ban on bull hooks used on elephants is another ordinance being addressed at the March 14, 2016 City Council meeting. This is part of the animal cruelty ordinance.
  - The Multi Family Tax Exemption expansion for the lower South Hill is moving forward to Council without proceeding through Plan Commission.
2. Community Assembly Liaison Report- Greg Francis
  - The February Community Assembly Retreat established an objective to improve communication methods. To achieve this they are working on creating more online tools.
3. Commission President Report-Dennis Dellwo
  - Four more applicants will be interviewed today. Plan Commission members need to establish a list of all the candidates that meet the qualifications to the Mayor.
4. Secretary Report-Lisa Key
  - As of March 1<sup>st</sup> the Planning Services Division has combined with the Neighborhood Services Division. The new division leader is Jonathan Mallahan.
  - Planning Services is in the process of interviewing assistant planners to fill the two vacancies.
  - The Operations Manager position has been reclassified as Project Coordinator. The purpose of this position is to coordinate with WSDOT. Louis Meuler will be transitioning into this role.
  - Infill Housing project is moving forward and a subcommittee meeting will be scheduled soon, likely early April.
  - The Economic Development team has launched the web based promotion of their economic incentives program.

## Workshops:

1. LINK Update -Louis Meuler
  - Presentation and overview given
  - Questions asked and answered
2. Fire/Building Code Changes-Dave Kokot
  - Presentation and overview given
  - Questions asked and answered
3. Critical Materials Code Update-Lloyd Brewer
  - Presentation and overview given
  - Questions asked and answered

## Board Business:

1. Interview Applicants for Plan Commission Vacancies
  - Applicants Christopher Batten, Christie Jeffers, Todd Beyreuther and Peter Rayner were interviewed.

**Meeting Adjourned at 3:38**

Next Plan Commission Meeting is scheduled for **March 23, 2016**