

Spokane Plan Commission

December 11, 2013

Meeting Minutes: Meeting called to order at 2:00 pm

Attendance

- CPC Members present: Mike Ekins, Bob Mansfield, Brian McClatchey, Dennis Dellwo, Gail Prosser, John Dietzman, Kerry Brooks, Rod Butler, F.J. Dullanty & Asher Ernst
 - Liaisons present: Community Assembly Liaison Dave Burnett
 - Staff present: Scott Chesney, Secretary to the Commission; Ken Pelton, Andrew Worlock and Brenda Corbett - Planning and Development; James Richman - City Legal Department
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Public Comment Period: Having no participants, the public comment period was closed.

Commission Briefing Session:

1. Neighborhood Report:
 - A. Community Assembly Report: Dave Burnett thanked retiring Plan Commissioners; reported on the Community Assembly joint meeting with City Council - discussion included expansions for neighborhood parking overlays, neighborhood planning allocations; Commissioners to expect Community Assembly communication regarding that issue.
 2. Director & President Report:
 - A. Director's Report: Scott Chesney provided the Comprehensive Plan of Spokane update with the consultant and a scope of work to be provided to the Commission. Additional Director updates included:
 - South University District Master Development Plan is being developed
 - Lincoln Heights Redevelopment Plan; met with property owners and neighborhood - next step will be to start master planning efforts that will run concurrent with the Comprehensive Plan Update
 - Comprehensive Plan Update; to include revisions if accessing form base coding; will provide an opportunity for individual neighborhoods to have a chapter in the Comprehensive Plan with their specific neighborhood planning/policy; enable neighborhood parking overlay areas as neighborhood business zones are identified to enhance development and encourage walkable neighborhoods
 - Two Planners, Ali Brast and Nathan Gwinn, have joined the Planning & Development Department
 - Commission should expect street name change from Bridge Avenue to Summit Parkway
 - B. President's Report: December 25th and the January 8th Plan Commission meetings are cancelled. Mayor Condon is interviewing for newly appointed members to be announced the first of 2014; with reappointments of Gail Prosser and Dennis Dellwo scheduled for the December 16th City Council Meeting. At the recent quarterly Plan Commission/City Council Joint meeting 2014 Draft Work Plan items were identified:
 - STA is looking to partner with the Plan Commission during 2014 for 2015 bond effort;
 - Pedestrian plan is a high priority
 - Urban Agriculture
 3. Approval of minutes
 - **Bob Mansfield made a motion to approve October 23, 2013; M/S John Dietzman. Passed unanimously.**
 4. Future agenda items:
 - Expect more details regarding Comprehensive Plan, Parking Overlay Zones and Form Based Code
 5. Announcements events:
 - Referenced Agenda Management worksheet for upcoming meetings schedule.
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COMMISSION Workshops:

1. Bill Grimes, Studio Cascade, presented the Logan Form Base Code project, emphasizing the work that Logan Neighborhood has accomplished to move this forward. Karen Byrd provided background information and briefed on the public participation actions during the process. Key points from the discussion:
 - Form Base Code development framework allows for intuitive, diverse, and focused design that creates a “Place”
 - Provides calibration to fit the character of the neighborhood
 - Creates consistent clarity and commitment to the integrated plan
 - Guidelines for a Main Street where streets are identified by function and form; land use information that identify the level of intensity and density; to encourage City to invest in the Main Street infrastructure and facilities to create more of a pedestrian placeIncorporation of these land uses would facilitate development and character that is needed to encourage a pedestrian environment. Higher level transportation issues need to be addressed; recommendations will be analyzed in the Traffic Department.
 - **Gail Prosser made a motion to defer last workshop item after the public hearing; M/S Bob Mansfield. Passed unanimously.**
 2. Developer Partnership Policy, Economic Development Partnership policy update was provided by Scott Chesney; the intent of the policy is to bring clarity at the Staff level with approval by the City Council. This will provide consistent efficient policy guidance as to what incentives might be available and the decisions will be made for a specific project with a clearly defined procedure, geographic target, project of regional significant, technical criteria and established parameters for percentage of relief. Goals:
 - Supports infill
 - Enhances regional advantage
 - Streamline strategic process
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Public Hearing: Call to order all Plan Commission members are present.

The public hearing relating to Plan Commission on the proposed amendments to the Unified Development Code revising section of Title 17A - Administration, Title 17C - Land Use Standards, Title 17E - Environmental Standards and Title 17G - Administration and Procedures was called to order at 3:30 p.m.

Ken Pelton presented a brief overview of the code update being forwarded for the Commission's consideration for minor amendments, clarifications to fix conflicting code sections oversight, and substantive changes that includes adjusting permitted uses, development standards or improving the practical application of the code. Staff recommends language of the code to be consistent with State law.

PUBLIC HEARING: Having no participants, the public hearing period was closed.

- **Bob Mansfield made a motion to close public testimony; M/S Gail Prosser. Passed unanimously.**

Deliberations: Commissioner Ernest left the proceeding prior to the motions and votes.

- **Bob Mansfield made a motion to approve 17 G 020 with the inclusion of the option that reflects the recommended language be consistent with State law; M/S F.J. Dullanty. Motion passed unanimously.**
- **Bob Mansfield made a motion to approve the finding of facts A - M; M/S Rod Butler. Motion passed unanimously.**
- **Bob Mansfield made a motion to accept the conclusion A-C; M/S Brian McClatchey. Motion passed unanimously.**
- **Bob Mansfield made a motion to recommend to the City council the approval of the proposed amendments to the Unified Development Code, with changes as deliberated; M/S John Dietzman. Motion passed unanimously**
- **John Dietzman made a motion to close hearing; M/S Gail Prosser. Motion passed unanimously.**
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Scott Chesney presented certificates from Mayor Condon for Commissioners Ekins, Mansfield, Butler and Brooks thanking them for their years of leadership for the City of Spokane; all Commissioners and Staff wishing best for retiring members in their future endeavors.

- **Bob Mansfield made a motion to adjourn; M/S F.J. Dullanty. Passed unanimously.**
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Scott Chesney, AICP, Secretary