

Spokane Plan Commission

May 22, 2013

Meeting Minutes

Attendance

- CPC Members present: Rod Butler, Dennis Dellwo, Mike Ekins, Bob Mansfield, F.J. Dullanty, Gail Prosser, Kerry Brooks, John Dietzman
 - CPC Members absent: Asher Ernst, Brian McClatchey
 - Liaisons present: Council Member Fagan; Community Assembly Liaison, Dave Burnett
 - Staff present: Scott Chesney, Secretary to the Commission; Brenda Corbett, Andrew Worlock, Tirrell Black, Nikole Coleman-Porter, Planning and Development Services; James Richman, City Legal Department;
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Public Comment Period:

Mike Ekins welcomed the citizens and opened the floor to public comments, seeing none the public comment session was closed.

Commission Briefing Session:

- A. President/Director Reports
 1. President's Report: Highlights of the City Council/Plan Commission May 16th Joint Session included:
 - Exploring the Plan Commission applicant process
 - Discussion of the need to be aware of the regulations that are being proposed for recreational and medicinal marijuana
 2. Director's Report:
 - Fire/Planning Unified Development Codes will be briefed at May 30th City Council workshop
 - Dept of Commerce short course on Planning scheduled for June 19th; agenda forthcoming
 - New Commissioners to be included in the Comprehensive Plan Review and Update Policy Focus Groups
 3. City Council Liaison Report:
 - Council Member Fagan updated the Commission regarding a FEMA grant for emergency apparatus; establishment of a mini-precinct in Payton Building; update on posting of signs for the panhandling ordinance
 - Community Assembly Report: Commissioner to be aware of the NW Cancer Care Comp Plan Amendment and the potential of impacts to other neighborhoods; apprehension of the rate of progress of the Food Truck Ordinance
 - B. Approval of minutes:
 - **Rod Butler made a motion to approve May 8, 2013 minutes as written; M/S Bob Mansfield. Passed unanimously.**
 - C. Potential future agenda items
 - Upcoming Comprehensive Plan amendments; requested that all Commissioners provide vacation schedules
 - Scheduled retreat preparations by the Plan Commission Executive Committee, also working on workshops, request that Commissioners provide any topics they would suggest be scheduled for future meetings
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Commission Business:

- A. Welcome to Dave Burnett and his service on the Plan Commission
 - B. Retreat will be held on June 26th at North 1603 Belt Street at the West Central Community Center 1-5 p.m.; agenda will be provided at June 12 meeting
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Commission Workshop

- A. Unified Development Code Maintenance Project - Nicole Coleman-Porter updated the project, with the goal that updates will fall more closely in-line with the Washington State Codes. Staff is to bring back requested adjustments in language for 17A.020.030 C Definitions and 17A.020.060 F Definitions; to be presented at the June 12, 2013 meeting; a Public Hearing would be scheduled in the near future. Commissioners request additional emphasis and prior discussion with those that would be impacted along with the people of record, whenever substantive issues are being considered; would also like to hear from City Legal regarding State recommended adjustments
 - B. Alton Comprehensive Plan Amendment - Andrew Worlock provided a presentation and specific information on the Alton
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Application. The public comment period will continue through June 22nd, detailed information is available on the website. This area has not had the benefit of going through the Neighborhood Planning process to define the Lincoln Height boundaries, but it is the intent of Staff to initiate a process to define the center. More information will be available in the Staff report to be provided at the Public Hearing, along with any comments received during the process.

Sonneland Comprehensive Plan Amendment application will be revised and has not been presented to the Plan Commission; expect it to be ready prior to the June 12th meeting. Revisions are available on the Webpage.

- C. Logan Neighborhood Demonstration Project - Nikole Coleman presented a form based code project for the Hamilton Street Corridor and Karen Byrd spoke to the Commission regarding the process. These standards and models are being considered to address City and Neighborhood issues; it is a hybrid for this particular area. This will transform the way we look at traffic, with how this can serve development and land use as well as, provide a great opportunity for our community. Extensive notification processes will continue to be utilized during the progression, as this cannot work without the support with those that are most affected.
- D. Low Impact Development (LID) Ordinance presented by Lynn Schmidt regarding The City of Spokane's Low Impact Development Subcommittee proposal for changes to the Spokane Municipal Code to encourage and provide incentives for the use of LIDs in Spokane. This is a stormwater and land use management strategy that emphasizes conservation, use of on-site natural features, site planning, and distributed stormwater management practices. Staff will provide clarification in language and changes in the ordinance and present at the next meeting. Plan Commission request cost analysis of pervious to impervious pavement for comparison.
 - **Kerry Brooks made a motion to set a Public Hearing for the July 10th on the Impact Development (LID) Ordinance; M/S Rod Butler . Passed unanimously**

PUBLIC TESTIMONY:

Mike Ekins welcomed the citizens and opened the floor to public comments, seeing none the public comment session was closed.

- **Bob Mansfield made a motion to adjourn until the Public Hearing at 5:00 p.m. M/S John Dietzman. Passed unanimously.**

Public Hearing:

Public Hearing on interim Food Truck Ordinance - A quorum of Pan Commission members were present; absent: Asher Ernst and Brian McClatchey

- A. Andrew Worlock provided information for the Public Hearing regarding the Food Truck Ordinance; the City promotes this in Spokane as a business incentive tool. The framework has been presented at a recent open house. Hearing today address Title 3 changes. Option to add mobile food vending as new land use. Staff requesting to continue the hearing until July 10th to make additional adjustments to regulations and greater clarity on where it will be allowed.

PUBLIC TESTIMONY:

- Joilie Lee, owner operator of Couple of Chefs Catering; supports the ordinance; issue with parking s and the ability to park for the extended time

Plan Commission Deliberations:

- Requesting Staff to better engage the public and provide the Community Assembly an opportunity to respond
- Clarifications in Regulations regarding: parking extensions, hours of operation, defined location/standards
- **F.J. Dullanty made a motion to keep the public record open and to continue the Hearing to July 10th, with a recommendation of emphasis to the notification process to solicit more public input from the food industry. M/S Dennis Dellwo. Passed unanimously.**

Hearing Adjournment:

- **Bob Mansfield made a motion to adjourn. M/S. HD . Passed unanimously.**
Meeting adjourned at 6:00 p.m.
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A handwritten signature in blue ink, appearing to read "Chesney", with a stylized, cursive script.

Scott Chesney, AICP, Secretary